

3-16-1979

1979 March 16 -- Agenda and attachments

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A G E N D A

MEETING OF THE BOARD OF TRUSTEES THE UNIVERSITY OF CONNECTICUT

Hartford Branch Room 311

2:30 p.m. March 16, 1979

OPEN SESSION

1. Call to order and minutes of the meeting of February 9,
and February 28, 1979
2. Public participation
3. President's report
✓(1) Legislative items (Attachment A)
✓(2) HEW visitation
*✓3. Collected Bays Bill
✓4. BHE Fee
✓5. Conference Comm.*
4. Report on Board of Higher Education meeting - Mrs. Jorgensen
5. Committee report on Reorganization of Higher Education -
Mrs. Jorgensen
6. Budget and Finance Committee report - Mr. Jacobs
 - (1) Committee Chairman's report on Committee activities
 - (2) Items requiring Board approval:
 - (a) Contracts and agreements (Attachment B)
 - (b) Food Service Report (Attachment C)
 - (c) Associated Student Commissaries (Attachment D)
 - (d) Health Center Capital projects for 80-81 (Attachment E)
7. Institutional Policy Committee report - Mrs. Briscoe
 - (1) Committee Chairman's report on Committee activities
 - (2) Items requiring Board approval:
 - (a) STEC Procedures -- revision (Attachment F)
 - (b) Bylaws Amendment -- Appointment of Planning
and Architectural Design Review Committee (Attachment G)
 - (c) Bylaws Revision -- Article X, Section M 15,
Commencement (Attachment H)
8. Health Affairs Committee report - Mr. Rich
 - (1) Committee Chairman's report on Committee activities
 - (2) Items requiring Board approval:
 - (a) School of Medicine Bylaws -- revision (Attachment I)
9. Report on Capitol Area Health Consortium - Dr. Canzonetti
10. Health Affairs-Hospital Committee report - Mr. Rich
 - (1) Committee Chairman's report on Committee activities
 - (2) Items requiring Board approval:
 - (a) Contracts and agreements (Attachment J)
 - (b) Medical/Dental Staff appointments (Attachment K)
 - (c) Medical Care Evaluation Studies (Attachment L)

11. Chairman Tasker:
 (1) Communications
 (2) Awards and Donations
 (3) Personnel matters

(Attachment M)

12. Other

OFFICE OF DEVELOPMENT

U-48B

ATTACHMENT A

March 7, 1979

TO: Acting President Edward V. Gant
FROM: Raymond J. Buck, Jr. and Victor R. Cruse
EW: STATUS OF UNIVERSITY BILLS AND OTHER BILLS OF INTEREST - 3/7/79

A. BUDGET ITEMS

1. HB 7540 - OPERATING BUDGET
Meeting scheduled with Appropriations Sub-Committee 3/9/79.
2. HB 1241 - CAPITAL BUDGET
Hearing on 3/2/79. Statement was made by Edward V. Gant in support of all capital projects approved by Board of Trustees and Board of Higher Education. No further action as of 3/6/79.

B. UNIVERSITY BILLS

1. HB 7033 - RETIREMENT ELIGIBILITY FOR STATE EMPLOYEES WHO ENTERED PRIOR TO 6/30/75.
Referred to Joint Committee on Appropriations; a request for additional information was made by Committee Chairmen on 3/5/79.
2. HB 7098 - AUTHORIZATION FOR PARTICIPATION IN AN ALTERNATE RETIREMENT PROGRAM BY THE BHE
Public Hearing date was 2/26/79; a statement was entered into the record by the University. No further action as of 3/6/79.
3. SB 581 - AUTHORIZATION FOR PARTICIPATION IN AN ALTERNATE RETIREMENT PROGRAM BY THE BHE (Same title as HB 7098)
This bill received a referral from the Joint Committee on Education to the Joint Committee on Appropriations. No further action as of 3/6/79.
4. HB 6321 - RETIREMENT CREDIT FOR TEACHING SERVICE
This bill was referred by the Joint Committee on Education to the Joint Committee on Appropriations. No action has been taken as of 3/6/79.

C. BILLS OF INTEREST

1. SB 222 - ACT GIVING LEGISLATURE CONTROL OVER THE APPROPRIATIONS OF FEDERAL FUNDS
2. SB 753 - LEGISLATIVE CONTROL OF FEDERAL FUNDS RECEIVED BY THE STATE
3. HB 5432 - LEGISLATIVE CONTROL OF FEDERAL FUNDS RECEIVED BY THE STATE
4. HB 6185 - REQUIRE LEGISLATIVE REVIEW OF APPLICATIONS FOR FEDERAL FUNDS
The bills listed above deal directly with legislative control over federal funds and the application process. The public hearing date was 2/23/79, at which time a statement and oral testimony were presented describing the adverse effects these bills could ultimately have on the entire University. A separate statement was made regarding the specific problems these bills would create for the Health Center. No further action has been taken by the Joint Committee on Appropriations as of 3/6/79.

5. SB 89 - STUDY FEASIBILITY OF ESTABLISHING MARITIME ACADEMY AT AVERY POINT CAMPUS OF UCONN.
 6. HB 5005 - EXEMPT VETERANS FROM FEES CHARGED FOR EXTENSION AND SUMMER PROGRAMS IN HIGHER EDUCATION
 7. HB 5261 - TRANSFER STUDENTS TO PUBLIC INSTITUTIONS OF HIGHER EDUCATION
 8. HB 5294 - ESTABLISH RESEARCH CORPORATION WITHIN STATE COLLEGE SYSTEM
 9. HB 5488 - BHE CONTRACT WITH TUFTS VET. SCHOOL GUARANTEEING SPACES FOR CONNECTICUT STUDENTS
 10. HB 6317 - TRANSFER OF COMMUNITY COLLEGE GRADUATES TO STATE COLLEGES AND UNIVERSITY OF CONNECTICUT
 11. HB 6320 - AMEND INEQUITIES IN EXTENSION FUND IN PUBLIC HIGHER EDUCATION
 12. HB 6336 - ESTABLISH BOARD OF HIGHER EDUCATION EDUCATIONAL SERVICES FUND
- The bills listed above will be coming up for public hearing on 3/8/79. A statement will be presented on each of these bills indicating the effect passage would have on the University.
13. SB 65 - APPROPRIATE \$60,000 TO UNIVERSITY OF CONNECTICUT SEA GRANT MARINE ADVISORY SERVICE
- Public hearings were held on 2/8, 2/13, 2/14/79. No further action has been taken on this bill as of the last hearing date.

D. STUDENT INITIATED BILLS

1. SB 905 - STATE ABSORPTION OF RETIREMENT FUND & FRINGE BENEFITS OF UNIVERSITY DINING HALL EMPLOYEES
Referred to Joint Committee on Appropriations; no action as of 3/6/79. Outlook is poor.
2. HB 1186 - CONCERNING UNIVERSITY OF CONNECTICUT FOOD SERVICE
The Joint Committee on Government Administrations and Elections has agreed to raise this bill and draft it for a public hearing. The hearing date has not been scheduled as of 3/6/79.
3. HB 6304 - MANAGEMENT OF STUDENT ACTIVITY FEES
This bill is scheduled for a public hearing on 3/8/79. Statements will be submitted indicating the effect this bill will have on the University if passed.

E. COLLECTIVE BARGAINING & OTHER RETIREMENT BILLS

1. SB 261 - RETIREMENT OF EMPLOYEES AT INSTITUTIONS OF HIGHER EDUCATION
2. SB 397 - MANDATORY RETIREMENT FOR EMPLOYEES OF INSTITUTIONS OF HIGHER EDUCATION
The bills listed above will come up for public hearing on 3/19/79.
3. HB 6708 - AN ACT PROHIBITING THE HOLDING OF MORE THAN ONE STATE POSITION
A problem may arise if this bill is passed. No action has been taken as of 3/6/79.
4. HB 6838 - AN ACT INCLUDING PART-TIME EMPLOYEES IN COLLECTIVE BARGAINING
A public hearing will be held on 3/8/79. A statement will be made indicating the effect this bill will have on the University if passed.

VRC:mee

cc: Legislative Committee

ATTACHMENT B

CONTRACTS AND AGREEMENTS

FOR MARCH 16, 1979 BOARD APPROVAL

<u>Item No.</u>	<u>Contractor or Lessor</u>	<u>Amount</u>
1	Waterbury Board of Education	\$ 500.00
2	* Eastern Connecticut State College	9,250.00
3	Roger K. Hayes	875.00
4	Hartford Graduate Center	85.00
5	University of Connecticut Cooperative Corp. (The Co-op)	1.00
	<u>Health Center</u>	
1	Hartford Board of Education	56,865.00

ITEMS FOR MARCH 1979 BOARD APPROVAL

1. Use and Occupancy Agreement with Waterbury Board of Education, Waterbury, Connecticut
Amount: Not to exceed \$500.00 (payable to the Waterbury Board of Education)
Effective Dates: April 20, 1979
Purpose: For use of Kennedy High School Auditorium for a concert by the University of Connecticut Symphony Orchestra.
Program Director: Alphonse Avitabile of the Waterbury Branch.
Fund Charged: Auxiliary Services (6004)
2. Agreement with Eastern Connecticut State College, Willimantic, Connecticut
Amount: \$9,250.00 (payable to Eastern Connecticut State College)
Effective Dates: April 1, 1979 through September 30, 1979
Purpose: The Contractor will provide television studios, services, and facilities for use on a Title XX grant received from the Connecticut Department of Social Services. The grant's purpose is to develop team training for planned parenthood employees through socia-drama employing aspects of human sexuality. This training will be accomplished through the use of training films produced at the Contractor's studios. The Contractor was identified as a line item within the Department of Social Services grant budget.
Program Director: Catherine M. Havens of the Title XX Department.
Fund Charged: Miscellaneous Federal Programs (0-565)
3. Use and Occupancy Agreement with Roger K. Hayes, North Granby, Connecticut
Amount: \$875.00 (payable to the University)
Effective Dates: May 14, 1979 through December 31, 1979
Purpose: To lease 25 acres of land for growing corn in Granby.
This land is not required by the University activities during this period of time.
Program Director: Edwin J. Kersting; Dean of the College of Agriculture and Natural Resources.
Fund Credited: Auxiliary Services (6004)
4. Use and Occupancy Agreement with the Hartford Graduate Center, Hartford, Connecticut
Amount: \$85.00 (payable to Hartford Graduate Center)
Effective Dates: March 24, 1979
Purpose: For use of seminar hall and six classrooms for a Careers Workshop for approximately 125 Connpep students.
Program Director: Iris Kinnard of the Special Academic and Enrichment Programs Department.
Fund Charged: Miscellaneous Federal (0-565)

5. Amendment to Lease with The University of Connecticut Cooperative Corporation (The Co-op), Storrs, Connecticut
Amount: \$1.00 per year (payable to the University)
Effective Dates: July 1, 1979 for a term of forty (40) years, with an option to extend the term of the lease for an additional period of twenty (20) years.
Purpose: To implement a long-term lease for the purposes of constructing and operating a retail store for the sale of books (including all required, recommended and suggested course books), educational supplies, tools and materials as may be required by students at the University in their courses, and such other merchandise appropriate for a university community as the Co-op may determine, subject to approval by the University. The amendment to this agreement is detailed under Cost Determinations and/or Negotiations.
Program Director: Edward Hanna, Vice President (Acting) and Controller.
Fund Credited: Auxiliary Services (6004)

Health Center

1. Renewal agreement with Hartford Board of Education, 249 High St., Hartford, Ct. 06103
Amount: \$56,865.00
Effective Dates: July 1, 1978 - June 30, 1979
Purpose: The Contractor will continue to maintain a school health model to provide for the early identification of health-related problems through screening and education. The screening will be in the areas of vision, hearing, physical development, nutrition, and dental health. The education portion of the program consists of acquainting teachers with the health problems of their students. It is expected that through such education, the faculty becomes more aware of the relationship between health and educational achievement.
Program Director: J. Lewis, Pediatrics
Fund Charged: 5.172 (Research)

THE UNIVERSITY OF CONNECTICUT
AGREEMENTS FACT SHEET

1. ☐ CONTRACT ☐ LEASE ☒ OTHER Use and Occupancy
☒ NEW ☐ RENEWAL ☐ AMENDMENT

2. CONTRACTOR(S) OR LESSOR(S)
NAME: Waterbury Board of Education
ADDRESS: Waterbury, Connecticut

3. AMOUNT(S): Not to exceed \$500.00 (payable to the Waterbury Board of Education)

4. EFFECTIVE DATES: April 20, 1979

5. PURPOSE: For use of Kennedy High School Auditorium for a concert by the University of Connecticut Symphony Orchestra.

6. COST DETERMINATIONS AND/OR NEGOTIATIONS:

Rental fee - \$150.00 (4 hours or less) plus \$10.00 for each additional hour
Custodial fees - \$6.00 per hour or fraction thereof

7. HISTORICAL DATA:

Student sponsored event for the Waterbury Branch students. Costs are being paid from the student fee dollars allocated to the branch for students' social, cultural and recreational programs and projects.

8. INTERNAL ALLOCATION:

UNIVERSITY DEPARTMENT: Waterbury Branch
DIRECTOR OF PROGRAM: Alphonse Avitabile
FUND CHARGED: Auxiliary Services (6004)
FUND CREDITED:

9. APPROVALS:

BUDGET AND FINANCE COMMITTEE MEETING _____
BOARD OF TRUSTEES MEETING _____

THE UNIVERSITY OF CONNECTICUT
AGREEMENTS FACT SHEET

1. ☒ CONTRACT ☐ LEASE ☐ OTHER _____
☒ NEW ☐ RENEWAL ☐ AMENDMENT
2. CONTRACTOR(S) OR LESSOR(S)
NAME: Eastern Connecticut State College
ADDRESS: Willimantic, Connecticut
3. AMOUNT(S): \$9,250.00 (payable to Eastern Connecticut State College)
4. EFFECTIVE DATES: April 1, 1979 through September 30, 1979
5. PURPOSE: The Contractor will provide television studios, services, and facilities for use on a Title XX grant received from the Connecticut Department of Social Services. The grant's purpose is to develop team training for planned parenthood employees through socia-drama employing aspects of human sexuality. This training will be accomplished through the use of training films produced at the Contractor's studios. The Contractor was identified as a line item within the Department of Social Services grant budget.
6. COST DETERMINATIONS AND/OR NEGOTIATIONS: Negotiated with officials of Eastern Connecticut State College. Budget:
- | | |
|--|-------------------|
| 1. Engineer - @ \$10.00/hour x 8 hours x 10 days | \$ 800.00 |
| 2. Director - @ \$100.00/day x 10 days | 1,000.00 |
| 3. Studio with 2 color cameras or 1 remote color camera @ \$75.00/hour x 7 hours x 10 days | 5,250.00 |
| 4. 3/4" vidio cassette recorder - @ \$10.00/hour x 7 hours x 10 days | 700.00 |
| 5. 5-days editing time | 1,500.00 |
| Total Budget | <u>\$9,250.00</u> |
7. HISTORICAL DATA:
New Program
8. INTERNAL ALLOCATION:
UNIVERSITY DEPARTMENT: Title XX
DIRECTOR OF PROGRAM: Catherine M. Havens
FUND CHARGED: Miscellaneous Federal Programs (0-565)
FUND CREDITED:
9. APPROVALS:
BUDGET AND FINANCE COMMITTEE MEETING _____
BOARD OF TRUSTEES MEETING _____

*The
University
of
Connecticut*

STORRS, CONNECTICUT 06268
CENTER FOR INSTRUCTIONAL MEDIA & TECHNOLOGY

February 21, 1979

Mr. David Porteous
Coordinator, Title XX
U-56-F

Dear Mr. Porteous:

Relative your questions regarding the Title XX Project on Planned Parenthood directed by Dr. Michael Gregoric, please be advised that the CIMT Radio/Television Division does not currently possess Commercial Color Television equipment capable of producing a commercial quality color video tape.

At present, the CIMT sub-contracts to the University Biomedical Center in Farmington, Eastern Connecticut State College and/or a commercial station for a specific aspect of a color production. While we have all other television capabilities and are moving toward color capability very rapidly, we could not at this date generate a commercial quality color video tape with the owned CIMT equipment and facility.

If I can be of further assistance in this matter please feel free to contact me.

Cordially,



Dr. Phillip J. Sleeman, Director
Center for Instructional Media & Technology
University of Connecticut
Storrs, Connecticut

PJS/m

The
University
of
Connecticut

STORRS, CONNECTICUT 06268
TITLE XX COORDINATING OFFICE

February 21, 1979

Harry Dest
Division of Grants and Contracts
U-151
University of Connecticut

Dear Mr. Dest:

This letter is to provide you with further information as to the rationale for using the colored videotaping facilities at Eastern Connecticut State College on a Title XX training contract. This contract is with the Planned Parenthood Agency, under the direction of Principal Investigator, Dr. Michael Gregoric, for the purpose of producing high quality training tapes to be used throughout the State. A memo from Dr. Philip Sleeman, director of the Center for Instructional Media and Technology, accompanies this letter and specifies why it is necessary to use the color videotaping equipment located at Eastern Connecticut State College.

I wish to clarify the reason for hiring personnel who are not University of Connecticut employees to do the technical work as a part of this production process at Eastern. We are constrained by the policy which Eastern, and most other institutions with video equipment, has regarding the use of their equipment. This policy states that only personnel of Eastern can use their equipment. Therefore, we are paying for their personnel to run this equipment for us.

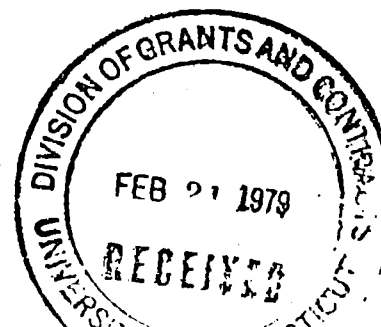
Thank you for your assistance in this matter.

Sincerely,



David Porteous, Coordinator
Title XX Coordinating Office

dp/ahj
Enclosure



*The
University
of
Connecticut*

ATTACHMENT C

STORRS, CONNECTICUT 06268

OFFICE OF FINANCE AND ADMINISTRATION

Telephone 203-486-4429

486-4430

March 9, 1979

TO: BOARD OF TRUSTEES

FROM: C. Edward Hanna, Vice President for Finance & Administration
(Acting) and Controller

SUBJECT: Consultants' Report - University of Connecticut Food Services

RECOMMENDATION:

That the Board of Trustees accept the recommendation contained in the consultation document which suggested that the University Food Services maintain a continuity of self-operation.

BACKGROUND MATERIAL:

A team of consultants were requested to review the University-operated food service and consider continuation of our present system or provide data which would support a contracted food service. Such a review was highly complimentary of our present program and its Director, Mr. Leonard Hodgson. Their recommendation noted that Mr. Hodgson should be given the opportunity to continue his program and that he receive a vote of confidence for his fine efforts and food management accomplishments. A copy of the overview is attached.

CEH*j

Attach.

UNIVERSITY OF CONNECTICUT

FOOD SERVICES

CONSULTANTS' REPORT

February 15, 1979

*Donald M. Jacobs, Director Dining Services
University of Pennsylvania
3732 Locust Walk
Philadelphia, PA 19104*

*Franklin H. Bancroft, Director
Auxiliary Enterprises
North Dakota State University
Fargo, ND 58105*

*Brother Herman Zaccarelli, Director
Restaurant, Hotel & Institutional
Management Institute
Purdue University
Stewart Center
West Lafayette, IN 47907*

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OVERVIEW

University of Connecticut

This consultation document is unusual in a number of ways. Each member of our team entered the collaboration with a degree of bias. Brother Herman Zaccarelli expressed his prejudice in favor of the incumbent director at the outset and offered to withdraw. Frank Bancroft, though he had worked for a contractor at one time, has directed the food services at a large state institution for a long enough time to have finely honed his ability to work within such a system. He has developed a unique ability to solve some of the bureaucratic problems that all participants in the state system face and expressed an intolerance in the idea of contracting the food service to escape the problems rather than solve them. Theoretically I had the least degree of bias. Though I am the self-operator of a private institution I am on leave of absence from a contractor and have spent most of my professional career working for a food service company. It surprised me that by the time we met at Purdue for our preliminary meeting I had developed the greatest degree of bias in favor of the incumbent. Our consensus judgement is clear. We recommend that you maintain a continuity of self-operation.

Much of what we have to say is subjective. There is a time and a place for contracted food services. Two past presidents of the National Association of College and University Food Services have written documents which are enclosed that support an association with food service contractors. Also enclosed is a NACUFS publication showing the benefits of remaining in self-operation where feasible.

The most important objective conclusion that we arrived at is that in spite of what appeared to us to be an economic short term advantage in independent purchasing by circumventing the state system via the contract operated route we

could develop no evidence of the willingness or ability of a major contractor being able to offer the service at a lower per student rate that would include all costs now being borne by the University. The one contracted institution that we felt is comparable in scope offered a much more restrictive program and the other major contractor involved declined our invitation to become involved with the study.

While we weren't aware at first why so many state level appointments were prearranged for us, we quickly developed the conclusion that the system needs the University as a participant more than the University needs the system. Your director has been in the position of being able to affect decisions involving cost and through our intervention will become more potent should you determine to remain independent. This absolutely requires immediate departmental responsibility for the Storrs commissary operation. The Food Service Director is now accountable for the cost of that operation but lacks authority and responsibility for its functioning effectively. The Director will have to fully exercise his rights and obligations on the State Purchasing Board and he will have to be supported by the University administration.

The most unusual part of this consultation is that we simply did not know how to approach the situation, inasmuch as Len Hodgson is the new Director at the University of Connecticut and the incumbent president of NACUFS, our professional food service association. How, we all wondered can this man, regardless of talent, cope with new on-the-job responsibilities as his primary concern and handle a huge professional obligation as well. He is, I can assure you, a very active NACUFS president. He had been without an assistant until recently when a highly qualified person from the University of Massachusetts joined Len's team. We knew in advance that the University of Connecticut had not had the opportunity to reap the full benefits of Mr. Hodgsons' talents. He was, as you

may know, recruited from Colorado where he ran a superb operation in a state system. We were truly surprised, quite frankly, to find things going as well as they were at the University of Connecticut and to have as good a student reaction to the new programs as has been achieved. Where we noted weaknesses there have been definite plans for improvement. Our visit enabled Len to move a little faster on the recipe and cycle menu project and Len has plans for other areas also. It bears repetition even in the overview that a recipe project, though very important to costs and quality, is impotent without control over purchasing specifications.

We recommend that you give Mr. Hodgson the opportunity to continue his program and that he receive a vote of confidence. If the management team can be assured that their security and safety is solely dependent on performance, they will deliver handsomely. Brother Herman, Frank Bancroft and I pledge our active contribution (at no cost) to provide a continuum of support.

Respectfully submitted,

Donald M. Jacobs, Director Dining Services
University of Pennsylvania
3732 Locust Walk
Philadelphia, PA 19104

Franklin H. Bancroft, Director
Auxiliary Enterprises
North Dakota State University
Fargo, ND 58105

Brother Herman Zaccarelli, Director
Restaurant, Hotel & Institutional
Management Institute
Purdue University
Stewart Center
West Lafayette, IN 47907

Dated February 14, 1979

March 9, 1979

TO: BOARD OF TRUSTEES

FROM: Frederick G. Adams, Vice President for Student Affairs
and Services

SUBJECT: Associated Student Commissaries Task Force Recommendations

RECOMMENDATION:

That the Board of Trustees accept:

- (1) the proposed agreement between the Associated Student Commissaries (A.S.C.) for the purpose of establishing authorization and enabling an effective student controlled residence hall food service, and
- (2) the revised A.S.C. Constitution and By-laws.

BACKGROUND MATERIAL:

A Task Force, appointed in August 1978, spent the fall semester reviewing the status and role of the Associated Student Commissaries as a viable organization for feeding almost half of the University's resident students. After a thorough review, it was determined that most of the problems which have confronted the A.S.C. over the last several years have been the direct result of the lack of clear-cut definitions and understanding. Although the State Activity Fund statutes ensure adequate fiscal flexibility, the 1972 A.S.C. Constitution and By-laws lacked a clear definition of the relationship between the A.S.C. and the University; moreover, it confused the responsibilities of the A.S.C. Board of Directors and the A.S.C. Administrator.

The Task Force proposed an agreement between the University and the A.S.C. Board of Directors in order to clearly define the relationship between the A.S.C. and the University. The revised A.S.C. Constitution and By-laws reflect changes designed to enhance efficiency, continuity and communications, as well as emphasizing the role of the A.S.C. Board of Directors as a policy-making body. Both the agreement and the revised A.S.C. Constitution and By-laws have been reviewed by Attorney John F. McKenna and they were approved at the January 22, 1979 meeting of the A.S.C. Board of Directors.

THE UNIVERSITY OF CONNECTICUT
HEALTH CENTER

ATTACHMENT E

M E M O R A N D U M

March 7, 1979

TO: Dr. John A. DiBiaggio

FROM: James C.  Leming

Attached is a copy of our capital project request for fiscal year 1980-81. Board of Trustees action is required for any items that were not approved last July on our three year capital project plan. These items are indicated as new on the detail support sheets.

The energy conservation and the handicapped (section 504) compliance items may be subject to modification as a result of action in this legislative session, although the Governor did not recommend funding in either area. Because of the urgent nature of both items we feel it is most prudent to include them for Board consideration at this time so that the further review by the Board of Higher Education and the Commission on Hospitals and Health Care can be completed prior to the mandated deadline of September 1, 1979.

JCL/bh

cc: President Gant

Dr. Glasgow

Dr. Marshall

Mr. Hanna

Ms. Shaffer

Attachment

UNIVERSITY OF CONNECTICUT HEALTH CENTER

CAPITAL PROJECT REQUESTS

1980 - 1981

A. SAFETY, SECURITY OR CODE REQUIREMENT \$1,480,000

These items are necessary for the safety and security of employees, students, patients and visitors as well as plant and facilities. Many of these items are mandated by code, regulation or statutes. We are presently in non-compliance of these regulations.

B. HANDICAPPED CODE (Section 504) COMPLIANCE \$295,650

\$75,000 was authorized in the 1978 session. \$95,000 was approved by the University of Connecticut Board of Trustees and the Board of Higher Education for 1979-80, but was not requested by the Governor. The current estimated total cost is \$370,650.

C. ENERGY CONSERVATION \$5,000,000

A global energy study conducted by professional consultants in energy related matters has been completed and recommendations require additional funds. The potential payback is attractive and in the long term would result in savings to the state for energy at the Health Center.

D. ALL OTHER PROJECTS \$1,400,000

These projections represent modification and new construction necessary to meet programmatic requirements.

E. HOSPITAL EQUIPMENT \$650,000

Self liquidating funds are requested to begin necessary replacement of worn out or obsolete items.

Total Request \$8,825,650

JAS/eh

3/1/79

UNIVERSITY OF CONNECTICUT HEALTH CENTER
Capital Project Requests
1980-1981

SAFETY, SECURITY OR CODE REQUIREMENTS

<u>Amount Requested</u>	
<u>Included</u>	<u>New</u>
<u>In 1979-82</u>	
<u>Request</u>	

CAMPUS WALKS AND STAIRWAYS

\$90,000

The original construction plans of the Health Center included sidewalks that are in the close proximity to the building, however, remote locations and traveling to and from them on foot was not considered at that time. It is now imperative that pedestrians are provided with the safety that sidewalks assure. The hilly terrain requires stairways in many locations. In addition, several locations can be reached only by traveling over grass which becomes dangerous in bad weather. Safe pedestrian travel must have a high priority.

OPERATING ROOM VENTILATION RENOVATION

\$50,000

The fresh air intake plenum for the operating room suite is located near the truck loading dock. Truck exhaust fumes enter this plenum resulting in odor complaints in the operating room. Present studies indicate it may be necessary to relocate or modify this plenum to eliminate this problem.

FIRE PROTECTION IN EMERGENCY BOILER ROOM

\$20,000

The oil fired emergency boiler located in the penthouse of our main facility has automatic temperature maintenance and steam generation on loss of power. This unit is unattended and should have automatic fire protection.

NEW SMOKE EXHAUST SYSTEM FOR HOSPITAL

\$150,000

An exhaust system for smoke removal is required for the hospital building according to National Fire Protection Association Life Safety Code 101 and National Fire Protection Association 90A. Lack of this system was noted by the Joint Commission on Accreditation for Hospitals (JCAH).

SEAL FIRE AND SMOKE WALLS

\$250,000

There are a large number of openings or improperly sealed penetrations in the smoke and fire partitions in the facility. These openings are code violations and should be properly sealed for fire safety reasons.

OUTSIDE EGRESS LIGHTING

\$50,000

This lighting is required (by the life-safety code of the National Fire Protection Association 101) at each fire exit to assure safe egress from the exit to a public way or area.

NEUTRALIZING SYSTEM FOR ACID WASTE TANKS

\$200,000

This automatic system is recommended by the Connecticut Department of Environmental Protection as an assurance that we do not contaminate the sanitary sewage with high acid effluent.

STUDY AND IMPLEMENTATION OF PATHOLOGICAL WASTE DISPOSAL SYSTEM

\$100,000

The solid waste from the Health Center is now compacted and trucked to land fill. However, some wastes, pathological and others cannot be disposed in this way. This type of waste requires a high efficiency-high temperature incineration unit for safe disposal.

STORAGE ROOMS - MECHANICAL AREAS

\$50,000

Many large, bulky, heavy items used in the mechanical equipment should be delivered and stored in the equipment areas. For fire safety and security reasons, these areas must be enclosed, secured and equipped with fire detection and protection devices.

ROAD WIDENING AND SHOULDER REBUILDING

\$110,000

After nearly a decade of operation and exposure to the abuses of construction, hard winters, and off-road parking, road perimeters are in general disrepair. This repair is for road widening and the rebuilding of shoulders with proper drains. This project has vital safety aspects for all vehicles visiting the Health Center.

RESURFACE PARKING LOTS

\$100,000

Over the years the parking lot surface has deteriorated despite normal resurfacing. In addition, many areas have been patched and reworked after pipe breaks and new underground installation of other utilities. It has been determined that the surface material can not be expected to weather another season without serious deterioration. The logical solution is to cap the lots with a thin surface coat of road building material. If this process is not done eventually, complete breakdown of the parking surface is inevitable which will require reconstruction at greater expense.

STUDY OF VENTILATION AND RE-ENTRY PROBLEMS

\$250,000

Reports by O.S.H.A., N.I.O.S.H. and others on investigations of our odor problems recommend an engineering study of the ventilation systems to determine the possible entry, re-entry and recirculation of noxious, toxic or other contaminants in the main complex. This study and report should define corrective measures to eliminate any and all problems determined in the study.

FIRE EXIT FROM SUB-BASEMENT

\$35,000

Approximately 5,000 square feet of space in the sub-basement of L and A buildings cannot be used due to inadequate fire exits. The creation of this fire exit will make space available for programmatic use.

<u>Amount Requested</u>	
<u>Included</u>	<u>New</u>
<u>In 1979-82</u>	
<u>Request</u>	

STAIRWAY - LIBRARY - SUB-BASEMENT

\$25,000

An area assigned to the Library originally for only storage purposes is now being utilized on a daily basis by a multiple of Library users. There is limited access to this area and inadequate fire egress for these Library users.

UNIVERSITY OF CONNECTICUT HEALTH CENTER
Capital Project Requests
1980-1981

ENERGY CONSERVATION

Included
In 1979-82
Request

This global energy study conducted by professional consultants in energy related matters has been completed and recommendations require additional funds. These include recommendations for computerized control of systems, exhaust exchanger, solar hot water heating, window covering, and others. The potential payback is attractive and in the long term would result in savings to the state for energy at the Health Center. This request is for funds to complete the recommendations and provide contingency money as may be needed.

\$5,000,000

IMPLEMENTATION
PRIORITIES

1 & 2	Mechanical & Electrical System Modification	\$1,690,000
3	Central Monitoring & Control System	1,542,000
3	Steam Plant	1,760,000
4	Service to Roof	312,000
5	Double Glazing	240,000
6	Air Lock Doors	<u>120,000</u>
		5,664,000
	Contingency	<u>585,000</u>
		6,249,000
	Apparently Available	(1,249,000)
	TOTAL REQUESTED	<u>\$5,000,000</u>

UNIVERSITY OF CONNECTICUT HEALTH CENTER
Capital Project Requests
1980-1981

ALL OTHER PROJECTS

<u>Amount Requested</u>	
<u>Included</u>	<u>New</u>
<u>In 1979-82</u>	
<u>Request</u>	

RENOVATION OF KELLER AUDITORIUM

\$50,000

Since original planning and construction of the Keller Auditorium, most of the teaching equipment and audio-visual aids installed then are now out dated and, therefore, are ineffective and poorly utilized. This request is for equipment and renovation to update the auditorium to render it a more useful tool in the education process, and to enhance its compatibility with existing technology.

DENTAL CLINIC RENOVATIONS

\$160,000

Operation of the Dental Clinics has been reviewed and plans to streamline the operation have been developed. They include a centralized reception area which will lead to reduced personnel requirements and increased efficiency in the handling of patients visits. Dental Clinic #6 wall modifications will reduce operatory walls to shoulder height in order to improve faculty, students and patient monitoring.

PERMANENT WALL STORAGE IN LABORATORY BUILDING

\$350,000

Due to the finite nature of expensive laboratory space and expansion experienced in our academic and Grant's program, Health Center departments have been forced to store glassware and other commodities in laboratory space that is needed for program use. This request is for permanent wall mounted storage to provide a modest amount of fixed space in laboratories. This plan dovetails with the Administration's efforts to optimize space utilization.

PLAN HEALTH SCIENCE BUILDING

\$200,000

With increasing pressure to combine certain Health related education programs now being conducted on the Storrs campus and the Farmington campus, this request is for planning resources for a building to house functions now located at Storrs. Since the Schools of Nursing, Physical Therapy, and Allied Health will eventually administer programs on the Farmington campus, it is necessary to begin the planning process for permanent facilities.

ADDITIONAL FAMILY MEDICINE MODULE

\$150,000

Inadequate space is available for academic offices, teaching space and patient care facilities for the Department of Family Medicine. Family Medicine is a new academic department and as such, space was not originally planned for this department. At the present time there is need for increased academic space and space for the clinical function which would be served by this module.

ADDITIONAL UTILITY SERVICE

\$65,000

Three buildings, the Physical Plant building, permanent firehouse and a permanent location for the State Medical Examiner are planned for our remote service area. The 1978-79 request to construct the Physical Plant building included \$84,000 for utility service for that building only. The request for the permanent Firehouse/Security building included \$60,000 for utility service which was to be in conjunction with the Physical Plant building authorization on this common site. However, our request for the Fire/Security building was denied, therefore, additional monies are necessary so that the Health Center shares the cost of additional utilities with the State Medical Examiner. It is our understanding that the State Medical Examiner's capital project request will also contain funds to support a share of the total additional utility service construction costs.

ENGINEERING STUDY FOR BACK-UP HVAC SYSTEM
IN ANIMAL CARE FACILITY

\$10,000

This facility is presently served by only one large blower, which supplies conditioned air necessary for the survival of the animals. If the current system malfunctions or breaks down, a severe loss in animal population could result. A backup system in the event of such a failure is required.

TUNNEL CAGE WASHER INSTALLATION

\$15,000

Animal holding cages must be washed and sterilized at regular intervals in order to eliminate any cross infection. The present facility is inadequate and obsolete. Funds are available for the replacement of the equipment from other sources, but modification and installation funds are being requested.

<u>Amount Requested</u>	
<u>Included</u>	<u>New</u>
<u>In 1979-82</u>	
<u>Request</u>	

BUILDING #19 - PRE-ENGINEERED "BUTLER TYPE" BUILDING

\$200,000

In an attempt to better utilize existing space within the main facility for the growth of academic programs, certain administrative functions will be relocated outside of the main structure. The building utilized by these administrative functions will be a more suitable space at a lower cost.

HOSPITAL LOBBY RENOVATIONS

\$200,000

Space requirements in the vicinity of the hospital and out-patient medical clinics can be satisfied only by utilizing a portion of the under utilized hospital lobby. Programs to be housed in this renovated area include Hospital Finance, Medical Group Administration and Out-Patient Pharmacy.

ATTACHMENT F

March 16, 1979

Institutional Policy Committee
Board of Trustees

STUDENT TRUSTEE ELECTION COMMITTEE BY-LAWS

Recommendation: That the Institutional Policy Committee recommend to the full Board the adoption of the proposed revision of the Student Trustee Election Committee By-Laws (attachment dated March 16, 1979).

Background: Board approval of the proposed revision will enable the Student Trustee Election Committee to elect the student members to the Board of Trustees through the use of mail ballots (comparable to the Alumni Trustee election process).

Proposed deletions are bracketed and new wording appears in caps (pages 2, 3, 7, and 8).

MARCH 16, 1979

STUDENT TRUSTEE ELECTION COMMITTEE BYLAWSI. Functions

The function of the Student Trustee Election Committee shall be to ascertain that all prospective candidates fulfill minimum requirements for nomination. In the event that a group of more than ten students submit letters of intent and meet minimum requirements for the Trustee position, the Student Trustee Election Committee shall select ten candidates from the group. The Student Trustee Election Committee has the authority to establish deadlines for petitions and letters of intent to complete the election and other deadlines as may be necessary to complete the election.

II. Membership of the Student Trustee Election Committee

A. The Student Trustee Election Committee shall be composed of the heads of student government of the following:

Graduate Student Council - Storrs

Federation of Students & Service Organizations - Storrs

Associated Student Government - Hartford

Waterbury

Southeastern

Stamford

Torrington

Student Bar Association - Law School

Student Government - Social Work

M.B.A. Program - Hartford

M.B.A. Program - Stamford

Graduate Student Government - Health Center

Student Government - (Medical-Dental) - Health Center

In such cases where there is no elected or active student government at the time the STEC is active, a student or administrative staff member shall be appointed by the Committee to carry out the responsibility of a STEC representative to insure that all students have the opportunity to vote in the Student Trustee election.

- B. If a student government head wishes not to serve, a permanent alternate may take his/her place on the Student Trustee Election Committee.
- C. If a committee member wishes to run for a position on the Board of Trustees he/she must resign from the Student Trustee Election Committee immediately.
- D. Each member shall have full discussion and voting privileges.
- E. It shall be the duty of each representative to attend regular and special meetings.
- F. The STEC representative of each campus, in coordination with his local student affairs officer, shall be responsible for the following for his/her campus:
 - 1. Monitoring campaigning.
 - 2. Administration of the election [including preparing polling places,] overseeing the election, and assuring adequate notice of the election.

- [3. Tabulating the election results and reporting these results to the Executive Secretary to the Board of Trustees.]

III. Conduct of Business

General parliamentary rules or an equivalent method of procedures, meeting the unanimous approval of those regular members present, shall be observed in conducting the business of the committee in session.

IV. Officers of the Student Trustee Election Committee

- A. The officers shall be a Chairperson, Vice-Chairperson, and a Secretary, elected from among its own members.

The duties of the Chairperson shall be as follows:

1. To call special meetings of the Committee when necessary.
2. To preside at all meetings.
3. To be a liaison between the Executive Secretary to the Board of Trustees and the Committee.
4. To establish committees and appoint members.

- B. The Chairperson is privileged to make or discuss motions and to vote on all questions.

- C. The duties of the Vice-Chairperson shall be to act for the Chairperson in case of his/her absence or incapacity.

- D. The duties of the Secretary shall be as follows:

1. To notify each member of special meetings.
2. To call meetings of the Committee in the absence of the Chairperson and Vice-Chairperson.

3. To keep a record of all meetings and transmit a copy of the minutes of each meeting to every member of the Committee and the Executive Secretary to the Board of Trustees before the next scheduled meeting.
4. To establish a list of all members with addresses and phone numbers and to be responsible for distribution to all members of the Committee.

V. Organization

- A. The Chairperson, Vice-Chairperson and Secretary shall be elected no later than the second Student Trustee Election Committee meeting.
- B. Written notice of the first meeting will be sent to Student Trustee Election Committee members by the Executive Secretary to the Board of Trustees.
- C. A schedule for meetings shall be adopted at the first meeting and a list of times and meeting places shall be distributed to members at the second meeting.
- D. Special meetings shall be called by the Chairperson.
- E. STEC shall transact all business on the basis of a quorum, with a quorum being members eligible to vote and present at a meeting.

VI. Nomination - Campaign Regulations

- A. After filing a letter of intent, a candidate shall file the required petition and submit a document, not to exceed 250 words, which will include:

1. A black and white photo no larger than 3" x 5".
 2. A biographical sketch and/or
 3. A position statement.
- B. The STEC Committee shall be responsible for distribution and printing of the above-mentioned document. Funds for this purpose shall come from the 6.4 Fund.
- C. The Committee reserves the right to review the above document(s) with the candidate and to edit any material deemed irrelevant to the election. The candidate shall have the right to appeal any editing by the Committee by petition to the Board of Trustees through its Executive Secretary.
- D. Campaign regulations -- Candidates shall keep active records of campaign expenditures which will be made available to the Student Trustee Election Committee.
1. No candidate for the Trustee position shall spend more than one hundred dollars (\$100) of his/her personal monies for campaign purposes, excluding travel expenditures.
 2. A candidate may accept campaign contributions not to exceed fifty dollars (\$50) per donor. The total amount of donor campaign contributions may not exceed one hundred and fifty dollars (\$150).
 3. It shall be the candidate's responsibility to remain within the personal expenditure limit of one hundred dollars (\$100) and the donors' limit of one hundred and fifty dollars (\$150).

4. The expenditures shall include the fair market value of all goods, materials and commercial services used in the campaign. The fair market value shall be defined to be:
 - a) The amount stated on receipts from the company that did the work.
 - b) The cost of printed material and advertisements shall be allotted in the same proportion as the area of publicity space that includes the name and information concerning the candidate.
 - c) An average of estimates obtained from three (3) reliable sources for the cost of donated items.
 - d) On any item which is not printed material on which advertising is affixed, the total cost shall be apportioned according to the proportion of area on said material allocated to the candidate.
 - e) For items that are made by students, such as banners, posters, etc. only the value of the materials is to be accounted for. Items made by persons other than students must be considered donated services and estimated as such.
5. No candidate shall permit anyone to make any expenditures on his/her behalf which will cause the total amount to exceed the limits. No person or group of persons shall expend the money on behalf of the campaign of any candidate without the permission of the candidate.

6. All vouchers and receipts must be presented by noon on the morning of the first day of elections. These shall be presented to the Executive Secretary to the Board of Trustees.
7. Candidates shall keep the various STEC representatives of the campuses they will be visiting, informed of their campaign activities on that campus.
8. Violations of campaigning regulations shall be referred to the Student Trustee Election Committee which will take appropriate action pending investigation. It is within the power of STEC to remove a candidate should he/she be found in violation of campaigning regulations. Even if a candidate should be elected he/she may be forced to withdraw, with recourse of an appeal to the Board of Trustees.

E. Publicity

Publicity and/or campaigning is expressly prohibited within a radius of 75 feet of voting booths on election day. If bulletin boards on which composites and flyers have been displayed during the week of the campaign are within 75 feet of voting booths, election officials will remove the material. This section is not to be construed so as to include campaign buttons or other conspicuous items worn by a voter.]

VII. Voting Procedures

- A. Only candidates' names will be used on the ballots.
The order of the name will be randomly chosen.
- B. Any currently registered student at The University of Connecticut is allowed to vote in the election.
- C. [To vote a student should present his/her student I.D. or if the I.D. is unavailable, the student shall present other identification at which time his name shall be crossed off a master list provided by the Registrar's office and he/she shall be allowed to vote.] BALLOTS WILL BE MAILED OUT TO EACH REGISTERED STUDENT AT THE UNIVERSITY OF CONNECTICUT APPROXIMATELY TWO WEEKS PRIOR TO THE ELECTION.
- D. Each person shall vote for no more than one candidate.
- E. The Executive Secretary to the Board of Trustees shall tabulate the final results of the election and announce the results of the election.
- F. All inquiries concerning the election procedures or results shall be referred to the Executive Secretary to the Board of Trustees.
- G. All [voting must be completed by 9 p.m.] BALLOTS MUST BE RECEIVED BY 4 P.M. on the last day of elections.

VIII. Amendments

- A. These Bylaws may be amended at any regular meeting, notice having been given of this intention at the meeting prior to which they shall be acted upon.

- B. Three-fourths vote shall be necessary for the adoption of the proposed amendments with the number present representing a majority of the total membership contingent on subsequent approval of the Board of Trustees.

ATTACHMENT

Institutional Policy Committee
Board of Trustees

A PLANNING AND ARCHITECTURAL DESIGN REVIEW COMMITTEE

Recommendation: That the Institutional Policy Committee recommend to the full Board an addition to the Laws and By-Laws to establish and charge such a committee.

The proposed draft of the By-Law is attached.

THE
UNIVERSITY
OF
CONNECTICUT

BOARD OF TRUSTEES



February 28, 1979

To: Ken

From: Clark

Clark
I have been in touch with Mr. Rich and he is agreeable to the suggestion that the addition to the By-Law which he requested last time would go through your Institutional Policy Committee. I am enclosing a draft of my proposed amendment. Please feel free to make whatever changes you may think advisable.

I also told Mr. Rich that it would be listed on the agenda under your Committee's action section and, presumably, would be placed on the table for Board action at the April meeting.

Enclosure

Amendment?
March 16, 1979

BY-LAWS AMENDMENT

Article V - Committees of the Board of Trustees

4. The Board shall appoint a Planning and Architectural Design Review Committee. This committee shall review and report to the Board on matters relating to the planning and architectural design of all contemplated facilities to be constructed on University properties. This committee shall include a member of the Board, two practicing architects, a faculty member from the School of Fine Arts, a faculty member from the School of Engineering and a graduate student from the College of Agriculture and Natural Resources. It shall make an annual report at the October meeting of the Board of Trustees or at any other time as may be necessary.

FRANK D. RICH, JR.

January 29, 1979

Mr. Arthur P. D'Oliveira
183 Delaware Avenue
Waterbury, Connecticut 06708

Dear Arthur,

The recent controversy over the COOP demonstrates the need for a University site master plan. Although as long ago as 1974 I asked that such a plan be made; for one reason or another the Administration has not done so. In addition, the COOP is now making plans for its new building and, as far as I know, without any requirement for University architectural review.

As you know, all well ordered communities have planning units and many have architectural design review boards. The current architectural appearance of the Storrs campus (and Branches), in my opinion at least, graphically illustrates the lack of any master control in the past.

If in your professional as well as your Trustee capacity you think it would be effective, I would like to join with you in supporting a resolution for the Board to appoint a planning and architectural design review committee to make recommendations to the Board.

I would think this committee would consist of a Board member, two practicing architects, faculty members from the Schools of Fine Arts and Engineering and perhaps a graduate student from College of Agriculture/Natural Resources. Among its duties, the committee would monitor and report to Board on planning and architectural design prior to execution of work. How this interfaces with Department of Public Works, I'm not sure. Please let me have your comments.

Sincerely,

F. D. Rich, Jr.

FDR,Jr.:bl

cc: Gordon W. Tasker
President E. V. Gant

Clark Bailey

11. The President introduced Mr. Harry Johnson, President of the University Co-op, who had volunteered, as a matter of interest to the Trustees, a presentation of the architectural model and plans for the new bookstore. Mr. Johnson described the proposed structure in some detail and responded to the various questions of the Trustees.

At this point Mr. Rich, expressing his concern with the seemingly uncoordinated effort in site planning and architectural designing for the campus, spoke of the need for a monitoring group. He called for an amendment to the Bylaws that would establish a Planning and Architectural Design Review Committee consisting of a Board member, two practicing architects, faculty members from the Schools of Fine Arts and Engineering, and a graduate student from the College of Agriculture and Natural Resources to monitor reports and make recommendations to the Board on the planning and architectural design of contemplated facilities. It was agreed that a Bylaw amendment would be drafted for discussion by the Board at the next meeting.

12. Mrs. Jorgensen, in her report on the latest meeting of the Board of Higher Education, reported as follows:

An attorney from New Hampshire College made a presentation on proposed programs and the matter was tabled.

A motion reconsidering a previous disapproval of an Ed.D. program in Community College Leadership at Nova University was not approved.

The University of Connecticut's leases and contracts were approved.

13. Mrs. Jorgensen reported that the University's ad hoc Committee on the Reorganization of Higher Education held its first meeting last January 30th. Two members of the Board of Higher Education staff were present and acquainted the group with the types of reports that are being drawn up by the staff and also answered, in a comprehensive manner, the questions raised by the members of the University's Committee. The next meeting of this Committee is scheduled for February 26th.
14. Mr. Jacobs, reporting as Chairman of the Budget and Finance Committee, said that the Committee had decided to hold a special meeting of the Committee to consider the Food Service Report and to discuss the Associated Student Commissaries Task Force recommendations.

Institutional Policy Committee
Board of Trustees

RECONSIDERATION OF THE QUESTION OF A SEPARATE COMMENCEMENT
FOR THE SCHOOLS OF MEDICINE AND DENTAL MEDICINE

Topic: From the Minutes of the February 9, 1979 meeting of the
Board of Trustees:

"(1) Mr. Peter Grape, representing the Graduation Committee of the University's Medical and Dental Class of 1979, urged the Trustees to reconsider the possibility of holding separate commencements for the Medical and Dental Schools at the Health Center. A copy of Mr. Grape's remarks is attached to the file copy of the Board minutes.

"Mr. Rich, as Chairman of the Health Affairs Committee, requested that the Institutional Policy Committee give this matter one more hearing at their next meeting."

Attached are the report of the Commencement Committee and an undated memorandum to the members of the Board from the Graduation Committee of the University of Connecticut Medical and Dental Class of 1979.

Institutional Policy Committee
Board of Trustees

REPORT OF THE COMMENCEMENT COMMITTEE

At the October meeting of the Board, Chairman Tasker referred to the Institutional Policy Committee a recommendation of the Health Affairs Committee that the Board consider a separate commencement for the Schools of Medicine and Dental Medicine.

On the advice of the administration the Institutional Policy Committee asked for a full report from the University's Standing Committee on Commencement, to be presented to the Institutional Policy Committee in time to make such changes in the By-Laws as would be necessary to accomplish a separate commencement for 1979, should the Institutional Policy Committee recommend it.

The Institutional Policy Committee was unable to take up the Commencement Committee's report at the December meeting. That report is attached and is now a matter of business for the Institutional Policy Committee. Mr. Wilson will comment for the administration.

Report on Requests for a Change of Policy with Regard
to Commencement

To: Institutional Policy Committee of the
Board of Trustees

From: The Commencement Committee

November 30, 1978

PURPOSE OF THE REPORT

This report concerns the requests for a change of policy with regard to Commencement ceremonies for certain Schools of the University of Connecticut. These requests are as follows:

1. A change of location and a change of date for the Schools of Medicine and Dental Medicine.
2. A change of date for the School of Law, and, in the near future for a change of location.
3. A possible request for a location and a change of date for the Schools of Social Work.

The Institutional Policy Committee of the Board of Trustees asked the Commencement Committee to consider and make recommendations on the matters involved in these requests, specifically, a change of location and date for the Schools of Medicine and Dental Medicine, and a change of date for the School of Law. (See Attachment #1) The other matters, i.e., a request for a change of location by the School of Law, and a possible request for both a change of location and date by the School of Social Work, have arisen since this study was begun.

The original referral of the Institutional Policy Committee included a reporting date by the Commencement Committee which would have enabled the matter to be brought before the Board of Trustees in their November meeting. However, as the Schools of Medicine and Dental Medicine could not meet with the Commencement Committee in time for the above-mentioned date, the report is being submitted for consideration at the December meeting of the Board of Trustees.

THE SCHOOL OF MEDICINE AND THE SCHOOL OF DENTAL MEDICINE

Members of the Commencement Committee first had a meeting with representatives of the Health Center (Schools of Medicine and Dental Medicine) in June of 1978 at which questions concerning Commencement were discussed. On November 15, 1978, members of the Commencement Committee met with representatives of the Health Center, who were: Dr. Steven Bongard, Associate Dean, Student Affairs of the School of Medicine; Ray Johnson, a student of the School of Medicine; and Jackie Buza, also a student at the School of Medicine. The representatives stated that they were presenting the request for both the Schools of Medicine and Dental Medicine.

It was stated that the accreditation teams that visited the Medical Center in Farmington in 1978 suggested that the School should begin to develop traditions, and the representatives felt that one such approach would be to have their own Commencement ceremony. Among the reasons listed to support this request for their own Commencement were:

- (1) Students at the Health Center did not necessarily identify with Storrs. Their primary identification was only with the Health Center.
- (2) The travel time to a Commencement ceremony in Storrs was long and many did not really know the location of the Storrs campus.
- (3) There were few faculty of the Schools of Medicine and Dental Medicine attending Commencement ceremonies at Storrs, perhaps five from the School of Medicine, although more from the School of Dental Medicine, and the hope was expressed that there would be many more faculty attending if the ceremony were to be held in Farmington.
- (4) It was noted that a limited number of tickets were available for the Commencement ceremony at Storrs, and a desire for more than four tickets per graduate was expressed.

- (5) It was stated that students must return to complete their "clerkships" until May 31. Therefore, a later date for Commencement would be desirable.

Other comments and items for discussion included:

- (a) The Commencement ceremonies at the University have become quite large, and it was felt that the smaller ceremony at Farmington would be desirable.
- (b) The possible location of a Health Center ceremony in Farmington was discussed, and it was stated that it could be in the "Inner Courtyard" or that another location for an outdoor ceremony was possible.
- (c) The matter of costs was discussed and it was stated that the cost of the ceremony each year, now held in Farmington, amounted to about \$1,500. Estimates were made of the costs for the rental of a large tent and chairs. Other items such as refreshments, etc. were discussed. *Check*
- (d) It was stated that the Commencement ceremony could be used as a starting point for the Alumni Association. A desire was expressed to build a strong Alumni Association for the Schools of Medicine and Dental Medicine.
- (e) The possibility of a combined West Hartford - Farmington Commencement ceremony was discussed. This would be a ceremony involving the Schools of Medicine and Dental Medicine, the School of Law, and the School of Social Work. The student representatives of the Health Center were unalterably opposed to such an idea if it were to be held at any location other than the Farmington campus, stating that they would prefer to go to Storrs rather than to the School of Law for a Commencement ceremony. *Good point*
- (f) Miss Buza pointed out the need for setting the foundation for traditions during the first two years, and for establishing ties with the faculty. During the third and fourth years, students are often away

from the Medical Center and in view of the wide dispersement, there is a need to re-unite and establish the tie with the Medical Center at the end of the fourth year. (Apparently, the thought was that a Commencement ceremony would be one way of doing that.)

- (g) Mr. Johnson felt that there could be many more faculty at a Commencement ceremony in Farmington, and that the ceremony might include some, or many, of the part-time faculty, i.e., adjunct members of the faculty from participating hospitals. Also, he felt that the students would like to help in planning their own ceremony.

Separate class day

THE SCHOOL OF LAW

The Commencement Committee received a letter from the Dean of the School of Law in regard to a change of date and location. (See Attachment #2) The representative of the School of Law on the Commencement Committee was contacted, but the Committee was informed that the letter from the Dean of the School of Law was quite comprehensive and that no special meeting with the Law School representatives on the subject seemed necessary.

Date of Commencement

As noted in the letter of referral from the Vice-President for Academic Affairs, the issue of the date of Commencement ceremonies was the matter to be resolved.

In his letter, the Dean of the School of Law noted that it was a matter of the "highest priority" that the School of Law add one additional week of instruction, and that it was highly desirable to lengthen the reading periods. It was felt that this was important for academic reasons as well as to comply with the accreditation requirements of the American Bar Association. The School of Law is, therefore, requesting that the Laws, By-Laws, and Rules of the Board of Trustees, Art. X.L.16 which states that "There shall be one Commencement Day each year. All graduation ceremonies shall be held at Storrs," be amended to make possible a different date for the Commencement ceremony of the School of Law.

Location of Commencement

In addition, the School of Law would like a change of location for its Commencement ceremony starting in the 1980-81 academic year. It was stated that such a change was being requested for the following reasons:

- (1) Students of the School of Law have no relationship to the University campus at Storrs. Many have never been to Storrs.
- (2) It seems incongruous to such students that the ceremony not be

at the School of Law, but rather at the University "located thirty-five miles distant."

It was noted that there is no appropriate facility for such a ceremony on the Greater Hartford Campus, but that with the move to the new facilities formerly used by the Hartford Seminary Foundation, it would be desirable to have the Commencement ceremonies "at or near its new location." It was stated that a comprehensive study would be made concerning the matter, and that recommendations would be forthcoming as to how the Commencement ceremony could advantageously be held "at or near the new location."

*Still in
great
hall.*

At this time, the School of Law is, therefore, asking for a change of date, as originally noted, but will in the near future ask for a change of location.

THE SCHOOL OF SOCIAL WORK

No formal request had been made at this time by the School of Social Work, but the Commencement Committee has been approached, unofficially, by a member of the School of Social Work asking about a separate Commencement, and expressing the desire for a ceremony to be held in Hartford. It should be added, at this point, that the situation of the School of Social Work is somewhat different from that of the Schools of Medicine and Dental Medicine, and the School of Law. While it is a professional school offering graduate work, the School of Social Work is a part of the Graduate School of the University which the others are not. The Graduate School, therefore, would have to be considered on the matter before the Commencement Committee could make any recommendations.

PROBLEMS TO BE CONSIDERED - SCHOOL OF MEDICINE AND SCHOOL OF DENTAL MEDICINE

1. Costs (see below)

- a. Speaker - At present the Speaker is the one at the combined Graduate
-Medical - Dental Commencement
- b. Preparation of necessary facilities, outdoors
Tent rental - It has been proposed that a tent large enough to
accommodate the graduates and their guests be rented.
Chairs - It would be necessary to rent some 800+ chairs.
Public Address System - This would have to be purchased or rented
and installed for the ceremony.
- c. Police - As in the case of the Commencement in Storrs, numerous
auxiliary police would need to be hired for the service to guide
traffic, parking, and other appropriate functions.
- d. Fire Department Services - As in the case of the Commencement in Storrs,
an appropriate number of firemen, plus equipment, would need to be
in attendance.
- e. Medical Services - A physician, nurses, etc., would need to be present
at all times. This should prove to be no problem in view of the
location of the ceremony in question.
- f. Decorations - A certain minimum would be necessary to prepare an
attractive setting for the graduates and guests.
- g. Programs - The Medical and Dental Schools are now included in the
programs for the ceremony at Storrs. A separate ceremony would
involve preparing and contracting for a separate program for
graduates and guests.
- h. Diplomas - Diplomas are now included in the contract for all diplomas
for the services at Storrs. It might be necessary to have a
separate contract, depending upon the date and the desires of the
Schools of Medicine and Dental Medicine.
- i. Food Services - A ceremony at the Health Center would involve the
preparation of some form of refreshments for the graduates and
guests, or the availability of food which could be purchased by
visitors to the ceremony at the Health Center.
- j. Musicians - A band of 30 - 40 members plays for each of the ceremonies
at Storrs, and the student band members receive some remuneration
for their services. Some play in the morning of Commencement day
where there are two bands, one in the Auditorium and one in the
Field House. Some students remain to play in the Graduate School-
School of Medicine-School of Dental Medicine ceremony in the after-
noon. Some students (often the same ones) remain to play in the
Law School ceremony in the evening. They also receive their meals,

as well, for their day's service. The University student band would not be available for a ceremony on another date at the Health Center, nor for that matter, even on Commencement day at another location, such as at Farmington. It would be necessary to hire a band for such a ceremony in Farmington, very likely at union prices.

- k. An indoor facility (auditorium) large enough to hold the graduates, faculty and a number of guests approximately five times the number of graduates. Such a facility would be quite necessary in case of inclement weather. Such weather finally forced the Commencement ceremonies in Storrs to move indoors. There appear to be a very limited number of such places available in the Hartford area.

1. Personnel to prepare Commencement ceremony

The representatives of the Schools of Medicine and Dental Medicine felt that the preparation of the ceremony might take approximately one-half time of an Administrative Assistant, and that one Secretary would be necessary. In addition, of course, there would be the time of some faculty member, or administrator, necessary to oversee the plans and functions of preparing the ceremony.

Note: The foregoing list is certainly not all-inclusive, but it can serve as a fairly broad sample of some of the services, and costs, necessary.

2. Availability of members of the Board of Trustees

The availability of such persons is considered of importance for a ceremony which is to present the University at its best to the public of the State of Connecticut. Different and repeated dates for ceremonies can become a difficult problem in many cases.

3. Availability of Administrative personnel: the President, Vice-Presidents, etc. The same comments apply as in #2.

4. Availability of faculty to perform the necessary services in the Commencement ceremony. Numerous faculty are needed in the conduct of the Commencement ceremonies to perform such functions as Marshals, Hooding Marshals, to be in attendance in academic regalia to assist in providing the proper decorum for a ceremony. The lack of faculty in attendance is invariably noticed and commented upon by graduates and by the public.

(Costs - #1 above) An approximate set of figures on those items "a through l" for which some estimate can be given.

a. Speaker (\$500. - \$875.)	\$ 750.00
*b. Facilities; outdoor	
Tent) (est. of \$800. - \$1,500.)	1,000.00
Chairs)	
Public Address System	-
c. Police (\$10. 25 per hr. - 4 hrs. - 10 persons)	410.00
d. Fire Dept. Services (\$9.90 per hr. - 4 hrs. - 5 persons)	198.00
e. Medical Services - ?	-
f. Decorations, flowers, etc. (\$100. - \$200.)	150.00
g. Programs (for graduates, faculty, and guests)	500.00
h. Diplomas (if a separate contract it would be more)	150.00
i. Food Services - ?	-
j. Musicians - Band (20 members at \$50. - or 30 members at \$30.)	1,000.00
**k. Facilities; indoor (auditorium) \$1,500. - \$2,750.)	2,000.00
l. Personnel to prepare Commencement ceremony	
(1) Administrative Asst. 1/2 time (\$6,000.)	14,000.00
(2) Secretary (\$8,000.)	
(3) % of time of Faculty Supervisor (\$3,000.- \$7,500.)	-
(However, (3) is not included in grand total)	
*Total - use of outdoor facility	\$18,158.00
**Total - use of indoor facility	\$19,150.00

PROBLEMS TO BE CONSIDERED - SCHOOL OF LAW

The problems to be taken into consideration for a Commencement ceremony "at or near the new location" of the School of Law would be much the same as those of a ceremony at the Health Center. Certain differences would, of course, be present.

- (a) The School of Law already has a separate ceremony at Storrs on the evening of the other Commencement ceremonies, and a speaker is obtained for that ceremony. There would be no additional cost.
- (b) The School of Law has a considerably larger number of graduates than the Schools of Medicine and Dental Medicine so the costs of the diplomas would be correspondingly higher.
- (c) The School of Law has regularly provided the necessary personnel during their separate evening ceremony, i.e., Marshals, Hooding Marshals, and faculty attending in academic regalia. However, the School of Law has not been responsible for providing the personnel to prepare and conduct the Commencement ceremony, prepare programs, provide music, prepare the physical facilities, etc.

COMMENTS ON THE REQUESTS FOR SEPARATE CEREMONIES AND DIFFERENT DATES FOR COMMENCEMENT

1. A major item would be the image presented to the public in the State of Connecticut, and the State Government, of a divided Commencement, or a series of Commencements.

If there are many individual Commencement ceremonies in different locations, each is seen as launching graduates in only one specific field of scholarship or activity. In a larger, united ceremony the breadth of such scholarship, activity, and fields of learning is presented to the State.

While sympathizing with the desires of students of the Schools of Medicine and Dental Medicine, and of the School of Law, and while not wishing to appear to coerce them into coming to Storrs, it would appear that the unity of the University, as presented to the State, might well be considered as of greater importance than the individual desires of the different schools and faculties.

A "fragmented" Commencement would appear to have rather wide, and far-reaching implications. If once divided, even on a trial basis, it will continue divided. This question presents itself as a very important policy matter.

2. Costs. The duplication of personnel services, i.e., by those preparing a number of different Commencement ceremonies would appear to be an uneconomical manner of arranging for the graduation of the students of the University. The total cost would be increased considerably when (a) physical factors, (b) services, and (c) personnel factors are taken together.

3. A specific point of the representatives of the Schools of Medicine and Dental Medicine dealt with the number of tickets available to them at the Graduate-Medical-Dental ceremony at Storrs. It should be noted that Schools of Medicine and Dental Medicine have not been denied tickets, but rather in each instance they have been sent extra tickets as requested.

The number of tickets granted to students for relatives and friends depends upon the size of the facility being used and the number of graduates for any given ceremony. The number of students in the Graduate-Medical-Dental ceremony is such that extra tickets can be given to those requesting them.

4. As discussed in the meeting of November 15, 1978 with the representatives of the Schools of Medicine and Dental Medicine, it would appear that the calendar date for Commencement was not of great importance to them. It was pointed out that they already know which students have met the requirements and standards for graduation. While some of the students do return to complete their "clerkships," the date was not presented as a major argument or obstacle.

5. The date of Commencement was presented as a major matter in the case of the request of the School of Law.

The academic calendar of the School of Law in the Spring semester now shows the desired 15 weeks of instruction followed by a reading period and the desired examination schedule. It is in the Autumn that the School has a 14 week instructional schedule, which is followed by a reading period and the examination period. The additional week of instruction requested in the letter of November 7, 1978 (see Attachment #2) would appear to be needed in the Autumn and would have little or no direct bearing upon the Spring semester. Therefore, the date of Commencement would not appear to be affected in the Spring, but rather the problem lies in the starting or closing dates of the Autumn semester.

It would appear that the School of Law has achieved its desired examination schedule. It is currently (1978-79) scheduling examinations on 10 days in the Autumn and 11 days in the Spring. These equal or exceed the number of days (9 - 10) stated as desired in the letter of November 7, 1978.

Although the need for complying with the accreditation requirements of the American Bar Association is seen as most important, it would seem to be possible for the School of Law to make some adjustments in its academic calendar in the Autumn semester to accomplish the desired results.

CONCLUSIONS

1. In view of the comments made above, particularly those dealing with a united ceremony and costs (#1 and #2), the Committee is unable to recommend, at this time, the approval of the requests of the Schools of Medicine and Dental Medicine. Certainly, the Committee is desirous of making every effort possible, and to cooperate with the Schools of Medicine and Dental Medicine, to provide a ceremony which will be meaningful for their graduating students within the general existing framework.
2. It would appear that the problem of the academic calendar of the School of Law could be solved by adjustments to the Autumn semester. If, for some reasons such adjustments cannot be made, it would appear that a further study would need to be made to adjust the academic calendars of the University at large and of the School of Law.

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

October 17, 1978

Dr. Max Thatcher, Chairman
Standing University Committee
on Commencement
Campus, U-24

Dear Dr. Thatcher:

At its meeting of October 13, 1978 the Institutional Policy Committee of the Board of Trustees voted to ask your committee to consider and make recommendations, no later than November 2, 1978, on the request described below from the Schools of Medicine and Dental Medicine: that they be permitted to hold a separate commencement ceremony at the Farmington campus at a date later than the usual University commencement, beginning this academic year if possible.

In examining this request, the Institutional Policy Committee thought it would be well for the Commencement Committee to be aware of--and possibly to consider at the same time--the request of the School of Law for a change in the date of its commencement, which as you know is currently held on the regular date at Storrs, but separately. Law has raised only the question of a later date, to fit its longer academic calendar; Law seeks no change for this year, but rather looks to 1980 and thereafter for a change. Dental Medicine and Medicine hope for a change for the 1979 Commencement. Here is the necessary background:

The minutes of the Board of Trustees' September 8, 1978 meeting contain the following from Mr. Rich's report for the Board's Health Affairs Committee:

"One item that the Liaison Committee [of the Health Center] noted as desirable was that the School [of Medicine] since it's a new school, should begin to develop traditions in order to promote identity among faculty and students. At this point Mr. Rich spoke of prior student requests that formal graduation ceremonies for the medical and dental graduates be held at Farmington [italics mine].

"Mr. Rich expressed the hope that the Institutional Policy Committee would favorably consider this suggestion, noting that it was in line with the

Liaison Committee's Report. Chairman Tasker asked the Institutional Policy Committee and the administration to put this matter on the agenda, and if possible to report back to the Board in such time that, if there was a change adopted by the Board, it could be implemented at the next Commencement."

Informal discussion with Vice President DiBiaggio reveals that the Schools of Medicine and Dental Medicine seek two changes: location and date; the latter issue results from the calendar at the Health Center, which is cramped by the current May date of the present institution-wide commencement.

The Dean of the School of Law has raised only the calendar question; Law too has not really finished the second semester of its calendar by the time the commencement date rolls around.

As you are aware, the existing Board by-law on the subject reads, "There shall be one commencement day each year. All graduation ceremonies shall be held at Storrs (X.L.16)."

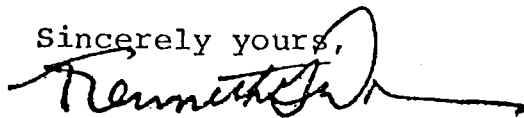
I will be happy to meet with your committee to go over these matters with you should you deem it helpful; Dr. DiBiaggio and Dean Blumberg are being alerted by copy of this letter to expect to hear from the Commencement Committee and to prepare whatever arguments they wish it to consider.

About the need for a November 2 recommendation from your committee to the Institutional Policy Committee: should the ultimate decision be to recommend a change in the by-law and the practice, the Institutional Policy Committee would have to recommend that change to the full Board, which would itself require two months to approve it. Hence the need for dispatch, if, indeed, your committee should decide to recommend a change to be effective for Medicine and Dental Medicine for the 1979 Commencement.

Agenda items for the November 10 meeting of the Board of Trustees must go in the mail on November 3; hence the November 2 deadline. We will be grateful for whatever help your committee can give; it seemed to the Institutional Policy Committee that this complicated question--involving as it does calendars, locations, costs, and the availability of Board members and others for these ceremonies--should be examined first by the standing committee with the fullest experience on the staging of Commencement.

Thank you.

Sincerely yours,



Kenneth G. Wilson
Vice President

cc: Mr. Gant
Ms. Briscoe
Dr. DiBiaggio
Dean Blumberg

THE UNIVERSITY OF CONNECTICUT
SCHOOL OF LAW
1800 ASYLUM AVENUE
WEST HARTFORD, CONNECTICUT 06117

November 7, 1978

Professor Max Thatcher
Chairman, Commencement Committee
The University of Connecticut
Storrs

Dear Professor Thatcher:

I am glad to have an opportunity to review with you the considered views of the School of Law with respect to the location and date of the School of Law commencement.

Date

The early date of the University commencement, occurring around May 20 or 21 creates very difficult problems for the School of Law.

Our academic and examination program is more strenuous than that of the undergraduate schools of the University as may be noted from the following comparison:

	<u>University</u>	<u>School of Law</u>
Days of Classes	70	75
Reading Period	?	5
Examination Period	6 - 8	9 - 10

Although the School of Law commences classes on the Monday before Labor Day or more than a week before the University, we are still unable to achieve the following desired levels of instruction, reading period, and examinations.

Instead of 15 weeks of instruction in each semester, we have been forced to cut back the Fall semester to 14 weeks. We have been forced to reduce reading periods to two days each, but have been able to maintain the desired examination schedule.

In fact, we comply with the accreditation requirements of the American Bar Association providing for thirty weeks of instruction in each year, only by including examinations in the computation base.

It is a matter of highest priority for the School of Law to add one additional week to the instruction period and highly desirable to lengthen the reading periods.

For the foregoing reasons, a decision by the University that would permit the School of Law to have its commencement take place in early June would result in a significant strengthening of the academic program and contribute to an increased level of excellence in performance. These are very important objectives for our school and it would be hoped that the University could cooperate through a change in calendar to make this possible.

Location

The quality of the commencement ceremony at Storrs has been very high. The School of Law has been immensely appreciative of the cooperation it has received from all personnel contributing to the program including the Music Department. Nevertheless, there is recurrent student dissatisfaction with the location of the commencement. The students at the School of Law have no relationship to the University campus at Storrs. Many have never been there in their entire lifetimes. Others have not been there during their entire period of residence at the School of Law. It seems incongruous to such students to have their Law School commencement not held at the School of Law, but held at the University instead located thirty-five miles distant.

There is no appropriate location for the commencement ceremony at the School of Law in its present facilities on the Greater Hartford Campus.

As you know, the School of Law will move to the facilities formerly used by the Hartford Seminary Foundation with occupancy expected during the academic year 1980/81. When the School moves to its new facilities, it would be very much interested in having its commencement ceremonies at or near its new location. This matter will be the subject of a comprehensive study which we will endeavor to complete during the Spring of 1980 and our recommendations how a School of Law commencement could advantageously be held at or near the new location will be submitted to the President of the University for consideration prior to the commencement of the 1980-81 academic year.

Requested Immediate Action.

It is requested that paragraph 16 of Article X, Section L, be amended at this time to make it possible for the date and the location of the School of Law commencement to be determined in a manner that will not require further action by the Board of Trustees so as to permit the School of Law to defer its commencement and thereby extend the period of instruction and reading periods each year and following its move to the new campus to change the

Professor Thatcher

-3-

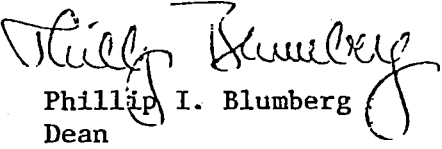
November 7, 1978

location of the commencement ceremony.

I will be happy to supply any further information that may be helpful to you.

With best wishes.

Sincerely yours,


Phillip I. Blumberg
Dean

pib/mb

TO: The members of the Board of Trustees of the University of Connecticut

FROM: The Graduation Committee of the University of Connecticut Medical and Dental Class of 1979.

RE: 1979 Graduation ceremony

We, the members of the Graduation Committee of the University of Connecticut Medical and Dental class of 1979, are pleased to learn that the Board of Trustees will allow us to meet with them on February 9th to discuss the subject of a UConn Health Center (UCHC) graduation ceremony. Because we are in strong disagreement with the objections raised by the Commencement and Institutional Policy Committees, we feel that direct communication between the students and the Board is necessary. We might also mention our disappointment at the failure of these two committees and the Board to inform us of the disposition of our proposal. To expedite matters, we are forwarding this letter and a copy of our original proposal.

Since September, 1977, the Graduation Committee has been polling students and faculty about their preferences regarding the location of the graduation ceremony, and have received overwhelming and enthusiastic support for a UCHC locale. We have also been researching the costs and logistics of holding the graduation at the Health Center as an expansion of the Recognition Day Ceremony. We've concluded that it can be done with a minimum of additional planning and expense. Enclosed please find a copy of what we consider to be a reasonable list of expenditures. The ceremony we have planned and hoped for would be far more intimate and meaningful than the large gathering that occurs at Storrs.

We cannot overemphasize the importance of graduating at the Health Center or our desire to do so. We should, at the very least, be granted a separate graduation ceremony, albeit at Storrs. Therefore, if, after careful and fair consideration of our request for a UCHC graduation, you feel you must reject it, we propose that you approve, for this year forward, a separate ceremony to be held at the Storrs campus. Because we are certain that this has been considered in the past, we do not expect to find ourselves stalled in committee. We will be happy to do any necessary ground work ourselves.

Our students have spent eight years studying and perfecting their respective arts, and this graduation represents the culmination of their efforts. Many of them will spend the rest of their lives contributing to the improvement of health care throughout Connecticut. With all they have to give, is it so much to ask for their own meaningful graduation ceremony that truly symbolizes their hard work and determination?

We thank you in advance for your careful consideration of this most important matter. We will be happy to answer any questions you may have at the time of our meeting. We will also be able to provide you with a detailed list of expenditures, should you desire it, at that time. Thank you again.

Sincerely,

The Graduation Committee, Class of 1979

Alexia Antezak
Jacquie Buza
Sandi Carbonari
Craig Cohen
Peter Grape
Ramon Johnson
Pat Joyce
Nancy Kloczko
Scott Wetstone
Ira Zeid

1. Enclosed please find a copy of a proposal sent to the Commencement Committee of the University of Connecticut.
2. A formal poll of Medical and Dental School Faculty revealed that, of those reporting (1/3 of those polled), 95% preferred and would attend a graduation ceremony held at the Health Center rather than one held at Storrs.
3. Expenditures: Firstly, we wish to stress that a graduation ceremony at the Health Center would occur as an expansion of the annual Recognition Day ceremony that is held on the Health Center grounds. Therefore, the estimate of expenditures below includes costs already incurred annually.
 - a. up to 700 chairs (583 used last year)
 - b. PA system with podium
 - *c. tent for 700 people
 - *d. music
 - e. refreshments (a wider selection than those usually offered)
 - f. invitations
 - g. caps and gowns

} we understand these will be slightly more expensive
} than usual because we will be ordering in smaller amounts.

- *h. ?speaker
- *i. ?traffic control - probably by students

*new items

All others are identical to or at slightly increased cost from those involved with the annual Recognition Day ceremony.

There was mention made by the Commencement Committee of the necessity of a graduation coordinator at a salary of up to \$6,000. We feel this is entirely unnecessary, since most of the changes we have suggested have been substitutions rather than additions. There has been no official coordinator for past Recognition Day ceremonies and we do not feel there is a need for one now.

TO: Commencement Committee, University of Connecticut
FROM: Graduation Committee, Medical and Dental Classes of 1979
RE: 1979 Graduation Ceremony

We members of the University of Connecticut Schools of Medicine and Dentistry, Class of 1979, represent our classmates in expressing our desire to graduate at the site of our formal education in the science and art of medicine and dentistry, the University of Connecticut Health Center.

We have electively spent four important and intensive years of our lives at the Health Center, working in close association with fellow classmates, faculty and staff at the institution. In that time we have come to know the Health Center as a unique and important part of the University of Connecticut educational system. We believe in maintaining and reinforcing not only our own affiliations with it, but also those of its alumni, future students, immediate community and state. We feel that knowledge of the existence and achievements of the medical and dental schools would be accentuated by the conduction of formal graduation ceremonies on the campus.

We would like to be able to arrange a ceremony that would have more meaning for each member of our class, and we would like to be able to share this ceremony with the Health Center faculty and our families. We stress this latter point because in the past, there has been poor faculty attendance at the graduation ceremony at Storrs. We feel that our parents will be better able to appreciate what many of them have been supporting for four years: our education, our faculty and our school.

We have informally polled faculty, administration and parents, and have received enthusiastic support in this endeavor. A formal poll of the students revealed that greater than 80% wish to graduate at Farmington. Finally, we have also received verbal support from Glenn Ferguson, former president of the University of Connecticut.

In anticipation of favorable consideration by the Commencement Committee, we have begun researching the practical aspects of this undertaking, including facilities and costs. Most of this information will be available by the time of our formal meeting with you in June.

We appreciate your full attention in this matter of extreme importance to us.

Sincerely,

The Graduation Committee, Class of 1979

jcs

SCHOOL OF MEDICINE BYLAWS

-7-

- (2) The Clinical Science Subcommittee shall supervise the operation of clinical programs including the operation of the undergraduate, graduate, and continuing education programs as described in Appendix D. It shall be composed of all clinical department heads, the Head of Pathology, the Head of one other basic science department appointed by the Dean, and the Associate Deans of Preclinical, Clinical and Continuing Education, one of whom will be appointed by the Dean to serve as Chairman.
- (3) The Subcommittee on Medical Science shall supervise the operation of the medical sciences programs as described in Appendix D. It shall consist of the heads of the Departments of Anatomy, Biochemistry, Microbiology, Pathology, Pharmacology, and Physiology, [the head of the Department of Oral Biology and the head of the Department of Behavioral Sciences and Health Care (School of Dental Medicine)] the heads of two clinical departments appointed by the Dean, and the Associate Dean for Preclinical Education who shall serve as Chairman.

D. Standing Administrative Committees

(1) Purpose

In some areas administrative decisions or activities are best achieved through the collective effort or judgment of groups of faculty members. In these areas Standing Administrative Committees shall be appointed to implement established policy. In the area of Student Affairs there shall be committees for Admissions, Student Promotions, and for other needs as they may develop. In the areas of Undergraduate, Graduate and Continuing Education there shall be committees administratively responsible for the different components of these programs. The activities of these committees shall be coordinated with those of Associate and Assistant Deans. Reports summarizing the activities of the Standing Administrative Committees shall be made each year to the appropriate faculty committees concerned with academic policy.

(2) Appointment

Administrative Committees shall be appointed annually by the Dean, after consultation with the Dean's Advisory Committee at a June meeting.

V. Departments

A. Purpose

The Faculty shall be organized into various academic departments that represent the areas of concern of Schools of Medicine. Departments serve as organizational units that

* [] Indicates addition

Appendix D

SUBCOMMITTEES OF THE DEAN'S ADVISORY COMMITTEE

1. Dean's Advisory Committee

All of the departments have an interest in the undergraduate medical education program and in its success. Since all of the departments are represented on the Dean's Advisory Committee, it is well constituted to act on matters regarding the operation of the education programs. This is particularly true inasmuch as this institution has many cooperative interdepartmental programs. Some of these, however, involve departments in varying degrees and the Dean's Advisory Committee can be aided by appropriate subcommittee.

2. Subcommittee on Medical Science

This subcommittee of the Dean's Advisory Committee will be composed of the heads of the departments of Anatomy, Biochemistry, Microbiology, Pathology, Pharmacology and Physiology, [the head of the Department of Oral Biology and the head of the Department of Behavioral Sciences and Health Care (School of Dental Medicine)] and the heads of two clinical departments in the School of Medicine appointed by the Dean, and the Associate Dean for Preclinical Education. The latter will be chairman of the committee.

This committee is delegated the responsibility for supervising the operation of the medical sciences program. The committee will be responsible for reviewing the plans of medical sciences subject committees and committee on electives, reviewing their progress and considering the recommendations of the Associate Dean for Preclinical Education regarding personnel, schedules and interpretation of policy. The committee will also consult with appropriate standing committees of the General Faculty about proposed changes in the academic program, it being understood that the final decisions on the nature of the proposals to be made to the General Faculty rest with the appropriate committee of the General Faculty.

The advance agenda and minutes of the subcommittee meeting will be circulated to all members of the Dean's Advisory Committee, and individuals who are not members of the subcommittee are invited to attend if they so desire. Actions of the subcommittee will not be routinely submitted to the Dean's Advisory Committee for approval; however, if any member of the latter committee wishes to have any of the subcommittee's actions reviewed, this may be done by placing it on the agenda for discussion and action by the parent committee.

* [] Indicates addition

ATTACHMENT J

UConn Health Center
Contracts and Agreements
For March, 1979 Health Affairs/Hospital Committee Approval

<u>Contractor or Lessor</u>	<u>Amount</u>
Windham Community Memorial Hospital and Hatch Hospital Corporation	\$10,000

Agreement with Windham Community Memorial Hospital and Hatch Hospital Corporation

(EFFECTIVE DATES: January 1, 1979 - December 31, 1979

AMOUNT: \$10,000 (payable to the Health Center)

PURPOSE: To provide Speech Pathology services to the Contractor's inpatients and to act as a consultant to the contractor's staff. Services will be provided by a licensed and certified speech pathologist upon referral from the patient's physician. Services will include evaluation of patients, determination and recommendation of appropriate speech or language services, and provision of necessary services for patients with speech or language disabilities.

PROGRAM DIRECTOR: R. Morisse

FUND: 6.6 (Auxiliary Services)



JOHN DEMPSEY HOSPITAL
THE UNIVERSITY OF CONNECTICUT HEALTH CENTER

ATTACH

Medical Board-2/6/79
Health Affairs- 3/6/79
Board of Trustees 3/9/79

TO: Medical Board

FROM: John Jefferies, MD-Chairman, Credentials Committee

SUBJECT: MEDICAL AND DENTAL STAFF APPOINTMENTS

Please approve the following recommendations for appointment to the Medical and Dental Staff to the John Dempsey Hospital:

ANESTHESIOLOGY-EMERGENCY MEDICAL SERVICES

Attending Staff (With Supervision)

Dr. Thomas W. Furth *

John Dempsey Hospital

NUCLEAR MEDICINE

Consulting Staff

Dr. Daniel A. Myerson *

Dr. Paul J. Myerson *

Griffin Hospital

Griffin Hospital

OBSTETRICS AND GYNECOLOGY

ASSOCIATE STAFF

Dr. Bennett S. Walstatter

Hartford Hospital

ORAL AND MAXILLOFACIAL SURGERY

Attending Staff

Dr. Joseph Piecuch

John Dempsey Hospital

PEDIATRICS

Attending Staff

Dr. Alan Walker

Associate Staff

Dr. David Brown

Dr. Robert Cerciello

Dr. Ronald Cooke

Dr. Herbert Felsenfeld

Dr. Richard C. Harvey, Jr.

Dr. Margarita Nosce

John Dempsey Hospital

Hartford Hospital

Newington Childrens Hospital

Hartford Hospital

Mt. Sinai Hospital (JDH)

Hartford Hospital

John Dempsey Hospital

PSYCHIATRY

Howard Tennen Ph.D *

Allied Health Professional

John Dempsey Hospital

Consortium Affiliate

Dr. James Trench

Institute of Living

* Without Admitting Privileges

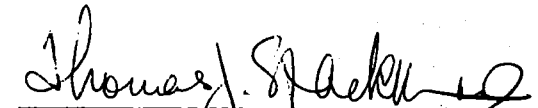
1978 ANCILLARY MEDICAL CARE EVALUATION STUDY:

DISSEMINATION OF STUDY RESULTS

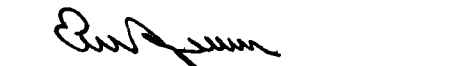
DEPARTMENT OF RADIOLOGY: "TIME STUDY"




COMMITTEE CHAIRMAN
Marvin Henken, M.D.




DEPARTMENT CHAIRMAN
Thomas Spackman, M.D.



EXECUTIVE COMMITTEE CHAIRMAN
CHIEF OF STAFF
Eugene Sigman, M.D.



CHAIRMAN: U.R. COMMITTEE
John D. Jefferies, M.D.



DIRECTOR: NURSING SERVICE
Claire E. O'Neil

HOSPITAL DIRECTOR
James Malloy

GOVERNING BODY
Gordon Tasker

MEDICAL CARE EVALUATION STUDY

TOPIC: Patient Time Study

REASON FOR SELECTION OF TOPIC: To evaluate the waiting time of patients prior to their examinations, the amount of time devoted to each patient in the performance of the examination, and the total time spent by the patient in the department. Four separate time studies were completed.

TIME FRAME OF CHARTS AUDITED:

January 5 - February 6, 1978

PATIENTS INCLUDED IN AUDIT: In-Patients, Out-Patients, Emergency Room Patients, Admission Patients

DEPARTMENT RESPONSIBLE FOR AUDIT: Diagnostic Radiology

COMMITTEE CHAIRMAN AND MEMBERS: (Please include time involved)

Dr. E. Marvin Henken

DATES: Study Initiated January 5, 1978

Study Completed February 6, 1978

Schedule for Reaudit (if recommended) Fall, 1978

RECOMMENDATIONS INCLUDING PLAN AND PERSON RESPONSIBLE FOR IMPLEMENTATION AND DETERMINATION OF NECESSITY OF A FOLLOW-UP AUDIT:

I. A seven-day study was done on all in-patients who required radiologic examinations.

II. A five-day study was done on all out-patients who required radiographic examinations.

III. A seven-day study was done on all emergency room patients requiring radiographic examinations.

IV. A five-day study was done on all admission patients who required radiographic examinations prior to being admitted to the floor.

I. In-Patients

An in-patient survey was done on 55 patients. The average waiting time was 7.68 minutes. The average length of time for a radiologic examination was 19.07 minutes with a total time in the department of 24.43 minutes. This study was performed during the period January 13-23, 1978. The range of time low to high was: 0 minutes waiting time, 2 minutes for radiologic examination, and 8 minutes total time. High, 15 minutes waiting time, 3½ hours for radiologic examination and 3 hours 40 minutes for total time.

(continued on attached page)

II. Out-Patients

An out-patient survey was completed on 130 patients. The average waiting time was 10.62 minutes. The average length of time for a radiologic examination was 15.94 minutes with a total time in the department of 26.56 minutes. The study was performed during the period of January 24-30, 1978. The range of time low to high was: 0 minutes waiting time, 3 minutes for radiologic examination and 5 minutes total time. High, 22 minutes waiting time, 2.7 hours for radiologic examination and 3 $\frac{1}{4}$ hours total time.

III. Emergency Room Patients

During the period of January 5-27, 1978 a total of 118 patients were surveyed. The first period of January 5-7, 1978 35 patients were audited and found that the average waiting time was 4.7 minutes. The average length of time for a radiologic examination was 11.5 minutes with a total time in the department of 13.54 minutes. The second period of January 8-10, 1978 40 patients were audited and found that the average waiting time was 4.47 minutes, the average length of time for a radiologic examination was 10.25 minutes with a total time in the department of 12.6 minutes. During the third period of January 11-27, 1978 a total of 43 patients were audited and found that the average waiting time was 7.2 minutes. The average length of time for a radiologic examination was 11.13 minutes with a total time in the department of 15.67 minutes. Over all, 118 patients were audited with the waiting time of 3.05 minutes. The average length of time for a radiologic examination was 10.94 minutes with a total time in the department of 14 minutes. The range of time low to high was: 0 minutes waiting time, 5 minutes for radiologic examinations and 5 minutes total time. The high was 15 minutes waiting time, 45 minutes for radiologic examination and 50 minutes total time.

IV. Admission Patients

During the period of January 31, 1978 through February 6, 1978 11 admission patients were audited during the hours 8:30 a.m. through 3:00 p.m. The average waiting time was 8.8 minutes, the average length of time for a radiologic examination was 8.6 minutes with a total time in the department of 17.45 minutes. The range of time low to high was : 2 minutes waiting time, 5 minutes for radiologic examination, 10 minutes total time. The high was 20 minutes waiting time, 15 minutes for radiologic examination and 25 minutes of total time.

Analysing the above data we have found areas where improvement was needed and have initiated corrective action:

1. On patients who need specialty examinations, preliminary films are now being done in fluoroscopic/radiographic examination rooms to decrease the patient waiting time as well as to provide better use and productivity of the radiographic room and technologist's time.

2. The Chief Technologist and/or Senior Technologist are providing backup for technologists in fluoroscopic rooms, assisting in developing films, reviewing films with radiologists, and providing assistance in expediting the patient after his/her examination. This has drastically decreased the time.

3. In-patients are only brought down for radiographs when a radiographic room is available pending any emergencies.

4. Admission patients for preliminary workup now wait for a maximum of 10 minutes in the department, and if we are unable to perform the service, the patient is then sent to the floor ward and brought down when the radiographic room is available.

5. The majority of the in-patients audited were having multiple examinations and/or time-delayed radiographs which could not be shortened. This resulted in higher time values for this group of patients in comparison to other patients.

6. Patient questionnaires were formulated and circulated to radiology patients to obtain feedback in hopes of finding areas where improvements could be made.

1978 MEDICAL CARE EVALUATION STUDY

DISSEMINATION OF STUDY RESULTS:

DEPARTMENT OF PSYCHIATRY: "DEPRESSION"

Signature appears on Audit
Narrative by Albert Rothenberg
COMMITTEE CHAIRMAN
Albert Rothenberg, M.D.

Roger E. Myer
DEPARTMENT CHAIRMAN *per R.M.*
Roger Myer, M.D.

Eugene Sigman
EXECUTIVE COMMITTEE
CHIEF OF STAFF
Eugene Sigman, M.D.

John D. Jefferies
CHAIRMAN: U.R. COMMITTEE
John D. Jefferies, M.D.

Claire E. O'Neil R.N.
DIRECTOR: NURSING SERVICE
Claire E. O'Neil, R.N.

James Malloy
HOSPITAL DIRECTOR
James Malloy

Gordon Tasker
GOVERNING BODY
Gordon Tasker

MEDICAL CARE EVALUATION STUDY

TOPIC: Depression

REASON FOR SELECTION OF TOPIC: Patients over 50 with depression have a high rate of suicide. This study was to observe the frequency of suicide precautions taken at JDH with patients over 50.

TIME FRAME OF CHARTS AUDITED:
January 1, 1977 - December 31, 1977

PATIENTS INCLUDED IN AUDIT:
100% sample 26 patients

DEPARTMENT RESPONSIBLE FOR AUDIT: Psychiatry

COMMITTEE CHAIRMAN AND MEMBERS: (Please include time involved)

Rothenburg	- 6
Tasman	- 2
Meyer	- 2

DATES: Study Initiated January 1978
Study Completed June 1978
Schedule for Reaudit (if recommended) 1979

RECOMMENDATIONS INCLUDING PLAN AND PERSON RESPONSIBLE FOR IMPLEMENTATION:

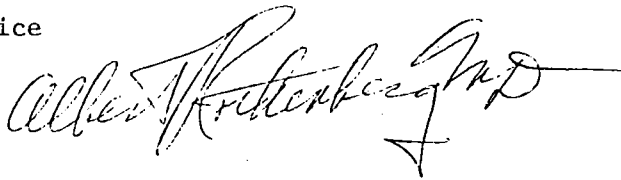
See attached sheets.

THE UNIVERSITY OF CONNECTICUT
HEALTH CENTER

June 20, 1978

M E M O

TO: Patient Care Studies Office
Attention: Karima Wasem

FROM: Albert Rothenberg, M.D. 

1) Non-justified variations:

- a) lack of indication of biweekly follow up treatment, probably result of deficient recording.
- b) low percentage of serological tests done. Tertiary syphilis is a factor producing the syndrome of depression over fifty years.
- c) low percentage of suicidal precautions considering the high suicidal risk accompanying depression over the age of fifty.

2) Recommendations:

- a) propose review of follow up orders on patients with depression over fifty.
- b) propose daily review of suicide risk of depressed patients over fifty during the first week of hospitalization, and weekly review thereafter.
- c) propose standard inclusion of serological tests on admission for patients in this group.

3) Implementation:

- a) audit committee chairman
- b) Send report to Psychiatric Inpatient Unit, Nursing Administration.

4) Reaudit in one year recommended.

- 5) Summary: Audit of records of patients over fifty years of age suffering from depression was carried out because of the high general suicide risk in this group. Results indicate that the diagnosis was reliably and carefully made, that appropriate laboratory tests were generally carried out except that serology was frequently omitted, and that suicidal evaluations were always done. Treatments used were always appropriate except that fewer suicide precautions seem to have been undertaken than would have been predicted with this group. Perhaps severely

June 20, 1978

suicidal patients were not generally admitted to the service; even so, one would expect that patients in this age group could become suicidal during treatment and a higher number of ordered suicide precautions might have been indicated. Finally, considering the seriousness of the disease, active follow up treatment is always necessary. Such follow up may have been arranged but it was not indicated on the chart.

All of the above deficiencies could certainly be corrected by bringing this report to the attention of the staff of the psychiatric unit.

PATIENTS OVER 50 WITH DEPRESSION

ADMISSION. DATE:

DISCHARGE DATE:

SEX: M F

PARAMETERS	STANDARD		REVIEW		INSTRUCTIONS AND DEFINITIONS FOR RETRIEVAL	VARIATIONS	JUSTIFIED NOT JUSTIFIED
	100%	0%	100%	0%			
I. JUSTIFICATION			(27)				
A. Depressed Affect	100%		27		History		
B. Sleeplessness			21		History		
C. Loss of Appetite			17		History		
D. Ideas of Guilt and Worthlessness			16		History		
E. Loss			18		History		
F. Suicidal Ideas			15		History		
II. DISPOSITION							
G. No Mortality	100%		27				
H. Referral for minimum of once every two weeks (Follow Up)	100%		8		Discharge Summary		
I. Discharge Meds OR Psychotherapy with no Meds	100%		22		Discharge Summary		
II. INVESTIGATION							
J. History and Physical with Neurological History & Assessment	100%		25		Progress Notes/H&P		
K. EKG			24		Only for Meds or ESI		
L. CBC	100%		26				
M. Serology	100%		15				
IV. ESSENTIAL MANAGEMENT							
N. Suicidal Evaluation	100%		27		1x-Possible Suicide Risk		

UNIT #: _____ SEX: M F

ADMISSION DATE: _____

DISCHARGE DATE: _____

JUSTI:
NOT JU:
J

PARAMETERS

INSTRUCTIONS AND DEFINITIONS
FOR RETRIEVAL

VARIATIONS

REVIEW

STANDARD

100% 0% 100% 0%

V. MANAGEMENT

O. Antidepressants } AND/OR

P. Psychotherapy

Q. Suicide Precaution

R. Medical Consultation

S. Electro-Shock-Therapy (EST)

Progress Notes

Progress Notes

Progress Notes

Progress Notes

Progress Notes

10

25

12

22

0

1978 MEDICAL CARE EVALUATION STUDY:

Dissemination of Results

Department of Anesthesia: Recovery
Room Evaluation

Jean D. Montross
Committee Chairman
Jean Montross, CRNA

T. E. Colton, M.D.
Chairman of Department
T. E. Colton, M.D.

John D. Jefferies, M.D.
Chairman, Utilization Review
Committee
John D. Jefferies, M.D.

C. E. O'Neil, R.N.
Nursing Service Director
C. E. O'Neil, R.N.

James Malloy
Hospital Director
James Malloy

Gordon Tasker
Governing Body
Gordon Tasker

MEDICAL CARE EVALUATION STUDY

TOPIC: ANESTHESIA: RECOVERY ROOM EVALUATION

REASON FOR SELECTION OF TOPIC: TO ASCERTAIN REASONS FOR PROLONGATION IN SOME RECOVERY ROOM STAYS.

TIME FRAME OF CHARTS AUDITED: PATIENTS AUDITED USING A CONCURRENT MONITOR AND A FORMAT DESIGNED BY THE DEPARTMENT OF ANESTHESIA. ONE HUNDRED CASES WERE STUDIED AT RANDOM, FROM APRIL, 1978 THROUGH AUGUST, 1978.

PATIENTS INCLUDED IN AUDIT: 100 RANDOMLY SELECTED, INCLUDING ALL AGES.

DEPARTMENT RESPONSIBLE FOR AUDIT: ANESTHESIOLOGY

COMMITTEE CHAIRMAN AND MEMBERS: (Please include time involved)

CHAIRPERSON: JEAN MONTROSS, C.R.N.A. 6 - hours
CERTIFIED REGISTERED NURSE ANESTHETIST TASK FORCE
RECOVERY ROOM NURSING TASK FORCE

DATES: Study Initiated April, 1978
Study Completed December, 1978
Schedule for Reaudit (if recommended) Not recommended

RECOMMENDATIONS INCLUDING PLAN AND PERSON RESPONSIBLE FOR IMPLEMENTATION AND DETERMINATION OF NECESSITY OF A FOLLOW-UP AUDIT:

It was not possible to ascertain what the audit set out to study. Multiple variables made this study difficult to follow. However, in general, it is indicated that the overall deficiency rate among the criteria is acceptable.

Display of Pre-operative risk determinations are also within an expected range.

Because the tool used for this study was inadequate to isolate the suspected problems, the recommendation not to restudy is made unless another, more effective, tool can be devised.

ANESTHESIA: RECOVERY ROOM EVALUATION

PARAMETERS	STANDARD	MET		DEFICIENCY	
		#	%	#	%
1. Limb and head activity					
a) in preholding area	100%	96	96%	4	4%
b) upon discharge	100%	85	85%	15	15%
2. Respiration Normal					
a) in preholding area	100%	88	88%	12	12%
b) upon discharge	100%	88	88%	12	12%
3. Circulation Normal					
a) in preholding area	100%	87	87%	13	13%
b) upon discharge	100%	90	90%	10	10%
4. Consciousness normal					
a) in preholding area	100%	95	95%	5	5%
b) upon discharge	100%	88	88%	12	12%
5. Colour Normal					
a) in preholding area	100%	90	90%	10	10%
b) upon discharge	100%	90	90%	10	10%
6. No Mortality	100%	100	100%	0	0%
10. Total Parameters		997	91%	103	9%

DEFINITIONS OF RISK	WITHOUT DEFICIENCY	WITH DEFICIENCY	TOTAL
1. No risk No underlying disease	32	13	45
2. Small risk Minimal systemic diseases No effect on Activities of Daily Living (ADL)	20	18	38
3. Considered Risk Requires treatment for systemic disease with restriction of ADL	3	9	12
4. Significant Risk Significant Disease Compromise possible			
5. Poor Risk Compromise/or Death Imminent		1	1
6. Documentation of Risk	1	3	4
TOTALS	44	56	100

STUDY SUMMARY

DATE 6-26-78

pep
CAL

Committee

LABORATORY MEDICINE

Topic Ferritin Assay Determination

Number of physicians in study

two

Number of nursing units in study

-

Number of other professionals in study

one

Purposes to determine reasons for which Ferritin Assay Studies were being ordered. To find out whether these reasons were justified.

Discipline

Number

Discipline

Number

Hematology

1

Hematology

1

Lab. Medicine

1

☒ Original study

☐ Repeat study

Date of last study

Number of records 23

Proposed date for complete restudy

None

Selected from Oct. 1, 1977 to April 1, 1978

Basis for decision Sufficiently satisfied with study results

ARRATIVE SUMMARY OF STUDY (Include problems that require action by the governing body)

All patients, for which records could be found, met appropriate criteria for Ferritin Assay determination. The notable problem was one record, out of the hoped for 100% sample, was missing. Another record only had a lab. This patient was included. This problem was probably due to records being lost somewhere in the Health Care system. Memoranda to encourage careful handling of laboratory results were sent to Medical Records, Labs and Supervisors and Clerks of patient floors.

Committee Chairman

Eva Lora

Executive Committee Chairman

X [Signature]

Administrator

Department/Service Chairman (men)/Director(s)

[Signature]

Nursing Service Director

Olivia E. O'Neil, R.N.

Governing Body

4 STUDY SUMMARY (CONTINUED)

TOPIC Ferritin Assay

DATE 6-23-78

PCF
JCAH

SCREENING CRITERIA				PRELIMINARY		FINAL		PROBLEMS/CAUSES		ACTIONS RECOMMENDED		ACTIONS TAKEN		EFFECTIVE
	#	%		#	%							What/By whom/when	Yes	
1. Hypochronic Microcytic Anemia	2	9%		2	9%			1. One patient had all the records lost.- patient not included in study.	To write to all Health Center Depts. that had contact with laboratory records to encourage more careful handling of these records.	Memoranda sent from Lab Medicine to Medical Records, Labs and Supervisors and Clerks on the individual patient care unit.				
2. History of chronic blood loss	5	23%		5	23%			2. For one patient only, laboratory records were available.						
3. History of nutritional inadequacy	2	9%		2	9%			3. Records had not been received by Medical Records.					YES	
4. History of multiple pregnancies	0	0%		0	0%									
5. Low Serum Iron	16	70%		16	70%									
6. Symptoms of lethargy fatigue, weakness	14	61%		14	61%									
7. Evidence of Hemochromatosis	9	39%		9	39%									
8. High serum iron	0	0%		0	0%									

Committee Pediatrics

Number of physicians in study 2

Topic Child Abuse

Number of nursing units in study 1

Number of other professionals in study 2

Objectives To determine appropriate length of stay for children with problems of abuse or neglect.

Discipline	Number	Discipline	Number
Social Service	2		

Number of records 25

☒ Original study ☐ Repeat study Date of last study

Proposed date for complete restudy Dec. 31, 1978

Selected from June 1, 1977 to June 30, 1978

Basis for decision one full year from end date of original study.

NARRATIVE SUMMARY OF STUDY (Include problems that require action by the governing body)

Because the maximum days allowed by the PERO for a child with abuse or neglect is four, unless there is a significant medical problem keeping the child in hospital, this study serves to show a probable need for a greater number of days, as the median length of stay = 9 days and the mean LOS = 10.76 days.

Two patients who were admitted by court order alone, did not meet the validation criteria. One patient who had minimal Social Service input was also deemed an invalid admission, as the criteria for validation were not clearly met on analysis of the variations.

Twenty percent of the 100% sample of 25 records showed motor disability sequelae, 20% showed Psychological problems, and 8% had physical deformity due to abuse. The complication rate is high - however acceptable in terms of national standard.

Committee Chairman *Steven K. Kaplan*
 Department/Service Chairman (men)/Director(s) *Donald H. Johnson*
M. L. G. Markham, MD

Executive Committee Chairman

Administrator

John J. Jeffries
 Nursing Service Director

Governing Body

Clair E. D. Paul RN

Three cases did not meet Primary physician to be validation criteria for be spoken with: Re: suspicion of child careful pre-admission abuse and for admission examination of abuse for rule out of child evidence to determine abuse or neglect. Two whether problem can be of those cases were solved on an out-patient admitted on court order basis. alone.

Only 3 days to certify PSRO criteria committee admission. No extension written to: to request sion criteria and LOS increase of admission assignments from PSRO certification from 72 hours to 96 hours. Also to request extension criteria for other than medical necessity

Complication rate acceptable.

I. Validation	22	88	22	88
II. Investigation	25	100	25	100
1-4	25	100	25	100
5-7	25	100	25	100
III. Social Service Investigation	25	100	25	100
IV. Pediatric Management	25	100	25	100
V. Social Service Management	25	100	25	100

LOS see distribution

Comp see distribution

1978 ANCILLARY MEDICAL CARE EVALUATION STUDY:

DISSEMINATION OF STUDY RESULTS

DEPARTMENT OF NUCLEAR MEDICINE: "Brain Scans"

Richard P. Spencer / Adm
COMMITTEE CHAIRMAN
DEPARTMENT CHAIRMAN
Richard P. Spencer, M.D.

Eugene Sigman
EXECUTIVE COMMITTEE CHAIRMAN
CHIEF OF STAFF
Eugene Sigman, M.D.

J. D. Jefferies
CHAIRMAN:
UTILIZATION REVIEW COMMITTEE
John D. Jefferies, M.D.

Claire E. O'Neil R.N.
Director: NURSING SERVICE
Claire E. O'Neil, R.N.

HOSPITAL DIRECTOR
James Malloy

GOVERNING BODY
Gordon Tasker

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file

MEDICAL CARE EVALUATION STUDY

TOPIC: BRAIN SCANS

REASON FOR SELECTION OF TOPIC: A FREQUENT CLINICAL STUDY

TIME FRAME OF CHARTS AUDITED: 26 CONSECUTIVE STUDIES IN DECEMBER 1977

PATIENTS INCLUDED IN AUDIT: ALL IN THAT SEQUENCE

DEPARTMENT RESPONSIBLE FOR AUDIT: NUCLEAR MEDICINE

COMMITTEE CHAIRMAN AND MEMBERS: (Please include time involved)
2 HOURS
R. P. SPENCER M.D.

DATES: Study Initiated 12/1/77
Study Completed 12/31/77
Schedule for Reaudit (if recommended) _____

RECOMMENDATIONS INCLUDING PLAN AND PERSON RESPONSIBLE FOR IMPLEMENTATION AND
DETERMINATION OF NECESSITY OF A FOLLOW-UP AUDIT:

GOOD AUDIT, EXCEPT SOME REPORTS DIDN'T MAKE IT ON TO THE PATIENTS RECORD.

THE UNIVERSITY OF CONNECTICUT
HEALTH CENTER - JOHN DEMPSEY HOSPITAL

ANCILLARY MEDICAL CARE EVALUATION STUDY SUMMARY

"BRAIN SCANS"

The Audit results tabulated out to show an 84.5% compliance with the first criterion. Out of 26 studies done in December 1977, 4 reports did not make it to Medical Records.

It is the feeling of this Health Record Analyst that some of the patients who had Brain Scans done on a referral from another institution had their records received by the referring agency. No records of these patients are kept in the Department of Medical Records at John Dempsey Hospital. On that basis the 4 non-compliant subjects to the first criteria could probably be justified.

(SH)

All other parameters were justified that did not comply with the criteria on the basis of:

- #4 Negative study
- #5 No previous Exam
- #6 Good uptake

	MET	%	NOT MET	%	Justified	%	Not justified	%
1	22	84.5%	4	15.5%	0	0%	4	15.5%
2	26	100%	0	0%	0	0%	0	0%
3	26	100%	0	0%	0	0%	0	0%
4	10	38.4%	16	61.6%	16	61.6%	0	0%
5	0	0%	26	100%	26	100%	0	0%
6	1	3.8%	25	96.2%	25	96.2%	0	0%

Patient: _____

Date of Study: _____

Parameters	Standard		Review		Definition	Variation	Justification
	100%	0%	00%	0%			
1 Did a copy of the Report go to Medical Records	✓		22	4	Brain Scan Report	4 not	Justified / not in Medical Records
2 Was the radioactive pharmaceutical used	✓		26	0			Not after
3 Was the amount indicated on the report	✓		26	0			Not after
4 If a positive report was a tentative Dx given	✓		10	16			16
5 If a repeat examination was study compared to previous	✓		0	26			
6 If uptake of radioactive material was superficial							
1. Was bone disease suggested	✓						
2. Was skull x-ray suggested	✓		1	25			
					Justified on basis of good uptake		26
					Justified on basis of no previous Exam		26
					Justified on basis of negative		

1978 NURSING CARE EVALUATION STUDY:

DISSEMINATION OF STUDY RESULTS

INTENSIVE CARE NURSING TASK FORCE: "CONGESTIVE HEART FAILURE; ON TRANSFER
FROM THE I.C.U."

Christine M Clocher R.N.

COMMITTEE CHAIRPERSON
Christine Clocher, R.N.

Claire E. O'Neil R.N.

DEPARTMENT DIRECTOR
DIRECTOR OF NURSING
Claire E. O'Neil, R.N.

J. D. Jefferies.

CHAIRMAN: UTILIZATION
REVIEW COMMITTEE
John D. Jefferies, M.D.

Eugene Sigman

EXECUTIVE COMMITTEE
CHAIRMAN; CHIEF OF STAFF
Eugene Sigman, M.D.

HOSPITAL DIRECTOR
James Malloy

GOVERNING BODY
Gordon Tasker

MEDICAL CARE EVALUATION STUDY

TOPIC: Congestive Heart Failure - on transfer from ICU

REASON FOR SELECTION OF TOPIC: frequent patient condition in ICU - selected by nominal group process.

TIME FRAME OF CHARTS AUDITED: Sept. 1, 1976 to Sept. 1, 1977

PATIENTS INCLUDED IN AUDIT: All patients in ICU with CHF listed on Problem List.

DEPARTMENT RESPONSIBLE FOR AUDIT: Nursing Department - ICU task force

COMMITTEE CHAIRMAN AND MEMBERS: (Please include time involved)

Christine Clocher, R.N., Chairperson

Lois Pelletier, R.N.

Siward Hazelton, R.N.

Kathy Labrecque, R.N.

Willie West, R.N.

Sharon Davine, R.N.

Anita Caruso, R.N.

Joseph Blansfield, R.N.

DATES: Study Initiated 1976
Study Completed 1977
Schedule for Reaudit (if recommended) none

RECOMMENDATIONS INCLUDING PLAN AND PERSON RESPONSIBLE FOR IMPLEMENTATION:

- 1.) Item #1- 81% No Evidence in Record.

(Reads - patient describes reason for Heart failure)

It was felt because the ICU is not the place to expect outcome criteria were not the right approach to a patient audit here. The question was raised that it is not important for the patient to understand the reasons for his heart failure until discharge - however it is important for the patient to be able to describe the signs and symptoms of his heart failure that were problems during his time in the critical care period.

Recommend to reword item #1 to read - "Patient can describe symptoms of Heart failure" -

- 2.) Item #8 - although there is 44%, 50% and 56% Evidence in the Record only 12%, 6% and 31% respectively were met. Staff felt that reason for this was that instructions to the retriever were too general -

Recommend changing criteria #8 to read -

has no S.O.B. while:

a. at rest

b. in chair

c. ambulating short distances.

Summary - All items except the ones mentioned were felt to be complete and valid except the 2 mentioned (#1 & #8). Item #8 was valid but needed better instructions to the retriever.

UNIVERSITY OF CONNECTICUT HEALTH CENTER
JOHN DEMPSEY HOSPITAL

NURSING AUDIT

DATA SUMMARY - ICU Congestive Heart Failure

I. IDENTIFYING DATA

1. N = 16 sample
2. The year from September 1, 1976 to September 1, 1977
3. Information not available on length of stay
4. No discharge summaries (charts audited on transfer from ICU)
5. Primary nurse not used as criterion

II. TABLE 1 - RAW DATA

ITEM	MET	NOT MET	INSUFFICIENT DATA	NO EVIDENCE
1 ↓ 88				
TOTAL	93	6	16	45

N = 16

Criterion = 10

Total points 160

III. TABLE 2 - OVERALL ACHIEVEMENT

RANKING	ACHIEVEMENT NO.	PERCENTAGE
Met	93	58%
Not Met	6	4%
Insufficient Data	16	10%
No Evidence	45	28%

IV. TABLE 3 - COMPARISON OF EVIDENCE vs. NO EVIDENCE

UNIT	TOTAL POINTS	EVIDENCE IN RECORD		NO EVIDENCE IN RECORD	
		Number	Percent	Number	Percent
ICU	160	115	72%	45	28%

V. TABLE 4 - ANALYSIS OF EACH ITEM BY PERCENT

N = 16

ITEM	EVIDENCE	NO EVIDENCE IN RECORD	MET AND NOT MET	MET
1	19%	81%	19%	19%
2	94%	6%	94%	94%
3	94%	6%	87%	67%
4	94%	6%	94%	94%
5	87%	12%	81%	81%
6	87%	12%	87%	87%
7	94%	6%	94%	94%
8	44%	56%	12%	12%
8A	50%	50%	12%	6%
8B	56%	44%	37%	31%

Variab

a. Over 18 years of age

b. Alert, Oriented

c.

d.

ICU Nurses

Task Force

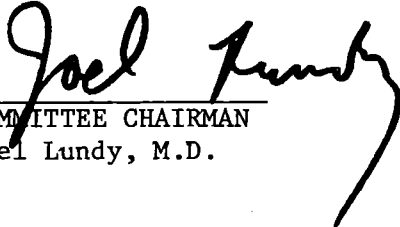
SCREENING CRITERIA	EXCEPTION	INSTRUCTIONS FOR RETRIEVER	CLEARLY CHARTED, MET	CLEARLY CHARTED, NOT MET	INSUFFICIENT DATA FOR DECISION	NO EVIDENCE IN RECORD
atient describes reason or Heart Failure	Cannot speak	Subjective part of nurses notes	3			13
reath Sounds are clear	Chronic Congestive Failure	Objective part of nurses notes/or exceptions in History and physical or Problem List	15	4	1	1
ocumented weight loss since admission		Grafic Sheet or Daily ICU Flow Sheets	10			1
ble to maintain ventilation without mechanical cans		Nurses notes whether pt. is "Extubated"	15			1
as minimal Oxygen needs		Activity & Accountability About 2-4 litre O ₂ /min.	13		1	2
s free of chest pain or at least 24 hours	Chronic Angina Pectoris	Nurses notes with two consecutive days of notes stating free of pain/chronic angina. Problem List, History & Physical	14			2
ill not need cardiac monitor	Holter Monitor or transferred to IMCU	If transferred to IMCU remains on monitor = Exception/ If transferred to floor will automatically be taken off monitor	15			1
as no shortness of breath while at rest		Nurses Notes (Transfer Note)	2		5	9
While in chair		"	1	1	6	8
While ambulating short distances		"	5	1	3	7

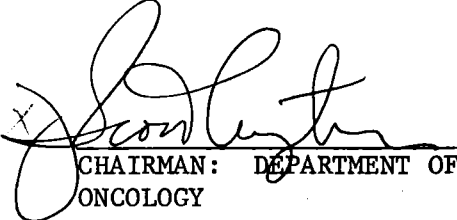
1978 MEDICAL CARE EVALUATION STUDY


DISSEMINATION OF STUDY RESULTS

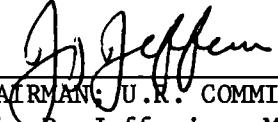
DEPARTMENTS OF: MEDICAL AND SURGICAL ONCOLOGY

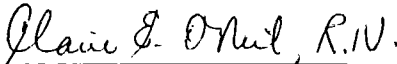
"CANCER DETECTION ASPECTS OF PHYSICAL EXAMINATION"


COMMITTEE CHAIRMAN
Joel Lundy, M.D.


CHAIRMAN: DEPARTMENT OF
ONCOLOGY
Scott Nystrom, M.D.


EXECUTIVE COMMITTEE
CHIEF OF STAFF
Eugene Sigman, M.D.


CHAIRMAN: U.R. COMMITTEE
John D. Jefferies, M.D.


DIRECTOR; NURSING SERVICE
Claire E. O'Neil, R.N.

HOSPITAL DIRECTOR
James Malloy

GOVERNING BODY
Gordon Tasker

MEDICAL CARE EVALUATION STUDY

TOPIC: Combined Medical-Surgical Oncology Audit:
Evaluation of Hospital Physical Exams for routine cancer screening procedures.

REASON FOR SELECTION OF TOPIC:

Importance of making necessary for early diagnosis of cancer an integral part of a good History and Physical Examination.

TIME FRAME OF CHARTS AUDITED:

January 1, through March 30, 1978

PATIENTS INCLUDED IN AUDIT:

Randomly selected sample of 100 Medical-Surgical charts of patients over 40 years of age, excluding "Gastro-Intestinal Bleed" and Colonic problems.

DEPARTMENT RESPONSIBLE FOR AUDIT:

Medical-Surgical Oncology

COMMITTEE CHAIRMAN AND MEMBERS: (Please include time involved)

Joel Lundy M.D.

Scott Nystrom M.D.

Michael Viola M.D.

Charlotte Piggott (Tumor Registrar)

Siward Hazelton, R.N. (Patient Care Studies Coordinator)

Total time = 20 hours

DATES: Study Initiated 5/8/78

Study Completed 5/15/78

Schedule for Reaudit (if recommended) September 1, 1978

RECOMMENDATIONS INCLUDING PLAN AND PERSON RESPONSIBLE FOR IMPLEMENTATION AND DETERMINATION OF NECESSITY OF A FOLLOW-UP AUDIT:

Drs Lundy, Nystrom and Viola

PLANS FOR CORRECTIVE ACTION

1. Through the Hospital Tumor Committee add a Physical Examination form, highlighting cancer detection aspects
2. Educate House-Staff RE: Cancer detection Exams
3. Insure that attendings adequately document on the inpatient record any of the above done as outpatient.
4. Evidence or documentation of adequate followup for pos. findings will be carefully pursued. The likelihood is high of a follow up audit with a goal that 100% of Med/Surg patients will have documentation of Rectal/Guaiac and Pelvic/PAP smears being done and followup will also be documented, if positives are picked up.

MONITORING PARAMETERS	PATTERN STANDARD	INTERVAL TO BE CHECKED
Stool Guaiac	done	3 months
PAP Smear	done	3 months
Pelvic Exam	done	3 months
Rectal Exam	done	3 months
Follow up	if positive	2 months

PARAMETERS	NUMBER DONE	PERCENT DONE	NUMBER NOT DONE	PERCENT NOT DONE	NUMBER NOT MENTIONED	PERCENT NOT MENTIONED
Rectal Exams	39	39%	61	61%		
Stool Guaiac	25	25%	71	71%	4	4%
Pelvic Exams	3	6%	45	94%		
PAP Smears	3	6%	45	94%		

Number of Females in the Study 48
Percent " " " " 48%

Percentages of Pelvic/PAP Smears are tabulated on 48 equals 100% Sample of Females Studied.

Number of Positive Guaiac Stools = 3
= 3%

1 on anticoagulation Therapy
1 on Aspirin and Steroids
1 had follow up suggested


IMPRESSION: 3 out of 25 patients where Stool Guaiacs were done
had positive Guaiacs. Two out of 3 were potentially related to
medication.

1978 MEDICAL CARE EVALUATION STUDY:

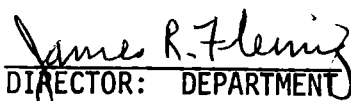
DISSEMINATION OF RESULTS

DEPARTMENT OF RESPIRATORY AND PHYSICAL
THERAPY


MULTIDISCIPLINARY AUDIT ON: "PULMONARY CARE"



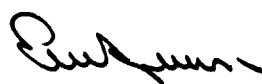
DIRECTOR: DEPARTMENT
OF RESPIRATORY THERAPY
COMMITTEE CHAIRMAN.
Jack Davis



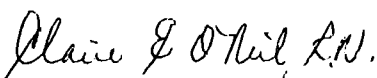
DIRECTOR: DEPARTMENT
OF PHYSICAL THERAPY
For, Robert Habesavich:
James Fleming



CHAIRMAN: UTILIZATION
REVIEW COMMITTEE
John D. Jefferies, M.D.



CHAIRMAN: EXECUTIVE
COMMITTEE
Eugene Sigman, M.D.



DIRECTOR: NURSING
SERVICE
C. E. O'Neil, R.N.

HOSPITAL DIRECTOR
James Malloy

GOVERNING BODY
Gordon Tasker

MEDICAL CARE EVALUATION STUDY

TOPIC: Combined Physical Therapy Respiratory Therapy Audit on
"Pulmonary Care"

REASON FOR SELECTION OF TOPIC: Determine # of Referrals

TIME FRAME OF CHARTS AUDITED: one year - January 1, 1977 to December 31, 1977

PATIENTS INCLUDED IN AUDIT: 28 Patients / 100% sample

DEPARTMENT RESPONSIBLE FOR AUDIT: Physical Therapy
Respiratory Therapy

COMMITTEE CHAIRMAN AND MEMBERS: (Please include time involved)
Robert Habesavich - Director Physical Therapy
Jack Davis - Director Respiratory Therapy

DATES: Study Initiated March 1978
Study Completed Sept. 1978
Schedule for Reaudit (if recommended) - none

RECOMMENDATIONS INCLUDING PLAN AND PERSON RESPONSIBLE FOR IMPLEMENTATION AND DETERMINATION OF NECESSITY OF A FOLLOW-UP AUDIT:

Although there appear to be a significant number of variations, they are all justified as they reflect no orders for service, whether the service was necessary or not (which cannot be determined by the criteria). An Ancillary Service cannot assume the role of the Physician in ordering specific therapy for any given patient.

THE UNIVERSITY OF CONNECTICUT

HEALTH CENTER - JOHN DEMPSEY HOSPITAL

MAY 19, 1978

PULMONARY CARE AUDIT

HEALTH RECORD ANALYST SUMMARY

There were a total of 28 patients that fit the criteria in the time period of January 1, 1977 to December 31, 1977. Twenty two (22) of these had a Primary diagnosis of Pneumonia and/or Atelectasis and six (6) had Secondary diagnoses of the same.

Of all the non-compliant criteria that were justified, the justification was based on no order written for chest Physical Therapy and/or Pulmonary toilet having been performed by the Nursing Staff:

D, F, G1, G2, G6

It was felt that if there was not an order for P.T. to do Pulmonary toilet, it can be assumed that the Physician didn't deem it necessary as part of his treatment plan. Criteria that were not justified were done so on the basis of poor documentation of the Physicians treatment plan, no consults sent where the order was written and poor documentation of treatments given by the Nursing Staff when orders requested P/D and clapping.

Four patients had complications due to the illness. One had complication of pneumothorax, but was justified as the problem was resolved at the time of discharge and it was unclear which problem was contributory to which.

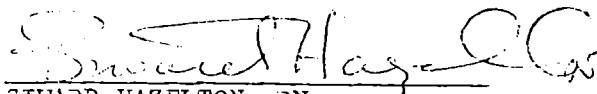
Patients who expired were excluded from the study, as required by the JCAH regulations.

One patient went AMA and according to JCAH regulation became non-compliant in all criteria concerned for that reason.

The sample appears very small, for a one year period. This probably indicates the poor documentation of Pneumonia/Atelectasis as a Secondary diagnosis well into a patients stay.

The study may have had a more favorable reflection had "Asthma", "COPD" and "Pulmonary Edema" been included in the population.

I recommend repeating the study in a year from now, and possibly changing the criteria to include more disease entities for which the treatment is essentially the same.



STEWART HAZELTON, RN

PATIENT CARE STUDIES COORDINATOR

TABULATION SHEET FOR MCE STUDIES

CRITERIA	MET		NOT MET		JUSTIFIED		NOT JUSTIFIED	
		%		%		%		%
	22	78.6						
	6	21.4						
B	28	100	0	0	0	0	0	0
C	21	75.0	7	25.0	7	25.0	0	0
D	18	64.3	10	35.7	10	35.0	0	0
E	28	100	0	0	0	0	0	0
F	16	57.1	12	42.9	11	39.3	1	3.6
G	16	57.1	12	42.9	10	35.7	2	7.2
H	15	53.5	13	46.5	12	42.8	1	3.6
I	15	53.5	13	46.5	11	39.3	2	7.2
J	14	50.0	14	50.0	0	0	14	50.0
K	14	50.0	14	50.0	0	0	14	50.0
L	10	35.7	18	64.3	0	0	18	64.3
M	14	50.0	14	50.0	11	39.3	3	10.7
N	23	82.1	5	17.9	0	0	5	17.9
O	24	85.7	4	14.3	1	3.6	3	10.7
P	12	42.8	16	57.2	0	0	16	57.2
Q	25	89.3	3	10.7	0	0	3	10.7
R	22	78.6	6	21.4	0	0	6	21.4
S	25	89.3	3	10.7	0	0	3	10.7
LENGTH OF STAY IN DAYS								
T	15	53.6						
U	8	28.6						
V	1	3.6						
W	2	7.0						
X	1	3.6						
Y	1	3.6						

PULMONARY CARE AUDIT (Over 18 years of age)

Unit #

Admission date:

Discharge Date:

	Parameters	Standard Review		Instruction & Definition for Retriever	Variation	Justified Not Justified
		100%	0%			
	JUSTIFICATION Admitted with:					
A	Pneumonia / Atelectasis					
	as Primary or					
	Secondary Dx		22	Hx, PE / Dr's orders		
		✓	6	Progress		
	INVESTIGATION					
B	Evaluated by a Physician	✓	28	Hx PE / by Physician		
C	Referred to Respiratory Therapy	✓	21	Dr.'s Orders		7
D	Referred to Chest Physical Therapy	✓	18	Dr's Orders / Consult form		10
E	Admission Chest Xray	✓	28	Orders - Progress	with Secondary Dx / C XR may be later	
F	Chest Physical Therapy			Notes		
	Evaluation Done	✓	16	Progress notes		12
	MANAGEMENT					
G	Was Chest P.T. Rx Plan Formulated	✓	16	Progress notes		12
	(1) Was Postural Drainage done as					
	per Rx Plan	✓	15	Accountability/ Progress Notes		13
	(2) Were Postural Drainage Techniques					
	performed as per Rx Plan	✓	15	clapping, cupping, etc.		13

PULMONARY CARE AUDIT (at 18 years of age)

Admission Date:

Discharge Date:

		Standard		Review		Instruction & Definition for Retriever.	Variation	Justified Not Justified
		100%	0%	100%	0%			
(3) Was Humidification performed as per Rx Plan	✓			14	14	Progress notes or Orders or Accountability / Respiratory Therapy Record		14
(4) Was Intermittent Positive Pressure Breathing given as per Rx Plan	✓			14	14	Progress notes / orders / or Respiratory Therapy Record		14
(5) Was Bronchial Dilatation done as per Rx Plan	✓			10	18	Dr.'s orders / Notes		
(6) Were Breathing Exercises done as per Rx Plan	✓			14	14	Respiratory Therapy Record		
						Nurses Notes / Physical Therapy Notes / Progress Notes		
DISPOSITION								14
H Discharge Summary Complete for all parameters reviewed in the initial evaluation	✓			23	5	was determined to have pneumonia and treatment outlined in Discharge Summary		
I Upon Discharge was Patient without complications	✓			24	4	1.e. Pneumothorax Stated. cardiac comp. as due to Dx	(unless due to another problem)	5
J Did blood gasses show improvement from beginning to D/C	✓			12	16	as noted in progress notes		4
K Were Chest Sounds improved	✓			25	3	progress notes		16
L Were Chest Xrays improved	✓			22	7	Progress notes / Xray		3

Discl. ge Date:

Admission rate:

M	Were Vital Signs Improved	Length of Stay	100%	0%	100	0	Stated in Progress Notes	Variation	Justified	
									Not	Justified
			✓		25	3	Tem. down to normal. Graphics Sheet		3	
	0 - 9 days				15					
	10 - 19				8					
	20 - 29				1					
	30 - 39				2					
	60 +				1					
	AMA				1					

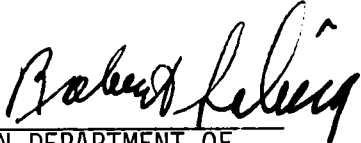
1978 MEDICAL CARE EVALUATION STUDY
DISSEMINATION OF STUDY RESULTS
DEPARTMENT OF CARDIOLOGY
"UTILIZATION REVIEW OF HOLTER MONITORING PROGRAM"

COMMITTEE CHAIRMAN: Arnold Katz, M.D.

see study for signature

COMMITTEE ASSISTANT: Frank Messinio, M.D.

see study for signature



CHAIRMAN DEPARTMENT OF
MEDICINE: Robert Scheig, M.D.



CHAIRMAN; UTILIZATION REVIEW
COMMITTEE: John D. Jefferies, M.D.



CHAIRMAN; EXECUTIVE COMMITTEE
CHIEF OF STAFF:
Eugene Sigman, M.D.



DIRECTOR; NURSING SERVICE:
Claire E. O'Neil, M.S.R.N.

HOSPITAL DIRECTOR:
James Malloy

GOVERNING BODY
Gordon Tasker

MEMORANDUM

Utilization Review

Holter Monitoring Program

In July 1978 the Cardiology Division performed a Utilization Review on its new Holter Monitoring Program. At the time of this review, somewhat more than 200 tests had been performed. This analysis is based on 100 tests, selected sequentially in alphabetical order from this series. In all cases, the test results were examined and the findings during the tests were compared with the indication for the test provided by the referring physician.

The pool of patients encompassed by this test is primarily a cardiac group. Approximately 85% of these patients were referred for the test by cardiologists. Another 10% were referred by other services in the Hospital, while slightly less than 5% were patients referred by outside physicians for the test. The results of the survey are as follows:

Indication

- I. Evaluation of Known Abnormality in Rhythm: 31
 - A. Bradyarrhythmias: 4 (all Initial Evaluation)
 - ¹Significant Arrhythmia: 4 (100%)
 - B. Tachyarrhythmias (see also, IV B, below): 27
 - 1. Initial Evaluation 13
 - ²Significant Arrhythmia: 10 (77%)
 - No Significant Arrhythmia: 3
 - 2. Follow-up on Drug Therapy 14
 - ²Significant Arrhythmia: 10 (71%)
 - No Significant Arrhythmia: 4
- II. Syncope or Dizziness: 21
 - ³Significant Arrhythmia: 9 (43%)
 - No Significant Arrhythmia: 12
- III. Palpitations: 17
 - ³Significant Arrhythmia: 10 (59%)
 - No Significant Arrhythmia: 7
- IV. Chest Pain: 2
 - ²Significant Arrhythmia: 1 (50%)
 - ST-T Wave Changes: 1 (50%)
- V. Mitral Valve Prolapse: 1
 - No Significant Arrhythmia: 1

VI. Post-Myocardial Infarction: 27A. No Drug: 16

²Significant Arrhythmia: 5 (31%)
 No Significant Arrhythmia: 11

B. Drug: 111. Initial Evaluation: 8

Significant Arrhythmia: 5 (62%)
 No Significant Arrhythmia: 3

2. Follow-up: 3

Significant Change: 2
 No Significant Change: 1

VII. Evaluation of Drug TherapyA. Mellaril: 1

No Significant Arrhythmia: 1

FOOTNOTES

¹Bradycardia - Tachycardia Syndrome, i.e. Sinus bradycardia
plus atrial fibrillation or P.A.T.

²Complex PVC's: R on T, Multiform PVC's, Bigeminy or
Couplets unless rare (2 or less in record).
 In all cases, couplets are complex.
 Frequent PVC's are not defined as complex.

³Complex PVC's as defined in footnote 2, or bursts of PAT
or other ectopic atrial arrhythmia causally associated
with symptom.

S U M M A R Y

Initial 100 Patient Sample

Indication	Per Cent of Total	Per Cent Significant Arrhythmia
I. Evaluation of Known Arrhythmia (excluding post-MI)	31	77
II. Syncope or Dizziness	21	43
III. Palpitation	17	59
IV. Chest Pain	2	50 (+ 50 ST-T changes)
V. Mitral Valve Prolapse	1	0
VI. Post Myocardial Infarction	27	--
Initial Evaluation	24	42
No Antiarrhythmic Drug	16	31
On Antiarrhythmic Drug	8	62
Follow-up	3	--
VII. Evaluation of Drug Therapy (Mellaril)	1	0

COMMENT

In view of the newness of Holter Monitoring, and the current lack of precise knowledge as to how to manage patients with potentially life-threatening arrhythmias, the results of this survey are somewhat "soft". There are presently no standards for comparison of this survey with other populations on the yield of useful information by 24 hour Holter monitoring.

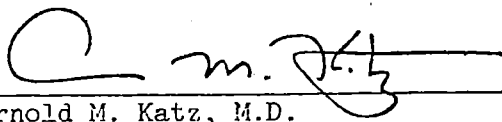
It is known that complex arrhythmias, defined as in Footnote 2, increase the likelihood of sudden cardiac death in certain patient populations approximately 3-fold. On the other hand, there is as yet little evidence that the administration of anti-arrhythmic drugs can prevent this fatal outcome. It is for this reason that we have not reviewed charts to determine whether, in fact, patients were started on antiarrhythmic drugs, and more importantly, whether or not such therapy would have been beneficial. The numbers are too small and the series too brief in time to allow this approach.

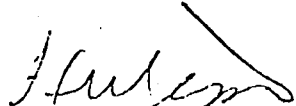
In spite of the limitations posed by the current state of knowledge in the field of therapy and prevention of arrhythmias, certain conclusions appear to be justified by the present survey. These are:

1. The high incidence of significant arrhythmias in patients with known arrhythmias indicates that this test is being appropriately utilized in this patient population.
2. The finding of approximately 80% of significant arrhythmias in patients with syncope, dizziness or palpitations appears to represent a very high yield of positive findings in these groups of patients. However,

whether the arrhythmia was temporally or etiologically associated with the symptom under investigation is not clear. For example, complex ventricular arrhythmia may be present in patients investigated for syncope or dizziness, but may not cause the symptom. Categorization of this group of patients into those with or without significant arrhythmias may underestimate the usefulness of 24 hour monitoring, which as a negative test in a symptomatic patient provides useful data in clinical decision making.

3. The utilization of 24-hour arrhythmia monitoring in patients after myocardial infarction has, overall, demonstrated that 2/5 of these patients have significant arrhythmias that can be expected to decrease significantly subsequent life expectancy. No attempt in this survey was made to relate the findings on the Holter to observations made in the hospital in view of wide variations in the intensity of monitoring of these patients during their hospital course. If one assumes that patients not on antiarrhythmic drugs at the time of the test were judged by their physicians not to be at significant risk from an arrhythmia death, then the finding of 31% significant arrhythmias in this population indicates that this test is warranted in this group of patients. The finding that 62% of patients on antiarrhythmic drugs continue to have arrhythmias that are associated with a decreased longevity indicates that this test was indeed warranted in this group of patients.
4. The populations of patients evaluated for "chest pain", "mitral valve prolapse" and "evaluation of drug therapy (not antiarrhythmic)" are too small to allow analysis of the utilization of this test in these groups.
5. Overall, the results of this survey indicate that the current practice for requesting Holter monitoring in the John Dempsey Hospital is not excessive. If anything, this test may be under utilized. The finding of 54 significant arrhythmias in 97 patients evaluated for arrhythmias (56%) is high. The prevalence of significant arrhythmias, as defined in this study, is much lower in a general population (see Harrison et al. Am. J. Cardiol. 41: 996, 1978). The high prevalence (> 50%) of such arrhythmias noted in the present review indicates either that our physicians are exceptionally perceptive in defining the patients seen in our hospital with significant arrhythmias, or that an additional population having a lower prevalence of these arrhythmias being seen in this hospital has not been identified by this test as being at potential risk for sudden cardiac death. The latter interpretation, to us, seems the more likely.


Arnold M. Katz, M.D.


Frank Messineo, M.D.

4 STUDY SUMMARY

11/26/78

DATE 1978

per
CAH

ON: IMCU Nursing Task Force

Number of physicians in study N/A

Topic: Persons with Angina

Number of nursing units in study one

Number of other professionals in study

Objectives: To assess the quality of nursing care given to patients with "angina" as regards patient teaching and discharge planning.

Discipline

Number

Discipline

Number

Nurses All ICU/IMCU Nurses

☒ Original study

☐ Repeat study

Date of last study

Number of records 16

Proposed date for complete restudy February 1979

Selected from Jan. 1, 1977 to Dec. 31, 1977

Basis for decision: One year after original study began.

INDICATIVE SUMMARY OF STUDY (include problems that require action by the governing body)

The general consensus of the staff was that the results of the audit reflected both poor documentation and a lack of teaching. This, they felt, was frequently due to lack of continuity in care and lack of time. Some concern in lack of knowledge was expressed - primarily in the area of patient education regarding disease process and medications.

A general consensus was that too many criteria had been identified and that they reflected medical care not nursing care.

Committee Chairman

Christine M. Clocher, R.N.

Department/Service Chairman (men)/Director(s)

William E. & Unit R. N.

Executive Committee Chairman

[Signature]

Administrator

Nursing Service Director

Claire E. O'Neil

Governing Body

STUDY SUMMARY (CONTINUE)

TOPIC

ANGINA

DATE 1978

per
CAN

CONTINUING CRITERIA	INTERIM		FINAL	
	#	%	#	%
Patient/S.O. states				
a) Risk factors	2	12	3	19
b) ↑ cardiac output	2	12	3	10
c) ↓ cardiac output	2	12	2	12
Patient will:				
a) free to chest pain	12	75	16	100
b) ambulate ADL without SOB	3	19	7	44
c) ambulate ADL without O ₂	1	6	2	12
a-g				
Patient/S.O. states:				
a) action of meds	2	12	5	31
b) meds to be taken	2	12	7	44
c) frequency of meds	2	12	4	66
d) how to take meds	2	12	4	66
e) when to refill meds	2	12	4	66
f) side effects of meds	3	19	5	31
Patient will have follow up appointment.	13	81	13	81

PROBLEMS, CAUSES	ACTIONS RECOMMENDED
Poor documentation problem of knowledge.	Teaching guide and documentation guide.
Poor criteria wording	Reword criteria for greater compliance.
Delete criteria from re-study	-
Delete as medical criterion: not nursing oriented.	
Problem = one of knowledge - ability to teach, ability to document appropriately what teaching was done.	Teaching guide on drugs.
Poor documentation.	Teaching guide to address this issue.

ACTIONS TAKEN	EFFECTIVE?	
	What by whom when	Yes No
By nurse clinician and task force.		<input checked="" type="checkbox"/>
By task force.		<input checked="" type="checkbox"/>
-		
Nurse, Clinician, Pharmacist		<input checked="" type="checkbox"/>
Task force clinician		<input checked="" type="checkbox"/>

THE UNIVERSITY OF CONNECTICUT

AWARDS & DONATIONS

COMPARISON: 1977/78 to 1978/79 (July 1st to June 30th)

TOTALS (In Million Dollars)

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
<u>1977/78</u>																														
<u>1978/79</u>																														

ACCUMULATIONS

As of February

CATEGORIES

	<u>1977/78</u>	<u>1978/79</u>
I. RESEARCH PROJECTS	12,807,921.	15,489,521.
II. SCHOLARSHIPS AND FELLOWSHIPS	2,596,883.	2,986,847.
III. TRAINEESHIPS	3,055,287.	3,601,356.
IV. EDUCATIONAL RELATED PROGRAMS	2,309,614.	3,624,419.
V. GIFTS AND DONATIONS - UNRESTRICTED	121,353.	918,888.
TOTALS	<u>\$20,891,058.</u>	<u>\$ 26,621,031.</u>

COMMENTS

COMPARISONS: 1977/78 to 1978/79 (July 1st to June 30th)

STORRS — HEALTH CENTER

STORRS: (In Million Dollars)

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1977/78																				
1978/79																				

Accumulations - Storrs

1977/78

1978/79

As of February

\$ 12,559,790.

\$ 15,803,837.

Categories

I. Research Projects	6,624,865.	8,305,863.
II. Scholarships and Fellowships	2,451,715.	2,688,876.
III. Traineeships	1,825,953.	1,888,999.
IV. Educational Related Programs	1,582,855.	2,117,486.
V. Gifts and Donations - Unrestricted	74,402.	802,613.

TOTALS - STORRS

\$ 12,559,790.

\$ 15,803,837.

HEALTH CENTER: (In Million Dollars)

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1977/78																				
1978/79																				

Accumulations - Health Center

1977/78

1978/79

As of February

\$ 8,331,268.

\$ 10,817,194.

Categories

I. Research Projects	6,183,056.	7,183,658.
II. Scholarships and Fellowships	145,168.	297,971.
III. Traineeships	1,229,334.	1,712,357.
IV. Educational Related Programs	726,759.	1,506,933.
V. Gifts and Donations - Unrestricted	46,951.	116,275.

TOTALS - HEALTH CENTER

\$ 8,331,268.

\$ 10,817,194.

Summary of Consolidated Awards & Donations
for the Month of February, 1979

<u>CATEGORIES</u>	<u>FEDERAL</u>	<u>PRIVATE</u>	<u>STATE & LOCAL</u>	<u>TOTAL</u>
I. Research Projects	\$ 1,401,689.	\$ 206,924.	\$ -0-	\$ 1,608,613.
II. Scholarships & Fellowships	645,922.	143,140.	-0-	789,062.
III. Traineeships	-0-	-0-	200,676.	200,676.
IV. Educational Related Programs	63,167.	4,000.	-0-	67,167.
V. Gifts & Donations - Unrestricted	-0-	138,056.	150.	138,206.
Total	<u>\$ 2,110,778</u>	<u>\$ 492,120.</u>	<u>\$ 200,826.</u>	<u>\$ 2,803,724.</u>

**Summary of Awards and Donations
for the Month of February, 1979**

STORRS

<u>Categories</u>	<u>Federal</u>	<u>Private</u>	<u>State & Local</u>	<u>Total</u>
I. Research Projects	482,383.	98,731.	-0-	581,114.
II. Scholarships & Fellowships	629,722.	136,640.	-0-	766,362.
III. Traineeships	-0-	-0-	200,676.	200,676.
IV. Educational Related Programs	11,667.	4,000.	-0-	15,667.
V. Gifts & Donations - Unrestricted	<u>-0-</u>	<u>137,643.</u>	<u>150.</u>	<u>137,793.</u>
Total	1,123,772.	377,014.	200,826.	1,701,612.

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HEALTH CENTER

<u>Categories</u>	<u>Federal</u>	<u>Private</u>	<u>State & Local</u>	<u>Total</u>
I. Research Projects	919,306.	108,193.	-0-	1,027,499.
II. Scholarships & Fellowships	16,200.	6,500.	-0-	22,700.
III. Traineeships	-0-	-0-	-0-	-0-
IV. Educational Related Programs	51,500.	-0-	-0-	51,500.
V. Gifts & Donations - Unrestricted	<u>-0-</u>	<u>413.</u>	<u>-0-</u>	<u>413.</u>
Total	987,006.	115,106.	-0-	1,102,112.

I. Research Projects-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
1. Hellenic Society Paideia	1/17/79 through depletion of funds	College of Liberal Arts and Sciences	"Programs in Modern Greek" R. Kinkade, P.I.	P	1,521.00
2. Dow Chemical	3/1/79-2/28/81	Chemical Engineering	"Dehydrodimerization of Butenes to Aromatics" R.W. Coughlin, Head	P	31,000.00
3. Greater Hartford Chamber of Commerce	1/2/79-5/1/79	Institute of Urban Research	"Municipal Finance in Connecticut's Largest Cities" C.W. Lewis, P.I.	P	31,384.00
4. Mr. and Mrs. Julius Rytman		Pathobiology Department	"Research on Chronic Respiratory Disease in Chickens" Drs. E.S. Bryant & M.E. Tourtellotte	P	2,545.20
5. Clock and De Cloux		Pathobiology Department	"Research on Chronic Respiratory Disease in Chickens" Drs. E.S. Bryant & M.E. Tourtellotte	P	179.52
6. Stephen Neborsky		Pathobiology Department	"Research on Chronic Respiratory Disease in Chickens" Drs. E.S. Bryant & M.E. Tourtellotte	P	300.00
7. United States Golf Association		Plant Science	"Research on Turfgrass" William M. Dest	P	2,000.00
8. Humphrey Chemical Company	1/15/79-1/14/82	Chemistry Department	"Wurtz Coupling Reaction" William Bailey, P.I.	P	24,934.00
9. Astra Pharmaceutical Products, Inc.		School of Pharmacy	"Exploring Possible Reactions Between Epinephrine and Sodium Metabisulfite Indilute Aqueous Solution" R. Lindstrom, P.I.	P	3,000.00
10. Mr. Robert S. Feldman		Pathobiology Department	"Research on Chronic Respiratory Disease" Drs. E.S. Bryant & M.E. Tourtellotte	P	150.00

I. Research Projects-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
11. Carsons Egg Farm		Pathobiology Department	"Research on Chronic Respiratory Disease" Drs. E.S.Bryant & M.E.Tourtellotte	P	7.20
12. M & M Poultry Farm		Pathobiology Department	"Research on Chronic Respiratory Disease" Drs. E.S.Bryant & M.E.Tourtellotte	P	392.40
13. Brownstone Farms		Pathobiology Department	"Research on Chronic Respiratory Disease" Drs.E.S.Bryant & M.E.Tourtellotte	P	125.00
14. Simon Poultry Farms, Inc.		Pathobiology Department	"Research on Chronic Respiratory Disease" Drs.E.S.Bryant & M.E.Tourtellotte	P	50.00
15. Avian Services		Pathobiology Department	"Research on Chronic Respiratory Disease" Drs. E.S.Bryant & M.E.Tourtellotte	P	442.80
16. Agway, Incorporated		Plant Science Department	"Research on Perennial Vegetation prior to no-tillage corn and forage seedings" Dr.R.A.Peters	P	700.00
17. U.S. Department of Labor	1/2/79-6/30/79	School of Home Economics	"Investigation of Feasibility and Need Factors Involved in Establish- ment of Special Win Unit for Women Losing AFDC Eligibility" E.McCabe and J.Berry, Co-P.I.	F	37,567.00
18. National Science Foundation	2/15/79-7/31/81	Chemical Engineering	"Transient Mass and Infrared Spectrometric Studies of the Reaction of CO/H ₂ Over Iron" C.O.Bennett, P.I.	F	91,857.00

I. Research Projects-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
19. Navy	4/1/77-3/31/79	Marine Sciences Institute	"Thames River Dredge Monitoring Program: Suspended Sediment Concentration" W.F. Bohlen, P.I.	F	2,100.00
20. Navy	4/1/77-3/31/79	Marine Sciences Institute	"Heavy Metal Uptake in Shellfish and Ship Operations" S.Y. Feng, Director	F	1,300.00
21. U.S. Department of Transportation	2/2/79-2/2/81	Institute of Material Science	"Metallurgical Evaluation of Fast Rail Steels" A.J. McEvilly, P.I.	F	45,168.00
22. National Science Foundation	1/1/79-6/30/80	Department of Psychology	"Modern Methods of Data Analysis in Social Psychology" D. Kenny, P.I.	F	30,879.00
23. U.S. Navy	Extended to 12/31/79	Marine Sciences Institute	"New England Regional Dump Site Studies Heavy Metal Conc. and Contaminant Development in Hyacinth Sediment" S.Y. Feng, Director	F	111,490.00
24. Naval Underwater Systems Center	1/12/79-9/30/79	Marine Sciences Institute	"New Haven, Conn. Ocean Disposal Site Monitoring: in-sites obser- vation, photography and sampling" L.L. Steward, P.I.	F	9,500.00
25. Department of Energy	11/1/78-10/31/80	Physics Department	"Investigation in Particle and Field Theory" K. Haller & M. Islam, P.I.	F	35,000.00
26. Public Health Service	2/1/79-1/31/80	Biological Sciences Group	"DNases and Leukemia" J.S. Roth, P.I.	F	33,476.00
27. Public Health Service	1/1/79-12/31/79	Biobehavioral Science	"Tyrosylation of Tubulin in Differentiating Tissues" M. Gordon, P.I.	F	33,710.00

Date February 28, 1979

Board Meeting Held March 16, 1979

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

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II. Scholarships and Fellowships-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
1. Noyes Foundation	1/1/79-12/31/79	School of Education	"Leadership Training Program in Children's Television and Parent Education" V. Rogers, P.I.	P	30,000.00
2. Noyes Foundation	6/1/79-8/31/80	School of Education	"Program for the Humanistic Education of Gifted and Talented Children" V. Rogers, & J. Renzulli, Co-P.I.	P	42,000.00
3. Anonymous Donor		L. Parla, Jr.	"Financial Aid"	P	175.00
4. New Haven Scholarship Fund, Inc.		D. Phelps	"Financial Aid"	P	100.00
5. Rhode Island Higher Education Assistance Authority		R.A. Cataldo	"Financial Aid"	P	350.00
6. Monroe Scholarship Fund, Inc.		L. Kennelly	"Financial Aid"	P	500.00
7. The Danforth Foundation		B. H. Tuller P.A. O'Brien	40.00 818.50 "Financial Aid"	P	858.50
8. The Westport Bank and Trust Company		B. Ruthman	"Financial Aid"	P	125.00
9. Virginia Beach Sports Club		E.A. Lake	"Financial Aid"	P	500.00
10. Rhode Island Hospital Trust National Bank		S. Costello J. Dority, Jr.	400.00 400.00 "Financial Aid"	P	800.00

II. Scholarships and Fellowships-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
11. Board of Selectman Town of Fryeburg, Maine		J.M. Beschert	"Financial Aid"	P	135.00
12. Yale University		P. Florio A. Florio N. Goldenberg P. G. Goto C. Heninger T. A. Hopkins A. A. Ivey B. J. Marino, jr. D. W. Phelps J. K. Reid C. M. Sawyer H. J. Shank S. C. Sibley J. Son P. Stankiewicz L. D. Tischler D. Urquhart S. Heninger M. Carpano K. Cosza M. E. Curron L. Feher	"Financial Aid"	P	10,648.00
13. Textron & Divisions Sponsored Scholarship Committee Princeton, New Jersey		D. S. Morton	"Financial Aid"	P	500.00
14. Cuno Foundation		S. J. Moore	"Financial Aid"	P	425.00
15. Alumni Association Bulkeley High School		C. Marziale	"Financial Aid"	P	600.00
16. National AMBUCS		K. Hayes	"Financial Aid"	P	400.00

II. Scholarships and Fellowships-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
17. American Can Company Foundation		K. Kerstein	"Financial Aid"	P	500.00
18. National Bank		M. Catance	"Financial Aid"	P	300.00
19. The Minority Empowerment Committee		A.L. Clemmons	"Financial Aid"	P	250.00
20. Cornell Children's Tuition Scholarship, Cornell University		R.J. Finn	"Financial Aid"	P	968.00
21. Hamden Associated Agents		D. Landino	"Financial Aid"	P	150.00
22. Shawmut First Bank and Trust Company		K.H. Lemnios	"Financial Aid"	P	530.14
23. Monroe Scholarships Fund, Inc.		D.B. Oakes	"Financial Aid"	P	100.00
24. Kate Sterling Bunnell Scholarship Endowment Fund		M.N. Aolomon	"Financial Aid"	P	250.00
25. National Council of Jewish Women		T. Zabik	"Financial Aid"	P	150.00
26. Westbury Women's Club		K. Rinaldi	"Financial Aid"	P	300.00

II. Scholarships and Fellowships-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
27. The Reuben E. Thalberg Foundation, Inc.		W. Sullivan	"Financial Aid"	P	500.00
28. Unitas Club, Inc.		D. Landino	"Financial Aid"	P	100.00
29. Alumni Association Buckeley " High School		O. Figueiredo	"Financial Aid"	P	250.00
30. Jay Borck Foundation		G. Belush	"Financial Aid"	P	250.00
31. Citizens Scholarship Foundation of Bloomfield		G. Ball	"Financial Aid"	P	100.00
32. E.I. du Pont de Nemours & Company	Academic year 1979-80	Pathobiology	E.I. Du Pont Fellowship" Haskell Laboratory	P	13,500.00
33. Polish Women's Alliance of America		J. Heslin	"Financial Aid"	P	75.00
34. The First National Bank of Litchfield		W. Swanson	"Financial Aid"	P	393.80
35. Connecticut Bank & Trust Co.		M.A. Flintroy	"Financial Aid"	P	30.00
36. National Industrial Bank of Connecticut		M.A. Flintroy	"Financial Aid"	P	329.78

II. Scholarships and Fellowships-Storrs

Date February 28, 1979 DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
37. Bristol Brass Foundation, Inc.		R.M. Fiorito	"Financial Aid"	P	1,000.00
38. The New Haven Foundation		S. Fekietta	"Financial Aid"	P	250.00
39. Inter-Racial Scholarship Fund of Greater Hartford, Inc.		Y. Candelario	"Financial Aid"	P	500.00
40. Third National Bank of Hampden County		M. Pazik	"Financial Aid"	P	200.00
41. John N. Wheeler and Elizabeth Wheeler Ellison Fund		R. Sileo R. Moylan A. Chido	"Financial Aid"	P	1,500.00
42. Kate Sterling Bunnell Scholarship Fund		R. F. Hodson	"Financial Aid"	P	250.00
43. New Haven Scholarship Fund, Inc.		R. Parris	"Financial Aid"	P	200.00
44. Valley Regional High School Student Activity Fund		B. Walsh	"Financial Aid"	P	500.00
45. Kiwanis Club of Winsted		V. LeJune	"Financial Aid"	P	250.00
46. Citizens National Bank of Southington		M.A. Flintroy	"Financial Aid"	P	834.00
47. Ms. Jacqueline R. Hellen		C. Culliton	"Financial Aid"	P	500.00

II. Scholarships and Fellowships-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
48. AICPA		A.C. Castro	"Financial Aid"	P	500.00
49. Employee Relations & Operations Pratt & Whitney Aircraft		K. Braue	"Financial Aid"	P	484.00
50. Ms. Mary Murasso		J. Dunbar	"Financial Aid"	P	150.00
51. Staples High School Tuition Grants Committee, Inc.		L. Eccher	"Financial Aid"	P	250.00
52. Citizens Scholarship Foundation of Bloomfield		R. Sklar K. Gould M.B. Griffith K. Bennett A. Beale S. Dobrowski	"Financial Aid"	P	750.00
53. Human Resources Development Otis Elevator Company		M.L. Stepien	"Financial Aid"	P	470.00
54. Hartford National Bank & Trust Company		M.A. Semmelrock	"Financial Aid"	P	200.00
55. Business & Professional Women's Club of Hartford, Inc.		J.L. Schmidt	"Financial Aid"	P	275.00
56. The University of Rochester		S.H. Ramsdell	"Financial Aid"	P	750.00

II. Scholarships and Fellowships-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
57. Georgia-Pacific Foundation		S.C.McPike	"Financial Aid"	P	500.00
58. New York Medical College		J.C.Mendoza	"Financial Aid"	P	375.00
59. The Charles B. Allyn Foundation, Inc.		C.D. Maxson	"Financial Aid"	P	300.00
60. The Union Baptist Church		C. Maxson	"Financial Aid"	P	137.50
61. Easton Public Schools Adminis- trative Offices		P. Maneikis	"Financial Aid"	P	200.00
62. Berlin High School		M.Lupia	"Financial Aid"	P	150.00
63. Regional School District		J.E. Lucier	"Financial Aid"	P	200.00
64. Elks National Foundation		D.A.Lillis	"Financial Aid"	P	1,200.00
65. Whitman & Ransom		P.J.Healy	"Financial Aid"	P	1,272.80
66. Putnam Middle School		M. Grodte	"Financial Aid"	P	300.00

II. Scholarships and Fellowships-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
67. Hartford Chapter UNICO National		A.A.Giuliani	"Financial Aid"	P	250.00
68. Hitchcock Academy Center		I.T.Galther	"Financial Aid"	P	150.00
69. Arlington Scholarship Organization		A. Fryxell	"Financial Aid"	P	200.00
70. Francis P. Schiaroli Cummings & Lockwood Attorneys At Law		K.G.Fontaine P.P.Majdment E.Schultz C.Werman Y.H.Grasso K.R.Lee W.H.Pratt C.P.Whitman M.Semmelrock R.E.Totilo	500.00 500.00 500.00 500.00 875.00 875.00 875.00 875.00 1,000.00 1,000.00	"Financial Aid"	7,500.00
71. Citizens Scholarship Foundation of America, Inc.		C.Gruner M. Dess	350.00 450.00	"Financial Aid"	800.00
72. The Jacob L. and Lewis Fox Foundation		F.S.Roback J.R.Tiggett R.A.Williams	500.00 500.00 421.50	"Financial Aid"	1,421.50
73. Madeley-Roberts Post, No. 574 Veterans of Foreign Wars of the U.S.		S.J.Ejzak		"Financial Aid"	200.00
74. Supreme Council of the Royal Arcanum		D.M.Emery		"Financial Aid"	500.00

II. Scholarships and Fellowships-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
75. Charles F. Mitchell Memorial Fund c/o Colonial Bank		T. Bernota	"Financial Aid"	P	175.00
76. Shelton High School		C. Burns	"Financial Aid"	P	50.00
77. Kate Sterling Bunnell Scholarship Endowment Fund		D.M. Lamoureux 100. M.L. Carey 150. M. Mitchell 250.	"Financial Aid"	P	500.00
78. Orange Scholarship Fund		J. Casopullo	"Financial Aid"	P	200.00
79. Missionary Society of Connecticut		A. Clemmons	"Financial Aid"	P	250.00
80. Ridgefield Woman's Club		S. Rickert	"Financial Aid"	P	200.00
81. Aetna Women's Club		J. Swietlicki	"Financial Aid"	P	527.00
82. University of Bridgeport Scholarship and Awards Fund		W. Thomas	"Financial Aid"	P	600.00
83. Association Canado-Americaine		L. Gervais	"Financial Aid"	P	125.00
84. Leonard E. Gilbert, President		J.H. Edgren	"Financial Aid"	P	1,000.00

DETAILS - AWARDS & DONATIONS - ITEM NO.

Date February 28, 1979

Board Meeting Held March 16, 1979

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DETAILS - AWARDS & DONATIONS - ITEM NO.

Date February 28, 1979

Board Meeting Held March 16, 1979

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DETAILS - AWARDS & DONATIONS - ITEM NO.

Date February 28, 1979

Board Meeting Held March 16, 1979

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V. Gifts and Donations-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
1. Shell Companies Foundation, Inc.	1979-80 academic year	Institute of Material Science	"Shell Aid"	P	7,500.00
2. Southern New England Telephone Co.			L.V. Azaroff, Director "Matching Gift"	P	25.00
3. The Eastern Associated Foundation			"Matching Gift"	P	10.00
4. The General Foods Fumd, Inc.			"Matching Gift"	P	50.00
5. Xerox Foundation			"Matching Gift"	P	25.00
6. Combustion Engineering, Inc.			"Matching Gift"	P	235.00
7. The Stanley Works			"Matching Gift"	P	50.00
8. Phillips Petroleum Foundation, Inc.			"Matching Gift"	P	10.00
9. Oxford Management & Research Center			"Matching Gift"	P	75.00
10. Standard Brands Incorporated			"Matching Gift"	P	25.00

V Gifts and Donations-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
11. Hallmark Cards Incorporated			"Matching Gift"	P	20.00
12. Prentice-Hall, Inc.			"Matching Gift"	P	25.00
13. Massachusetts Mutual Life Insurance Company			"Matching Gift"	P	25.00
14. The J.M. Ney Company			"Matching Gift"	P	15.00
15. Colonial Penn Group, Inc.			"Matching Gift"	P	50.00
16. Emhart Corporation			"Matching Gift"	P	125.00
17. Amax Foundation, Inc.			"Matching Gift"	P	25.00
18. State National Bank of Connecticut			"Matching Gift"	P	70.00
19. The New York Times Co. Foundation, Inc.			"Matching Gift"	P	25.00
20. Parker-Hannifin Foundation			"Matching Gift"	P	50.00

V. Gifts and Donations-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
21. Cashier's Administration Citibank			"Matching Gift"	P	25.00
22. The Merck Company Foundation			"Matching Gift"	P	15.00
23. Southern New England Telephone			"Matching Gift"	P	250.00
24. Old Stone Bank Charitable Contributions Committee			"Matching Gift"	P	20.00
25. United Mutual Savings Bank			"Matching Gift"	P	25.00
26. WFSB-TV3			"Matching Gift"	P	100.00
27. Ingersoll-Rand Company			"Matching Gift"	P	50.00
28. Pitney Bowes, Inc.			"Matching Gift"	P	25.00
29. St. Regis Paper Company			"Matching Gift"	P	30.00
30. Chrysler Corporation Fund			"Matching Gift"	P	20.00

V. Gifts and Donations-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
31. United Technologies Corporation			"Matching Gift"	P	360.00
32. Phoenix Mutual Life Insurance Company			"Matching Gift"	P	225.00
33. Dr. Jean Henley		William Benton Museum of Art	"Zwolf Holzschnitte 12 woodcuts"	P	6,500.00
34. Albert & William Rosenberg		Center for Instructional Media & Technology	"18-16mm instructional films and 2 sets of filmstrips"	P	4,075.00
35. Mr. Joseph Flom and Mr. Martin Horwitz		William Benton Museum of Art	"altarpiece by Martin Lumen Winter"	P	1,000.00
36. Mr. Joseph Flom and Mr. Martin Horwitz		William Benton Museum of Art	"altarpiece by Donald DeLue"	P	1,000.00
37. Mr. Jeffrey Kossak		William Benton Museum of Art	"Eggs" by William Bailey oil on canvas	P	2,000.00
38. Mr. and Mrs. Stanley Bard		William Benton Museum of Art	"Slip Edge Bis" by Lila Katzen steel outdoor sculpture	P	28,000.00
39. Mr. and Mrs. Maurice C. Brigadier		William Benton Museum of Art	"Rockport" by Gerrit Hondius oil on panel	P	3,500.00
40. Mrs. Fairfield Porter		William Benton Museum of Art	"Sunset and Lilies" by Fairfield Porter oil on canvas	P	14,000.00

V. Gifts and Donations-Storrs

DETAILS - AWARDS & DONATIONS - ITEM NO.

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
41. Mr. Philip Trager		William Benton Museum of Art	"Graves-Gilman House" by Philip Trager photograph	P	175.00
42. Mr. Philip Trager		William Benton Museum of Art	"Elizur Hale Jr. House" by Philip Trager photograph	P	175.00
43. Louise Crombie Beach Memorial Fund		William Benton Museum of Art	"Paul Ambrose Oliver & His Daughter" by Rembrandt Peale	P	40,000.00
44. Mr. Lawrence D. Bernhardt		William Benton Museum of Art	"Gnosis No. 2" by William Ronald oil on canvas	P	6,300.00
45. Mr. Martin Horwitz		William Benton Museum of Art	"Centerport Series # 19" by Arthur Dove watercolor	P	3,500.00
46. Mr. Martin Horwitz		William Benton Museum of Art	"Beach Scene" by Jane Peterson oil on board	P	200.00
47. Mr. Joseph Flom and Mr. Martin Horwitz		William Benton Museum of Art	"altarpiece by Alfred James Tulk"	P	1,000.00
48. Mr. Joseph Flom and Mr. Martin Horwitz		William Benton Museum of Art	"altarpiece by Violet Oakley"	P	1,000.00
49. Dr. Robert L. Martin		Biological Sciences Group	"Mammal Specimens"	P	638.00
50. P.C. Clapp		Metallurgy	"Misc. High Vacuum Fittings and Parts"	P	15,000.00

DETAILS - AWARDS & DONATIONS - ITEM NO.

Date February 28, 1979

Board Meeting Held March 16, 1979

-26-

I. Research Projects-Health Center

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
1. Department of Health, Education and Welfare-Public Health Service	January, 1979	University of Connecticut Health Center	"Indirect Costs"	F	222,594.00
2. Johnson and Johnson	12/31/78-7/1/81	Oral Surgery	"The Application of a New Replac- ment Hydropyaptic Ceramic Im- plant to Augmentation of the Epiglottic Mandible" Dr. S. S. Wolfe, M.D.	P	69,693.00
3. Public Health Service	2/1/79-1/31/80	Pediatrics	"Generation of Immune Responses to Minor Histocompatibility An- tigens in the Rat" Dr. M. M. Ballou, P.I.	F	44,093.00
4. Public Health Service	1/1/79-12/31/79	Biochemistry	"Membrane Dynamics of Locomoting Tissue Cells" Dr. D. Koppel, P.I.	F	31,000.00
5. National Institute of Health	1/1/79-12/31/79	Medicine	"Peritoneal Permeability and Drug Enhancement in Uremia" Dr. J. Maher, P.I.	F	76,710.00
6. Public Health Service	3/1/79-2/29/80	Pharmacology	"Pharmacology of Developing Cardiac Issues" Dr. J. Schenkman, Chairman	F	39,204.00
7. U.S. Army	2/1/77-1/31/80	Biochemistry	"Biochemical Changes and Regula- tions During Spore-Formation and Germination" Dr. P. Setlow, P.I.	F	40,000.00
8. Public Health Service	1/5/79-12/31/79	Pathology	"Pathogenesis of Inflammatory Lung Diseases" Dr. P. Ward, P.I.	F	465,705.00
9. Eli Lilly and Company	2/1/79-1/31/80	Medicine	"A Comparative Study of the Neph- rotoxicity of Gentamicin and Tob- ramycin" Dr. P. Feig, P.I.	P	38,500.00
Total (7 Federal, 2 Private) = 9			TOTAL Federal	1,027,499.00	919,306.00
			Private		108,193.00
			Total		1,027,499.00

II. Scholarships and Fellowships-Health Center

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
1. American Cancer Society	2/1/79-1/31/80	Physiology	"Institutional Allowance - Dr. R. Walter"	P	1,000.00
Pharmaceutical Manufacturers Assoc- tion Foundation Fellowship: D. Higgins	2/1/78-1/31/80	Pharmacology	Dr. R. Berlin, Sponsor "Advanced Predoctoral Fellowship in Pharmacology Dr. A. Pappano	P	4,500.00
3. Epilepsy Foundation of America Fellowship-Calvin H. Hirsh	7/1/78-7/31/79	Neurology	"Richard F. Gordon Memorial Fellowship" Dr. A. Zimmerman, Sponsor	P	1,000.00
4. Public Health Service	1/15/79-1/14/80	Medicine	"Research Fellowship Award- J. Chaptis Dr. R. Zurier, Sponsor	F	3,000.00
5. Public Health Service	1/15/79-1/14/80	Medicine	"Research Fellowship Award- J. Chaptis Dr. R. Zurier, Sponsor	F	13,200.00
(Total 3 Private, 2 Federal) = 5			TOTAL		22,700.00
			Private		6,500.00
			Federal		16,200.00
			Total		22,700.00

V. Gifts and Donations-Health Center

DETAILS - AWARDS & DONATIONS - ITEM NO. _____

Date February 28, 1979

Board Meeting Held March 16, 1979

GRANTOR OR DONOR	PD. OF SUPPORT	RECIPIENT	PURPOSE OR PROGRAM	CODE F-P-S	AMOUNT
1. Various Sources		Pediatrics Dr. A. Altman	"Research in Childhood Leukemia/ Cancer Research Fund"	P	45.00
2. Dr. & Mrs. L. DeFusco		Pediatrics Dr. A. Altman	"Research in Childhood Leukemia/ Cancer Fund"	P	10.00
3. J.S. Canner and Company		Library Dr. R. Arcari	"Library Gifts"	P	80.00
4. Connecticut Society for Medical Research		Center for Lab Animal Care Dr. P. Conran	"Donation"	P	63.73
5. Mrs. J. Carr		Surgery Dr. J. Foster	"Dr. N. William Wawro Memorial Fund"	P	25.00
6. Hartford Federal Savings		Public Safety Mr. G. Metcalf	"Donation"	P	50.00
7. Hans & Fritz Delicatessen		Public Safety Mr. G. Metcalf	"Donation"	P	30.00
8. The Great Atlantic & Pacific Tea Company, Inc.		Public Safety Mr. G. Metcalf	"Donation"	P	10.00
9. J.C. Penney Company, Inc.		Public Safety Mr. G. Metcalf	"Donation"	P	100.00
TOTAL (9 Private) = 9			TOTAL		413.73

March 16, 1979

EXECUTIVE SESSION

- A. A-pro. Ann. Acta
 - B. Legis.
 - C. Commencing May 20
 - D. Legal Assist - management assistance
use of Law School
1. President's report
 2. Personnel matters:
 - (1) Promotion and the award of academic tenure
 - (2) Terminal appointments
 - (3) Appointments and salary adjustments for
signature of the Secretary
 - (4) Resignations
 - (5) Appointments
 - (6) Cancellation of appointment
 - (7) Leaves of absence
 - (8) Changes in title, promotions, and salary increases
 - (9) Retirements
 - (10) Hospital resignation
 - (11) Hospital appointments
 - (12) Hospital salary adjustment
 3. Collective bargaining
 4. Litigation report
 5. Other

Resignations:

- (1) Max Costa, Assistant Professor in the Institute of Materials Science-Laboratory Medicine, effective January 30, 1979. (2 yrs., 1 mo.)
- (2) Pamela J. Dole, University Hospital Nurse III in the Division of Health Services, effective May 31, 1979. (4 yrs., 7 mos.)
- (3) Henry Haalck, Assistant Professor in the Department of Natural Resources Conservation, College of Agriculture & Natural Resources, effective August 31, 1980. (6 yrs.)
- (4) Elizabeth L. Mullett, Professor and Acting Associate Dean in the School of Nursing, effective August 31, 1979. (6 yrs.)
- (5) Joyce J. Roth, University Educational Assistant I in the Biological Sciences Group, College of Liberal Arts & Sciences, effective February 8, 1979. (5 yrs. 10 mos.)
- (6) William H. Wilson, Associate Professor in the Department of Art in the School of Fine Arts, effective August 31, 1979. (9 yrs.)
- (7) Jean Yarbrough, Assistant Professor in the Department of Political Science, College of Liberal Arts & Sciences, Southeastern Branch, effective August 31, 1979. (5 yrs.)

Appointments:

- (1) Robert A. Aldrich, PhD, Professor and Head in the Department of Agricultural Engineering, College of Agriculture and Natural Resources, \$38,000, effective September 1, 1979.
- (2) Neil Blumberg, MD, Assistant Professor (Connecticut Red Cross) in the Department of Laboratory Medicine, Health Center, Non-pay, effective September 1, 1978.
- (3) Eugene Cseh, MLS, University Librarian II at the Health Center Library, \$16,500, effective March 12, 1979.
- (4) David A. Goldberg, MD, Assistant Professor in the Department of Psychiatry, Health Center, \$38,264, effective March 12, 1979.
- (5) Mahlon Hale, MD, Assistant Professor in the Department of Psychiatry, Health Center, \$38,780, effective March 12, 1979.
- (6) Joellen Watson Hawkins, PhD, Associate Professor in the School of Nursing, \$21,000, effective February 9, 1979.
- (7) Peter J. Krause, MD, Assistant Professor in the Department of Pediatrics (Hartford Hospital), Health Center, Non-pay, effective February 8, 1979.
- (8) Gregory Mundy, EDFMG, MRACP, Associate Professor in the Department of Medicine, Health Center, \$44,335, effective March 12, 1979.
- (9) Barry Pearson, MD, Assistant Professor (Middlesex Memorial Hospital) in the Department of Laboratory Medicine, Health Center, Non-pay, effective March 1, 1979.

- (10) Georgia Scura, MLS, University Librarian II in the Health Center Library, \$15,984, effective March 12, 1979.
- (11) Allan Tasman, MD, Assistant Professor in the Department of Psychiatry, Health Center, \$38,264, effective March 12, 1979.
- (12) Ding-Joe Tsai, MD, Instructor (Mt. Sinai Hospital) in the Department of Pathology, Health Center, non-pay, effective February 12, 1979.

Cancellation of appointment:

- (1) John H. Carson, PhD, Assistant Professor in the Department of Biochemistry, Health Center, \$22,000, effective June 1, 1978.

Leaves of absence:

- (1) Robert K. Bohn, Professor in the Department of Chemistry, College of Liberal Arts and Sciences, sabbatic leave at half pay for the academic year 1979-80.
- (2) G. Lantry Brooks, Jr., Assistant Professor in the Department of Physics, Hartford Branch, College of Liberal Arts and Sciences, sabbatic leave at full pay for the first semester of the academic year 1979-80.
- (3) Pamela J. Dole, University Hospital Nurse III in the Division of Health Services, leave without pay for the period February 5 through February 23, 1979. For educational purposes.
- (4) Harry Fiss, Professor in the Department of Psychiatry, Health Center, sabbatic leave at full pay for the second semester of the 1979-80 academic year.
- (5) Herbert Getter, Associate Professor in the Department of Psychology, Division of Health Services, sabbatic leave at full pay for the first semester of the academic year 1979-80.
- (6) Sandra Klebanoff, University Staff Professional III, Assistant Dean, at the School of Law, special leave with pay for the period January 2 through January 19, 1979.

- (7) Stephen D. Messner, Professor and Head in the Department of Finance, School of Business Administration, sabbatic leave at full pay for the first semester of the academic year 1979-80.
- (8) Andrew Poole, Associate Professor in the Department of Pediatric Dentistry, Health Center, sabbatic leave at full pay for the first semester of the 1979-80 academic year.
- (9) James H. Schmerl, Associate Professor in the Department of Mathematics, College of Liberal Arts and Sciences, sabbatic leave at half pay for the 1978-79 academic year.
- (10) Lester B. Snyder, Professor at the School of Law, sabbatic leave at full pay for the second semester of the academic year 1979-80.
- (11) Vincent A. Syprynowicz, Professor in the Department of Electrical Engineering & Computer Science, School of Engineering, sabbatic leave at full pay for the first semester of the academic year 1979-80.
- (12) Patricia S. Weibust, Associate Professor in the Department of Foundations & Curriculum, School of Education, sabbatic leave at full pay for the first semester of the academic year 1979-80.
- (13) Robert Whitman, Professor at the School of Law, sabbatic leave at full pay for the first semester of the academic year 1979-80.

Changes in title, promotions, and salary increases:

- (1) Vinod B. Bavishi, from Instructor in the Department of Accounting to Assistant Professor in the Department of Accounting, School of Business Administration, effective January 1, 1979. (From \$19,300 to \$20,500)
- (2) Thomasina Clemons, from University Assistant Director in the Equal Opportunity Office to University Director in the Equal Opportunity Office, effective February 9, 1979.
- (3) James Rosser Johnson, from Professor of Art and Dean of the School of Fine Arts to Professor of Art, effective September 1, 1979. *Salary change*
- (4) Kirvin Knox, from Professor and Acting Head in the Department of Nutritional Sciences to Professor and Head in the Department of Nutritional Sciences, College of Agriculture & Natural Resources, effective March 19, 1979.

- (5) Michael Ladzinski, from University Hospital Professional Class VI (University Medical Technologist III) in Clinical Chemistry to University Hospital Professional Class V (University Hospital Department Manager) (Deputy Manager-Lab) in the Department of Laboratory Medicine, Health Center, effective March 12, 1979.
(From \$19,103 to \$21,500)
- (6) Nancy Lukacs, University Hospital Professional Class VII (University Hospital Professional Assistant II) in the Medical Module, Health Center, salary increase from \$14,806 to \$16,700 due to change in job responsibilities.
- (7) James Mastriani, University Hospital Professional Class VII (University Hospital Professional Assistant II) in the Medical Group, Health Center, salary increase from \$15,675 to \$18,200 due to a new job description.
- (8) Henry A. Palmer, from Associate Clinical Professor in the School of Pharmacy to Associate Clinical Professor and Assistant Dean for Clinical Affairs in the School of Pharmacy, effective July 1, 1979
- (9) Janet Roberts, University Hospital Professional Class VII (University Hospital Nursing Care Coordinator) in the Medical Module, Health Center, salary increase from \$16,193 to \$17,600 due to change in job responsibilities.
- (10) Bonnie Sidd, from University Hospital Professional Class VII (University Hospital Medical Technologist II) in the Department of Laboratory Medicine to University Hospital Professional Class VI (University Hospital Medical Technologist III) in the Department of Laboratory Medicine, Health Center, effective March 12, 1979.
(From \$14,021 to \$16,500)

Retirements:

- (1) Shirley S. Allen, Associate Professor in the Department of English, College of Liberal Arts & Sciences, Hartford Branch, effective October 1, 1979. 10 years of service.
- (2) Ronald S. Brand, Coordinator of Academic Planning, effective October 1, 1979, with special leave at full pay from the beginning of the 1979-80 academic year to October 1, 1979. 33 years of service.
- (3) John F. Kelleher, Director of Personnel at the Health Center, effective March 31, 1979. 27 years of service.

Hospital resignations:

- (1) Kenneth Talge, University Hospital Professional Class VII in the Department of Psychiatry, effective February 2, 1979. (2 yrs.)

Hospital appointments:

- (1) Beverly Gruninger, BA, University Hospital Professional Class VII (Nursing Care Coordinator) in the Department of Laboratory Medicine-Blood Bank, \$15,502, effective March 12, 1979.
- (2) George Kalache, University Hospital Professional Class VI (University Hospital Medical Technologist III) in the Department of Laboratory Medicine-Hematology, \$17,498, effective March 12, 1979.
- (3) Leila F. McGehe, BA, University Hospital Professional Class V (University Hospital Department Manager) (Assistant Senior Fiscal Officer) in Hospital Accounting, \$23,000, effective March 12, 1979.
- (4) Sophia Panek, BA, University Hospital Professional Class VII (University Hospital Medical Technologist II) in the Department of Laboratory Medicine-Hematology, \$17,196, effective March 12, 1979.
- (5) Michael R. Shaw, CRNA, University Hospital Professional Class VI (University Hospital Nurse Anesthetist) in the Department of Anesthesiology, \$20,000, effective March 12, 1979.
- (6) William Woodring, MS, University Hospital Professional Class V (Senior Management Engineer) (University Hospital Department Manager) in Hospital Administration (Management Engineering), \$20,000, effective March 12, 1979.

Hospital salary adjustment:

- (1) Leonard McCain, University Hospital Professional Class III (University Hospital Assistant Director) (Administrative Services) in Hospital Administration, salary increase from \$23,850 to \$25,850.

March 16, 1979

ITEMS OF INFORMATION

1. Considerations for Budget Reductions for 1979-80
2. Waterbury Branch faculty resolution
3. WATERBURY AMERICAN Editorial -- Waterbury Higher Educational Complex
4. Smith Mansion - National Register of Historic Places
5. Communication from Representative Philip S. Robertson
6. AAUP Bulletin - Financial Exigency Possible
7. University News Releases:
 - (1) Dean Løe -- President of the International Association of Dental Research
 - (2) Roger Thalacker, Director of Alumni Relations -- Chairman, Executive Board of the Council for Advancement and Support of Education
 - (3) Statement concerning the Afro-American Cultural Center
 - (4) School of Business Administration faculty -- Marketing Science Institute
 - (5) Health Center -- Recipient of Wellcome Visiting Professorship awards
 - (6) The University of Connecticut Foundation -- Pooled Income Fund
 - (7) Ms. Rhoda Solomon, Director of Volunteers at Dempsey Hospital

THE UNIVERSITY OF CONNECTICUT
PHYSICAL PLANT DIVISION

23 February 1979

TO: Mr. C. Edward Hanna

FROM: John G. Rice

SUBJECT: Considerations for Budget Reductions for Fiscal Year 1979-80

Based on our discussions and your request for items of possible savings, we have developed the data which follows. In all cases, the savings are based on reduced services (in some cases severe) and acceptance of the lower level of service should be determined to be acceptable before implementation of an action.

Two Month Intersessional Period

A. Energy Avoidance, Mid-December to Mid-February

Note: Closed building status would mean space heating temperatures reduced to 50-55° F, no domestic hot water service, buildings entered for fire and security inspections and maintenance and repair purposes only.

	<u>Cost Avoidance</u>
1. Assume all residences are closed to everyone except for maintenance (less Grad Dorms, Whitney, and Lakeside); i.e., Residential Life staff would relocate to unaffected buildings or off campus.	\$180,000
2. Close University Library building to public; one half of basement floor used by staff during normal working hours only.	76,000
3. Close several academic buildings for all except maintenance purposes; temporarily relocate staff to other buildings. A representative list is attached; for comparative purposes, heating fuel avoidance in gallons is estimated for each building.	102,000
4. Miscellaneous - Curtailed parking lot and walkway lighting; secure power to variety of vending machines	3,500
5. Close Bishop Center for all except maintenance purposes; temporarily relocate staff to other buildings. Natural Gas and Electric:	4,700

Cost
Avoidance

B. Snow Removal and Storm Cleanup Cost Avoidance

An extended intersessional period with students absent during most of the snow season would reduce our need for some overtime, emergency meals, and related costs; essentially, most of this work could be done during normal working hours.

\$ 7,500

- C. With a significant portion of the campus unoccupied, some overtime costs for emergency repair and servicing of defective building systems, including heating systems, could be avoided; repairs made during normal working hours.

25,000

Groundskeeping

Eliminate all student workers, 12 @ 13 weeks

13,700

Permanent employees (cut of 14%) - don't fill vacancies; estimate 5 man years

42,000

Cut lawn care supplies by about 50% (fertilizer, lime, grass seed)

10,500

Effects:

1. Wipes out nearly all manhours for project work such as patch paving, drainage repair, and lawn replacement which will cause more mud, hillside erosion, flooded basements, and vehicular damage due to potholes.
2. Less frequent lawn mowing would not significantly reduce manhours unless lawns were allowed to go to hay. Doing so will then require complete reconstruction to reestablish lawns at a future date. The proposal would be to continue to maintain a core area and let outer perimeter areas go to hay (dormitory areas).
3. Reduces snow removal capability; extends storm cleanup time with potential for more liability suits.

4. Miscellaneous - Eliminates vine pruning from windows (let's take them down; we won't be able to tend them and need them off for masonry repairs over next 2-3 years anyway); severely reduces planting care such as weeding, pruning, and replacement; more areas in hay, less hay cut and what is cut left to rot.

All support for grounds maintenance for dormitory areas, including policing of grounds, is paid for out of general funds.

Custodial Services

Cost
Avoidance

Personnel Cutback Alternatives:

Eliminate student hires (2nd shift - Student Custodians) Academic year only - 18 students @ 30 weeks	\$ 34,200
Permanent Employees - attrition to a 10% cut below already reduced 2nd and 3rd shifts - 16 positions	134,000

Effects:

Eliminates dusting of desks and office furniture, emptying ashtrays, emptying office waste baskets, window washing, and reduces floor care and cleaning of lamp fixtures. Effort priority would still be for toilets, shower rooms, laboratories (especially virus labs) and locker rooms.

It should be noted that most offices, staff offices and classrooms are already on an alternate-day service (skip clean) basis.

Strong consideration should be given to elimination of custodial services currently provided and charged to general funds for such facilities as the Puerto Rican Center, Women's Center, Afro-American Center, Yggdrasil, Inner College, and the Warming Hut. Self help would seem appropriate for these auxiliary services activities.

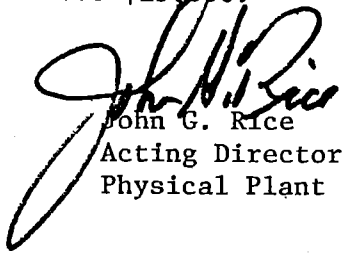
Based upon a normal year's attrition, the maximum personnel services funds that could be realized through no new custodial hires for FY 79-80 would be 23 man years or about \$193,000. Including current vacancies, by the end of FY 79-80 this drastic action would represent a reduction in force of 24%. Such an action should not be taken! For all practical purposes that, if coupled with elimination of student custodial funds, too, would essentially limit custodial services to rest rooms, shower rooms, locker rooms, and laboratories.

Mr. C. Edward Hanna
23 February 1979
Page 4

Facilities Maintenance

No planned reductions in personnel strengths.

We are and have been underbudgeted for contractual and commodities. If this is the situation in 1979-80, we could reduce some student hires to make funds available for repair parts. Although only a drop in the bucket, we could make available about \$15,000.



John G. Rice
Acting Director
Physical Plant

JGR/tc
Encl.

Possible Academic Building Closings
Two Month Intersessional Break

	<u>Fuel Avoidance Gallons</u>
ROTC	8,040
Field House	67,100
Engineering No. I	6,800
Fine Arts (New)	6,700
Fine Arts (Art and Drama)	10,260
Ratcliffe Hicks	4,040
College of Agriculture	13,230
Wood Hall	6,040
Storrs Hall	5,500
Koons Hall	5,730
Manchester Hall	5,720
Agricultural Engineering Building	1,030
Home Economics	6,730
Business Administration	8,980
Education	9,300
Jorgensen Auditorium	13,370
Student Union	11,600
Andre Schenker	900
Arjona	15,750
Monteith	<u>15,750</u>

Total 222,570 @ .46/gal. =
\$102,400 (rounded)

FACULTY ASSOCIATION
UNIVERSITY OF CONNECTICUT
WATERBURY BRANCH
WATERBURY, CONNECTICUT 06710

22 February 1979

For further information, this release:
Robert Knowles, Faculty Executive Committee - 757-1231
(Residence - 757-7552)

WATERBURY, Conn., Feb. 22 -- At a special meeting held today, the Faculty at the University of Connecticut/Waterbury unanimously approved a resolution supporting the Scully-Rapoport bill now before the Education Committee appropriating funds for the expeditious completion of the Central Naugatuck Valley Higher Education Center as originally planned.

In addition, the faculty reiterated its strong belief that present efforts by some to compromise the original concept of the center are not in the best interests of the region and could lead to the disintegration of the center.

In particular, in order to ensure that each of the three institutions, UCONN/WATERBURY, Waterbury State Technical College, and Mattatuck Community College, be able to contribute its unique strengths to the joint enterprise, it is essential that each retain its individual identity and individual quarters.

The text of the resolution is enclosed.

RESOLUTION:

The Faculty of the University of Connecticut at Waterbury supports vigorously the Scully-Rapoport bill which appropriates funds for completion of the Central Naugatuck Valley Higher Education Center in Waterbury as it was originally planned. Passage of this measure will allow completion over a fairly short term and will minimize dislocation attendant on any physical move of the University of Connecticut to the Higher Education site.

We see no need either to restudy or to redesign the proposed facilities. The presence of an active and identifiable University of Connecticut in the Center is necessary to serve the special needs of those future students preparing for the professions. Any compromise of the original plans would deny opportunities to this important segment of our citizenry. In particular, no consideration can be given to proposals to alter the Center so as to eliminate the University of Connecticut building or to undermine the autonomy of the University's student government.

Recognizing the advantages of activities held on a single site, we reiterate our belief that each partner uniquely strengthens the Center. Recent attempts by one partner's representatives to establish hegemony in the Center will weaken the enterprise. These attempts can not be tolerated.

This Faculty supports and approves the educational joint venture represented by the Central Naugatuck Valley Higher Education Center provided that the identity of each of the three partners is maintained. The passage of the Scully-Rapoport bill will insure this.

Approved Unanimously
22 February, 1979

END

Waterbury American

Established as a weekly December 14, 1844, daily May 22, 1888.
Published every weekday evening except the six major holidays at 388 Meadow Street, P.O. Box 2090,
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The Waterbury Democrat

1881 — 1946

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One year . . . \$48.80 Six Months . . . \$23.40 One Month . . . \$3.90

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All editorials are intended to reflect the position of the publishers and not that of any individual editorial writer. Signed columns, on the other hand, reflect the opinions of the author and not necessarily those of the publishers.

WEDNESDAY, FEB. 14, 1979

UConn Approves Complex

The decision of the University of Connecticut trustees to participate in the higher education complex program in Waterbury should help expedite completion of the remaining facilities to house three educational institutions.

In 1975 UConn has asked to withdraw from plans to transfer the Waterbury branch to the new complex off Chase Parkway. If UConn withdrew, the concept of a complex with some shared facilities by Mattatuck Community College, the Waterbury State Technical College and UConn would be drastically altered.

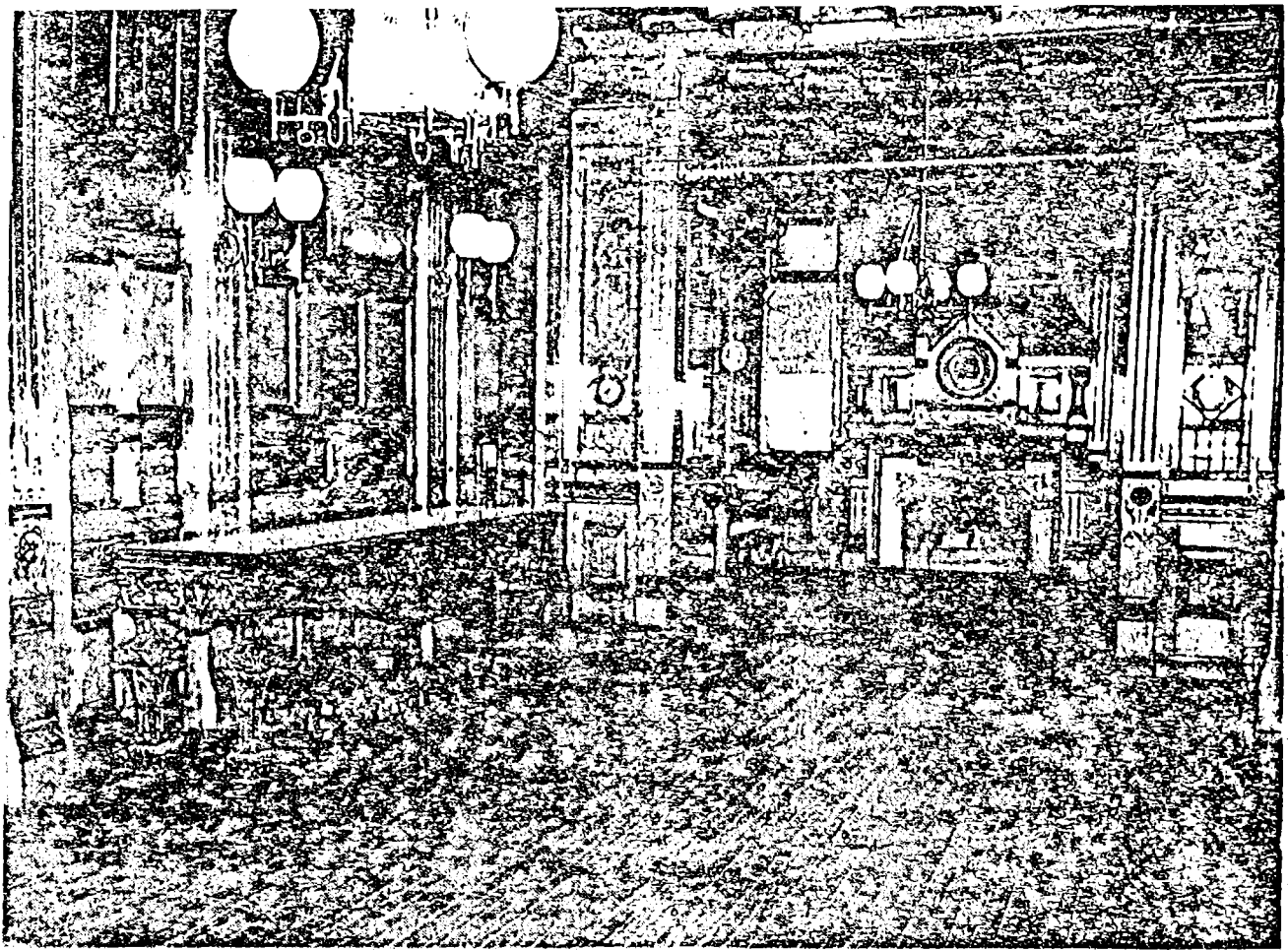
With the UConn trustees agreeing unanimously to go along with the original plans, opposition to the complex philosophy is ended. State legislators are among those

seeking to speed allocation of state funds to complete the complex.

The controversy over whether UConn should relocate its Waterbury branch into the complex was particularly disturbing in Waterbury because of renewed efforts to start construction of a new Western Connecticut College in Danbury.

Opposition to the Danbury project is growing throughout the state. The lowest bid for the first building in the proposed new Danbury campus exceeded the state allocation by \$2 million.

The unanimity behind plans to complete construction in Waterbury is a boost for the residents of the many towns in the region who will be served by the complex.



Queen Anne Style

This photograph taken in 1953 shows the distinctive style of the Smith Mansion at 32 Hillside Ave. Linked with two families who are intertwined with Waterbury history, the house was built in 1881 by Charles Benedict and later bought by Charles Miller, whose daughter, Mrs. Sallie Benton (Miller) Smith, occupied it until her death in 1952. Now part of the University of Connecticut branch, it is up for consideration for listing on the National Register of Historic Places.—File Photo

UConn Mansion Candidate For U.S. Historic Register

By BOB GREENE

A home strongly linked to the city's history is up for consideration for listing on the National Register of Historic Places.

The Smith Mansion at 32 Hillside Ave., which now is part of the Waterbury Branch of the University of Connecticut, will be considered for eligibility for the listing by the Connecticut Review Board of the National Historical Register. The review board is a group of volunteers appointed by the governor.

If it is determined to be eligible, it could be listed as early as October.

This would make the structure eligible for federal funds for restoration.

Arthur P. D'Oliveira of Waterbury, a University of Connecticut trustee, suggested seeking the listing after seeing a photo editorial in *The American* in October, 1978 which said the building is deteriorating for lack of maintenance despite repeated budget requests for the necessary funds.

D'Oliveira said he took the matter to the Board of Trustees, which approved paying Ann Y. Smith of the Mattatuck Museum \$275 to process the nomination.

D'Oliveira said he anticipates that the mansion will be approved for listing.

The mansion was the home for many years of Mrs. Sallie Benton (Miller) Smith, who died in May, 1952.

It was then sold in January, 1953 for \$60,000 to a group, Waterbury Higher Education Inc., headed by Dr. Edward H. Kirschbaum, formed to bring a college to the city.

The three-floor, 22-room, Queen Anne style, oak paneled mansion with four adjacent buildings on four acres was turned over to the university after a \$125,000 remodeling.

The mansion is associated with two of the most prominent families in the history of Waterbury.

It was built in 1881 by Charles Benedict,

a wealthy and noted manufacturer and political figure.

Benedict was a pioneer in the brass industry and president of Benedict & Burnham, and the parent company of the American Pin Co. He was also associated with the Waterbury Clock Co., Waterbury Watch Co. and Waterbury Button Co., among others.

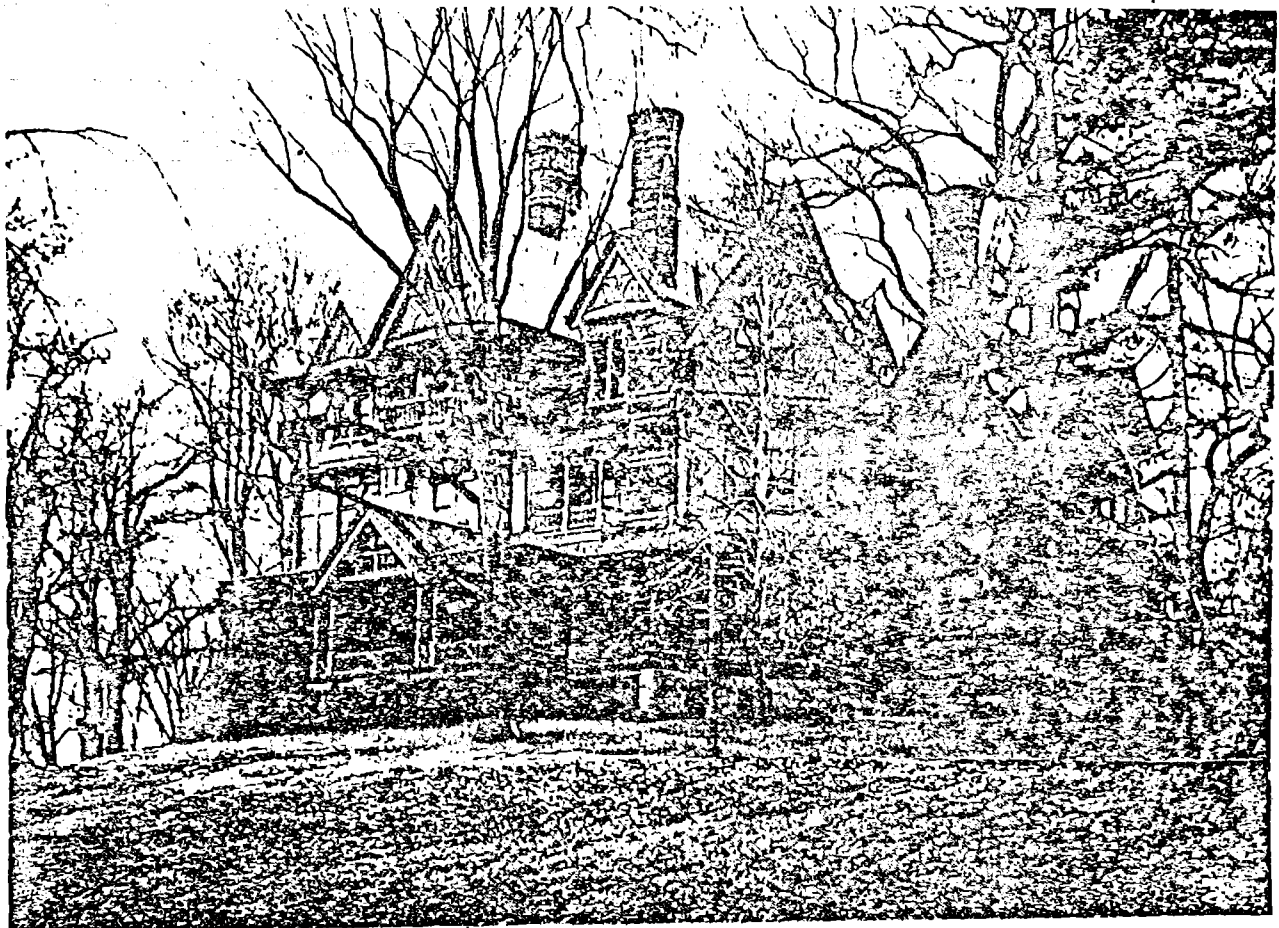
He was a councilman and alderman and was mayor in 1860. As a presidential elector in 1872, he voted for General U.S. Grant.

Benedict was frequently mentioned as a candidate for governor, but refused to allow his name to be placed in nomination.

He was a deacon of the Second Congregational Church.

Soon after building the mansion, Benedict went abroad. He died Oct. 30, 1881 on the steamship Wisconsin during the voyage home.

WATERBURY AMERICAN 2-23-79



Splendor Of The Past

Interior oak paneled hall demonstrates the splendor of the Smith Mansion at 32 Hillside Ave. as it looked in 1953. The mansion, now part of the Waterbury branch of the University of Connecticut, is up for consideration for listing on the National Register of Historic Places.—File Photo

*The
University
of
Connecticut*

STORRS, CONNECTICUT 06268

OFFICE OF THE PRESIDENT

March 7, 1979

The Honorable Philip S. Robertson
State Representative
Eighty-Ninth District
837 Farmington Drive
Cheshire, CT 06410

Dear Representative Robertson:


Thank you for your gracious letter of March 5.
We are pleased that you enjoyed your visit with
students on our campus.

As you point out, it is so easy to lose touch
with our most precious commodity--our students.
While I maintain some contact with students through
a class I teach three days a week at 8:00 a.m.,
I will take your advice and visit Tolland Hall
soon.

I must add that your letter served to elevate my
spirits on a day when I'm much too engrossed in
financial affairs.

With all good wishes.

Sincerely yours,



Edward V. Gant
Acting President

f



State of Connecticut

HOUSE OF REPRESENTATIVES

STATE CAPITOL

HARTFORD, CONNECTICUT 06115

REPRESENTATIVE PHILIP S. ROBERTSON
EIGHTY-NINTH DISTRICT

837 FARMINGTON DRIVE
CHESHIRE, CONNECTICUT 06410

March 5, 1979

RANKING MEMBER
ENERGY AND PUBLIC UTILITIES COMMITTEE
MEMBER
APPROPRIATIONS COMMITTEE

Dr. Edward Gant
Acting President
University of Connecticut
Storrs, Connecticut 06268

Dear Dr. Gant:

I have had the honor of serving on the Appropriations Subcommittee which reviews the University of Connecticut budget for the past two years. I have found we at the Capitol many times breathe rarefied air in reviewing and writing many budgets. After hearing the many complaints of the University of Connecticut students the evening of your budget public hearing, I decided to travel to your campus unannounced to you and your administration and breathe less rarified air. With the superb assistance of Katherine Senie, a resident advisor in Tolland Hall, I had the opportunity to speak with many students, eat dinner, tour the campus and enjoy a beer in your campus pub.

I write today not to suggest your requested budget will be approved, but to bring praise to those students I met. I was extremely impressed with the maturity level, attitude in their seeking of knowledge, the openness, their ability to rationally discuss many issues and most importantly the serious concern for their futures and future of the University.

Though I met many delightful students, I would like to note those individuals whose names I recall;

REC'D-UCONN

MAR 07 1979

PRESIDENT'S OFFICE

Susan Butterworth
Ray Lagon
Mark Santoro
Mac McEvoy
K. C. Senie

Cindy Quakenbush
Wendy Cleveland
Jill Gibb
Donna Carl
Riva Sklar

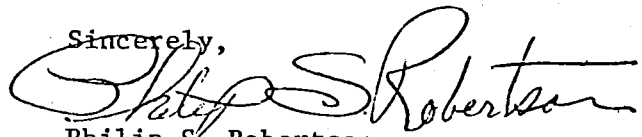
I can only assume the above individuals are representative of your student body and therefore, compliment you and your staff on the quality of adults you are educating and preparing for the world. Many times University personnel become so involved with the everyday task of operating its institution, they lose touch with its most

Dr. Gant

Page -2-

precious commodity....the student. If I may suggest, on days when frustration seems to prevail, a trip to Tolland Hall will reassure you of your task and of your success.

Sincerely,

A handwritten signature in cursive script, reading "Philip S. Robertson". The signature is written in dark ink and is positioned above the printed name.

Philip S. Robertson
State Representative
89th District

PSR/mjh



AAUP BULLETIN

FINANCIAL EXIGENCY POSSIBLE

On Friday afternoon, February 23, AAUP President William D'Antonio was hand-delivered a letter from Vice President Kenneth Wilson stating in part: "... the University faces a potential financial exigency of crippling proportions for fiscal year 1979-80." The letter went on to say that it was written in order to invoke Article 14.2 of the AAUP collective bargaining agreement and to call for a meeting with AAUP as soon as possible. (Please see the reverse side of this bulletin for a complete text of the Wilson letter.)

Since AAUP leadership was already fully aware of the developing difficulties with the University budget, the text of the Wilson letter and its method of delivery -- in the midst of a contract bargaining session -- caused concern. Although already fully involved in an extensive lobbying effort on behalf of the University budget and being in constant contact with top University administrators, AAUP had received no information regarding a possible declaration of financial exigency prior to the Wilson letter. Of even greater concern was the apparent desire to set the ground for contractual layoff procedures prior to any concrete legislative action on the new budget.

The AAUP Collective Bargaining Council was convened on Monday, February 26 to discuss the organization's position on the potential crisis and to assess the chilling effect of the Wilson letter on the bargaining process. It was decided at that time to participate in the meeting with Administration only in the context of an effort to mount an all-out campaign on behalf of the budget, and not to determine layoff procedures. After the Collective Bargaining Council meeting, President D'Antonio issued a public statement urging that "the Administration and the faculty with students, trustees, alumni, business leaders and friends join together for the purpose of bringing to the people of Connecticut, and especially to the legislators, the message that 'the academic integrity of the University is threatened with destruction by the Governor's budget.'" (Please see the reverse side of this bulletin for a complete text of the D'Antonio message.)

A meeting with Administration was held Tuesday evening February 27. The session included President Gant, Vice Presidents Wilson and Hanna, the AAUP Executive Committee and the Senate Executive Committee. A frank discussion of the monetary issues was held focusing in particular on an expected personnel shortfall of some \$800,000 as well as additional capital and operating shortfalls exceeding \$2 million.

It was agreed by all parties that a joint effort to inform the legislature of the problems regarding the recommended budget during the next month was critical and that a coordinating committee should be immediately established to begin that effort today, February 28. First target date for the campaign is March 9, the date of the Higher Education Subcommittee hearing on the University appropriation. It was also agreed that the targeting of specific programs for reduction or elimination at this time would be a catastrophic blow to the academic program of the institution.

This is a time for action by the faculty and all members of the University community. Unless individual faculty are willing to become personally involved in the budgetary problem and surrounding issues relating to the political standing of the University in Hartford, the surrounding budget will not be saved, and the outcome will be disastrous. AAUP and the joint AAUP-BHE budget working committee are today developing a variety of activities that will require the personal involvement of the faculty. If you are interested in playing a positive role before program curtailments and before jobs are lost, call the AAUP office immediately, 487-0450.

Both the gravity of the situation and the necessity to maintain clear communication with all members of the bargaining unit led the AAUP Executive Committee to decide to hold a special open meeting of the Executive Committee on Saturday, March 10 in the Bishop Center at 10 a.m. The meeting will be open to all members of the unit. We are inviting the Administration to join us to report on the hearings of the Appropriation Subcommittee of March 9. We will then be in a better position to consider courses of action.

March 6, 1979

IMMEDIATE RELEASE

Walt McGowan, Director - (203) 486-3530

#490-A14, F & D LOE

For further information, this release:

Ivan Robinson, Farmington - (203) 674-2444
(Residence) Tolland - (203) 875-8097

FARMINGTON, Conn. -- Harald Løe, D.D.S., Dr. Odont., dean of the University of Connecticut School of Dental Medicine, will be installed as president of the International Association of Dental Research at its 57th meeting March 29 to April 1 in New Orleans.

Løe also will deliver the opening address, "Scientific Revolutions in Dentistry," and will chair the general program committee.

About 800 papers will be presented at the four-day meeting, including 50 from the UofC dental school. There also will be 11 symposiums.

Løe, dean of the school here since 1975, is internationally recognized for his contributions to dental research and education. He has published more than 140 scientific articles and has lectured on periodontics, his specialty, all over the world.

He holds his dental degrees from Oslo University in his native Norway and also has an honorary doctor of odontology degree from Gothenburg University in Sweden.

He was dean-elect of the Royal Dental College Aarhus, Denmark, and was knighted by the queen of that country just before coming to the United States in 1972 to teach at the University of Michigan and direct its Dental Research Institute. He came to Connecticut from Michigan.

Løe lives in West Hartford.

#R#

February 13, 1979

IMMEDIATE RELEASE

Walt McGowan, Director - (203) 486-3530
(Residence - 673-9857)
Stuart Case, News Editor - 486-3532
(Residence - 455-9324)

#432-2 THALACKER

QUEBEC CITY, Canada -- Roger K. Thalacker, director of alumni relations at The University of Connecticut, has been elected chairman of the Executive Board of the Council for Advancement and Support of Education (CASE).

The 10-member board represents 216 institutions of higher learning in New England, Quebec and the Canada's Maritime Provinces (District I).

The four-day District I Case conference in Quebec City, with about 400 institutional representatives attending, ends Feb. 14.

Thalacker has been the UofC alumni relations director for the past seven and one-half years. Previously he served 10 years at Valparaiso University as alumni director, director of annual giving, and director of public relations.

Thalacker served on the board of CASE and for the last two years as chairman of the Outreach Program. The latter is designed to provide seminars and "nuts-and-bolts" discussions at New England colleges and universities for professionals in public relations, development, alumni and publications.

He has been a member of the American Alumni Council since 1961 and the American College Public Relations Assn. since 1967. These two groups merged in 1974 to form CASE.

Over the years, Thalacker's involvement in community projects, chamber of commerce, church activities, youth baseball, and fraternal matters resulted in an "Outstanding Young Man of America" award in 1979. He currently serves on the Board of Directors of TV-3 Times Farm Camp; is a member of the Executive Committee and past commissioner of the Coventry Boys Baseball Assn.; and serves on the Board of Governors of The University of Connecticut Faculty-Alumni Center.

Other officers of the board include: Chairman-elect, William Wasch, director of alumni relations, Wesleyan University, Middletown, Conn.; Secretary, Stephen M. Long, director of information services, North Adams (Mass.) State College; Treasurer T. Homes Moore, president, The New Hampton (N.H.) School.

MORE

March 5, 1979

IMMEDIATE RELEASE

Walt McGowan, Director - (203) 486-3530
(Residence - 673-9857)
Stuart Case, News Editor - 486-3532
(Residence - 455-9324)

#487-1

STORRS, Conn. -- Dr. H. Fred Simons, director of the office of special academic and enrichment affairs at the University of Connecticut today issued a statement concerning the UofC Afro-American Cultural Center.

"The following areas of student concerns have either been acted upon or are in the process of being developed in response to the statement delivered to (Acting) President (Edward V.) Gant by the Black Students for Progressive Thought. President Gant has taken under consideration the recommendations of the review (investigating) committee as they relate to these matters.

"The University administration fully agrees that a Policy Advisory Board for the Afro-American Cultural Center is needed and will be established. Dr. H. Fred Simons and Mr. Ronald Williams have been directed to determine the structure of the Policy Advisory Board for the Afro-American Cultural Center. With the establishment of the Policy Advisory Board, avenues of communication will be opened in order to ascertain and guarantee student input related to the operations and programs of the Afro-American Cultural Center. The Policy Advisory Board will be subject to the disciplines and policies which govern the University rules, regulations, and/or policies.

"A direct liaison will be established with the Office of Special Academic and Enrichment Affairs, and scheduled meetings will be held with administrators and the Policy Advisory Board or representatives thereof to review the Center's status.

"Racism will continue to be dealt with to the letter of the law by the administration and viable and workable channels will be established to alleviate reoccurrences of racist treatment.

"A review committee will be established to suggest ways to make the student grievance committee and procedures as they are now defined in the Almanac 1978-79 a more workable and responsive to the solution of grievances brought forward.

MORE

OFFICE OF PUBLIC INFORMATION
THE UNIVERSITY OF CONNECTICUT
STORRS, CONNECTICUT 06268

February 27, 1979

IMMEDIATE RELEASE

Walt McGowan, Director - (203) 486-3530
(Residence - 673-9857)

#468-1 & 8 RESEARCHERS

For further information, this release:
Stuart Case, News Editor - 486-3532
(Residence - 455-9324)

STORRS, Conn. -- Three University of Connecticut marketing faculty members are among a "very select" group of researchers participating in the work of the prestigious Marketing Science Institute.

The three researchers from the UofC are: Dr. Donald J. Hempel, head of the marketing department; Dr. Philippe Cattin, assistant professor of marketing; and Dr. Michael Laric, assistant professor of marketing.

Hempel and Laric have been working jointly on a study of productivity in service industries in general, with special application to the finance and banking industries.

Cattin has been working with a colleague from Stamford University, Dick (cq) Wittink, on analytical methods to estimate the relative importance of product characteristics to each individual consumer. The work could be applied to the development of new products or the improvement of existing ones.

The institute is a non-profit research organization in marketing, which, since 1968, has been affiliated with the Harvard University Graduate School of Business Administration.

The institute's goal is to contribute to improved understanding and performance of the marketing system.

The institute tackles problems that have been identified as important by some of the leading corporations in the United States, and these organizations lend some of their top executives to work with the invited scholars.

"The executives' reactions to the research make the ideas more relevant and important to the needs of the business community," Hempel notes.

He says the institute has had small teams of scholars and executives involved together on over a hundred projects in the past five years.

MORE

February 19, 1979

IMMEDIATE RELEASE

Walt McGowan, Director - (203) 486-3530

#446-A14 & M WELLCOME

For further information, this release:
Ivan Robinson, Farmington - (203) 674-2444
(Residence) Tolland - (203) 875-8097

FARMINGTON, Conn. -- The University of Connecticut Health Center is one of 18 academic institutions in the country that have received Wellcome Visiting Professorship awards to attract eminent scientists to their campuses for a few days as teachers and lecturers.

The Health Center's visiting professor will be Lewis Thomas, M.D., a pathologist who heads the Memorial Sloan-Kettering Cancer Center in New York City and has been dean of two medical schools, Yale's and New York University's.

Thomas will be at the Health Center on March 13 and 14. On the first day, he will meet with chairmen of clinical departments and deliver a talk at 4 p.m. on "The Marks of Self in Biology." On the second day, he will conduct medical grand rounds at 8 a.m. and will discuss the "Present and Future Style of Pathology" at 11 a.m.

The Wellcome Visiting Professorship awards consist of \$1,500 plus travel expenses for the scientists.

They are administered by the Federation of American Societies for Experimental Biology from funds provided by the Burroughs Wellcome Fund of North Carolina, a private nonprofit foundation.

Thomas is the author of "The Lives of a Cell," for which he received the National Book Award in 1975. He also writes "Notes of a Biology Watcher," essays appearing in the New England Journal of Medicine.

He earned his B.S. from Princeton University in 1953 and his M.D. from Harvard Medical School in 1957 and has been awarded seven honorary degrees by such schools as Yale, John Hopkins and Duke.

He was head of pathology (1954-58), head of medicine (1958-66) and dean (1966-68) at New York University, then head of pathology (1969-73) and medical dean at Yale (1972-73) before going to Sloan-Kettering.

OFFICE OF PUBLIC INFORMATION
THE UNIVERSITY OF CONNECTICUT
STORRS, CONNECTICUT 06268

March 5, 1979

IMMEDIATE RELEASE

Walt McGowan, Director - (203) 486-3530
(Residence - 673-9857)
Stuart Case, News Editor - 486-3532
(Residence - 455-9324)

#483-3 & 8 POOLED

STORRS, Conn. -- The University of Connecticut Foundation has set up a new fund designed to help friends of the University satisfy their desire to invest in the future of the UofC and at the same time reap significant advantages during their lifetimes.

The establishment of the first Pooled Income Fund was announced today by Douglas D. Webster, acting executive director of the Foundation and Janet Hill Otto, director of Planned Giving for the UofC.

They said the fund is one of several new University Development programs intended to provide alumni and friends of the UofC with opportunities to assist the institution in its quality growth.

Webster noted that the Board of Directors of the Foundation had given approval for the expenditure of funds necessary to create the Pooled Income Fund vehicle in the spring of 1978. He said the Hartford National Bank and Trust Co. has been retained as trustee for the Fund.

"We believe the Pooled Income Fund will have a dual attraction to many individuals who may be considering a gift to the State University and who, through the use of this new vehicle, can derive both immediate charitable deductions and a continuing personal income during their lifetimes, Webster said.

Otto added, "Friends of the University, while satisfying their primary philanthropic motivation of investing in the future of the University, will reap significant financial advantages by contributing to the Pooled Income Fund during their lifetimes."

She explained that a donor who makes a gift to the UofC under the Pooled Income Fund program retains the right to receive income based on the value of the gift for the rest of his or her life.

MORE

She also explained that donors most often join a pooled income fund with gifts of long-term, low-yielded appreciated securities. Since income will be paid to the donor or his beneficiary for life, based on the fair market value of the gift, it is possible to "unlock" a donor's portfolio without incurring capital gains tax.

When the securities are given to the UofC Foundation--a tax-exempt charity--the donor is exempt from the capital gains tax.

The UofC Foundation was established in 1964 as a non-profit corporation under the Connecticut Nonstock Corporation Act. It operates exclusively for charitable and educational purposes to channel and encourage private support to the educational, cultural, recreational and research facilities and activities of the UofC.

Persons interested in obtaining more details about the Pooled Income Fund, as well as possible benefits to them in regard to estate planning, charitable deductions and similar information, may contact Ms. Otto at: Box U-190, University of Connecticut, Storrs, Conn. 06268 or telephone (203) 486-2241.

#M#

February 13, 1979

IMMEDIATE RELEASE

Walt McGowan, Director - (203) 486-3530

#430-A14

SOLOMON

For further information, this release:
Ivan Robinson, Farmington - (203) 674-2444
(Residence) Tolland - (203) 875-8097

FARMINGTON, Conn. -- Rhoda "Randi" Solomon of WEST HARTFORD, former coordinator of volunteer support services for Hartford Interval House, a shelter for battered women, is the new director of volunteers at the University of Connecticut's John Dempsey Hospital.

She succeeded Susan Rathgeber of New Britain, who resigned after serving as director for nearly three years.

Solomon headed volunteer services at Hartford Interval House for about 15 months, supervising 70 volunteers in running the shelter and staffing a telephone "hot line."

She previously was employed in social work and student guidance counseling.

Solomon earned a bachelor's degree in sociology in 1967 from the University of Pennsylvania and a master's degree in counseling and guidance in 1974 from Florida Atlantic University. Last year, she completed a University of Connecticut major certificate program in volunteer management.

Her social service work was in West Palm Beach, Fla. It included crisis intervention and counseling for 180 families.

After getting her master's degree, she worked as a guidance counselor in an elementary school in Oakland Park, Fla. She then came to Connecticut to be a guidance counselor at Windsor High School, and went from there to Hartford Interval House.

The Health Center, during the past year, had 318 volunteers who gave 32,920 hours of service. Of those hours, 40 percent were in the hospital and clinics and the other 60 percent in research, academic and other areas.

Solomon said her immediate goal is to work with Health Center staff and volunteers to enable the volunteers to be even more effective in their services.

#R#