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Minutes, October 15, 1918

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Storrs, Connecticut,

October 15, 1918.

The October meeting of the Board of Trustees of the Connecticut Agricultural College was called to order at 11:45 A. M. at the College by Vice President Manchester.

Those also present were Trustees Hubbard and King, also President Beach, Treasurer Longley and Director Baker of Extension work.

It was voted: That the action of the Trustees of the College of September 10, 1918, in approving the request of the Government for assignment of soldiers of Students' Army Training Corps, U. S. Army, be referred to the President with the request of the Trustees that he secure an opinion as to their action and report at the next meeting.

It was voted: also that Mr. Hubbard and President Beach be appointed a Committee, with power to act in the above matter.

The President reported that on the advice of Dr. John T. Black, State Health Commissioner, the opening of College had been postponed to October 21.

The President reported regarding enrollment that:
400 applications have been accepted for admission to College and S. A. T. C.

72 applications have been received for admission to

College and S. A. T. C. and placed on waiting list.

- 40 applications have been accepted for admission to course in Home Economics.
- 60 applications have been secured for admission to School of Agriculture.
- 100 or more applications for admission to College and to S. A. T. C., credentials unsatisfactory.

A letter was received from D. C. Perry announcing that, - "By mutual consent the firm of Unklebach & Perry, Architects, was dissolved on October 1st. The original drawings, records and data of the firm pertaining to the College are now the property of D. C. Perry."

A letter was received from John Walker, Newmarket, N. H., in appreciation of the work of H. L. Garrigus in advancing the Eastern Livestock interests.

The President reported that the following resignations have been accepted:- College

1. Anna M. Wallace, Instructor in English and Elocution.
2. George S. Torrey, Instructor in Botany and Secretary of the Faculty.
3. Glenn H. Campbell, Publicity Editor.
4. Hugh Bruce Price, Instructor in Agricultural Economics.
5. John A. Kuelling, Instructor in Dairy Husbandry.
6. Colonel John S. Parke, Professor of Military Science and Commandant.
7. Harry B. Alger, Instructor in Dairy Husbandry.
8. Stella M. Findlay, Manager of Boarding Club.

All have gone into the Service.

VOTED: To approve of the following appointments:-

College

- 1. Ella J. Rose, Instructor in Home Economics at a salary of \$1,700 per year, for 11 months' service.
- 2. Edith Mason, Instructor in Home Economics at a salary of \$1,600 per year, for 11 months' service.
- 3. Helen B. Barker, Instructor in Home Economics at a salary of \$1,200 per year, for 11 months' service.
- 4. Viola Taft, Manager of the Boarding Club at a salary of \$1,200 for 11 months' service, including board and room.
- 5. Pierre Gault, Instructor in Military French at \$150 per month.
- 6. Arsene Croteau, Instructor in Military French at a salary of \$1,800 for ten months' service.
- 7. Merle S. Klink, Instructor in Agronomy at a salary of \$1,600 per year, for 11 months' service.
- 8. Mrs. Glenn H. Campbell, Instructor in English at a salary of \$900. per year.
- 9. Marshall Dawson, Instructor in "Issues of the War" at a salary of \$1,200.
- 10. Major William F. Flynn, Professor of Military Science and Commandant.

VOTED: To approve the following recommendations:-

- 1. That the salary of Wm. F. Kirkpatrick, Professor of Poultry Husbandry be increased from \$2,500 to \$2,750 for the year 1918-19 and to \$3,000 for the year 1919-20;
- 2. That the salary of Geo. H. Lamson, Professor of Geology and Zoology, be increased from \$2,500 to \$2,750 for the year 1918-19 and to \$3,000 for the year 1919-20;
- 3. That the salary of Edmund W. Sinnott, Prof-

essor of Botany and Genetics, be increased from \$2,200 to \$2,500 for the year 1918-19, for 11 months' service.

4. (a) That the salary of Harry L. Garrigus be increased from \$2,500 to \$3,000 for the year 1918-19;

(b) That the Treasurer be authorized to charge \$500 of the salary of H. L. Garrigus to the Gilbert Farm Fund;

5. That the salary of Arthur G. Skinner, Instructor in Animal Husbandry, be increased from \$1,800 to \$2,000 beginning October 1, 1918;

6. That the salary of Sherman P. Hollister, Associate Professor of Pomology, be increased from \$2,000 to \$2,200 per year;

7. That H. D. Edmond, Chemist, be paid \$1,000 by the Storrs Experiment Station and \$1,200 per year by the State Agricultural Station, this contract to be for the duration of the War.

8. That the salary of Edwina Whitney, Instructor in German, and Librarian, be increased from \$1,300 to \$1,400 a year, beginning October 1, 1918.

9. That the salary of David E. Wagner, Instructor in Poultry Husbandry, be increased from \$1,800 to \$2,000 a year beginning Oct. 1, 1918.

The following Appointments and Resignations were made a matter of record:

Appointments to Extension Service
October 1, 1917 - October 1, 1918.

Assistant County Agricultural Agents

Rollin H. Barrett, Hartford County
Walter T. Clark, Windham County

Percil L. Sanford, Windham County (later appointed County Club Leader, under which title he resigned.)

Home Demonstration Agents

- Jennie E. Maxfield, Hartford County
- Jeannette E. Metcalfe, Hartford County
- Christine Kelsey, New Haven County
- Margaret A. Costello, Tolland County
- Emily R. Bronson, Litchfield County
- Elizabeth K. Angell, Fairfield County
- Marion E. Dickenson, Fairfield County
- Bessie M. Reynolds, Hartford County
- Marie Lovsnes, Litchfield County
- Margaret L. Robinson, Hartford County
- Helen I. Weed, Fairfield County
- Catherine B. Case, New London County
- Mary C. Blodgett, New Haven County
- Lucy Jones, New London County

Resignations from the Extension Service
Connecticut Agricultural College
October 1, 1917 - October 1, 1918.

Extension Specialists

- Benjamin G. Southwick, Extension Agronomist
- Karl B. Musser, Extension Dairyman
- Glenn H. Campbell, Agricultural Editor
- B. A. McDonald, Assistant Farm Management Demonstrator
- Max F. Abell, Farm Management Demonstrator
- J. A. Simms, Agent in Animal Husbandry

County Agricultural Agents

- Allen W. Manchester, Litchfield County

Assistant County Agricultural Agents

- Walter T. Clark, Windham County
- A. W. Greer, Middlesex County
- Carl E. Andrews, Windham County
- Rollin H. Barrett, Hartford County

Home Demonstration Agents

- Alice A. Thomas, Fairfield County
- Josephine Leverett, Litchfield County
- Christine Kelsey, New Haven County
- Nelle J. Campbell, New London County
- Mrs. Martha T. Hart, Litchfield County
- Elizabeth K. Angell, Fairfield County
- Mrs. J. M. Dean, Hartford County
- Catherine B. Case, New London County

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County Club Leaders

Harold A. Brundage, Hartford and Litchfield Counties
Percil L. Sanford, Windham County.

VOTED: That the salary of the President be increased to \$5,000 a year.

VOTED: That the salary of Treasurer Longley be increased to \$2,750 for the year 1918-1919; and to \$3,000 for the year 1919-1920.

VOTED: To approve the following appointments to the Extension Service:

Extension Specialists

Dorothy S. Buckley, Assistant Emergency State Home Demonstration Leader, at a salary of \$1,800; appointment effective January 28, 1918. Miss Buckley's salary and expenses are paid by the U. S. Department of Agriculture.

Dee G. Sullins, Agent in Animal Husbandry, to succeed J. A. Simms, resigned, at a salary of \$1,800; appointment effective March 1, 1918. The Department of Agriculture contributes \$1,500 towards Mr. Sullins's salary.

Max F. Abell, Farm Management Demonstrator, at a salary of \$1,800; appointment effective April 1, 1918. The Department of Agriculture contributed \$1320 towards Mr. Abell's salary. This appointment terminated with Mr. Abell's resignation June 1, 1918.

William A. Rhea, Extension Dairyman, to succeed Karl B. Musser, resigned, at a salary of \$2,200; appointment effective July 15, 1918. The Department of Agriculture contributes \$1,400 towards Mr. Rhea's salary.

Henry Dorsey, Extension Agronomist, to succeed Benjamin G. Southwick, resigned, at a salary of \$2,400; appointment effective September 16, 1918.

Lloyd R. Watson, Specialist in Bee Culture, one-half time Extension work in Beekeeping, one-half time resident instruction in Beekeeping, at a sal-

ary of \$2,000; appointment effective September 23, 1918. In the support of this work, the U. S. Department of Agriculture is paying \$1,500 towards the salary of Mr. Watson.

Richard E. Dodge, Assistant County Agent Leader, at a salary of \$2,400; appointment effective October 1, 1918. Mr. Dodge's entire salary is paid from U. S. D. A. funds. This appointment is effective with the Department of Agriculture for a period of five months, with the understanding that if the Department of Agriculture has sufficient funds at the expiration of this period, his services will be continued for the year. The Extension Service meets the traveling expenses of Mr. Dodge, which are estimated not to exceed \$1,000 for the period of one year.

Walter Stemmons, Agricultural Editor, to succeed Glenn H. Campbell, resigned, at a salary of \$2,750; appointment effective October 15, 1918.

VOTED. a) To authorize H. L. Garrigus to purchase not more than two car loads of dairy cattle for Gilbert Farm. These animals to be offered for sale at the terms specified at the meeting of the Trustees, date of June 25, 1918.

(b) The expenditure of \$8,000 is authorized for the purpose to be used as a revolving fund.

VOTED: That the President be authorized to notify Professor Monteith that his service with the College will terminate October 1, 1919, on account of age limit and that the President be instructed to apply to the Teachers' Retirement Fund for a pension after that date for Professor Monteith.

The meeting adjourned to Monday, October 21, 1918, at 2:00 P. M. at the office of the Manufacturers' Association, 252 Asylum Street, Hartford, Conn.

Attest: O. F. King.