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Minutes, September 16, 1953

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Storrs, September 16, 1953

Present: Mr. Belden Mrs. Mackie
 Mr. Bishop Mrs. Mahoney
 Mr. Brock Mrs. Poses
 Mr. Christensen Mr. Ryan
 Mr. Howe Mr. Suisman
 Mr. Jorgensen

1. The minutes of the regular meeting of June 8, 1953 and of the special meetings of July 14, 21, and 27, 1953, having been mailed out, were approved without being read.
2. Mr. C. Raymond Brock was elected Vice Chairman of the Board. Mr. Brock served as Chairman of the Board for the September 16, 1953 meeting in the absence of Mr. Lester E. Shippee who is in Europe on business.
3. THE BOARD VOTED to accept the following resignations:
 - (1) Carl Ciosek, Instructor in Economics, effective September 16, 1953.
 - (2) Ruth Dickinson, Departmental Assistant Junior Grade (Laboratory Technician), Animal Diseases, effective May 31, 1953.
 - (3) Caroline Eaton, Resident Educational Counselor, effective August 24, 1953.
 - (4) Cevdet A. Erzen, Assistant Professor of Civil Engineering, effective September 1, 1953.
 - (5) Jennie G. Harding, Resident Educational Counselor, effective July 27, 1953.
 - (6) Richard A. Howard, Professor and Head of Botany Department, effective February 1, 1954.
 - (7) Charlotte B. Loomis, Resident Educational Counselor, effective August 11, 1953.

3. Continued

- (8) Valerie Hotchkiss Meister, Research Technician, Animal Diseases, effective August 8, 1953.
- (9) Louise Minnum, Assistant Agricultural Editor, effective September 1, 1953.
- (10) Richard D. Mochrie, Research Technician, Animal Industries, effective October 1, 1953.
- (11) Calvin K. Mutchler, Instructor, Agricultural Engineering, effective September 1, 1953.
- (12) James J. Ryan, Instructor, Foreign Languages, effective July 22, 1953.
- (13) Gloria Samborski, Departmental Assistant Junior Grade, Psychology, effective September 16, 1953.

4. THE BOARD VOTED to approve the following appointments:

- (1) Zita Balunas, B.A., Departmental Assistant Junior Grade, Geology and Geography, \$2940, September 16, 1953. Replacing Jane S. Plummer.
- (2) Joan Bradley, B.S., Departmental Assistant Junior Grade (Library Assistant), \$2940, July 1, 1953. Replacing Shirley Rousseau.
- (3) Willard M. Burt, B.S., Departmental Assistant Junior Grade (Research Assistant I), Animal Diseases, \$2940, September 16, 1953. Replacing Grace DeVries.
- (4) Arthur Chovnick, Ph.D., Instructor, Zoology, \$4740, September 16, 1953. Replacing Ralph Bushnell.
- (5) Agnes H. Davis, A.B., Administrative Assistant, Division of Student Personnel, \$4020, September 16, 1953. Replacing Mildred French (temporarily).
- (6) Irma E. Foden, Resident Educational Counselor, \$2280, September 16, 1953. Replacing Ruby Demel.
- (7) Willys W. Folsom, Ph.D., Assistant Professor, Education, \$5880, September 16, 1953. Replacing DWane R. Collins.
- (8) Patricia Jacobs, M.L.S., Departmental Assistant Junior Grade, (Library Assistant), \$2940, July 20, 1953. Replacing Marion Christian.
- (9) Frank W. Kingsbury, D.V.M., Assistant Professor, Animal Diseases, \$5880, September 16, 1953.
- (10) Patience B. Klopp, B.A., Instructor, Mathematics, \$4020, September 16, 1953.

4. Continued

- (11) Anne T. Lovechio, B.A., Departmental Assistant Junior Grade, Psychology, \$2940, September 16, 1953. Replacing Gloria Samborski.
- (12) Carol J. Luft, B.A., Departmental Assistant Junior Grade, Institute of Public Service, \$2940, August 1, 1953. Replacing Cornelia Baker.
- (13) Lyle Kimball Moulton, M.S., Instructor (Research Assistant III), Civil Engineering, \$4200, August 1, 1953. Replacing Edward Budzik.
- (14) Elmer Edwin Osborne, Ph.D., Instructor, Mathematics, \$4020, September 16, 1953.
- (15) Florence Pallein, M.S., Instructor, Nursing, \$4020, September 16, 1953.
- (16) Margaret M. Riggs, Ph.D., Assistant Professor (Research Assistant IV), Psychology, \$5640, September 16, 1953.
- (17) James A. Slater, Ph.D., Assistant Professor, Zoology, \$5880, September 16, 1953. Replacing J. A. Manter.
- (18) Dorothy Stewart, A.B., Departmental Assistant Junior Grade (Library Assistant), \$2940, September 1, 1953. Replacing Patricia Jacobs.
- (19) Herbert G. Tag, Ph.D., Assistant Professor, Education, \$5880, September 16, 1953. Replacing John O. Goodman.
- (20) William Crawford Wheeler, MSAE, Professor and Head of Department of Agricultural Engineering, \$7140, September 16, 1953. Replacing A. B. Barton.
- (21) David A. Wilkie, Ph.D., Instructor in Art, \$4020, September 16, 1953.

- 5. THE BOARD VOTED to accept the request for retirement of Philip F. Dean, County Agricultural Agent, Middlesex County, effective April 1, 1954, and the President was requested to initiate the appropriate forms and also to express to Mr. Dean, on behalf of the Board of Trustees, sincere appreciation for the many years of loyal and effective service to the University and to the State.
- 6. THE BOARD VOTED to accept and place on file the following requests for leave of absence:
 - (1) Janina Czajkowski, Assistant Professor of Nutrition, sabbatic leave academic year 1953-54 cancelled. New request for six months sabbatic leave from October 1, 1953 to March 30, 1954, and two months leave without pay during April and May, 1954. Advanced study.

6. Continued

- (2) Kenneth Herrick, Instructor in Insurance, leave without pay extended for first semester academic year 1953-54. To complete work for doctorate.
- (3) June P. Johnson, Departmental Assistant Junior Grade, Library, leave without pay August 10, 1953 to October 31, 1953. Confinement.
- (4) Harold P. Knauss, Head of Department of Physics, sabbatic leave academic year 1954-55. Research at California Tech.
- (5) Carmela M. Marzullo, Instructor, Animal Genetics, sick leave with pay July 6 through July 19, 1953. Emergency operation.
- (6) P. T. Pritzkau, Assistant Professor of Education, sabbatic leave academic year 1954-55. Writing, travel and research.

7. THE BOARD VOTED to accept the following scholarships and gifts and instructed the President to write appropriate letters of appreciation:

- (1) The Autoyre Foundation Scholarship for 1953-54, \$300, to be awarded to Nicholas S. Daddona, Oakville, Connecticut.
- (2) American Foundation for Pharmaceutical Education Scholarship for 1953-54, \$150.
- (3) \$2000 from Philip Lauter Foundation to provide four year scholarship to Miss Catherine Dillon.
- (4) Federated Garden Clubs of Connecticut Scholarship for 1953-54, \$200.
- (5) Morris Packing Company Scholarship for 1953-54, \$250.
- (6) Regal Drug Company Scholarship for 1953-54, \$150.
- (7) Hood Foundation Scholarships, \$450, for 1953-54 as follows:
 - \$250 -College of Agriculture, junior or senior student majoring in dairy studies
 - \$200 -Two scholarships of \$100 each to upper class students in Ratcliffe-Hicks School of Agriculture
- (8) Traveling Men's Auxiliary of the C.P.A., \$300, to cover scholarships for 1953-54 as follows:
 - \$150 - George Kerr Memorial Scholarship
 - \$150 - Robert E. Smith Memorial Scholarship
- (9) Huber Ice Cream Company Scholarship for 1953-54, \$300.
- (10) \$200 from Connecticut Society for Crippled Children and Adults, Inc. to cover contribution to workshop held at University, June 14-20, 1953.

7. Continued

- (11) \$100 from New Haven Pharmaceutical Association to cover Hugh P. Beirne Memorial Scholarship for 1953-54.
- (12) \$300 from Apothecaries Hall Company to cover Thomas P. Kellogg Memorial Scholarship for 1953-54.
- (13) \$400 from Sears Roebuck & Co. to cover Sears Roebuck Home Economics Scholarships for 1953-54.
- (14) \$1150 from Sears Roebuck & Co. to cover 1953-54 scholarships.
- (15) \$400 from American Foundation for Pharmaceutical Education representing scholarship for 1953-54.
- (16) \$300 from Waterbury Druggists Association to cover 1953-54 scholarships.
- (17) \$750 from American Foundation for Pharmaceutical Education to cover one-half of annual fellowship stipend to James Dusenberry.
- (18) Gift of portrait of Mr. Harry Eaton Stewart to School of Physical Therapy from Mrs. Stewart.
- (19) Gift of bulk feed bin and poultry shelter from Douglas Fir Plywood Association to Poultry Department.
- (20) Gift of herbarium from Mr. A. W. Driggs, Rockville, to Botany Department.
- (21) Gift of various equipment from Motorola Inc., Chicago, needed in connection with research being carried out by Electrical Engineering Department.
- (22) Gift of flock of Shropshire Sheep from Colonel and Mrs. Lee Garnett Day, West Cornwall, to Animal Industries Department.

8. THE BOARD VOTED to approve the following research projects to be carried on by the University staff and financed by the agency indicated:

- (1) National Science Foundation grant of \$8,400 in support of research entitled "The Hydrodynamics of Liquid Helium II" being conducted under the direction of Charles A. Reynolds, Assistant Professor of Physics.
- (2) Commission on the Potentials of Aging grant of \$18,500 in support of research to be conducted under direction of Walter C. McKain, Jr., Associate Professor of Rural Sociology. July 1, 1953 to June 30, 1954.
- (3) Merck & Co., Inc. grant of \$2,500 to continue investigation of the role of riboflavin, niacin, and calcium pantothenate in mixed poultry rations under the direction of L. D. Matterson. July 1, 1953 to June 30, 1954.

8. Continued

- (4) American Cancer Society, Inc., extension of grant in support of research entitled "To study the use of the mass spectrometer for identification and determination of the structure of low vapor pressure molecules such as the steroids" under the direction of Stephen S. Friedland, Assistant Professor of Physics, July 1, 1953 to June 30, 1954.
 - (5) American Foundation for Pharmaceutical Education, extension of grant to Henry Eisen, \$400.
 - (6) New York Life Insurance Co., renewal of grant of \$5000 for 1953-54 to be used to conduct study of the career aspects of the life insurance business in college training.
- 9. A ten year budget summary, prepared by Comptroller Riccio and Assistant Comptroller Trail, is ready for distribution to the Trustees. This report was prepared under the direction of the Board's Special Finance Committee. Mr. Riccio will confer with Mr. Brock regarding a covering chart to be made a part of the report before it is mailed to the Trustees.
 - 10. The President presented to each Trustee a copy of a summary of operating budgets for 1953-54 which became operative on July 1, 1953. The budget was adopted at the June 8, 1953 meeting. The summary was prepared to detail the differences as to allocation of funds for the current fiscal year as contrasted with the year which closed June 30, 1953.
 - 11. The President reviewed briefly the admissions data as of September 8, 1953. See Exhibit A.
 - 12. The President reviewed briefly the enrollment figures for the 1953 Summer Session and summer institutes. See Exhibit B.
 - 13. The President called the Trustees' attention to the fact that Miss Mildred French retires officially as of November 1, 1953. However, it was necessary for Miss French to terminate her services on August 15, 1953 for reasons of fatigue. Since Miss French had some vacation time due and because of her health, THE BOARD VOTED to grant Miss French sick leave with pay for the period August 15, 1953 to November 1, 1953.
 - 14. The President reviewed the Board policy with reference to University rentals which was adopted on May 27, 1949. According to this policy, staff members may not occupy University-owned rentals for a period to exceed six years.

The President advised the Board of Trustees that on September 14, 1953, the Bond Commission established by the Connecticut State Legislature authorized the issuance of one million dollars in bonds for the purpose of constructing approximately one hundred faculty housing units of the "garden-type" apartments.

14. Continued

Because of the early prospect of additional housing units to replace hazardous temporary barracks-type buildings housing faculty, THE BOARD VOTED to accept the President's recommendation that the action of May 27, 1949 be rescinded.

15. The President advised the Board that a letter was received on Tuesday, September 15, 1953, advising the President and the Board of Trustees that the State Bond Commission, meeting on Monday, September 14, authorized and directed "the Public Works Commission to proceed forthwith with estimates and preliminary plans with respect to the construction of faculty housing at the University of Connecticut as provided in Special Act 320 of the 1951 Session of the General Assembly." The Commission also authorized and directed that the Secretary of the Commission of Finance and Control be "directed to write to the Chairman of the Board of Trustees of the University of Connecticut requesting that the Board of Trustees authorize an advance from the Self-Supporting Activities Fund in the amount necessary to defray the cost of the estimates and preliminary plans which the Public Works Commissioner is to prepare in accordance with this resolution, such advance to be repaid later out of bond proceeds if the project is undertaken."

In the discussions within the Bond Commission, the costs were variously estimated from \$10,000 to \$15,000 but should not exceed the latter figure. THE BOARD VOTED to authorize an advance from the University of Connecticut Revolving Fund in an amount not to exceed \$15,000 to defray the cost of preparing plans for the faculty housing project.

This procedure has been followed several times in the past with reference to University projects and has proven satisfactory in all respects. Regular procedures will be followed with the Budget Division of the Public Works Department in carrying out this action of the Board.

The Bond Commission took favorable action concerning issuance of State bonds in the amount of \$180,000 for water storage and main replacement, and \$2,100,000 for a science building.

16. The President presented each Trustee with a bound copy of the "Financial Report" for the year 1951-52.
17. The President advised the Trustees that the State Auditors' reports on University funds for the year ending June 30, 1952 have now been received in part. The Auditors' reports, on the whole, are excellent and favorable. The President recommended and THE BOARD VOTED to ask the Special Finance Committee to review these reports and such comments as the University Comptroller may wish to forward to the Committee and several recent rulings of the Attorney General's Office which were given to clarify the use of certain funds.
18. On March 18, 1942 (See Page 1073 of the Minutes), the Board of Trustees established a policy regarding "the development of the

18. Continued

University farm and the administration of University livestock." Several guiding principles were laid down and quotas were established for the several herds and flocks.

In accordance with regular University procedure, an inventory of livestock is taken as of June 30th of each fiscal year. THE BOARD VOTED to approve the President's recommendation that the livestock inventory as of June 30, 1953 be transmitted to the Special Livestock Committee for study and, if necessary, for adjustments in the policy or quotas adopted at the meeting of March 18, 1942. The members of the Special Livestock Committee are Messrs. Brock, Christensen, and Howe.

19. The President, at the request of Chairman Lester E. Shippee, presented to the Trustees communications received by him regarding the matter of University sponsorship, support, and cooperation in Red Cross Blood Donor Drives. The University has made tremendous strides in functioning as an institution of higher learning and has sponsored an increasing number of educational functions that are properly and appropriately the functions of institutions of higher learning. At the same time, the University has supported many worthwhile activities that do not fall within the appropriate areas of University sponsorship. The University has also cooperated in many of these activities. Therefore, the University will, as it has in the past several years, support and cooperate in the Red Cross Blood Donor Drives, making available University facilities at times when it will not interfere with regularly scheduled University programs and services. Local committees are, of course, free at all times to enlist the support of individual members of the faculty or administrative staff and if possible, prevail upon one or more of these to serve on such committees as are necessary in carrying out the very worthwhile Blood Donor program.
20. Mr. Elmer S. Watson of the Board was unable to attend this meeting. By former action of the Board, Mr. Watson was directed to represent the Trustees in negotiating for the purchase of the Goodwin property in Hartford. The President reviewed briefly the status of the Goodwin property. It was the sense of the meeting that every care had been exercised in securing the approval of the Woodside Circle Association property owners and all their neighbors owning or occupying contiguous property. The Attorney General has advised on all legal and financial matters related to the purchase of the property. The Attorney General has approved including two restrictions in the deed: (1) that the property would be used by the University for educational and/or residential purposes and (2), that if at any time new buildings were constructed on the property, existing building lines would be respected as indicated by the main house facing Asylum Avenue and the stable building which faces Woodside Circle.

In addition, the following letter was prepared indicating the intent of the University with reference to the use of this property:

"THE UNIVERSITY OF CONNECTICUT

"July 27, 1953

"Mr. Joseph K. Hooker, Vice President
The Automobile Insurance Company
The Standard Fire Insurance Company
Hartford, Connecticut

Dear Mr. Hooker:

This letter is written to review the discussion which took place in your office on July 23 and attended by Elmer S. Watson, University Trustee, L. C. Riccio, University Comptroller, A. L. Knoblauch, Director of University Extension, Mr. Parsons and yourself, representing the Woodside Circle Association, and myself, representing the Board of Trustees as administrative agent.

The University representatives indicated a willingness to include in the deed for the Goodwin Property the following provisions:

1. That the property would be used by the University for educational and/or residential purposes, and
2. That if at any time new buildings were constructed on the property existing building lines would be respected, as indicated by the main house facing Asylum Avenue and the stable building which faces Woodside Circle.

It was also agreed that the President of the University would write a statement indicating the intentions of the University with reference to the use of the Goodwin Property. A copy of this statement of intent is attached for your review before the Attorney General is asked to approve the two provisions to be included in the deed as indicated above.

Sincerely yours,

-s- A. N. Jorgensen

A. N. Jorgensen
President "

ANJ/mc

Enc.

CC: Mr. Parsons
Mr. Watson
Mr. Riccio
Mr. Knoblauch

"July 27, 1953

A STATEMENT

INDICATING THE UNIVERSITY OF CONNECTICUT'S USE OF THE GOODWIN PROPERTY

1. The property will be used as indicated in the deed for educational and/or residential purposes. The property will be used to house the Hartford Branch of the University (freshman and sophomore program) and the advanced and graduate program conducted for students in the greater Hartford area.
2. No new buildings or additions to existing buildings are contemplated. However, if at any time in the future new buildings or additions are provided, present building lines would be respected as represented by the main house, facing Asylum Avenue, and the stable building, facing Woodside Circle.
3. The University intends to maintain the character of the property.
 - a. It is not intended to change the exterior of the main house. The major change within the house will be for improved lighting for classroom and reading purposes. No changes are intended with reference to the two family residence near Woodside Circle. The garage building may be changed to replace garage doors by extending a brick wall with small doors, which will allow the use of the building for receiving and distributing educational supplies. A change will be made to the stable building to make it useable as a laboratory building. Entrances to the building will need to be changed and improved, which will add to the appearance of the building while making it more adaptable for educational purposes.
 - b. It is not intended to use the entrance to the property from Woodside Circle for purposes other than an entrance and an exit for the two families occupying the residence, one family occupying the apartment in the stable building, and for service deliveries to these families, to the stable building when converted to laboratory uses, and to the garage when converted to an educational supplies building.
 - c. It is intended to use the entrance from Asylum Avenue and to provide limited parking facilities somewhere in an area to the north and west of the main house. The precise location will depend somewhat on the topography of the grounds in that area. It is intended to control and restrict the use of cars and parking to a minimum within the grounds."

20. Continued

It was the opinion of Mr. Watson that the above matters should be included in the minutes of the Board for purposes of future reference. It was so recommended and approved by the Board.

21. The President reported on the difficulties with reference to the future of the Waterbury Branch. There are those in Waterbury who now feel strongly that the University should purchase and/or adapt a property in Waterbury to house the Waterbury Branch --in brief, to follow the same procedure in Waterbury as was followed in Hartford.

The President has taken the firm stand that the basis on which the University established a program in Waterbury and the basis on which negotiations were commenced for the acquisition of property in Waterbury by the City of Waterbury should continue to obtain.

Briefly, the Waterbury situation, so far as the University is concerned, is summarized as follows and is taken from a recent communication addressed to the Chairman of the Waterbury Commission on Higher Education:

- "1. The University set up a freshman and sophomore program in Waterbury, and advanced and graduate courses as well, on invitation from interested Waterbury citizens and agencies.
- "2. The President of the University has repeatedly stated that the University will continue this program as long as it is needed and as long as the University's program is desired.
- "3. The Waterbury program is unique and different from the program in Hartford in that it was agreed from the beginning that the Waterbury program would be 'a cooperative one.' From the very beginning, an advisory committee of Waterbury citizens was appointed to advise and counsel with reference to the University's instructional and service program. It was intended from the beginning that the Waterbury Branch would be, in fact, a community college development with the community providing the basic facility and the University providing the educational program. This understanding was reflected in the dollar per year lease of the Begnal School. The University has kept faith by financing the instructional program and the maintenance and operation costs of the program and the facility. The University has indicated on several occasions a willingness to continue on this basis.

"Consistent with the above, the University has indicated that funds were not available to purchase or to remodel any facility in

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21. Continued

Waterbury for the Waterbury Branch of the University. Funds are not available for such expenditures even though the policy of the Board were to be changed.

"I hope that the remodeling of the Smith property will proceed as originally planned in order to provide the youth of Waterbury with a suitable home for what, I am sure, we all accept as needed educational opportunities in the greater Waterbury area."

Respectfully submitted,

-s- J. Ray Ryan

J. Ray Ryan,
Secretary