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Minutes, May 16, 1956

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Storrs, May 16, 1956

Present: Mr. Bishop	Mrs. Mahoney
Mr. Brock	Mr. Marsh
Mr. Fuller	Mr. Ryan
Mr. Gill	Mr. Schneller
Mr. Jorgensen	Mr. Shippee
Mrs. Mackie	Mr. Watson

Mr. Richard F. Schneller was welcomed as the newly appointed Trustee.

1. The minutes of the meeting of March 21, 1956, having been mailed out, were approved without being read.
2. THE BOARD VOTED to accept the following resignations:
 - (1) Lewis Anderson, Instructor in Music, effective September 1, 1956.
 - (2) Barbara Arnold, Library Assistant, effective April 30, 1956.
 - (3) Laura T. Connor, Resident Educational Counselor, effective June 15, 1956.
 - (4) Joyce M. Federlein, Instructor in Nursing, effective June 1, 1956.
 - (5) Willys W. Folsom, Assistant Professor of Education effective September 15, 1956.
 - (6) John N. Gould, Assistant Professor, Labor-Management Institute, effective March 22, 1956.
 - (7) Gene Griggs, Associate Home Demonstration Agent, Litchfield County, effective August 31, 1956.

2. Continued.

- (8) Robert Knipschild, Instructor in Art, effective September 15, 1956.
- (9) Satenig Sahjian, Associate Home Demonstration Agent, New Haven County, effective June 15, 1956.
- (10) Mable L. Smith, Resident Educational Counselor, effective June 10, 1956.
- (11) Samuel S. Stephenson, Jr., Assistant Professor of Industrial Administration, effective September 15, 1956.
- (12) Frank L. Woods, Instructor in Foreign Languages, effective September 15, 1956.

3. THE BOARD VOTED to approve the following appointments:

- (1) Robert K. Bechtold, B.S., County Club Agent, New Haven County, \$5640, May 1, 1956. Replacing W. E. Brockett.
- (2) Robert T. Daland, Ph.D., Assistant Professor of Government and International Relations, \$5160, September 16, 1956. Replacing Max R. White.
- (3) Dana G. Dalrymple, M.S., Instructor, Agricultural Economics and Farm Management, \$4740, September 10, 1956. Replacing William H. Drew.
- (4) Vera Garin, M.S., Library Assistant (Departmental Assistant Junior Grade), \$2940, May 1, 1956. Replacing Barbara Arnold.
- (5) Joseph Glasser, M.B.A., Instructor, Industrial Administration, \$4740, September 16, 1956. Replacing Paul Fagan.
- (6) Barbara C. Graf, B.S., Assistant County Club Agent, Hartford County, \$3840, July 16, 1956. Replacing Gertrude M. Platt.
- (7) Ellen Kegler, R.N., Infirmary Nurse, \$3360, April 6, 1956. Replacing Grace Johnson.
- (8) John David Leadley, B.S., Instructor in Mathematics, Waterbury Branch, \$4020, September 16, 1956. Replacing Lida Barrett.
- (9) Nathan Levy, Jr., B.S., Associate Professor of Law, School of Law, \$6060, September 1, 1956. New Position.
- (10) Joseph E. Rousseau, Jr., M.S., Instructor in Animal Nutrition, \$4200, April 16, 1956. Replacing K. L. Dolge.
- (11) Ann Traub, R.N., Infirmary Nurse, \$3360, April 20, 1956. Replacing Muriel Thompson.
- (12) Mona E. Williams, Resident Educational Counselor, \$2400, September 16, 1956. Replacing Florence Withee.

4. THE BOARD VOTED to receive and place on file the following requests for leave of absence:

- (1) Guy Bolton, Senior Librarian, sick leave with pay April 9, 1956 to May 1, 1956.
- (2) John Brinnin, Assistant Professor of English, sick leave with pay March 5, 1956 to April 2, 1956.
- (3) Grace DeVries, Laboratory Technician, Health Service, leave without pay June 15, 1956 through September 15, 1956. Maternity leave.
- (4) Leonard R. Dowd, Associate Professor of Dairy Manufacturing, sabbatic leave February 1, 1957 through June 30, 1957. Advanced study.
- (5) Nicholas Golub, Assistant Professor of Foreign Languages, leave with pay September 16, 1956 through September 30, 1956; leave without pay October 1, 1956 through November 30, 1956. To retire effective December 1, 1956.
- (6) Hugh S. Greer, Assistant Professor of Physical Education, leave with pay approximately one month, middle of September to middle of October, 1956. To tour Germany as part of Basketball Clinics for the United States Army.
- (7) Charles Helmboldt, Associate Professor, Animal Diseases, sick leave extended from April 20, 1956 through May 31, 1956.
- (8) W. R. Hesseltine, Assistant Professor of Dairy Manufacturing, special leave June 24, 1956 through August 19, 1956; four weeks annual vacation time, three weeks of special leave with pay and one week without pay. To attend summer session at University of Wisconsin.
- (9) Marcel Kessel, Associate Professor of English, sabbatic leave one year beginning February, 1957. Research and writing.
- (10) Eleanor Lindeman, Resident Educational Counselor, sick leave with pay March 12, 1956 through June 15, 1956.
- (11) Lois Loewenthal, Research Assistant III, Animal Genetics, sick leave April 2, 1956 through April 15, 1956. Back injury.
- (12) Arlene L. Martin, Associate County Club Agent, Litchfield County, six weeks leave, July 2, 1956 through August 10, 1956; three weeks annual vacation time and three weeks special leave with pay. To attend workshop at Cornell University.
- (13) Yolanda Pereira, Research Assistant II, Animal Diseases, sick leave with pay March 28, 1956 through April 9, 1956.

4. Continued

- (14) Douglas C. Sheppard, Instructor in Foreign Languages, leave without pay academic year 1956-57. Awarded Albert Markham Memorial Traveling Fellowship by the University of Wisconsin. To study in Spain.
- (15) Edwin P. Singsen, Professor of Poultry Husbandry, special leave from about July 15, 1956 to about September 1, 1956; four weeks annual vacation time and two weeks special leave with pay. Research in Germany.
- (16) C. Edwin Smith, Associate County Agricultural Agent, special leave June 18, 1956 through July 6, 1956; three weeks special leave with pay. To attend Regional Extension Summer School at Colorado A & M.
- (17) Elizabeth Sudds, Library Assistant, sick leave with pay April 30, 1956 through May 31, 1956. Surgery.
- (18) D. W. Palmadge, Assistant Professor of Poultry Science, sick leave with pay April 10, 1956 to May 7, 1956.
- (19) Philip E. Taylor, Head, Dept. of Economics, leave without pay academic year 1956-57. To serve on senior staff of President's Council of Economic Advisers.
- (20) Max B. Thatcher, Assistant Professor of Government and International Relations, sabbatic leave second semester 1956-57. Research and writing.
- (21) Edgar Zwilling, Associate Professor of Genetics, leave without pay September 1, 1956 through August 31, 1957. Program Director for Development Biology on the staff of the National Science Foundation.

- 5. THE BOARD VOTED to accept the request for retirement of Nicholas Golub, Assistant Professor of Foreign Languages, effective December 1, 1956. Mr. Golub has reached mandatory retirement age after ten years of service. The President was requested to initiate the appropriate forms and also to express to Mr. Golub, on behalf of the Board of Trustees, sincere appreciation for the service he has rendered to the University and to the State.
- 6. THE BOARD VOTED to approve the following change in term of service:
 - (1) Karl W. Punzak, Professor of Law, School of Law, period of service reduced from eleven months to nine months per year, effective October 5, 1956. Salary unchanged.
- 7. THE BOARD VOTED to approve emeritus status for Max R. White who retired on February 1, 1956.

8. THE BOARD VOTED to accept the following scholarships, financial aids, and gifts and instructed the President to write appropriate letters of appreciation:
- (1) \$200 from Board of Public Education, School District of Philadelphia, to provide financial aid to Phyllis Strauss.
 - (2) \$200 from New England District of Kiwanis International, Inc. to provide financial aid to Ruth McClellan.
 - (3) \$200 from Watertown Manufacturing Co. to provide financial aid to John W. Ross.
 - (4) \$50 from Unico Club Scholarship Committee, Waterbury, to provide financial aid to Lois J. Ruggiero.
 - (5) \$100 from American Foundation for Pharmaceutical Education to cover the Lee and Osgood Company Scholarship for 1956-57.
 - (6) \$550 from The William Brand and Co., Inc. for scholarship to School of Engineering for 1956-57.
 - (7) \$10 from Francis Lee Castleman, Jr., Memorial Scholarship Committee to be added to Scholarship Fund.
 - (8) \$150 from A.Z.O. Connecticut Alumni Auxiliary to cover scholarship for 1956-57.
 - (9) \$300 from Parent-Teacher Association of Connecticut to provide three scholarships for 1956-57 to School of Education.
 - (10) \$100 from Connecticut Vegetable Growers' Association to cover scholarship for 1956-57.
 - (11) \$300 from Connecticut Pharmaceutical Association to cover scholarship for 1956-57.
 - (12) \$400 from Greater Hartford Society for Mental Health to cover scholarships to the School of Social Work.
 - (13) \$50 from Connecticut State Association of Power Engineers, Inc. to cover annual prize to outstanding scholar in the School of Engineering.
 - (14) \$300 from West Hartford Woman's Club to provide financial aid to Pamela Scanlon.
 - (15) \$250 from Philip Lauter Foundation, Inc. for financial aid purposes.
 - (16) \$500 from Westinghouse Educational Foundation for annual Westinghouse Achievement Scholarship in Mechanical Engineering for 1956-57.
 - (17) Gift of eight volume set of selected reference material on Atomic Energy from U. S. Atomic Energy Commission.

8. Continued

- (18) Gift of Experimental Digital Computer Kit from International Business Machines Corporation to Electrical Engineering Department.

9. THE BOARD VOTED to approve the following research projects to be carried on by the University and financed by the agency indicated:

- (1) \$1,017.34 Frederick Gardner Cottrell grant to support research by Earl C. Spaeth of Chemistry Department.
- (2) \$1,993 Frederick Gardner Cottrell grant to support research by Lewis Katz of Chemistry Department.

10. The report of the special Faculty-Senate Committee with respect to the sabbatic leave policy was removed from the table and discussed in the light of Provost Waugh's comments which were mailed to the Trustees following the March 21, 1956 meeting.

IT WAS VOTED to request Provost Waugh to prepare a redraft of the sabbatic leave policy incorporating, in principle, the comments made by Provost Waugh with reference to

- (1) "Sabbatic leave is a privilege"
- (2) Confining the sabbatic leave privilege to resident teachers, experiment station and extension staff workers, the intent being to restrict and to clarify
- (3) Clarification of the "relation between receipt of outside grants and the award of sabbatic leaves"
- (4) Safeguards against the withdrawing of courses "only for purposes of making leave possible"
- (5) Clarification of the meaning of "professional staff directly responsible to the President"
- (6) Fixing responsibility for absences for longer periods than ten days, relieving the President and the Board of Trustees from this responsibility
- (7) A review of the Committee's recommendation that a special fund be established to finance leaves.

The redraft of the policy is to be mailed to the Trustees in advance of the next meeting, preparatory to action at the next meeting.

11. The President requested the Board of Trustees to approve the sale of the Mary Kumpf property for \$32,500, the funds from the sale of this property to be set up in the form of a

11. Continued

scholarship fund in accordance with the terms of the Will of Mary Kumpf.

12. The President presented data on the candidates for degrees. As of the date of the Board meeting, the complete list of candidates was as follows:

College of Agriculture	62	
College of Arts and Sciences	424	
School of Business Administration	248	
School of Education	84	
School of Engineering	127	
School of Home Economics	41	
School of Law	56	
College of Insurance	5	
School of Nursing	41	
School of Pharmacy	54	
School of Physical Education	20	
School of Physical Therapy	30	
School of Agriculture - One Year	2	
Two Years	50	
Graduate School:		
Master's	337	
Doctor's	<u>28</u>	1609

THE BOARD VOTED to approve the list of candidates for degrees with the provision that the Registrar, the appropriate dean, and the Provost may withhold the name or names of any candidates who fail to meet all graduation requirements on or before graduation day.

It was agreed that each Trustee would receive a printed copy of the Commencement Program which carries the final listing of all candidates for degrees by name, degree, school, or college, and special area training.

13. THE BOARD VOTED to approve an annual operating budget for 1956-57 in accordance with the budget adopted for the first year of the biennium which provided for (a) transferring the following costs from the State General Fund to the Revolving Fund resulting in a return to the General Fund of these amounts:

Summer Sessions	\$60,000
Resident Counselors	65,000
Student Health Service	<u>50,000</u>
Total	\$175,000

and (b) reflecting such adjustments as were approved during the present fiscal year and for the fiscal year 1956-57 in accordance with the authority granted by the General Assembly.

14. THE BOARD VOTED to approve an increase to \$20.00 per credit hour for courses to be offered to qualified students leading to a Master's degree in Business Administration. This per credit hour fee will apply to courses offered to qualified in-service employees enrolled as part-time students.
15. THE BOARD VOTED to approve a per credit hour course fee of \$30.00 for an in-service Master's program for employed engineers, this program to be offered as a part of the University's extension program. The increase in fee is necessary in order to meet costs of the service.
16. The President presented to the Trustees a recommendation from the Division of Intercollegiate Athletics for the establishment of new classifications, that of coach and assistant coach, and that the employees in this classification be on the faculty but not eligible for tenure, and that the salary range from the minimum of Instructor to the maximum of Assistant Professor. The establishment of this new classification would in no way affect the salaries, the titles, or the tenure of men in the Division of Intercollegiate Athletics who coach and who have already achieved tenure. Additional sports must be added to the Intercollegiate Athletic program. It may become necessary to employ temporary or part-time coaches.

The above recommendation has the endorsement of the staff in Intercollegiate Athletics.

THE BOARD VOTED to approve the establishment of the new classification.

17. The President presented to the Board a recommendation from Comptroller L. C. Riccio that

- Noted*
- (1) the Board approve the coordinating of self-supporting activities funds accounts on a performance budget basis. This recommendation has the approval of the University's Business Office and the State Budget Department. At this time, IT WAS VOTED that all Trustees' scholarships and financial aid funds and such funds as carry over should be grouped and placed in a "restricted funds account." Arrangements will be made to implement this adjustment.
 - (2) All research project accounts, including agricultural research grants, be transferred to the Research Foundation Fund. Such a transfer will in no way result in loss of control by the Dean of Agriculture over agricultural research accounts or accounts of other specific schools and colleges since all accounts will be specifically labelled and can be maintained in separate groups subject to the control of the deans concerned.

These two changes will then result in the self-supporting activities account containing only those accounts which reflect those given in payment of specific services.

THE BOARD VOTED to approve these two recommendations.

18. The President again discussed the compulsory attendance action voted by the Board of Trustees at the meeting of February 15, 1956. He discussed the suggested plan for implementing the Board's decision, as prepared and forwarded by Dr. Arwood S. Northby, Director of the Division of Student Personnel. It was the sense of the discussion that a Trustee committee of three should meet with Dr. Northby and others of his selection to review the Board's action regarding compulsory attendance and the most simple way of implementing the policy. The President was asked to arrange a meeting convenient for Dr. Northby, his colleagues and three members of the Board of Trustees.
19. The President advised the Board of Trustees of a grant recently obtained from the Fund for the Advancement of Education (Ford) for the purpose of conducting a pilot study at the University of Connecticut on the improvement of teaching, with specific reference to use of teaching aids and other devices to suggest ways and means of alleviating the anticipated shortage of college teachers.
20. The President advised the Trustees of a grant in the amount of \$125,000 from the Fund for the Advancement of Education (Ford) for the purpose of studying the relationship of state universities and land-grant colleges and universities and State governments.
21. The President advised the Trustees of a study recently completed by a special committee of the Faculty Senate on "University salaries." The President will forward a copy of this study to each Trustee with the minutes of the May meeting.
22. The President advised the Trustees of a statement which was recently prepared on "The Role of the State University." Copies of this statement will also be mailed to the Trustees with the minutes of the May meeting.
23. Mr. Watson discussed with the Trustees meetings between the special committee of the Board of Trustees and representatives of the student body on the matter of student fees and other matters of interest to the students. By consensus, Mr. Watson will communicate with the students with reference to a request for increasing the student activity fee.
24. Mr. Shippee, Chairman of the Board and also Chairman of the Liaison Committee appointed by resolution of the General Assembly to study post-secondary education, made a comprehensive report to the Trustees of the work of the Liaison Committee representing the Board of Trustees and the State Board of Education. He also identified certain areas of agreement and also identified several problems yet to be resolved. His report indicated that a great deal of time and effort has gone into the study of the relationship of the State university and the State Department of Education including the teachers colleges, and the complex problem related to future increases in college enrollments.

The Trustees expressed deep and sincere appreciation for the effort

May 16, 1956

2379

24. Continued.

and time devoted to the above matters by the Trustee members of the Liaison Committee.

25. Several reports were postponed until the next regular meeting of the Board. However, the President did agree to communicate with the representatives of the Women's Student Government to ask for comments or additions to a list of names from which will be selected names for seven women's dormitories that presently are not named.

Respectfully submitted,

-s- J. Ray Ryan

J. Ray Ryan, Secretary