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Minutes, November 18, 1942

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF THE
UNIVERSITY OF CONNECTICUT
Held in Hartford, November 18, 1942

1. THE MINUTES of the meetings of September 1 and September 4 were read and approved.

2. THE BOARD VOTED to accept the following resignations:

- (1) Greta Anderson, Assistant Instructor in Botany, September 15, 1942.
- (2) Veronica Clapp, Graduate Assistant in Education, June 15, 1942.
- (3) Ivan Fuqua, Instructor in Physical Education, April 22, 1942.
- (4) John Y. Squires, Instructor in Physical Education, April 22, 1942.
- (5) Isabelle Waterhouse, Graduate Assistant in Chemistry, September 16, 1942.
- (6) Mary Lou Starr, Graduate Assistant in History, September 16, 1942.
- (7) John C. Mertz, Assistant Professor of Mechanical Engineering, September 15, 1942.
- (8) Francis B. Schuler, Assistant Instructor, July 1, 1942.
- (9) Ruth Gill, Graduate Assistant in English, September 15, 1942.
- (10) Estelle M. Pasolino, Graduate Assistant in Chemistry, September 15, 1942.
- (11) M. Martha Sobon, Assistant Instructor in Animal Diseases, October 21, 1942.
- (12) Shirley Abeling, Graduate Assistant in Sociology, October 11, 1942.
- (13) Ruth K. Smither, Instructor in Home Economics, November 1, 1942.
- (14) Ethel Wadsworth Veenendal, Home Demonstration Agent, Hartford County, October 31, 1942.
- (15) Barbara Foerch Palmer, Club Agent, Windham County, September 9, 1942.

3. THE BOARD VOTED to approve the following appointments:

- (1) Hester F. Evans, Graduate Assistant in History, \$60 per month for nine months, effective September 16, 1942 - June 15, 1943. Replacing James Eldridge.
- (2) Julius M. Harrison, Instructor in First Aid, effective October 1, 1942. No salary. Replacing Dr. C. C. Bishop (Pharmacy College).
- (3) Charles Horvath, Assistant Instructor in Physical Education, annual salary \$1800, effective September 14, 1942 - November 14, 1942. Replacing John Mariucci.
- (4) Hildegard Hilton, Graduate Assistant in Economics, \$60 per month, effective October 1, 1942 - June 30, 1943. Replacing Paul R. Nichols.
- (5) John A. Hart, Instructor in English (Pharmacy College), salary \$450, effective October 1, 1942 - May 31, 1943. Replacing Richmond Pudden.
- (6) Ingeborg Greeff, Assistant Instructor in English, salary \$960, effective September 16, 1942. Replacing Katherine Collamore.
- (7) Oliver W. Kaufman, Graduate Assistant in Dairy, salary \$60 per month, effective September 16, 1942. Replacing Cloy B. Knott.

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- (8) Dorothy M. Keith, Graduate Assistant in Education, salary \$60 per month, effective September 16, 1942 - June 15, 1943. Replacing Veronica M. Clapp.
- (9) Malcolm H. Kerr, Assistant Professor of Animal Husbandry, annual salary \$2640, effective September 16, 1942. New position.
- (10) Robert S. LaRue, Instructor in Physics, salary \$2160, effective September 16, 1942. Replacing Preston Burns.
- (11) Lena C. Logan, Instructor in History, salary \$2160, effective November 1, 1942. Replacing Dr. Dorwart.
- (12) Miriam Landis McReynolds, Resident Counselor, annual salary \$1980, (cash \$1512, maintenance \$468). Replacing S. Martha Robbins. Effective, September 15, 1942 - June 15, 1943.
- (13) Helen Howard Nowlis, Instructor in Psychology, annual salary \$2700, effective September 16, 1942 - February 1, 1943. Replacing F. A. Mote, Jr.
- (14) Sarah Ramage, Instructor in English, salary \$2040, effective October 1, 1942. Replacing Edward W. Manchester.
- (15) Raymond Alexander Ross, Assistant Professor of Accounting, salary \$2640, effective September 16, 1942. Replacing Hugh S. Cannon.
- (16) Ralph H. Brown, Instructor in English, salary \$2160, effective September 16, 1942.
- (17) Albert H. Griswold, Instructor in Mechanical Engineering, salary \$2400, (to be paid in ten months), effective September 1, 1942 - June 30, 1943. Replacing Howard W. Butler.
- (18) John Oliver Burke, Jr., Instructor in Electrical Engineering, salary \$2400, effective September 16, 1942 - September 15, 1943. New position.
- (19) Charles Henry Coogan, Jr., Assistant Professor of Mechanical Engineering, annual salary \$3120, effective September 16, 1942 - September 15, 1943. New position.
- (20) Roland Luther Hummel, Instructor in Civil Engineering, annual salary \$2400, effective September 16, 1942 - September 15, 1943. New position.
- (21) Eva B. A. Macmillan, Instructor in Mathematics, salary \$2400 (to be paid in ten months), effective September 16, 1942 - July 15, 1943.
- (22) Marjorie D. Abrahams, Assistant Instructor in Botany, annual salary \$1200, effective September 28, 1942. Replacing Greta Anderson.
- (23) Harry Schon, Assistant Professor of Electrical Engineering, salary \$3120, effective September 16, 1942. Replacing Eric A. Walker.
- (24) Erich Richard Stephan, Assistant Professor of Mechanical Engineering, annual salary \$3360, effective September 16, 1942 - September 15, 1943. Replacing J. C. Mertz.
- (25) Edward R. Van Driest, Associate Professor of Civil Engineering, annual salary \$3180, effective September 16, 1942 - September 15, 1943. Replacing A. N. Vanderlip.
- (26) Bronis Robert Onuf, Instructor in Mechanical Engineering, annual salary \$2400, effective September 16, 1942. New position.
- (27) Maurice James Ross, Assistant Professor of Education, annual salary \$2520, effective September 16, 1942. New position (University Extension in Waterbury.)
- (28) Lucretia B. Cunningham, Instructor in Sociology, salary \$360, effective September 16, 1942 - February 1, 1943.
- (29) George Alpaugh, Assistant Instructor (Rodent Control), salary \$900, effective December 1, 1942 - June 29, 1943.
- (30) Marjorie Carter, Assistant Instructor in Home Economics (Nursery School), fifty cents per hour, effective October 5, 1942 - February 1, 1943. Replacing Winifred Sloan.

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- (31) Carolyn Clement Comings, Graduate Assistant in Sociology, \$60 per month, effective October 19, 1942 - June 15, 1943. Replacing Shirley Abeling.
- (32) James Henry Healey, Graduate Assistant in Business, \$60 per month, effective November 1, 1942.
- (33) Saul Berman, part-time Instructor in Law, \$360. for two semesters, effective September 16, 1942.
- (34) Wallace M. Brown, part-time Instructor in Law, \$360. for two semesters, effective September 16, 1942.
- (35) Birdsey E. Case, Assistant Professor of Law, \$3600 per year, effective September 4, 1942.
- (36) Reese Harris, Jr., part-time Instructor in Law, \$360. for two semesters, effective September 16, 1942.
- (37) G. Merritt Lane, part-time Instructor in Law, \$360 for two semesters, effective September 16, 1942.
- (38) Maxwell Mills Merritt, part-time Instructor in Law, \$180 for one semester, effective September 16, 1942.
- (39) Thomas J. Molloy, part-time Instructor in Law, \$720 for two semesters, effective September 16, 1942.
- (40) Aaron Nassau, part-time Instructor in Law, \$720 for two semesters, effective September 16, 1942.
- (41) William F. Starr, Professor of Law, annual salary \$4500, effective September 4, 1942.
- (42) Albert B. Walker, part-time Instructor in Law, \$360 for two semesters, effective September 16, 1942.
- (43) Douglass Brownell Wright, Instructor in Law, \$360 for two semesters, effective September 16, 1942.
- (44) Howard M. Bromage, part-time Instructor in Insurance, \$180 for one semester, effective September 16, 1942.
- (45) Joseph A. Dann, part-time Instructor in Insurance, \$360 for two semesters, effective September 16, 1942.
- (46) Reid Hartsig, part-time Instructor in Insurance, \$360 for two semesters, effective September 16, 1942.
- (47) William Neal MacKenzie, part-time Instructor in Insurance, \$360 for two semesters, effective September 16, 1942.
- (48) J. S. Fassett Maher, part-time Instructor in Insurance, \$180 for one semester, effective September 16, 1942.
- (49) L. Ray Ringer, part-time Instructor in Insurance, \$720 for two semesters, effective September 16, 1942.
- (50) Esther Barnett, Instructor in English, annual salary \$2040, effective November 11, 1942. Replacing Justin V. Emerson.
- (51) Mary Wright, Home Demonstration Agent (New London County) salary \$2500, effective November 16. Replacing Ruth Russell who has been transferred to Hartford, effective November 1.
- (52) Sarah Thames, Assistant Professor of Home Economics, salary \$2625 (cash \$2200, maintenance \$425), effective October 31, 1942. Replacing Ruth K. Smither.
- (53) Charlotte ~~Gove~~ Neff, Associate Club Agent (Windham County) salary \$1800, effective December 1, 1942. Replacing Barbara Palmer.
- (54) George Musser, Club Agent (Litchfield County), salary \$2600, effective November 15, 1942. Replacing Donald Gaylord.

4. THE BOARD VOTED to approve the following changes in rank or title:

- (1) Gregory S. Timshenko, From Assistant Professor to Associate Professor,

salary increase from \$3240 to \$3420, effective September 16, 1942.

- (2) Manring V. Malmstrom, from Laboratory Helper to Graduate Assistant in Poultry Husbandry, \$60 per month, effective September 16, 1942.
- (3) James Henry Healey, Assistant Instructor in Business Administration, salary \$1500, effective November 23, 1942. Replacing W. L. Lomax, Jr.
- (4) Paul Alcorn, University Librarian to Associate Professor.
- (5) Ralph L. Gilman, University Physician to Professor.
- (6) Hilda Williams, University Infirmary Nurse to College Instructor.
- (7) Helen Dowling, University Infirmary Nurse to College Instructor.

5. THE BOARD VOTED to approve the following increases in salary:

- (1) Ruth K. Smither, from \$1920 to \$2100, effective October 1, 1942.
- (2) Ruth Bosworth, from \$1920 to \$2040, effective October 1, 1942.
- (3) J. O. Christian, extra compensation of \$300 for summer.
- (4) Ingeborg Greeff, from \$960 to \$1080, effective October 1, 1942.
- (5) Sophie Gianninoto, from \$960 to \$1080, effective October 1, 1942.
- (6) Ruth Parcells, from \$1200 to \$1440, effective December 1, 1942.

6. THE BOARD VOTED to approve the following:

Military Leaves

- (1) Richard Fadden, Instructor in English (Whitney College), August 28, 1942.
- (2) Hugh S. Cannon, Associate Professor of Accounting, September 16, 1942.
- (3) E. G. Van Bibber, Director of Physical Education and Athletics, September 16, 1942.
- (4) A. N. Vanderlip, Associate Professor of Civil Engineering, September 1, 1942.
- (5) Robert E. Will, Assistant Professor of English, December 1, 1942.
- (6) E. A. Dorwart, Associate Professor of History, November 1, 1942.
- (7) E. W. Manchester, Instructor in English, September 15, 1942.
- (8) W. L. Lomax, Jr., Associate Professor of Industry, November 22, 1942.
- (9) Jack Broucek, Instructor in Music, December 1, 1942.
- (10) James Laidlaw, Club Agent, Middlesex County, November 30, 1942.
- (11) Martin Burton, Instructor in Music.

Other Leaves

- (12) Justin V. Emerson, Instructor in English, government service, November 11, 1942.
- (13) F. A. Mote, Jr., Assistant Professor of Psychology, September 16, 1942 to September 15, 1943. Service with government.
- (14) L. Jay Atkinson, Assistant Professor of Agricultural Economics, November 9, 1942, U.S.D.A.

7. THE BOARD VOTED to exempt the following students from Military Science:

Berle, A. A.	Not a citizen of the U.S.A.
Biggerstaff, A. W.	Physical Disability
DiDomizio, D.	" "
Duschnitz, A.	Not a citizen of the U.S.A.

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Students Exempt from Military Science:

Foley, Edward R.	Physical Disability
Galin, Sherman	" "
Grolis, Harry E.	" "
Hourigan, Michael J.	" " - exempt this year
King, Gordon A.	" " only
Lavastida, A. M.	Not a citizen of the U.S.A.
Maguire, William	Physical Disability
Moquet, A. E.	" "
Nelson, William L.	" "
Orr, Frederick W.	" "
Peabody, Raymond A. Jr.	" "
Penny, Alexander C.	" "
Pitts, Leonard S.	" "
Pond, Norman M.	" "
Ravitz, Philip	" "
Rogers, Frank E.	" "
Schaffnit, Charles T., Jr.	" "
Schultze, Edward W.	" "
Silverberg, Robert L.	" "
Sloane, Alan	" "
Kuhn, John	Part-time student, increased working hours in Pratt and Whitney
Tims, Robert Z.	Physical Disability
Urbanetti, Joseph	" "
Wakin, J.	" "
Zimmerman, Frank E. Jr.	" "
Johnson, George M.	Has had Basic and Advanced ROTC at Valley Forge Military Academy. Working full time at Pratt and Whitney. Must fulfill requirement before graduation.
Whitehouse, John A.	

8. THE BOARD VOTED to receive the gift of \$2000 from Mrs. Noyes for the Robert B. Noyes Scholarship Fund and \$25.00 from Mr. Aaron Leff for the loan fund at the College of Pharmacy. The Board also instructed the President to write to Mrs. Noyes and to Mr. Aaron Leff expressing appreciation for their gifts.
9. THE BOARD VOTED to approve the fingerprinting of University employees and instructed the President to so inform all staff members who have not as yet been fingerprinted.
10. The President discussed the purchase of land authorized by the Trustees and Governor Hurley on April 15, 1942. The President was advised to discuss the matter with Governor Hurley and if necessary with Governor-elect Baldwin before proceeding in the matter of the purchases.
11. The President discussed the summary of student registration.
12. THE BOARD VOTED to approve of Professor Gregory S. Timoshenko's research consulting work with Pratt and Whitney Aircraft, provided this does not interfere with his teaching.

13. The President advised the trustees that the Basic Infantry ROTC at the University of Connecticut is the largest in New England and that the Advanced quota leading to the Commission of Second Lieutenant had been increased from 54 to 75. The President recommended that he be authorized to secure additional ROTC units - an Engineer Corps, a Signal Corps, and a Quartermaster Corps.

THE BOARD VOTED to authorize the President to take whatever steps are necessary to secure additional ROTC units.

14. The President recommended that he be authorized to confer with appropriate Washington agencies regarding contracts for the training of Specialists Corps so far as facilities and staff will permit.

THE BOARD VOTED to authorize the President to take such steps as could be taken to secure contracts for the training of Specialist Corps.

15. The President informed the Board that the biennial budget requests for 1943-45 have been submitted and the hearing on the University budget has been scheduled for November 23. The budget submitted was in accordance with the instructions of the Board on June 24, 1942.
16. The President advised the trustees that the construction of two barracks has been approved by the War Production Board and the work has already begun.
17. The President informed the trustees that in all probability the War Production Board will approve the construction of a temporary Catholic chapel on land which was set aside by the Board on April 16, 1941; the financing and construction of the chapel to be under the direction of Father J. J. O'Brien representing Bishop McAuliffe.
18. The President discussed with the Board the possibility of considerable shifting in student registration and also the possibility of considerable reductions in enrolment in certain departments and schools by the end of the present semester. He also stated that it might be necessary to discuss changes in the employment situation with members of the staff following his conference in Washington regarding special contracts for the training of Specialist Corps.

Ruth M. Dadourian
Secretary