

9-27-1950

## Minutes, September 27, 1950

Follow this and additional works at: [https://opencommons.uconn.edu/bot\\_agendas](https://opencommons.uconn.edu/bot_agendas)

---

### Recommended Citation

"Minutes, September 27, 1950" (1950). *Agendas and Minutes*. 1158.  
[https://opencommons.uconn.edu/bot\\_agendas/1158](https://opencommons.uconn.edu/bot_agendas/1158)

MINUTES OF THE MEETING  
OF THE  
BOARD OF TRUSTEES  
OF  
THE UNIVERSITY OF CONNECTICUT  
held in Storrs, September 27, 1950

Present: Mr. Brock	Mrs. Poses	Mr. Staples
Mr. Hook	Sister Rosa	Mr. Watson
Mr. Jorgensen	Mr. Ryan	

1. The minutes of the meeting of July 19, 1950, having been mailed out, were approved without being read.
2. THE BOARD VOTED to accept the following resignations:
  - (1) Charles A. Carpenter, Research Technician in Animal Industries, effective September 1, 1950.
  - (2) Newton L. Carroll, Instructor in Philosophy, effective September 16, 1950.
  - (3) Roberta Caverno, Research Technician in Animal Industries, effective September 16, 1950.
  - (4) H. Otto Dahlke, Assistant Professor of Sociology, effective September 16, 1950.
  - (5) Judith Holman, Instructor in Zoology, effective September 16, 1950.
  - (6) Fred J. Khouri, Instructor in Government and International Relations, effective September 16, 1950.
  - (7) James J. Wilson, County Club Agent, Hartford County, effective August 1, 1950.
3. THE BOARD VOTED to approve the following appointments:
  - (1) Andrew Anderson, LL.B., Instructor in Government and International Relations, annual salary \$3360, September 16, 1950. New position.
  - (2) Edward L. Bartholomew, Jr., M.S., Associate Professor of Mechanical Engineering, annual salary \$6060, September 1, 1950. Part new and part replacement of P.W.Rogan.

- (3) Byron L. Bender, Ph.D., Instructor in Chemistry, annual salary \$4200, September 16, 1950. New position.
- (4) Marie-Ange Bernier, Resident Counselor, French and Spanish House, annual salary \$2160, September 16, 1950. New position.
- (5) Samuel G. Bourne, Ph.D., Instructor in Mathematics, annual salary \$3480, September 16, 1950. New position.
- (6) Irving M. Brown, M.A., Instructor in Speech and Dramatics, annual salary \$3120, September 16, 1950. Replacing James R. Brandon.
- (7) Luna Bowdoin Brown, M.A., Associate Professor of Social Work, School of Social Work, annual salary \$5700, September 16, 1950. New position.
- (8) Kendall L. Dolge, B.A., Research Technician in Animal Industries, annual salary \$2640, September 16, 1950. Replacing Roberta J. Caverno.
- (9) Philip Dole, B.Arch., Instructor in Art and Housing, annual salary \$3240, September 16, 1950. Replacing Marjorie Kircher.
- (10) Floyd Dotson, Ph.D., Assistant Professor of Sociology, annual salary \$3840, September 16, 1950. Replacing H. Otto Dahlke.
- (11) Anthony L. Ellison, Ph.D., Instructor in Foreign Languages, annual salary \$3360, September 16, 1950. New position.
- (12) Paul F. Fagan, M.A., Instructor in Industry, annual salary \$3480, September 16, 1950. Replacing Theodore A. Toedt.
- (13) Louis Gerson, M.A., Instructor in Government and International Relations, annual salary \$3360, September 16, 1950. Replacing F. J. Khouri.
- (14) Dorothy Glass, B.A., Research Technician in Animal Diseases, annual salary \$2880, September 5, 1950. Replacing W. Burr.
- (15) Robert Glass, M.A., Assistant Professor of Social Work, School of Social Work, annual salary \$4560, September 1, 1950. New position.
- (16) Morris Goldberg, B.S., Research Associate in Chemistry, annual salary \$3600, September 1, 1950. New position.
- (17) Vinton B. Haas, Jr., M.S., Assistant Professor of Electrical Engineering, annual salary \$4560, September 1, 1950. Replacing W.E. Jackson and R.H. Spencer.
- (18) James Prescott Harmon, B.S., Assistant County Club Agent, Hartford County, annual salary \$3360, September 1, 1950. Replacing James J. Wilson.
- (19) Edward B. Hine, Ph.B., Assistant Registrar, annual salary \$4200, September 1, 1950. Replacing Marjorie Jones.
- (20) Justine Hoxie, B.S., Assistant County Club Agent, Windham County, annual salary \$2640, August 16, 1950. Replacing Luella Pratt.

- (21) Onnalee V. Jones, M.S., Assistant Professor of Foods and Nutrition, annual salary \$3840, September 16, 1950. Replacing Edith McComb.
- (22) John W. Karnes, Jr., M.Ed., Ind.Ed., Assistant Professor of Industrial Education, annual salary \$5100, September 16, 1950. New position.
- (23) Robert E. Kennedy, B.S., Instructor in Physical Education, annual salary \$3120, September 16, 1950. New position.
- (24) T. Foster Lindley, S.T.B., Instructor in Philosophy, annual salary \$3480, September 16, 1950. Replacing Newton L. Carroll.
- (25) Stuart H. Manning, M.A., Assistant Director, Division of University Extension, annual salary \$4680, September 1, 1950. Replacing Clark L. Bailey.
- (26) Richard D. Mochrie, B.S., Research Technician in Animal Nutrition, annual salary \$3000, September 1, 1950. Replacing C. A. Carpenter.
- (27) Romeo L. Moruzzi, M.S., Instructor in Electrical Engineering, annual salary \$3480, September 1, 1950. Replacing R. H. Spencer and R.K. Benson.
- (28) Charles Niles, B.S., News Coordinator, annual salary \$5280, October 16, 1950. New position.
- (29) Barbara Norman, M.S., Instructor in Child Development, annual salary \$3480, September 16, 1950. Replacing Dorothy Hamlin and Janice Smith.
- (30) Dorothy C. O'Knefski, M.Ed., Instructor in Art, annual salary \$3120, September 16, 1950. New position.
- (31) Jean Royal, B.S., Assistant Home Demonstration Agent, Middlesex and Windham Counties, annual salary \$2640, September 16, 1950. Replacing Joyce Johnson.
- (32) Edna Sakamoto, M.A., Research Assistant in Foods and Nutrition, annual salary \$3240, September 16, 1950. Replacing Margaret Harvey.
- (33) Florence K. Salmonsens, M.S., Assistant Professor of Psychiatric Nursing, annual salary \$4200, September 16, 1950. Replacing Mamie Martin.
- (34) Edmond Louis Schmidt, B.S., Instructor in Zoology, annual salary \$3240, September 16, 1950. Replacing Judith Holman.
- (35) Domina Eberle Spencer, Ph.D., Assistant Professor of Mathematics, annual salary \$3840, September 16, 1950. New position.
- (36) Jack E. Stephens, B.S., Assistant Professor of Civil Engineering, annual salary \$4380, September 1, 1950. Replacing W.L. Raymond.
- (37) Gwendolyn E. Waldo, B.S., Assistant County Club Agent, New London County, annual salary \$2640, September 1, 1950. Replacing Barbara Reid.

- (38) David Wellinger, M.A., Instructor in Mathematics, annual salary \$3480, September 16, 1950. Replacing Donald M. Adelman.

4. THE BOARD VOTED to accept and place on file the following requests for leave of absence:

- (1) Frank H. Ash, Associate Professor of Business Education, sabbatical leave, first semester academic year 1950-51. Advance Study.
- (2) Walter E. Burr, Instructor in Animal Diseases, military leave, effective September 4, 1950.
- (3) Howard W. Butler, Assistant Professor of Mechanical Engineering, sabbatical leave, academic year 1951-52. Advance study.
- (4) Reuben B. Johnson, Assistant Director of Student Personnel, military leave, effective September 16, 1950.

5. THE BOARD VOTED to accept the following scholarships or gifts and instructed the President to write appropriate letters of appreciation:

- (1) Scholarship of \$150 from Pharmacists Association of Litchfield County to College of Pharmacy.
- (2) Scholarship of \$125 from Edwin P. Dawson, to be known as the Edwin P. Dawson Scholarship, to College of Pharmacy.
- (3) Scholarship of \$2000 from Philip Lauter Foundation.
- (4) Scholarship of \$400 from The Jacob L. Fox Foundation to specific individual in Sophomore class.
- (5) Scholarship of \$400 from the Sears-Roebuck Foundation to the School of Home Economics.
- (6) Gift from Nu Chapter Alumni of Alpha Zeta Omega of furnishings for new faculty lounge of new College of Pharmacy building.
- (7) Gift of \$3000 to Storrs Agricultural Experiment Station from Wyeth Incorporated.

6. Physical Therapy. The development of a program for the training of physical and occupational therapists was discussed at considerable length and in connection with the offer of a gift in the form of real estate, buildings, equipment, and bank reserves made by the Trustees of the New Haven Junior College of Physical Therapy which concluded activities in June 1950. IT WAS VOTED to request the Chairman to contact the Trustees of the former Junior College of Physical Therapy for the purpose of reviewing the trust agreement to determine the limitations in the agreement. Mr. Hook, the Chairman, agreed to forward the trust agreement or a copy thereof to Mrs. Poses for a report on the conditions and limitations of the agreement, a report on this matter to be made to the Board of Trustees at the next regularly scheduled meeting.

7. Military Leave. THE BOARD VOTED to approve a policy of military leave for members of the University staff recognizing federal and state statutes and state personnel regulations pertaining to military service on the part of University employees.

8. Mr. Brock presented a report for the special committee on budget proposals to be presented to the 1951 session of the General Assembly. The committee was appointed by the Board of Trustees at the meeting on May 17, 1950. Messrs. Shippee, Brock and Suisman were appointed by the Chairman to serve on this committee. Mr. Shippee, Chairman of the special committee, was unable to attend the meeting. Mr. Brock was asked to report to the Trustees. A copy of Mr. Brock's report and the accompanying "All Inclusive University Budget Summary" are made a part of these minutes.

#### THE BOARD VOTED

- (1) To receive and place on file the report and the attached proposed budget summary.
- (2) To instruct the President to present to the General Assembly the following budget requests for annual recurring expenses for the biennium 1951-53:

Ordinary Recurring Expenses	\$10,973,183(*)
Grants and Donations	280,000
Capital Outlay - Equipment	<u>790,500</u>
Total	\$12,043,683

\* Does not include recent increase in salaries voted by the special legislative session in September 1950. (Increase of \$240 per year for all employees receiving less than \$6000 per year and \$120 per year for all employees receiving \$6000 or over. Does not apply to elective or appointive positions.) The effect on the Revolving Fund will require increasing student costs by about \$20.00 per year.

The total to be requested by the Trustees' action will need to be adjusted to include funds to cover the salary adjustments voted at the special legislative session in September 1950, and after the University has been advised by the State fiscal authorities as to the manner in which these adjustments are to be financed.

- (3) To instruct the President to present to the General Assembly the capital projects listed in the schedule which is a part of these minutes, the total for all the projects listed amounting to \$8,903,800.
  - (4) To instruct the President to present a request to the General Assembly for authority to issue bonds in the amount of \$840,000 to complete the construction of the Men's Physical Education building and ROTC facilities.
  - (5) To instruct the President to refer to the State Highway Department, the need for \$500,000 to provide roads, sidewalks, and curbing at the University and urge that this amount be included in the requests of the State Highway Department to be presented to the General Assembly.
9. THE BOARD VOTED to approve salary adjustments for the professional staff to be effective October 1, 1950. A summary of these increases is made a part of these minutes.

The President advised the Board that he would appoint a committee to prepare a study showing the effect of a combination mandatory and merit increase schedule for the professional staff, this report to be presented at a later meeting of the Board of Trustees.

10. THE BOARD VOTED to approve the following transfers in accounts:

(1) To complete construction of the Administration building:

\$30,000 from Account 8.380, Utilities Appropriation  
\$42,000 from Account 6.12, Education Extension Fund

(2) To complete alterations in Beach Hall:

\$5,800 from Account B7301-J, Capital Outlay Equipment, to Beach Building Alterations, Account 8.382

(3) To complete grading of the area north of the new Gymnasium building:

\$13,000 from Account 8.325, Utilities for new Gymnasium and Swimming Pool, to Gymnasium and Swimming Pool Construction, Account 8.49

(4) To provide temporary sidewalks to Agriculture buildings:

\$5,000 to be transferred from a balance in Project Account 8.322, Ratcliffe Hicks Laboratory building.

(5) To repair Horticulture Quick Freeze Unit:

Available funds for the repair of the Horticulture Quick Freeze Unit (\$7,000) were not sufficient to request the award of the contract for this work. We, therefore, are requesting the transfer of \$1,650 from Appropriation for Equipment Account B7301-J to this project, (8.389).

11. Mr. Brock made a report to the Board of Trustees for the special committee appointed to study the State Auditor's report on University financial policies and procedures. A copy of a letter, summarizing the conclusions of the special committee, the comptroller and assistant comptroller of the University, is made a matter of record in these minutes.

12. The President presented an enrollment summary as of September 20, 1950. A copy of this summary is made a matter of record in these minutes.

13. Increase in mileage rates for use of private cars on State business.

The President advised the Trustees of a 40% increase in mileage allowance from 5¢ to 7¢ per mile. This change in mileage rate was approved in Hartford and became effective September 1, 1950. No additional funds were made available to implement this increase in mileage allowance.

14. The action of the special session of the General Assembly meeting in September authorized salary adjustments for all State employees. All employees receiving \$6000 or more will receive an adjustment of \$120

per year. Those receiving less than \$6000, will receive an adjustment of \$240 per year. These adjustments are to be effective October 1, 1950. Complete information with reference to this action is not yet available. However, one major problem presents itself to the University. These salary adjustments for staff members whose salaries are paid from the University Revolving Fund must be paid from this Revolving Fund. No additional State funds will be available to cover these salary adjustments. This means, therefore, that college costs to students will need to be increased \$20.00 per year for each student.

15. The following communications were presented to the Board of Trustees.

"

DEPARTMENT OF FINANCE AND CONTROL

August 7, 1950

Memorandum to: Glendon A. Scoboria, Personnel Director  
Ronald H. Kettle, M.D., Superintendent, Norwich State Hospital  
Raymond I. Longley, Chairman, Board of Trustees, Mansfield State Training School and Hospital  
G. Albert Hill, State Highway Commissioner  
Elwood C. Stanley, Chairman, State Tuberculosis Commission  
Leonard C. Riccio, Comptroller, University of Connecticut  
Leonard E. Comstock, Superintendent, Connecticut Reformatory

"Governor Bowles has requested that I inquire whether you would be willing to serve on a temporary committee to study and make recommendations concerning the reduction of the work week of State employees now working over forty hours a week.

"In general, it will be the task of the committee to consider classifications of employees which may be put on a forty-hour week without impairing essential State services or increasing cost. It is to report progress weekly to the Personnel Board together with its recommendations for classifications which could be put on a forty-hour week in accordance with our policy, or classifications where a trial period might be instituted to see if the policy can be effectuated.

"It is the Governor's hope that the Committee will give immediate attention to two specific projects --

1. A study of the maintenance employees in the mental institutions to see what action can be taken there toward a forty-hour week right away.
2. A trial forty-hour week in one of the highway department districts to see what can be accomplished there.

"May I hear from you by return mail whether you are willing to serve as a member of this committee and whether it will be convenient for you to attend the first meeting of the committee to be held on Friday, August 11, at 2:30 P.M., in the Lieutenant Governor's Office, Room 324, State Capitol.



September 27, 1950

1760

"Governor Bowles is asking the following to serve as representatives of the State employees on the Committee:

Leo Kraemer, International Representative, AFSCME, AFL  
Frederick Murphy, Middletown State Hospital  
Francis Pouch, State Highway Garage, Lisbon, Connecticut  
Bernard H. McCusker, Executive Secretary, CSEA  
Mrs. Marion C. Rose, Undercliff Sanatorium  
George F. Hawkes, State Highway Department  
Michael J. Gallagher, Norwich State Hospital

Sincerely yours,

-s- James B. Lowell  
Commissioner of Finance and Control"

"  
COMPTROLLER'S OFFICE

September 27, 1950

Dr. A.N. Jorgensen  
Campus

Dear Dr. Jorgensen:

"The sub-committee of the Governor's committee on reducing the work week of employees working over forty hours at the present time met at the University on September 20th and September 25th to discuss classes of positions in which University employees in the classified service are working in excess of forty hours. Recommendations of the committee were made by a vote of two rather than three, since the chairman, Mr. Riccio, is also University comptroller. It was agreed by the committee that the recommendations of the committee should be presented to the Board of Trustees in the following order: (1) the letters setting up the committee and explaining its purpose; (2) the approach used by the committee; and (3) its recommendations.

"The following classes of positions were discussed at the University by the committee: Janitorial group, affecting the classes of cleaner, janitor and head janitor. The committee, by a vote of two, Mr. Riccio not voting because of a prior agreement, recommended that the janitorial staff be put on a forty-four hour week on a trial basis for the period October 1, 1950, or as soon after as possible, until January 31, 1951, at which time this move could be studied and reviewed as to whether it could be continued.

"The Landscape group, including the following classes of positions, was discussed, and the committee, by a vote of two members, recommended that the Groundsmen go on a forty hour work week on a trial basis beginning October 1, 1950, or as soon after as possible, for a three month period.

"Other classes which were discussed by the committee, and for which no recommendations for reduced work week were made, were the following:

College of Agriculture

Agricultural Worker Grade I  
Agricultural Worker Grade II  
Agricultural Worker Grade III  
Agricultural Worker Grade IV

Plant Maintenance

Building Mechanical Supervisor  
Skilled Tradesman Foreman  
Skilled Tradesman  
Motor Equipment Operator  
Skilled Laborer  
University Store Manager  
Storekeeper  
Storesclerk  
Laborer  
Chief Stationary Engineer  
Senior Stationary Engineer  
Steam Fireman  
Stationary Engineer

Security

Security Officer Grade I  
Security Officer Grade II  
Security Officer Grade III

Miscellaneous

Stores Supervisor  
Storekeeper  
Storesclerk  
Laboratory Helper  
Special Assistant to the Blind  
Truck Driver

"It was agreed to meet again on Wednesday, October 4th, to discuss the classes of positions in the Dining Hall group, and the possibilities of reducing the hours of work for this group without increasing costs or decreasing essential services. The possibilities of reducing the work week for the Agricultural Workers, Grades I, II, III and IV in the Farm Department were to be discussed further at this meeting.

Yours very truly,

-s- L. C. Riccio  
Comptroller"

The President discussed at considerable length the problem of the 40 hour week. It was made crystal clear that the administration of the University and the Board of Trustees were on record and in print favoring the 40 hour week. The 40 hour week budget requests were presented to the General Assembly in 1947 and in 1949. These requests were not approved by the General Assembly and no funds were, therefore, made available to finance a 40 hour week.

The biennial budget requests approved at this meeting and to be presented to the 1951 session of the General Assembly also includes provisions for the 40 hour week.

The Board seriously and sincerely questioned the wisdom of reducing the work week for certain classes of employees and not for others. It was the general feeling that all employees should be treated as a single group and similarly treated in any adjustments to be made in reducing the work hours per week.

It was also generally agreed that any approach in the form of a "trial period" could not prove successful -- that a "trial period," in effect, became the established work week from the inception of the "trial period."

As, if and when a 40 hour week is adopted, about one-half of the employees affected will receive their salaries from the Revolving Fund. To cover the cost of this change in work schedule will increase college expense to students in the amount of \$25.00 per student per year.

No Board action was taken.

15. The President presented to the Trustees, copies of the President's Administrative Report which is required by statute to be presented to the Governor by September 1.

Respectfully submitted,

-s-

J. Ray Ryan  
Secretary