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Minutes, September 20, 1944

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Hartford September 20, 1944.

Present:	Mr. Spencer	Mr. Fox
	Mr. Hook	Mr. McDonough
	Mr. King	Mr. Jorgensen
	Mr. Murphy	

1. The minutes of the meeting of August 30, 1944, having been mailed out, were approved.

REPORTING

2. For the record it is reported that the following resignations have been accepted:

- (1) Carol K. Beagley, Instructor in Art, September 15, 1944.
- (2) James Caughlan, Instructor in Mathematics, (Pharmacy College), August 31, 1944.
- (3) John E. Gagnon, Defense Program Instructor, August 15, 1944.
- (4) Edna M. Dudley, County Agent, War Food Administration, August 31, 1944.

Farm Labor

- (5) June Cables, County Agent, August 31, 1944.
- (6) Mary Jefferis, County Agent, August 25, 1944.
- (7) Alice J. Jones, County Agent, August 31, 1944.
- (8) Christine E. Lucas, County Agent, August 28, 1944.
- (9) Nell McCann, County Agent, September 1, 1944.
- (10) Glen K. Maresca, County Agent, August 31, 1944.
- (11) Mildred Marvin, County Agent, September 1, 1944.
- (12) Dorothy Moss, County Agent, August 31, 1944.
- (13) Walter B. Peterson, County Agent, August 31, 1944.
- (14) Rachel Taylor, County Agent, August 26, 1944.
- (15) Frances Trebilcox, County Agent, September 3, 1944.
- (16) Frances E. Wass, County Agent, August 30, 1944.
- (17) Elsie J. Weaver, County Agent, August 31, 1944.
- (18) Edward E. Weeks, County Agent, August 26, 1944.
- (19) Mildred O. White, County Agent, August 31, 1944.
- (20) Susan Woodward, County Agent, August 26, 1944.
- (21) Alice F. Richards, County Agent, August 15, 1944.
- (22) Rose Ward, County Agent, July 20, 1944.
- (23) Anna Koseff, County Agent, July 30, 1944.
- (24) Rozella F. Eure, County Agent, August 5, 1944.
- (25) Shirley Ellms, County Agent, July 31, 1944.
- (26) Elizabeth G. Elsworth, County Agent, August 22, 1944.
- (27) Dorothy Hall, County Agent, August 4, 1944.
- (28) Myron B. Thurrell, County Agent, August 5, 1944.

3. For the record it is reported that the following part-time and temporary appointments have been made:

- (1) William J. Strange, Instructor in Mathematics (Pharmacy College), salary \$45 effective September 1, 1944 - September 22, 1944. Replacing James Caughlan.
- (2) Doris Beaumont, Assistant Instructor (Placement Office), annual salary \$1800, effective August 21, 1944 for one month.
- (3) Ralph W. Goodrich, Assistant in University Extension, annual salary \$2760, effective August 15, 1944.
- (4) Katharine H. Cole, Resident Counselor, \$75 per month for nine months, effective September 16, 1944. Replacing Mary Judson.
- (5) Ethel M. Rowland, Resident Counselor (Wood Hall), annual salary \$2100, effective September 10, 1944. Replacing Sarah Edes.
- (6) Hazel Crampton, Resident Counselor, salary \$75 per month for nine months, effective August 20, 1944.
- (7) Sara M. Liston, Graduate Assistant in Home Economics, monthly salary \$70, effective August 1, 1944.
- (8) Haig Bruce Aroian, War Food Assistant, annual salary \$2400, effective September 1, 1944.
- (9) Ethel P. Young, Resident Counselor, \$75 per month, effective September 16, 1944 - June 15, 1945.
- (10) Ruth Anne Gates, Resident Counselor, salary \$125 per month, effective September 16, 1944 - June 15, 1945.
- (11) Helen D. Demond, Resident Counselor, salary \$125 per month, effective September 16, 1944 - June 15, 1945.
- (12) Marion C. Standley, Resident Counselor, \$125 per month, effective September 16, 1944 - June 15, 1945.
- (13) Anthony Kuzdel, Graduate Assistant in Chemistry, salary \$70 per month, effective September 16, 1944. Replacing Raymond Andrews.

Farm Labor

- (14) Russell C. French, County Agent, annual salary \$2040, effective August 8, 1944 - September 20, 1944.
- (15) Irene Black, County Agent, annual salary \$1920, effective August 7, 1944 - September 7, 1944.
- (16) Nontine Bennett, County Agent, annual salary \$2160, effective August 5, 1944 - September 15, 1944.
- (17) Blanche H. Bockstoos, County Agent, annual salary \$2160, effective August 15, 1944 - October 15, 1944.
- (18) Anne Elliott Kremer, County Agent, annual salary \$2400, effective August 15, 1944 - October 1, 1944.
- (19) Myron B. Thurrell, County Agent, annual salary \$2040, effective July 10, 1944 - September 10, 1944.
- (20) Margaret Von Selle, County Agent, annual salary (half-time) \$1200, effective June 25, 1944 - September 25, 1944.
- (21) Leonard Greenwald, County Agent, annual salary \$2400, effective September 5, 1944 - November 1, 1944.

4. For the record it is reported that the following continuations have been made:

- (1) Elforda O. Lounsbury, County Agent, August 16, 1944 - October 31, 1944.
- (2) Sarah Browning, County Agent, September 3, 1944 - September 7, 1944.
- (3) Jane Dowdell, County Agent, September 3, 1944 - September 7, 1944.

- (4) Virginia Davis, County Agent, September 3, 1944 - September 6, 1944.
- (5) Amanda Davis, County Agent, September 3, 1944 - September 6, 1944.
- (6) Julia Mae Conant, County Agent, September 3, 1944 - September 6, 1944.
- (7) Albert Huband, County Agent, September 6, 1944 - October 31, 1944.
- (8) Helen M. Colopy, County Agent, September 3, 1944 - September 5, 1944.
- (9) Florence H. Minich, County Agent, September 10, 1944 - September 15, 1944.
- (10) Florence A. Risley, County Agent, September 16, 1944 - October 31, 1944.
- (11) Margaret E. Tarrer, County Agent, September 3, 1944 - September 7, 1944.
- (12) Helen Strode, County Agent, September 3, 1944 - September 7, 1944.
- (13) Laura E. Webb, County Agent, September 3, 1944 - September 8, 1944.
- (14) Marion E. Tinker, County Agent, September 1, 1944 - September 5, 1944.
- (15) Bertrice Thacker, County Agent, September 3, 1944 - September 7, 1944.
- (16) Herta Meta Epstein, County Agent, September 16, 1944 - October 15, 1944.

ROUTINE

5. THE BOARD VOTED to accept the following resignations:

- (1) Anna Dubatowka, College Instructor (Infirmary Nurse), September 15, 1944.
- (2) Lene C. Logan, Instructor in History, September 15, 1944.
- (3) Lenore Chafetz, Graduate Assistant in Psychology, September 15, 1944.
- (4) Stephanie Letitia, Assistant Instructor in Physical Education, September 15, 1944.
- (5) L. Jay Atkinson, Assistant Professor of Agricultural Economics, September 1, 1944. U.S.D.A.
- (6) Elizabeth M. Hayes, Associate County Club Agent (New Haven County), September 20, 1944.
- (7) Arthur P. Becker, Instructor in Economics, September 15, 1944. Position in New Mexico.
- (8) Robert B. Harris, Instructor in Civil Engineering, September 15, 1944. Navy.
- (9) Howard W. Butler, Instructor in Mechanical Engineering, September 15, 1944. Position with New Britain Machine Company.
- (10) Dorothy M. Leahy, Assistant Professor of Home Economics Education, September 15, 1944. Position at Florida State College for Women.
- (11) Midge Tennant, Assistant Instructor in Botany, August 9, 1944.
- (12) Jack W. Broucek, Instructor in Music, September 15, 1944. Position at State Teachers College, Statesboro, Georgia.
- (13) Jane Galinat, Graduate Assistant in History and Government, September 16, 1944.
- (14) Fred A. Clarenbruch, Associate Professor of Agricultural Economics, October 15, 1944. Return to position in Bureau of Agricultural Economics.

6. THE BOARD VOTED to approve the following appointments:

- (1) Charlotte Irvin Dutch, Assistant Professor of Art, annual salary \$2280, effective September 16, 1944. Replacing Carol K. Beagley.
- (2) Helen Anderson, Assistant Instructor in Home Economics (half-time), annual salary \$1500, effective September 16, 1944. New position.
- (3) Alice Gaston, Instructor in Textiles, annual salary \$2520, effective September 16, 1944. Replacing Nellie Gard.

- (4) Arwood S. Northby, Director of Student Personnel, annual salary \$4980, effective October 1, 1944. Replacing William J. Haggerty.
 - (5) Roxie Belle Diver, Instructor in Physical Education, annual salary \$2280, effective September 16, 1944. Replacing Stephanie Lotitis.
 - (6) Dorothy M. Edmonds, Assistant Instructor in Animal Diseases, annual salary \$1740, effective October 16, 1944. Replacing Ruth Percells.
 - (7) Lura Mae Odland, Assistant Instructor in Home Economics, annual salary \$1800, effective September 1, 1944. New position.
 - (8) Harriet Kupferer, Assistant Instructor in Physical Education, annual salary \$1740, effective September 16, 1944. New position.
 - (9) Helen S. Vollen, Instructor in Home Economics (part-time), \$300 for semester, effective September 16, 1944 - January 27, 1945. Replacing Miss Thames.
7. THE BOARD VOTED to approve the following change in title:
- (1) Howard A. Rollins, Professor of Horticulture, to be Acting Head of the Department of Horticulture for first semester 1944-45.
8. THE BOARD VOTED to approve the following continuations:
- (1) Winifred S. Passmore, Counselor for Social Activities (half-time), annual salary \$3120, effective September 16, 1944.
 - (2) Sherman P. Hollister, Professor of Pomology, to continue until October 15, 1944.
 - (3) Frederic P. Fischer, Assistant Professor of Electrical Engineering, annual salary \$3780, effective September 1, 1944. Salary during September to be \$360.
9. THE BOARD VOTED to approve the following reappointments:
- (1) Philip McGonegal, Professor of Engineering (Supervisor of Plant Maintenance), August 1, 1944.
 - (2) George L. Fox, Professor (University Infirmary), September 14, 1944 - September 13, 1945.
10. THE BOARD VOTED to approve the return to the University of the following:
- (1) L. H. Amundsen, Associate Professor of Chemistry, September 16, 1944.
 - (2) E. G. Burrows, Assistant Professor of Sociology, September 16, 1944.
 - (3) W. H. Carter, Jr., Professor of Economics, September 16, 1944.
 - (4) Sumner A. Dole, Assistant Director of Student Personnel in charge of men. September 16, 1944.
11. THE BOARD VOTED to accept and place on file the following requests for leave of absence:
- (1) Hugh Hunter, Assistant Professor of Physics, extension to September 15, 1945.
 - (2) W. N. Leonard, Assistant Professor of Economics, extension to September 15, 1945.
 - (3) Eric Walker, Associate Professor of Electrical Engineering, extension to January 31, 1945.
 - (4) Frederick A. Mote, Assistant Professor of Psychology, extension to September 15, 1945.

- (5) Harriet B. Kalison, Assistant Instructor in Animal Diseases, September 15, 1944. WAVES.

12. THE BOARD VOTED to approve the following salary increases, subject to the regulations of the Wage Stabilization Authority:

- (1) Paul L. Putnam, Professor of Farm Management and State Farm Labor Supervisor, July 1, 1944 - October 1, 1944, \$4080 to \$4580; October 1 and for the duration of the Farm Labor Program \$4800.
- (2) Resident Counselors in fraternity and sorority houses, \$75 per month.
- (3) James Williamson, Defense Program Instructor, from \$3000 to \$3200, effective October 1, 1944.
- (4) Stanley Loucks, Assistant State Farm Labor Supervisor, from \$3240 to \$3600, effective October 1, 1944.
- (5) Everett A. Teal, Institutional Representative (ESMT), from \$3600 to \$3960, effective October 1, 1944.
- (6) Hilda Williams, Infirmary Nurse, from \$2160 to \$2280, effective October 1, 1944.

13. THE BOARD VOTED to accept the following scholarships and gifts and the President was instructed to write letters to the donors on behalf of the Board expressing appreciation for the scholarships and gifts:

- (1) Gift of books from State Library, James Brewster, Librarian.
- (2) Gift of \$1500 from the Borden Company for five scholarships to be known as The Borden Agricultural Scholarship Awards.
- (3) Gift of \$265 from The Apothecaries Hall Company for scholarship in the College of Pharmacy.
- (4) Gift of \$265 from the Traveling Men's Auxiliary of the Connecticut Pharmaceutical Association for scholarship in the College of Pharmacy.

14. THE BOARD VOTED to approve the following exemption from Military Science:

John H. Seirup, Physical disability

It was then voted that the President prepare a statement of procedure to be followed in exempting boys from the Military Science requirement. This statement is to be presented to the Board at a later meeting for discussion and approval.

15. THE BOARD VOTED to authorize the President to sign the certificates covering the use of funds raised by the County Farm Bureau.

16. Attached to the minutes is a copy of the budget letter addressed to Deans, Directors, and Department Heads outlining policy and procedure in preparing the biennial budget requests to be submitted to the General Assembly convening in January.

17. The members of the Board were much interested in a chart summarizing the State's educational program. The President agreed to have copies of this chart prepared for distribution to members of the Board.

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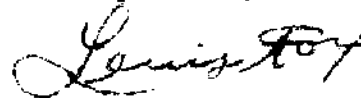
18. THE BOARD VOTED that, subject to the satisfactory completion of the various requirements, the following students as recommended by the Faculty of the School of Engineering be granted the degree of Bachelor of Science in Engineering on September 16, 1944:

Arthur Ernest Anderson
Sidney Leo Bendall
Robert Linstead Cleveland, Jr.
Louis Peter Fiore
Leland Clayton Gates, Jr.
Werner Norbert Grune
Frederick William Helring, Jr.
Mario James Marinaccio

Carlo Pensiero
Charles Andrew Rodgers, Jr.
Herbert Adolph Schultz
Edward Thomas Seaward
Ivan Raymond Skoglund
Ray Douglas Sweet
George Bertram Towle
Arnold Elliott Veloshin

19. The President presented a letter from Mr. Walsh, Tax Commissioner, regarding the Tax Assessors School recently held at the University.
20. The President distributed to the Board members a letter from Mr. Barlow setting forth the procedures in selecting architects to assist boards, trustees, and commissions.
21. The major part of the meeting was devoted to a discussion of enrollments and the problems facing the University in taking care of students and returning veterans beginning September of 1945. No action was taken by the Board, but the discussion proved to be both interesting and worthwhile. At a later time the President will present a recommendation regarding priorities as to admission and housing.

Respectfully submitted,



Lewis Fox
Secretary