

9-21-1955

## Minutes, September 21, 1955

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MINUTES OF THE MEETING  
OF THE  
BOARD OF TRUSTEES  
OF  
THE UNIVERSITY OF CONNECTICUT  
held in Storrs, September 21, 1955

Present: Mr. Belden                      Mrs. Mackie  
          Mr. Bishop                     Mrs. Mahoney  
          Mr. Brock                     Mr. Ryan  
          Mr. Fuller                    Mr. Shippee  
          Mr. Jorgensen

1. The minutes of the meeting of July 20, 1955, having been mailed out, were approved without being read.
2. Committee Assignments.

Special Finance Committee

C. Raymond Brock, Chairman  
L. Richard Belden  
Elmer S. Watson  
Lester E. Shippee, ex officio

Special Liaison Committee

Lester E. Shippee, Chairman  
C. Raymond Brock  
L. Richard Belden  
Mary H. Mahoney

Special Livestock Committee

George C. Dudley, Chairman  
Joseph N. Gill  
E. Lea Marsh

Special Scholarship and Loan Committee

Alfred C. Fuller, Chairman  
Helen W. Mackie  
Edward A. Suisman

Special Committee on Post-Secondary School Needs, including  
a study of Medical, Dental and Veterinary Science Education  
as per Resolution passed by the General Assembly

Mary H. Mahoney, Chairman  
Merlin D. Bishop  
J. Ray Ryan  
Elmer S. Watson

2. Continued

Special All-University Diamond Jubilee Committee

Elmer S. Watson

Special Committee on Naming of Women's Residences in Project D

Helen W. Mackie

Mary H. Mahoney

Special Committee to Study Collection of Fines for Parking  
and Traffic Violations Within Campus

E. Lea Marsh

Special Committee to work with University Administration in  
connection with Establishment of University Secondary School

Joseph N. Gill

Special Committee on Student Activity Fees

Elmer S. Watson, Chairman

L. Richard Belden

Mary H. Mahoney

J. Ray Ryan

3. THE BOARD VOTED to accept the following resignations:

- (1) Frederick Amling, Instructor in Finance, effective September 15, 1955.
- (2) William B. Andrews, Associate County Agricultural Agent, New Haven County, effective October 15, 1955.
- (3) Muriel Leighton, Resident Educational Counselor, effective September 15, 1955.
- (4) Harold E. Smalley, Associate Professor of Industrial Administration, effective September 15, 1955.
- (5) Paul G. White, Instructor in Physical Education, effective September 15, 1955.

4. THE BOARD VOTED to approve the following appointments:

- (1) Elliot J. Barnard, B.S., Instructor in Physical Therapy, \$4380, September 16, 1955. New position.
- (2) Louise C. Barnes, Resident Educational Counselor, \$2880, September 16, 1955. Replacing Juliette Grandstaff.
- (3) Robert Haynes Benson, Ph.D., Assistant Professor of Animal Industries, \$6120, September 16, 1955. Replacing F. P. Shannon.
- (4) Robert E. Bryan, M.A., Instructor in Mathematics, WATERBURY BRANCH, \$4020, September 16, 1955. New position.
- (5) Francis Crandall, B.S., Instructor in Animal Industries, \$5640, September 16, 1955. Replacing J. H. Shropshire.

## 4. Continued

- (6) I. Ridgeway Davis, M.A., Instructor in Government and International Relations, \$4020, September 16, 1955. New position.
- (7) Grethel C. Fields, Jr., M.A., Instructor in Speech and Drama, HARTFORD BRANCH, \$4020, September 16, 1955. New position.
- (8) Larry Frankel, A.M., Instructor in Geology, \$4560, September 16, 1955. Replacing G. B. Maxey.
- (9) Marilyn L. Hirschhaut, M. Ed., Instructor in Physical Education, \$4020, September 16, 1955. Replacing Viola Kleindienst.
- (10) William Noble Kinnard, Jr., M.B.A., Assistant Professor of Finance, \$5640, September 16, 1955. Replacing Frederick Amling.
- (11) Nathan Knobler, M.F.A., Instructor in Art, \$4200, September 16, 1955. New position.
- (12) Harriet Knowlton, Resident Educational Counselor, \$2400, September 16, 1955. Replacing Muriel Leighton.
- (13) Jay Sanford Koths, M.S., Assistant Professor of Floriculture, \$5880, September 16, 1955. New position.
- (14) Robert H. Kuckelman, B.S., Instructor in Mechanical Engineering, \$4740, September 1, 1955. Replacing Charles H. Dickinson.
- (15) Marion K. Mabey, Ph.D., Instructor in English, \$4020, September 16, 1955. New position.
- (16) Maria Assunta Maiorana, B.S., Assistant Home Demonstration Agent, Middlesex County, \$3840, October 1, 1955. Replacing Celestine Gilmore.
- (17) Margaret Mary Malloy, M.A., Instructor in Speech and Drama, \$4020, September 16, 1955. New position.
- (18) Lillian Estelle McAuliffe, Resident Educational Counselor, \$2400, September 16, 1955. New position.
- (19) Eileen M. Murphy, MLS, Law Librarian and Assistant Professor of Law, SCHOOL OF LAW, \$5400, November 1, 1955. New position.
- (20) Seymour Slessinger, Ph.D., Instructor in Government and International Relations, WATERBURY BRANCH, \$4020, September 16, 1955. New position.
- (21) Mable L. Smith, Resident Educational Counselor, \$2400, September 16, 1955. New position.
- (22) George B. Sweet, Ph.D., Assistant Professor of Poultry Science, \$6120, September 1, 1955. Replacing H. C. Whelden.
- (23) Anthony Terenzio, M.A., Instructor in Art, HARTFORD AND WATERBURY BRANCHES, \$4020, September 16, 1955. Replacing Nathan Knobler.

4. Continued

- (24) Walter J. Verrill, B.S., Instructor in Civil Engineering, HARTFORD BRANCH, \$4020, September 16, 1955. New position.
  - (25) Ruth S. Woodman, Departmental Assistant Senior Grade, University Auditorium, \$3480, September 16, 1955. New position.
5. THE BOARD VOTED to accept the request for retirement of G. Safford Torrey, Professor of Botany, effective September 15, 1956. The President was requested to initiate the appropriate forms and also to express to Mr. Torrey on behalf of the Board of Trustees, sincere appreciation for the many years of loyal and effective service to the University and to the State.
6. THE BOARD VOTED to approve the following changes in title:
- (1) Paul L. Putnam, Acting Head of Department of Agricultural Economics and Farm Management, to Head of the Department effective September 1, 1955.
  - (2) Victor A. Christopherson, Assistant Professor of Family Development, to Acting Head of the Department, effective September 16, 1955 to September 15, 1956.
  - (3) Tatiana Levcowich, Associate Professor of Foods and Nutrition, to Acting Head of the Department, effective September 16, 1955 to September 15, 1956.
7. THE BOARD VOTED to accept and place on file the following requests for leave of absence:
- (1) Rolf W. Larson, Assistant Professor of Education, sabbatic leave first semester 1956-57. Advanced research.
  - (2) Helen Marco, Infirmary Nurse, military leave extended from September 1, 1955 to October 2, 1956.
  - (3) Joan Marshall, Assistant County 4-H Club Agent, Windham County, sick leave with pay August 1, 1955 through September 30, 1955.
  - (4) Domina E. Spencer, Associate Professor of Mathematics, sabbatic leave second semester 1956-57. Research and writing.
  - (5) Max White, Associate Professor of Government, sick leave extended to October 30, 1955.
  - (6) Wilbur J. Widmer, Assistant Professor of Civil Engineering, sabbatic leave 1956-57. Study for doctorate.
8. THE BOARD VOTED to accept the following scholarships, financial aids, and gifts and instructed the President to write appropriate letters of appreciation:
- (1) \$150 George Kerr Memorial Scholarship for 1955-56.

## 8. Continued

- (2) \$150 Robert E. Smith Memorial Scholarship for 1955-56.
- (3) \$200 Connecticut Nurserymen's Association Award for 1955-56.
- (4) \$200 Greater Hartford Pan-Hellenic Association Scholarship for 1955-56.
- (5) \$100 W. R. Walker Scholarship for 1955-56.
- (6) \$400 First Company Governor's Foot Guard Scholarship for 1955-56.
- (7) \$300 Sisson Drug Company Scholarship for 1955-56.
- (8) \$2400 Connecticut Light and Power Company Scholarships for 1955-56.
- (9) \$200 H. C. C. Miles Scholarship for 1955-56.
- (10) \$1400 Beatrice Fox Auerbach Foundation Scholarships for 1955-56.
- (11) \$1250 Sears Roebuck Foundation Scholarships in Agriculture for 1955-56.
- (12) \$100 Fannie Dixon Welch Scholarship for 1955-56.
- (13) \$64.00 from Meriden Trust and Safe Deposit Company representing income from Ratcliffe Hicks Trust "A" account, to be used for scholarships.
- (14) \$150 from Guilford Scholarship Association, Inc. to provide financial aid to Janet Blaha.
- (15) \$150 from Guilford Scholarship Association, Inc. to provide financial aid to Fred Albee.
- (16) \$150 from Guilford Scholarship Association, Inc. to provide financial aid to Linda Lane.
- (17) \$150 from Waterbury Chapter of the University of Connecticut Alumni Association to provide financial aid to Elizabeth A. Desmairis.
- (18) \$125 from Waterbury Chapter of the University of Connecticut Alumni Association to provide financial aid to Sandra Cook Chesson.
- (19) \$500 Alumni donation to provide financial aid to Dave Coombs.
- (20) \$500 Emily B. Fuller Scholarship for 1955-56.
- (21) \$300 from Columbia Memorial Fund, Inc. of South Norwalk to provide scholarship for 1955-56.
- (22) \$375 Frank Gannett Newspaperboy Scholarships, Inc. to provide financial aid to Wesley A. Lanz.
- (23) \$100 from O'Meara Foundation Scholarship Fund to provide financial aid to Elinor Shapiro.

## 8. Continued

- (24) \$250 from Griswold High School to provide financial aid to Courtland Spicer.
- (25) \$200 from Putnam High School Alumni Association to provide financial aid to John L. Mathieu.
- (26) \$800 from American Legion Auxiliary to provide financial aid to the following:
- |                   |       |
|-------------------|-------|
| Karl Banach       | \$300 |
| Robert Yindra     | 100   |
| Judith Burkinshaw | 300   |
| Joan Ann Kirby    | 100   |
- (27) \$1700 from Litchfield County University Club to provide financial aid to the following
- |                  |       |
|------------------|-------|
| Fred Karl        | \$100 |
| James Mycoch     | 500   |
| Lee Langston     | 200   |
| Wm. L. Hopkins   | 100   |
| Warren W. Smith  | 100   |
| John Vita        | 100   |
| Wm. R. Muller    | 100   |
| Leo N. Rinaldi   | 100   |
| Roddy V. Amenta  | 100   |
| Philip O. Stapko | 100   |
| Ronald E. Roger  | 100   |
| John E. Schramm  | 100   |
- (28) \$300 from Beta Phi Chapter of Phi Delta Kappa to finance special program.
- (29) \$100 from Junior Achievement of Hartford to provide financial aid to Donald Ashley.
- (30) \$150 from Congregational Church of New Canaan to provide financial aid to Clinton W. VanDeWater, Jr.
- (31) \$800 from Royal Typewriter Company to cover one year scholarship to two students (children of Royal employees) for 1955-56.
- (32) \$200 from Royal Typewriter Company to be added to financial aid fund.
- (33) \$100 from Webster Woman's Club to provide financial aid to Edward Dauksz.
- (34) \$200 from Housatonic Branch of A.A.U.W. to provide financial aid to Ellen Slusalek.
- (35) \$200 from Columbus Citizens Committee, Inc. to cover the Generose Pope Memorial Award to provide financial aid to Arline Burbank.

## 8. Continued

- (36) \$300 from Branford Public Schools to provide financial aid to Thomas Kehlenbach.
- (37) \$100 from Staples P.T.A. Scholarship Committee of Westport, to provide financial aid to Marianna McAlarney.
- (38) \$725 from Staples P.T.A. Scholarship Committee of Westport, to provide financial aid to the following:
- |                  |       |
|------------------|-------|
| Robert Agranov   | \$ 50 |
| Samuel Spooner   | 125   |
| Mary Ann Butner  | 50    |
| Rosemarie Doino  | 125   |
| Marianna Gieges  | 150   |
| Walter Soderlund | 100   |
| Helen VanderVeen | 125   |
- (39) \$250 from Southington Rotary Club to provide financial aid to Rachel M. Taylor.
- (40) \$250 from Fairfield Education Association to provide financial aid to Eleanor Mannherz.
- (41) \$300 from Branford Public Schools to provide financial aid to Richard W. Sullivan.
- (42) \$200 from Saxe Junior High School, New Canaan, to provide financial aid to Charlotte R. Cook.
- (43) \$100 from Swampscott P.T.A. to provide financial aid to Carol Zauche.
- (44) \$400 from Jacob L. Fox Foundation to provide financial aid to Raymond J. Krisciokaitis.
- (45) \$500 from The Autoyre Foundation to provide financial aid to Nicholas Daddona.
- (46) \$500 from Ralston Purina Company to provide financial aid to Richard Romaine Fox.
- (47) \$100 from Mount Carmel Women's Clubs to provide financial aid to Janet L. Nelson.
- (48) \$300 from Branford High School to provide financial aid to Mary Elizabeth Quinn.
- (49) \$150 from Exchange Club of Rockville to provide financial aid to Richard J. Biesiadecki.
- (50) \$1788 from The William H. Chapman Foundation to provide financial aid to the following:
- |               |      |
|---------------|------|
| Beryl Adelman | \$90 |
| John Buckley  | 73   |
| Joan Sabia    | 50   |
| Robert Sheedy | 150  |



## 8. Continued

- (50)
- |                    |       |
|--------------------|-------|
| Raymond Burbine    | \$150 |
| Rochelle Epstein   | 150   |
| Ann Holway         | 100   |
| Gertrude Kutchen   | 150   |
| Signe Nelson       | 50    |
| Elizabeth Phillips | 150   |
| Robert Sinagra     | 150   |
| Natalie Stone      | 75    |
| Phillis Stone      | 75    |
| John Sylvester     | 75    |
| Paul White         | 100   |
| Jean Williams      | 200   |
- (51) \$950 from North Haven High School to provide financial aid to the following:
- |                   |       |
|-------------------|-------|
| Lorraine Anderson | \$150 |
| Nancy Anderson    | 200   |
| Larry Biral       | 150   |
| Elaine Haddock    | 250   |
| Pat Hart          | 200   |
- (52) \$250 from the Rotary Club of Wethersfield to provide financial aid to the following:
- |                    |       |
|--------------------|-------|
| George A. Schoen   | \$ 75 |
| Earl Thompson, Jr. | 125   |
| George Vartenigian | 50    |
- (53) \$100 from College Club of Springfield to provide financial aid to Alta Talbert.
- (54) \$300 from Newtown Scholarship Association to provide financial aid to the following:
- |                  |       |
|------------------|-------|
| Kenneth Berglund | \$100 |
| Ellen Slusalek   | 200   |
- (55) \$100 from Springfield Teachers' Club to provide financial aid to Alta Jean Talbert.
- (56) \$300 from Longmeadow Woman's Club to provide financial aid to the following:
- |                    |       |
|--------------------|-------|
| Alta Jean Talbert  | \$150 |
| Sybil Spencer Shaw | 150   |
- (57) \$400 Sears Roebuck Foundation Scholarships in Home Economics for 1955-56.
- (58) \$50 from Mothers Club of Roger Ludlowe High School to provide financial aid to Richard Steg.
- (59) \$75 from Trust Estate of Adolphe J. Palen-Klar, Countess Frances Thorley Palen-Klar Scholarship Fund to provide financial aid to Thaisa L. Nichols.

## 8. Continued

- (60) \$1000 from Jaycee War Memorial Fund to provide financial aid to Earl Charles Phillips.
- (61) \$250 Morris Packing Company Scholarship for 1955-56.
- (62) \$100 from Eastern Connecticut Pharmaceutical Association to cover Carey-Reardon Memorial Scholarship for 1955-56.
- (63) \$150 Regal Drug Company Scholarship for 1955-56.
- (64) \$100 from W. Atlee Burpee Company to cover Burpee Award in Horticulture for 1955-56.
- (65) \$150 from Bridgeport Pharmaceutical Association to cover Melvin A. Prawdzik Memorial Scholarship for 1955-56.
- (66) \$200 New London County Farm and Home Bureau, Inc. Scholarship for 1955-56.
- (67) \$250 from Les Treize, Business and Professional Women's Organization, Bridgeport, to provide financial aid to Loretta Parks.
- (68) \$100 from Les Treize, Business and Professional Women's Organization, Bridgeport, to provide financial aid to Mildred Grier.
- (69) \$50 from Les Treize, Business and Professional Women's Organization, Bridgeport, to provide financial aid to Doreen Crossler.
- (70) \$200 from Jewish Community Center, White Plains, to provide financial aid to Mary Jarmon.
- (71) \$700 from Elks National Foundation to provide financial aid to Raymond P. Howell.
- (72) \$200 from George W. and Carrie L. Barbier Scholarship Fund, Inc., Ridgefield Park, N. J., to provide financial aid to Barbara L. Baier.
- (73) \$350 from Darien High School to provide financial aid to Civita Conto.
- (74) \$100 from College Club of White Plains to provide financial aid to Mary Jarmon.
- (75) \$400 American Foundation for Pharmaceutical Education Scholarship for 1955-56.
- (76) \$450 from Darien High School to provide financial aid to Francis Forte.
- (77) \$125 from The William H. Chapman Foundation to provide financial aid to Thomas O'Connor.
- (78) \$50 from Colchester Education Association to provide financial aid to Rosa Kopel.

## 8. Continued

- (79) \$200 from Spring Glen P.T.A. to provide financial aid to Sonya L. Jensen.
- (80) \$400 from Norwalk Fathers Club to provide financial aid to William Stevens.
- (81) \$400 from Norwalk Fathers Club to provide financial aid to Doris Park.
- (82) \$350 from Norwalk Fathers Club to provide financial aid to Paul Vallarie.
- (83) \$125 from Lions Club of Bloomfield to provide financial aid to Janice S. Cooper.
- (84) \$300 from Emily F. Gill Scholarship Fund, Springfield, to provide financial aid to Henry John Bazan.
- (85) \$250 from Fuller Brush Company to cover Alfred C. Fuller Scholarship for 1955-56.
- (86) \$1200 Connecticut State CIO Scholarships for 1955-56.
- (87) \$300 from Exchange Club of Fairfield to provide financial aid to Donald M. Perry.
- (88) \$25 from Watertown Teachers Association Scholarship Fund to provide financial aid to Robert F. Geoghegan.
- (89) \$200 from Hamden P.T.A. to provide financial aid to Janet Nelson.
- (90) \$100 from Hamden P.T.A. to provide financial aid to Pamela Jackson.
- (91) \$100 from Stamford Public Schools to provide financial aid to William DeRose.
- (92) \$400 fellowship award from George Davis Bivin Foundation, Inc. to Lewis H. Harris, School of Social Work.
- (93) \$250 from Beverly Sports Club, Beverly, Mass. to provide financial aid to Gerald Dooling.
- (94) \$100 from Meriden College Club to provide financial aid to Judith Burkinshaw.
- (95) \$150 from Exchange Club of Wallingford to provide financial aid to Mary Jane Warmbier.
- (96) \$200 from Local 507, UAW-CIO, Torrington, to provide financial aid to Genevieve Bilas.
- (97) \$100 from Dobbs Ferry Home and School Association, Inc. to provide financial aid to Donald Scott.

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8. Continued

- (98) \$50 from Polish Women's Alliance to provide financial aid to Frances A. Kaczmarek.
- (99) \$50 from Polish Women's Alliance to provide financial aid to Patricia Ann Tyszk.
- (100) \$500 from Cook Foundation to provide financial aid to William P. Meyerjack.
- (101) Gift of orange tree from Benjamin C. Gold of Fairfield in memory of his grandfather, Theodore S. Gold.
9. THE BOARD VOTED to approve the following research projects to be carried on by the University and financed by the agency indicated:
- (1) \$1500 from Sylvania Electric Products Inc. to provide fellowship for research in solid state chemistry.
- (2) \$1000 from Westinghouse Electric Corporation to cover first half payment of Charles LeGeyt Fortescue Fellowship.
- (3) \$1460 from American Foundation for Pharmaceutical Education to provide the following fellowships:
- |                  |       |
|------------------|-------|
| John S. Ruggiero | \$960 |
| Ara G. Paul      | 500   |
- (4) \$2500 from Research Corporation to continue Frederick Gardner Cottrell grant on project entitled "Appearance Potential Studies with a Mass Spectrometer" being conducted by Dr. Friedland.
10. THE BOARD VOTED to continue the use of buildings designated as No. 1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, South Campus, for educational purposes. These buildings were formerly used to house students and were to be destroyed in accordance with the provisions of Special Acts passed in the 1951 session. This approval continues the use of these buildings for educational purposes and six houses until such time as new classroom buildings authorized by the 1955 session of the General Assembly are completed and available for use.
11. The President advised the Board of Trustees of a letter received from the Hellenic Amateur Athletic Association extending thanks for the work of Nick Rodis in Greece in holding basketball clinics.
12. The President reviewed the admissions situation as of September 20, 1955:

	<u>1955</u>	<u>1954</u>
Storrs	6662	6345
Hartford	735	669
Waterbury	703	581
Stamford	200	145
	<u>8300</u>	<u>7740</u>
Law	268	257
Insurance	300	308
Social Work	112	102
Ext: Advanced & Graduate & Special	980	984
	<u>9960</u>	<u>9391</u>

## 12. Continued

<u>New Students</u>	<u>Freshman</u>	<u>Transfers</u>	<u>Total</u>
Storrs	1689	375	2064
Hartford	290	30	320
Waterbury	219	15	234
Stamford	33	2	35
	<u>2231</u>	<u>422</u>	<u>2653</u>

NOTE: These figures are the best estimates available since the registration of students is still going on, particularly the graduate students on the campus and advanced and graduate students in the extension centers.

13. The President reported that the 1956-57 budget authorized by the 1955 session of the General Assembly provided a total of \$10,500 to finance Diamond Jubilee activities which are to get under way on and after April 21, 1956. The President further advised that every effort will be made to conduct Diamond Jubilee activities spending little or none of the funds made available.
14. The President advised the Board that the national honorary society of Phi Beta Kappa has established a chapter at the University and that a published announcement will soon be made regarding the matter.
15. The President advised the Board that an operating budget had been set up for the administration of the Auditorium activities. The budget will include the salaries of Willard M. Sistara, as Manager, and Miss Ruth S. Woodman, as Departmental Assistant, and the financing of all programs in the concert series and the second series known as the convocations series. Funds for the operation of these series and salaries, contractual services, and supplies in connection with the programs to be financed from Auditorium receipts and student convocation fees. The following schedule of events are set for the coming year:

Concert Series

- December 6 - Boston Symphony Orchestra
- January 18 - Eileen Farrell, Soprano
- February 29 - New York Concert Choir and Orchestra
- March 19 - Rudolf Serkin, World Renowned Pianist
- April 26 - Hartford Symphony Orchestra with Zvi Zeitlin

Convocation Series

- November 7 - Grace Creseel (Folk Songs)
- November 29 - Fine Arts Quartet
- January 11 - Irish Festival Singers
- February 22 - Munt-Brooks (Dance Group)
- (Date Pending) - Drama Group

15. Continued

The convocation series will be without additional cost to the students. The season tickets for the concert series of five numbers will be as follows:

\$2.50 for students.

\$4.00 for faculty and all University employees

\$6.00 - \$7.50 for those sold to the general public after students and faculty have had an opportunity to exercise their privilege in securing season tickets.

16. THE BOARD VOTED to approve the termination of the \$1.00 a year use agreement with the City of Waterbury for the use of the Begnal School used since 1946 to house the Waterbury Branch. The use of the Begnal School was terminated as of September 10, 1955.

17. The Board approved the President's announcement made during the recent flood to the effect that any returning and any new student admitted to the University be advised not to withdraw because of financial difficulties arising from flood damage without notifying the University and that the University would do everything possible to provide financial assistance to these flood victims so their college education would not be terminated or interrupted. Authority was given to the President to make such scholarship provisions as are possible within present scholarship funds and framework of administration.

18. The Board approved the University's film service providing free film service as contracted for prior to the flood by school systems subsequently affected by the flood requiring them to terminate film service for their pupils. This free film service for these particular towns to be provided free only for the current school year.

19. The Board of Trustees approved merit increases for professional staff as recommended by the administration. A complete summary of merit increases for professional staff will be forwarded to the Trustees as soon as it is completed.

The President advised the Board that all employees of the University, professional and classified, received an automatic increase of \$180 in accordance with the action of the 1955 session of the General Assembly, this increase to be available to all employees who have been in service for at least a year, and for those employed after the effective date of the automatic increase, the increase will be available on the anniversary date.

The following principles were followed in awarding merit increases:

- a. To those full time members of the staff who received promotions in rank this year and to those members of the staff who were recommended by respective deans, directors and department heads and approved by the Provost and the President.

19. Continued

- b. No increases for part-time and temporary employees, graduate assistants, staff members on grants of short duration, staff members appointed within the year or on terminal appointments.

NOTE: As a matter of information, all classified employees receive mandatory increases on the anniversary of their appointments.

20. The Trustees discussed at considerable length the problem of compulsory class attendance. THE BOARD VOTED to receive the report of the Scholastic Standards Committee but felt that the report was not adequate since it did not recognize the following:

- (1) The serious public relations aspect of voluntary vs. compulsory attendance for, at least, freshman and sophomore students. The Trustees continue to be plagued by complaints directed to them for the University's failure to require attendance of freshman and sophomore students.
- (2) The present large freshman and sophomore classes are being used by school authorities and others as arguments against attending the State University because of large classes, lack of individual attention, and failure to exercise responsibility for attendance of students which is expected by school authorities and parents.
- (3) The report "begs" the question by stating, in effect, that absenteeism seems to be no more serious here than at other institutions.
- (4) Communications during the last two years addressed to the Trustees by the Student Senate urging compulsory attendance for freshman and sophomore students.
- (5) Communications from the Branches (Waterbury and Hartford) expressing concern that the compulsory attendance policy in effect at the branches was terminated because of insistence that the voluntary attendance policy of the campus also applied to the branches. The branches reported that absenteeism immediately increased and that the quality of the work decreased.
- (6) Communications from several deans on the campus urging that compulsory attendance for freshman and sophomore students be adopted.

THE BOARD FURTHER VOTED to request the President to request the Provost to bring this matter before the next meeting of the Faculty Senate for discussion and advice in order that the present consequences of voluntary vs. compulsory class attendance for freshman and sophomore students can be resolved.

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21. Mr. C. Raymond Brock, Chairman of the Special Finance Committee, distributed committee reports to the Trustees, concerned with the committee's careful analysis of the last report of the State Auditors.

After considerable discussion of the report, THE BOARD VOTED to receive the report and to put into effect immediately the recommendations contained in the report. The action of the Board included approval of a capital works project statement prepared by Comptroller L. C. Riccio at the request of the committee, and also an additional allotment of \$3,850.00 necessary to complete the Little Theatre project now under contract, and an additional allotment of \$14,741.00 to complete the alterations at the Waterbury Branch.

Respectfully submitted,

-s- J. Ray Ryan  
Secretary