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Minutes, September 1, 1942

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Hartford, September 1, 1942

Present: Mr. Hollister
Mr. King
Mr. Mitchell
Mr. Eddy

Mr. Murphy
Mr. Fox
Mr. Hook
Mr. McDonough
Mr. Jorgensen

1. THE BOARD VOTED to approve the minutes of the meeting of July 15, 1942, as sent out.
2. THE BOARD VOTED to accept the following resignations:
 - (1) S. Martha Robbins, Resident Counsellor, September 6, 1942.
 - (2) Alex W. Luce, Professor of Mechanical Engineering, September 1, 1942.
 - (3) Preston Burns, Instructor in Physics, September 15, 1942.
 - (4) Powers McLean, Instructor in English, September 15, 1942.
 - (5) Stanley Maslowski, Graduate Assistant in Economics, September 16, 1942.
 - (6) Leon H. Height, Assistant College Instructor, July 7, 1942.
3. THE BOARD VOTED to approve the following appointments:
 - (1) Shirley F. Abeling, Graduate Assistant in Sociology, \$60 per month, effective September 16, 1942 - June 15, 1943.
 - (2) Arthur Peter Becker, Instructor in Economics, Annual salary \$2280, effective September 16, 1942 - September 15, 1943. Replacing W. N. Leonard.
 - (3) Josephine A. Boublik, Graduate Assistant in Education, \$60 per month, effective September 16, 1942 - June 15, 1943.
 - (4) Erben Cook, Jr., Instructor in Mathematics, \$2520 to be paid in ten months, effective September 1, 1942 - June 30, 1943. (Reappointment)
 - (5) Leo Cotnoir, Jr., Graduate Assistant in Agronomy, \$60 per month, effective September 1, 1942 - June 30, 1943.
 - (6) Carl F. Fischer, Assistant Professor of Physical Education, annual salary \$2880, effective September 16, 1942. Replacing John Squires.
 - (7) Donald C. Gavlord, Instructor in Animal Husbandry, annual salary \$2880, effective August 16, 1942. Replacing W. B. Young.
 - (8) Eric Walter Carlson, Instructor in English, annual salary \$2040, effective September 16, 1942. Replacing Powers McLean.
 - (9) Richard H. Jaquith, Instructor in Chemistry, salary \$2400 to be paid in ten months, effective September 1, 1942 - June 30, 1943.
 - (10) William H. Kelly, Instructor in Sociology, salary \$2400 effective September 16, 1942 - September 15, 1943. Replacing E. G. Burrows.
 - (11) Karl Walter Krantz, Instructor in Chemistry, annual salary \$2640, effective September 16, 1942 - September 15, 1943. Replacing Lawrence H. Amundsen.

- (12) Bernhard O. J. Linnevold, Instructor in Government, annual salary \$2400, effective September 16, 1942 - September 15, 1943. Replacing Mr. McReynolds.
- (13) John H. Lunn, Assistant Instructor in Poultry Husbandry, salary \$2040, effective September 1, 1942.
- (14) William F. Oakman, Graduate Assistant in Bacteriology, \$60 per month, effective September 16, 1942 - June 15, 1943.
- (15) Wilson V. Pink, Instructor in Mechanical Engineering, salary \$2520 to be paid in ten months, effective September 1, 1942 - June 30, 1943. (Reappointment)
- (16) Sarah Pon, Graduate Assistant in Chemistry, \$60 per month, effective September 16, 1942 - June 15, 1943.
- (17) Martha Potgieter, Associate Professor of Home Economics, salary \$3600, effective September 16, 1942. New position.
- (18) Isabelle Waterhouse, Graduate Assistant in Chemistry, salary \$60 per month, effective September 16, 1942 - June 15, 1943.
- (19) Meredith Runner, Instructor in Zoology, salary \$2400, effective September 16, 1942 - September 15, 1943. Replacing Harwood Belding.
- (20) Samuel T. McGillen, Assistant Professor of Marketing, salary \$2400, effective September 16, 1942. New position.
- (21) Everett A. Toal, Assistant Professor of Engineering, salary \$3240, effective September 1, 1942. New position (ESWT - University Extension).

THE BOARD VOTED to approve the following appointments in the Engineering Science Management Defense and War Training Program:

Intensified Engineering Drafting V for Layout Men and Checkers

T. S. Hargreaves	\$375.00
J. Frank Daly	300.00
Erben Cook	300.00
Howard W. Butler	300.00
W. V. Pink	300.00

Intensified Engineering Drafting VI for Detail Draftsmen

J. C. Mertz	\$750.00
Wilson V. Pink	750.00
Howard W. Butler	750.00
W. F. Cheney, Jr.	750.00
Charles A. Andrews	500.00

Ordnance Inspection III

L. B. Crandall	\$500.00
W. F. Cheney, Jr.	225.00
W. K. Simpson	900.00
Edwin Lesh	500.00
Walton H. Yerger	192.00

Fundamental Metallurgical Chemistry, Inservice

Harold S. Schwenk	\$900.00
Louis F. Gelasso	480.00

Fundamental Metallurgical Chemistry II, Inservice

Harold S. Schwenk	\$400.00
James W. Yates	250.00

Intensified Fundamental Metallography and Materials Testing I, Inservice

John C. Mertz	\$400.00
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<u>Industrial Inspection I</u>	
Charles A. Andrews	\$200.00
John J. Glennon	100.00
Dwight H. Grant	150.00
<u>Engineering Drawing and Analysis</u>	
F. J. Steeves	\$400.00
Dwight H. Grant	80.00
Edward V. Gant	120.00
<u>Control of Industrial Production and Processes</u>	
R. R. Griffith	\$200.00
<u>Basic Drafting and Blue Print Interpretation</u>	
J. J. Glennon	\$240.00
<u>Principles of Applied Metallurgy</u>	
T. S. Hargreaves	\$200.00
John C. Mertz	300.00
<u>Intensive Radio Technician Training Course I</u>	
Paul H. Nelson	\$720.00
Albert M. Dexter	720.00
Leonard I. Albert	720.00
<u>Intensive Radio Technician Training Course II</u>	
Paul H. Nelson	\$720.00
Albert H. Carr	720.00
Herman Goodstine	720.00
<u>Advanced Drafting</u>	
Howard W. Butler	\$240.00
<u>Time and Motion Study</u>	
Ludwig Hansen	\$200.00
<u>Applied Mechanics, Inservice</u>	
Edward V. Gant	\$300.00
<u>Application of Advanced Engineering Mathematics</u>	
W. F. Cheney, Jr.	\$300.00
Erben Cook	250.00
Charles Andrews	150.00
<u>Engineering Mathematics, Inservice</u>	
Charles Andrews	\$100.00
Erben Cook	300.00
<u>Operation Sheet Writing</u>	
William J. Spence	\$200.00
<u>Industrial Chemistry Inservice</u>	
James W. Yates	\$240.00
<u>Ordnance Inspection IV</u>	
W. F. Cheney, Jr.	\$225.00
L. B. Crandall	290.00
T. S. Hargreaves	300.00
W. K. Simons	450.00
Edwin Z. Lesh	250.00
Ernest F. Osterling	285.00

4. THE BOARD VOTED to approve the following changes in rank or title:

- (1) Edith Corttis, from Departmental Assistant to Assistant Instructor in Education, salary from \$1200 to \$1800, effective September 16, 1942.
- (2) Karl P. Hansen, Acting Head of Mechanical Engineering, replacing Alex. W. Luce, salary from \$4140 to \$4260, effective September 16, 1942.

5. THE BOARD VOTED to approve the following salary increases:

- (1) Sophis Gianninoto, Assistant Instructor in Foreign Languages, from \$900 to \$960, effective October 1, 1942.
- (2) Stanley E. Wedberg, Instructor in Bacteriology, from \$2040 to \$2520 effective September 16, 1942.

6. THE BOARD VOTED to approve the following leaves of absence:

- (1) Eric Walker, Associate Professor of Electrical Engineering, work with Navy, September 16, 1942 - September 15, 1943.
- (2) Thomas Hargreaves, Instructor in Mechanical Engineering, military leave, for the duration plus thirty days, effective September 1, 1942.
- (3) Harold Hale, Assistant Instructor in Animal Diseases, military leave for the duration plus thirty days, effective August 15, 1942.
- (4) Hugh Cannon, Associate Professor of Accounting, military leave for duration plus thirty days, effective September 16, 1942.
- (5) George E. McPeaynolds, Associate Professor of Government, military leave for duration plus thirty days, effective September 16, 1942.
- (6) Wendell B. Cook, Associate Professor of Chemistry, duration plus thirty days, effective September 16, 1942.

7. THE BOARD VOTED that since Farm and Home Week had been cancelled for this year, there would be no Honorary Recognition Exercises this year, and that the recommendations of the Committee would be held until the next Farm and Home Week was scheduled.

8. THE BOARD VOTED to accept the following gifts and instructed the President to express to the donors appreciation for assisting in building up a student loan fund for the College of Pharmacy in New Haven: Dr. A. L. Omohundro, \$100; Lee and Osgood, \$100; Dr. George Bolles, \$25.

9. THE BOARD VOTED to accept the six \$265 scholarships from the following donors and the President was instructed to write the donors expressing appreciation for the splendid assistance in building up the schedule of Scholarships for the College of Pharmacy: The Sisson Drug Company, The Capitol Candy Company, Mr. D. A. Rosow (Rosow Drug Company), all of Hartford; the Apothecaries Hall Company of Waterbury; McKesson and Robbins, New Haven, and the Connecticut Pharmaceutical Association.

10. The President discussed with the Board the housing and registration of students and informed them that a report would be mailed to each member of the Board as soon after college opened as possible.

SPECIAL

11. The President reported on the serious housing shortage for both staff and students. He discussed several adjustments that have been made and will be made in the matter of student housing. It is anticipated that there will be 500 - 600 qualified students left on the waiting list at the time college opens. The President reported that defense workers

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have come into the college community and now occupy an alarming number of houses formerly occupied by staff members, also that staff members now in the armed services or in government service have left their families here which of course means that these houses cannot take care of staff replacements.

12. The President discussed at considerable length operation of the Selective Service and its effect upon the holding and securing of needed staff members.
13. The President read and discussed at great length the resolution and communication from the Executive Committees of the Board of Trustees of the Hartford Colleges of Law and Insurance. The Board appointed a committee composed of Mr. Hollister, Chairman; Messrs. McDonough, and Murphy, who with the President will meet with the Executive Committees of the two colleges to discuss the resolution and the accompanying proposals.

A. N. Jorgensen
Acting Secretary