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Minutes, May 31, 1928

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MINUTES OF MEETING OF EXECUTIVE COMMITTEE
of the
BOARD of TRUSTEES
of the
CONNECTICUT AGRICULTURAL COLLEGE
held at
Storrs, Conn., Thursday, May 31, 1928 at 10 a.m.

Present: Dr. Wood, Dr. Meredith, Mr. Buckingham, Mr. Hough, and
Mr. Longley.

1. In order to put the College offices on more nearly the same basis as other state departments and insurance offices in Hartford, the Comptroller recommended that the closing time be changed from 5:00 p.m. to 4:30 p.m. and that one-half day a month be allowed for perfect attendance.

IT WAS VOTED: To approve the Comptroller's recommendation to close College offices at 4:30 p.m. and to allow half a day a month for perfect attendance.

IT WAS VOTED: To approve the Comptroller's recommendation to increase the maximum salary of secretaries and stenographers from \$1400. to \$1500. per year.

2. The Comptroller presented a letter from Director Ellis requesting information concerning the services of members of his department in university extension work.

IT WAS VOTED: To request Mr. Longley to bring this matter up at the next meeting at which Dr. Meredith is present.

3. The Comptroller reported that the Poultry Department labor costs for May exceeded the budget by \$603.95.

IT WAS VOTED: To approve of this expenditure but to instruct the Poultry Department to reduce its expenses immediately to a minimum.

The Committee instructed Mr. Longley to advise Professor Kirkpatrick that they would like a conference with him previous to the approval of any further bills.

4. The Comptroller reported the completion of a plan to finance the construction of a sewage storage tank at a cost of \$7400.

IT WAS VOTED: To instruct the Buildings Department to proceed with the construction of the tank.

5. Mr. Longley was requested to use persuasion with the Committee on Stream Pollution to obtain funds to make half the filter beds usable.

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6. Mr. John E. Johnson requested permission to install a tile sewage distribution system on College land in the rear of the house occupied by Mr. Ellis. The Committee visited the proposed site and conferred with Mr. Johnson.

IT WAS VOTED: To refer the legal aspect of Mr. Johnson's sewage disposal system to Mr. John Buckley.

7. The Comptroller reported that he had received prices from the Chamberlin Metal Weather Strip Company for furnishing weather strips for several types of college houses. It was stated that many of the older houses required a large quantity of fuel and were very difficult to heat. The prices range from \$154. for a single house to \$265. for a double. It was recommended that the Committee approve equipping faculty with weather strips, the tenant to bear half the cost.

IT WAS VOTED: To approve of the request as presented by the Comptroller.

8. Professor White appeared before the Committee and reported the need of strengthening the course in Veterinary Science and recommended the appointment of A. D. Pratt at a salary of \$2500., half to be paid by the College and half by the Experiment Station.

IT WAS VOTED: To approve the appointment of A. D. Pratt as instructor in Veterinary Science.

9. The Comptroller reported that Professor Esten had requested that the two interior partitions in the Bacteriology Department in the new building be omitted in order to provide another large laboratory room. Arrangements have been made with the builders to make the necessary changes in the electric wiring at no additional expense.

IT WAS VOTED: That partitions in the Bacteriology laboratory in the new building be omitted as requested by Professor Esten.

10. A budget for the College Division for the year beginning July 1, 1928, totaling \$542,885.67 was presented by the Comptroller.

IT WAS VOTED: To approve the budget as submitted.

The meeting then adjourned.

WALTER C. WOOD

Secretary.