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Minutes, September 20, 1939

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MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
of the
UNIVERSITY OF CONNECTICUT
held in Storrs, September 20, 1939

Present:	Mr. Alsop	Mr. McDonough
	Mr. Buckley	Mr. Mitchell
	Mr. Hook	Mr. Spencer
	Dr. Jorgensen	Dr. Wood

1. IT WAS VOTED to approve the minutes of the meeting of July 5, 1939.
2. Mr. Hollister was elected Secretary of the Board.
3. IT WAS VOTED to authorize Mr. R. I. Longley, Comptroller, to execute a surety bond to file with the War Department to cover ordnance and other stores at the University of Connecticut for military instruction under the National Defense Act of June 3, 1916, or other prior laws of Congress.
4. IT WAS VOTED to accept the following resignations:
 - (1) Dr. John H. Marchant, Associate Professor of Mechanical Engineering, September 15, 1939
 - (2) Dr. G. Gordon Brown, Instructor in Sociology, September 15, 1939
 - (3) Dr. Dewey G. Steele, Assistant Professor of Genetics, September 15, 1939
5. IT WAS VOTED to approve the following appointments:

Replacements

- (1) Miss Elizabeth Rogge, Instructor in Nutrition. Salary \$2040.
Replacing Dr. Kathleen Dietrich. Salary \$3120.
- (2) Dr. Edwin G. Burrows, Instructor in Sociology. Salary \$2040.
Replacing Dr. G. Gordon Brown
- (3) Miss Mildred T. Travis, Assistant Instructor in Botany.
Salary \$1200. Replacing Dr. Henry Edwin Hill.
- (4) Robert S. Reich, Instructor in Landscape Gardening. Replacing
Mr. H. O. Perkins, who is on leave for one year without salary.
- (5) Miss Harriet Roller, Assistant Instructor in Modern Languages.
Replacing Mrs. Elena S. Lorenzen.
- (6) Mrs. Elizabeth Baumann, Research Assistant. Salary \$1500.
Replacing Dr. Dorothea Rudnick.

New Appointments

- (1) Frank H. Ash, Associate Professor of Education (Business).
Salary \$3360.
- (2) Miss Ella Van Dyke, Instructor in Art. Salary \$2040.
- (3) Dr. Fred Couey, Assistant Professor of Education. Salary \$3000.
(Will act as Curriculum Adviser to the State Board of Education.)
- (4) Jack W. Broucek, Band Director (part-time) Military
Department. Salary \$1080.
- (5) Morrill T. Vittum, Graduate Assistant in Agronomy Experiment.
Salary \$780.
- (6) Jacob M. Levine, Research Technician. Salary \$1500.
(Financed from Eastern States Farmer's Exchange Research
Fund)
- (7) Roberta E. Townsend, Assistant Professor of Social
Case Work. Salary \$3000.
- (8) Leslie E. Herbert, Assistant Professor of Mechanical
Engineering. Salary \$3000.
- (9) Marion E. Fraser, Assistant Instructor in English.
Salary \$960.

6. IT WAS VOTED to approve the following salary increases:

<u>Name</u>	<u>Present Salary</u>	<u>Amount of Increase</u>
D. O. Hammerberg	\$3900	\$180
Harwood Bolding, Ph. D.	2040	120
Paul A. Walker, Ph. D.	2040	120
J. H. Jacobson, Ph. D.	2040	120
Dana Young	3360	120
R. A. Dorwart, Ph. D.	2400	120
Carl Mann	1140	120
John Y. Squires	1440	120
J. H. Barnett, Ph. D.	2400	120
Robert Warnock, Ph. D.	2520	120
Theodor Siegel, Ph. D.	2640	120
R. C. Baldwin, Ph. D.	3180	180
Andre Schenker	3000	180
N. L. Whetten, Ph. D.	4080	240
Richard E. Barrows	1080	120
*Rubin Segal (part-time)	500	250
*Irene Kahn (part-time)	500	250

*Increase to cover increase in their time

7. IT WAS VOTED to approve the following promotions:

- (1) A ppointment of Professor A. E. Waugh to Head of Department of Economics.
- (2) Appointment of D. O. Hammerberg as Head of Department of Agricultural Economics and Farm Management. Promotion in rank from Assistant Economist to Professor of Economics.

INFORMATION

1. The President presented to the Board of Trustees for their information the registration statistics as of September 1, 1939.
2. The President discussed at great length the policy of University Extension. The Board of Trustees reiterated their position taken December 15, 1937, which was one of approving the principle of University Extension. The Board specifically approved service through University Extension for in-service groups such as engineers and industrial workers (similar to Pratt and Whitney program), nurses, social workers, and secondary school teachers.

The Board also approved as an emergency measure the offering of instruction to high school graduates who had qualified for admission to the University under the regular rules but who were not admitted because of the existing dormitory situation. The President suggested that at a later meeting, he would present a brief outlining the probable future status of the University as to enrollments, financial organization and also the need for a comprehensive program of University Extension to be financed on a self-supporting basis.

3. The President presented the operating budget for the fiscal year 1939-40 showing the expenditures made during 1937-38 and appropriations approved by the Legislature for the period 1939-40 and the operating budgetary allotments for the year 1939-40.

POLICY

1. The purchase of an Agronomy Research Farm was discussed. The President was authorized to confer with the Governor regarding the purchase of part of Mr. Gillette's farm located at Spring Hill, the price for such piece of land not to exceed \$5000.
2. The Federal Program for the training of civilian pilots was discussed at considerable length.

IT WAS VOTED to authorize the President and Mr. Buckley to meet with the Governor and such others as the Governor would designate for the purpose of determining the advisability of participating in this program, Mr. Buckley and the President to report back to the Board the results of the conference.

3. IT WAS VOTED to authorize the President to take the necessary steps to initiate the immediate construction of self-liquidating dormitories authorized by the 1939 session of the General Assembly.
4. IT WAS VOTED to adopt the travel policy as outlined in the regulations by the Governor and presented to the Board by the President.
5. The construction of new barns out of rehabilitation allotments was discussed at considerable length.

IT WAS VOTED that Mr. Mitchell and Mr. Alsop confer with each department concerned regarding the plans for farm buildings to be used by that department, Mr. Mitchell and Mr. Alsop to be notified by the President of the time most convenient to the University staff members after the plans had been delivered to the University for approval. Mr. Mitchell and Mr. Alsop were given power to act within the maximum funds allotted for each project.

The report of the Farm and Labor Committee and the recommendations of Mr. Corbett regarding the size of herds and flocks were carefully studied.

THE BOARD VOTED:

- a. Poultry: The number of birds to be included in the college poultry flock to be set at 800 for the present and at such time as plant facilities and funds become available, an increase to 1600 birds will be considered.
 - b. Horses: To fix the number of horses at 28, 3 teams, 14 breeding, and 8 light.
 - c. Sheep: To set the number at 100 ewes, plus sires.
 - d. Dairy Cattle: To fix the number of dairy cattle for the present at four breeds: Ayrshire, Guernsey, Jersey, and Holstein, the total number of animals not to exceed 160 head. Recognizing, however, the importance of the Brown Swiss, the addition of this breed to be considered at such time as additional facilities and funds become available.
 - e. Beef Cattle: To approve the continuation of beef cattle, the number of head to be fixed for the present at 22.
 - f. Dual Purpose Cattle: To continue dual purpose cattle and the number of animals to be fixed for the present at 26 head.
 - g. Swine: To fix the number at 12 sows, plus sires.
6. IT WAS VOTED, since the General Assembly did not provide funds for salary increases that increases requested by department heads, deans or directors for this biennium be considered only if funds are available within the salary allotments made to the department or division.

In effect this means that salary increases will be considered only if the department head and dean or director can achieve an offsetting economy within the budget allotment concerned.

7. IT WAS VOTED to authorize the President to confer with the Public Utilities Commission regarding the transportation problem of University students. The President was authorized to work out a plan which would be most advantageous to the students and the University.
8. The facilities for health, physical education, athletics and military science were discussed at great length.

IT WAS VOTED to postpone action on this matter until, not later than, the February meeting at which time the Board must decide, unless increased facilities have been provided, to reorganize the present program to require:

1. Only one year instead of two of Physical Education for all women.
2. All freshman and sophomore men to take one of the following:
 - a. Physical Education
 - b. Military Training or Band
9. IT WAS VOTED that the residence provided by the University for the President be occupied without rent being charged. ✓
10. The resolution passed by the Board of Trustees on September 28, 1938, pertaining to the retirement of University employees was discussed. Action on retirement of University employees was postponed until the Retirement Commission has prepared administrative regulations for carrying out the provisions of the Retirement Act.
11. IT WAS VOTED to authorize the President to proceed with the publication of papers written by Professor I. G. Davis, if and when funds can be made available.

A. N. Jorgensen,
Secretary pro tem