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Minutes, May 16, 1951

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Storrs, May 16, 1951

Present:	Mr. Bishop	Mrs. Mahoney	Mr. Staples
	Mr. Brock	Mrs. Poses	Mr. Warncke
	Mr. Christensen	Sister Rosa	Mr. Watson
	Mr. Hook	Mr. Ryan	
	Mr. Jorgensen	Mr. Shippee	

1. The minutes of the meeting of March 23, 1951, having been mailed out, were approved without being read.
2. THE BOARD VOTED to accept the following resignations:
 - (1) George W. Boguslavsky, Instructor in Psychology, effective September 16, 1951.
 - (2) Marjorie Case, Assistant Professor of Social Work, School of Social Work, effective June 16, 1951.
 - (3) Josephine Izzo, Assistant Instructor in Biology and Chemistry, College of Pharmacy, effective September 16, 1951.
 - (4) Onnalee V. Jones, Assistant Professor of Foods and Nutrition, effective September 16, 1951.
 - (5) Michael J. Lombardo, Assistant Instructor (College of Agriculture Mailing Room Supervisor), effective April 1, 1951.
 - (6) Margaret McGuire, Infirmary Nurse, effective May 1, 1951.
 - (7) Norman R. Scott, Assistant Professor of Electrical Engineering, effective September 1, 1951.
 - (8) Jessie B. Tompkins, Infirmary Nurse, effective June 16, 1951.
 - (9) Arthur W. VanDyke, Assistant Professor of Agricultural Economics, effective June 16, 1951.
 - (10) Helen M. Watts, Instructor in Art and Clothing, effective September 16, 1951.
 - (11) Pearl G. Widmer, Assistant Professor of Textiles and Art, effective September 16, 1951.

3. THE BOARD VOTED to approve the following appointments:

- (1) Seward Elmer Beacom, M.S., Research Associate in Chemistry, annual salary \$3960, including economic increase of \$240, May 1, 1951. New position.
- (2) Elmer Luchterhand, M.A., Instructor in Sociology, annual salary \$3960, including economic increase of \$240, September 16, 1951. Replacing Harry Posman.
- (3) Edward Petterson Parry, Ph.D., Instructor in Chemistry, annual salary \$4440, including economic increase of \$240, September 16, 1951. Replacing H. S. Schwenck.
- (4) Virginia M. Smith, R.N., Infirmary Nurse, annual salary \$2760, including \$240 economic increase, April 16, 1951. Replacing Margaret McGuire.
- (5) Richard K. Thoms, Ph.D., Assistant Professor of Pharmacology, annual salary \$5340, including \$240 economic increase, September 1, 1951. Replacing Ruth H. Foden.
- (6) Harleigh B. Tracker, M.A., Professor of Social Work and Dean of the School of Social Work, annual salary \$8040, including \$120 economic increase, September 1, 1951.

4. THE BOARD VOTED to accept and place on file the following requests for leave of absence:

- (1) L. J. Ackerman, Dean of the School of Business Administration, sabbatic leave first semester 1951-52.
- (2) Carl P. Ciosek, Instructor in Economics, leave without pay for academic year 1951-52. Study for doctorate.
- (3) Carl Fischer, Associate Professor of Physical Education, sabbatic leave second semester 1951-52. Further study for doctorate.
- (4) W. H. Kinsey, Associate Professor of Physics, sick leave for remainder of academic year 1950-51.
- (5) Samuel C. Mcmillan, Assistant Dean of School of Business Administration, sabbatic leave second semester 1951-52. Further study.
- (6) Richard A. Rhodes, II, extension of leave without pay for academic year 1951-52. Further study for doctorate.
- (7) Mildred Smith, Assistant Professor of Agricultural Economics, sick leave from March 22, 1951 to June 1, 1951.
- (8) Marion Washburn, Resident Counselor, sick leave from March 14, 1951 to June 16, 1951.

5. THE BOARD VOTED to accept the following gifts and instructed the President to write the appropriate letters of appreciation:
 - (1) Gift of \$500 to College of Pharmacy by John H. James, New London.
 - (2) Gift of \$100 for use in connection with general expenses for 1951 National Conservation Tour by Thomas H. Beck, New York City.
6. THE BOARD VOTED to approve the following change in title:
 - (1) Max R. White, Acting Head of Department of Government and International Relations, effective April 20, 1951.
7. THE BOARD VOTED to accept the request for retirement of Henry Dorsey, Professor of Agronomy, and the President was requested to initiate the appropriate forms and also to express to Mr. Dorsey on behalf of the Board of Trustees, sincere appreciation for the many years of loyal and effective service to the University and to the State.
8. The President discussed with the Trustees his meeting in Chicago with representatives of a number of national fraternity officers whose chapters on the campus will be affected by the action of the Board of Trustees on May 17, 1950 having to do with discrimination. The President advised the Trustees that he planned to meet with the faculty advisers and presidents of fraternity and sorority chapters on the campus to discuss any legal or financial obligations involving local chapters with the national officers.
9. The President presented to the Board of Trustees a report concerning retirement of members of the professional staff. This special report was prepared by Dean McReynolds, Dean Young, and Provost Waugh. THE BOARD VOTED to approve the following recommendations contained in the report:
 - (a) The main recognition which should be given to retiring members of the staff should be that the names of all such persons should be listed on the commencement program and they should be asked to sit on the platform with the deans if this latter move is practical. Just as seniors are completing their period at the University, so the retiring staff member is completing a much longer period of service with us and we believe that all retiring members of the professional staff should be so honored.
 - (b) At this time a scroll or certificate should be awarded to the retiring staff members signed by the same persons who sign diplomas indicating the length of his service with dates, etc.

- (c) Whenever a member of the professional staff applies for retirement, the committee should be notified of the fact. The committee should then gather together whatever evidence it feels necessary to formulate a recommendation to the President as to whether the retiring staff member should be given some University-wide recognition (in addition to that mentioned in paragraphs 1 and 2) or whether any such recognition should be left to the individual school or college.

Only in exceptional cases should there be any University-wide party or raising of funds or anything of that sort. In most cases, presumably, the committee will recommend that the matter of recognition beyond that in paragraphs 1 and 2 be left to the individual school or college. In such cases, the President's office would notify the Dean of the school or college in question that Mr. X had applied for retirement and that he might consider whether or not his faculty wished to make any recognition of the retirement in the form of resolutions, a tea or anything of that sort. In general, the committee looks with disfavor on the collecting of monetary contributions.

The main thing is to get some recognition of the service which the individual has given and the simple recognition mentioned in paragraphs 1 and 2 is the best recognition.

- (d) The Trustees should pass a regulation which should be publicised among the staff to the effect that the University is not able to give proper housing and care to large numbers of portraits and consequently that the University will be unable to accept portraits except in those cases where there has been advanced approval.
- (e) The committee should recommend to the President in each pending case of retirement whether or not the retiring staff member should be made an emeritus member of the staff. Final decision on this matter should be made by the Board of Trustees on recommendation of the President but the committee should make some preliminary investigation of the nature of the retired staff member's contribution and his scholarly standing to assist the President in formulating his own decision on this matter.
10. The President presented lists of candidates for degrees. It is estimated that the complete list of candidates totals 1621 broken down into the following categories:

College of Agriculture	65
College of Arts and Sciences	523
School of Business Administration	336
School of Education	86
School of Engineering	174
School of Home Economics	32
School of Nursing	25
School of Physical Education	12
College of Pharmacy	52
School of Insurance	8

College of Law	65	
School of Agriculture--One Year	4	
-Two Year	32	
Graduate School --Master's	202	
-Doctor's	<u>5</u>	1621

THE BOARD VOTED to approve the list of candidates for degrees presented by the President with the provision that the Registrar, the appropriate Dean and the Provost may withhold the name or names of any candidates who fail to meet all graduate requirements on or before graduation day.

11. The President presented to the Trustees the results of a meeting with Mr. Bernard McCusker of the Connecticut State Employees' Association, his assistant, and several University employees, requested by Mr. McCusker for the purpose of discussing a reduction in the work week for the janitorial staff. The President promised the group that he would present the matter to the Board of Trustees at the next regular meeting for a review and consideration by the Board. The reduction of the work week of the janitorial staff was thoroughly discussed by the Board of Trustees. THE BOARD VOTED to reaffirm the Trustees' position with reference to the forty hour week. The Board recommended to the Governor and to the General Assembly that the forty hour week be adopted for all classified workers at the University and that sufficient funds be made available for the purpose. The University's request for funds to finance a forty hour week was deleted and the printed executive budget made no provisions for reducing the work week of University employees. Since funds are not available to the University to finance a reduction in the work week of the janitorial staff, the matter must be resolved by the Governor and the General Assembly in connection with bills now before the General Assembly calling for a reduction in the work week of classified State employees and calling for funds to finance a reduction in the work week.
12. The President presented to the Board of Trustees a request from the Town of Mansfield that the University accept a section of the town road known as the North Eagleville Road. A copy of the request, duly and properly signed, is made a matter of record in these minutes. THE BOARD VOTED to accept as part of the University road system the section of the North Eagleville road as described in the records of the Town Clerk.
13. The President reported on the admissions situation for September of 1951. As of May 9, 1951, 556 more new students had been admitted than were in the freshman class when college opened in September 1950. This was presented as specific evidence that the enrollment of the University next fall is likely to be higher than it has been for the current year.
14. THE BOARD VOTED to approve the establishment of Account No. 5.172-01-028-5-000. All monies deposited in this account will be received from private agencies interested in the University conducting poultry research. The Board may accept such gifts under Section 3276 of the General Statutes, Revision of 1949.

15. The President reviewed the problem of military leave for professional staff members who have terminated their services but who were still on the payroll at the time they received either a draft call or a call because of their reserve status in some branch of the armed forces. The Board recognizes the problems involved but were of the general opinion that existing rules and regulations covering military leave must be recognized by the University.
16. The President presented the names of the candidates suggested by the Honorary Recognition Committee. THE BOARD VOTED to honor George Clayton Dudley, Litchfield, and Mrs. Percy Cook, Andover.
17. THE BOARD VOTED that "the live stock fund accounts" be changed to 6.4 revolving fund accounts beginning as of July 1, 1951. X
18. THE BOARD VOTED to approve an application fee of \$10.00 for full-time graduate students payable ten days after notice of eligibility for admission has been sent to the applicant, this fee not to be returnable and not to apply toward the University fee.
19. THE BOARD VOTED to release the right of way by the University to the Town of Mansfield on the present school property deeded to the Town of Mansfield. ✓
20. The President presented to the Board of Trustees a request from the Town of Mansfield for the University to continue giving the Town of Mansfield emergency fire alarm service. Mr. Ray Ryan reviewed the entire matter with the Trustees. IT WAS VOTED that the Board of Trustees should not continue to give the Town of Mansfield emergency fire alarm service since adequate provisions are now available to the Town of Mansfield through the Willimantic Exchange. This action is in line with the action taken by the Board of Trustees on May 17, 1950 which extended University service to the Town of Mansfield until July 1, 1951. X
21. THE BOARD VOTED to approve a change effective September 1, 1950 in the pay schedule of the University Comptroller from \$6120-\$7320 to \$7440-\$8640, and for the Assistant Comptroller from \$4300-\$6000 to \$6120-\$7320. THE BOARD ALSO VOTED to approve a change effective September 1, 1950 in title for Thomas J. Halloran from University Purchasing Assistant to University Purchases Coordinator with appropriate change in rate from \$3480-\$4380 to \$4260-\$5220.
22. The President presented salary study materials. It was the sense of the meeting that this matter should be placed first on the agenda for the June meeting.
23. The President discussed the gas line survey which would involve placing a proposed gas line through the Agronomy experiment plots. The President reported that he had requested that a survey be made which would not, in ✓

23. (Cont.)

any way, destroy the research of years in the experimental plot areas.

24. THE BOARD VOTED to approve a student activity fee of \$5.00 per student per year at both the Waterbury and Hartford branches. The President discussed at considerable length the auditors reports which contain a number of critical comments with reference to the accounting of student activity fees on the campus, at the College of Pharmacy, and in the several branches. THE BOARD VOTED to instruct the President to review this matter with the appropriate student leaders and representatives of the business office to the end that proper accounting procedures be established which would eliminate the continuation of critical reports from the office of the State auditors.
25. THE BOARD VOTED to approve the recommendation of the University Senate that there be established during the summer of 1951 not to exceed ten University scholars, of whom not more than four would be juniors and not more than six would be seniors. THE BOARD VOTED to defer action on the recommendation of the University Senate that the Board waive any fees which could be waived, i.e., University fee and/or dormitory fees. ✓
- Be not in haste
to make a decision*

Respectfully submitted,

-s- J. Ray Ryan
Secretary