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Minutes, May 1, 1928

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MINUTES OF MEETING OF EXECUTIVE COMMITTEE
of the
BOARD OF TRUSTEES
of the
CONNECTICUT AGRICULTURAL COLLEGE
held at
Storrs, Conn., Tuesday, May 1, 1928 at 10 A.M.

Present: Dr. Wood, Dr. Meredith, Messrs. Hough, Buckingham, and Longley.

- 1. The Comptroller reported that the construction of the new Athletic Field has made necessary a change in location of the faculty tennis courts. The Faculty Tennis Club has asked permission to lay out four courts in the section east of the Willimantic highway and south of Dog Lane. The Club proposes to build one court this spring. The Committee inspected the proposed site.

IT WAS VOTED: To approve of the location of the tennis courts as requested by the Faculty Tennis Club and to instruct the Comptroller to make provision in the budget for the year beginning July 1 of an amount sufficient to cover the cost of rough grading, but not to exceed \$250. This allowance is made because of the fact that the Tennis Club has borne practically the entire cost of the courts formerly located near the Athletic Field.

- 2. IT WAS VOTED: To approve of the purchase of 4000 tons of Webster #1 bituminous coal from the Pennsylvania Coal and Coke Corporation at \$2.35 a net ton at the mines.
- 3. The Comptroller suggested that the Committee consider the advisability of reducing the allowance of \$1.50 a ton to the Farm Department for hauling bituminous coal from the trestle to the heating plant. It was stated that the Farm Department could "break even" on a \$1.00 a ton rate

IT WAS VOTED: To approve of the rate of \$1.00 a ton.

- 4. The Comptroller reported that a conference has been held with Directors Ellis and Slate to consider salaries effective July 1. The following statement from Mr. Ellis was submitted for the consideration of the Committee:

Name	Appointed	Period of Service	Present Salary	Proposed Salary	Proposed Increase	Date & Amt. last Inc.
Merrill, A.R.	2/1/22	6 1/2 yrs.	\$4072.	\$4200.	\$128.	7/1/27 \$72.*
Owens, J.S.	9/1/20	8 "	3858.	4000.	142.	" 108*
Perregaux, E.A.	4/1/27	1 "	3500.	3600.	100.	-----
Stemmons, W.	10/-/18	10 "	3075	3250.**	---	7/1/27 75.*
Tirrell, L.V	1/1/26	2 1/2 "	3096.	3300.	204.	" 96.*
					\$574.	

*Rent increase

**Adjustment

IT WAS VOTED: To approve of salary increases recommended by Mr. Ellis totaling \$574.

The following statement from Mr. Slate was submitted for the consideration of the Committee.

Name	Present Salary	Proposed Salary	
Stemmons, W.	\$250.	\$500.	(1/9)*
Hendrickson, C. I.	3400.	3600.	
Clapp, E. V. W.	1500.	2500.	
Markey, J. W.	2800.	3200.	
Brown, B. A.	2800.	3000.	
Fisher, H. J.	1300.	1400.	(1/2)
Anderson, E. O.	600.	700.	(part)
Dunn, L. C.	4000.	4500.	
Landauer, W.	2750.	3200.	

*Actual increase \$150.

IT WAS VOTED: To refer back to Director Slate his recommendations for salary increases for members of the Experiment Station staff with the request for further information.

The Comptroller reported that a proposed schedule of salary increases for employees of the College Division has been submitted to the President for his approval, but because of his condition the President has not given the matter his consideration.

IT WAS VOTED: To request the Comptroller to present to the Committee at its next meeting a list of salary increases and adjustments for the College Division in an amount not to exceed \$1000.00.

- 5. The Comptroller reported that members of the faculty had indicated their choice of lots in the new development as shown below:

Name	Lot No.	Amount to be paid
H. D. Newton	4	\$100.
H. A. Seckerson	5	100.
Congregational Church	6	200.
C. A. Wheeler	7	150.
H. L. Garrigus	8	150.
G. H. Lamson	9	150.
G. C. White	11	100.
E. W. Sinnott	12	100.
A. H. Dreesen	13	150.
S. P. Hollister	14	150.
R. E. Dodge	15	100.
E. R. Moore	30	450.

No work on roadways, water or sewage lines can be done until the purchase price of each lot is paid and arrangements made for the assessment of charges as work progresses. Professors Dodge, Wheeler and Moore wish to build during the coming summer and there is a possibility that the Storrs Congregational Church may secure funds for the building of a parsonage.

IT WAS VOTED: To instruct the Comptroller to call together the prospective purchasers and to formulate a plan for the payment of the purchase price and the assessment of charges for a water line and a roadway, the construction of a sewer line to be deferred.

6. The Comptroller reported concerning the expenditures of the Creamery, Dairy, Poultry and Farm. It is expected that the actual expenditures of the Creamery, Dairy and Farm can be kept within the budget allowances by carrying supply vouchers over until July 1. The holding of vouchers has the approval of Commissioner Hall.

Expenditures for the Creamery may exceed the budget by \$500. even though supply vouchers are held and charged in the new budget. As a result of new regulations, it has been necessary to purchase some equipment for the handling of milk. No provision was made in the budget for such purchase.

Budget allowance for the Poultry Department is \$15,657., an increase of \$517. over last year. A year ago a large part of the flock owned by the Storrs Experiment Station and housed in buildings near the Contest Plant was moved to the new Isolation Plant on the North Eagleville road. This made available more housing space for the Poultry Department College Division. During the spring and summer of 1927 the Department hatched a large number of chicks and is now carrying a flock of 1300 birds in addition to the contest birds which number 1400. The result has been an increase of about \$1300. in labor costs for the first nine months of the year. There are only about forty students taking poultry subjects, and it does not seem necessary to maintain a flock of 1300 birds for instruction purposes.

IT WAS VOTED: That in any instance where the budget has been exceeded, the Comptroller shall withhold payment of all vouchers until authority for payment has been voted by the Executive Committee.

7. The Comptroller reported that Mr. Perry has secured bids for wiring the Standard Clock System in the new building from The Spring & Buckley Electric Company \$690. and from the Federal Electric Company of Boston, the sub-contractor on the job, \$1100. The Spring & Buckley Co does not employ union men. At Mr. Perry's suggestion, Commissioner Hall was consulted as to whether it would be desirable to place the work with a non-union firm. He advised that the governor is in favor of the open shop and that the Executive Committee has no authority to give the contract to any other than the lowest bidder. He recommended that the contract be placed with The Spring & Buckley Electric Company.

IT WAS VOTED: To approve of contracting with Spring & Buckley for wiring the electric clock system at a cost of \$690.

8. The Comptroller reported that a final check up of the extra outlets required for both light and power circuits and additional piping for control of motor generator set for the Physics Department would result in an additional charge of \$381.93. This additional cost is due partly to using the Physics Generator Room on the third floor for an office and placing the generator set in the basement. It is expected that the Physics Department will eventually occupy the basement floor.

IT WAS VOTED: To approve of an additional expenditure of \$381.93 for electrical work.

9. The Committee received from Mr. A. E. Moss, Associate Professor of Forestry, a request for the purchase of a sawmill at an estimated cost of \$3300.

IT WAS VOTED: To notify Professor Moss that the Committee was unable to grant his request at present because of lack of funds.

10. The Comptroller requested permission to be absent from Storrs on vacation from June 10 to 20.

IT WAS VOTED: To approve of Mr. Longley's request.

11. The Comptroller reported there would be available from funds in the possession of the 76th Division \$455, and from the National Guard \$500, which had been apportioned for the construction of a new rifle range at Storrs. This range is needed for use by the R.O.T.C. units which receive training at Storrs during June and July. The Committee inspected the proposed site near the filter beds.

IT WAS VOTED: To approve of the site for the range and the expenditure of funds available, and to make provision in the budget for the year beginning July 1 of \$500, for further work on target pit walls, etc.

12. The Committee received from the Faculty Student Affairs Committee reports regarding permission for students to use automobiles during Junior Week and a request from the senior class that it be exempted from the Trustees' ruling concerning the use of automobiles for the remainder of the college year, a period of about four weeks.

The Committee reported that nine women students voluntarily confessed to having smoked in Holcomb Hall some time during the present college year, and recommended that all those involved be placed on probation for the remainder of the year and that the Dean of Women be requested to inform them that future infraction of rules may result in suspension or expulsion.

IT WAS VOTED: That during the absence of President Beach, the Student Affairs Committee be given full authority in the matter of student discipline. The Executive Committee will be willing to consider matters on which the Student Affairs Committee does not feel free to act.

13. The Comptroller reported that at a conference with Commissioner Hall, attended by General Wadhams and Mr. Copeland of the Commission on Stream Pollution and Mr. Scott of the State Board of Health, the Commissioner recommended that the balance of \$4532, of the appropriation for the sewage disposal system be used towards the construction of a storage tank and the installation of pumps in order to prevent the disposal of sewage on the Willimantic water shed.

The estimated cost of the tank and pumping station with two pumps is \$7100. This estimate can be reduced approximately \$700, by omitting one pump and providing for its installation at a later date.

The Comptroller suggested that the Commission appointed to provide a water system for the College and Training School be asked to approve of the reimbursement of the sewage disposal appropriation in the amount of \$1682. to cover the cost of a 4" water main from the North Eagleville road to the filter beds, and that this sum plus the balance of \$4532. plus a small amount from maintenance be used for the construction of the sewage tank and the installation of one pump.

IT WAS VOTED: To instruct the Comptroller to confer with Mr. Alsop and Commissioner Hall and to request approval of his plan for financing the construction of the sewage tank.

- 14. The Comptroller reported that at the beginning of the fiscal year provision was made in the Buildings Department budget for the construction of a shed to be located in the rear of the Horticultural Storage Building for housing equipment of the Pomology and Grounds Departments. The amount allowed was \$4500. It was planned to remove the shed in the rear of Holcomb Hall, which is now used for this purpose. This building presents an unsightly appearance and is at a distance from the work of these two departments.

Provision for installing canning equipment for the Vegetable Gardening Department in this building has been considered because of the fact that it seemed desirable to have all the equipment on one floor. The original plan was to install canning equipment on two floors of the Storage Building.

Sketches of the proposed building prepared by Mr. Tenney and Mr. Hollister were submitted to the Committee.

IT WAS VOTED: To defer action to permit further consideration of the location, size, and cost.

Meeting adjourned at five o'clock.

WALTER C. WOOD - Secretary.