

3-14-1960

## Minutes, March 14, 1960

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MINUTES OF THE MEETING  
OF THE  
BOARD OF TRUSTEES  
OF  
THE UNIVERSITY OF CONNECTICUT  
held in Storrs, March 14, 1960

Present: Mr. Bishop	Mr. Jorgensen
Mr. Budds	Mr. Sanders
Mr. Fuller	Mr. Schneller
Mr. Gill	Mr. Watson
Mr. Holt	

All actions taken at this meeting were voted unanimously by the Board of Trustees.

1. The minutes of the meeting of February 17, 1960, having been mailed out, were approved without being read.

2. THE BOARD VOTED to approve the following appointments:

- (1) Marie Helmboldt, M.S., Assistant Professor of Home Management, \$5940, September 16, 1960. Replacing Mary Beth Minden.
- (2) Gustav Must, Ph.D., Assistant Professor of Foreign Languages, \$5940, September 16, 1960. Replacing Hans W. Weber.
- (3) G. Ross Stephens, M.S., Assistant Professor of Political Science, \$5940, September 16, 1960. Replacing David Mars.
- (4) John Vlandis, M.A., Instructor in Speech and Drama, \$5220, September 16, 1960. Replacing Roger Sherman.

3. THE BOARD VOTED to receive and place on file the following requests for leaves of absence:

- (1) Gregory Curtis, County Agricultural Agent, Middlesex County, sabbatic leave October 1, 1960 through March 31, 1961; leave without pay April 1, 1961 through May 31, 1961. Advanced study.
- (2) James H. Barnett, Head of Department of Sociology and Anthropology, sabbatic leave second semester academic year 1960-61. Writing and research.
- (3) Deborah A. Merrill, Research Assistant I, Institute of Cellular Biology, leave without pay January 30, 1960 through May 29, 1960.
- (4) Fay Mceller, Extension Family Life Specialist, sick leave May 20, 1959 through June 3, 1959.
- (5) William S. Prince, Instructor in English, Hartford Branch, leave without pay for academic year 1960-61. Writing.
- (6) Rudolf R. Rhomberg, Instructor in Economics, leave without pay extended for academic year 1960-61. To continue work with Research Department of the International Monetary Fund in Washington.

4. THE BOARD VOTED to approve the following change in title:

- (1) John C. Montgomery, from Acting Head of Department of Mathematics to Head of the Department, effective March 1, 1960.

5. THE BOARD VOTED to accept the following scholarships, financial aids and gifts and instructed the President to write appropriate letters of appreciation:

- (1) \$150 New England Paper Merchants Association Scholarship for 1959-60.
- (2) \$4388 Springfield Jewish Community Center to provide financial aid to the following:

Donald Silverman	\$840
Mitchell Guttenplan	1558
Stuart Alperin	1512
Joseph Turk	478

- (3) \$1750 The William H. Chapman Foundation to provide financial aid to the following:

## 5. Continued

- |     |                   |       |
|-----|-------------------|-------|
| (3) | Mark Bleiweiss    | \$150 |
|     | Daniel Duryea     | 150   |
|     | Joseph Gaffney    | 200   |
|     | Charles Garrett   | 400   |
|     | Anthony Papalia   | 175   |
|     | Gail Ann Waugh    | 175   |
|     | Ivan Nichols      | 100   |
|     | Heinke Pietscher  | 150   |
|     | Richard Woodworth | 250   |
- (4) \$75 Wesleyan University to provide financial aid to Michael D. Tucker.
- (5) \$150 Kate Sterling Bunnell Scholarship Fund, The First Congregational Church of Stratford, Inc. to provide financial aid to Robert Skirkanich.
- \$300
- (6) / Connecticut Association of Dairy and Food Sanitarians for 1960-61.
- (7) \$10.00 B. F. Goodrich Fund under B. F. Goodrich Aid to Higher Education Program providing for matching gifts by employees to colleges and universities.
- (8) \$75 The Hartford Seminary Foundation to provide financial aid to Kodwo Ankrah.
- (9) \$100 Grace Robertson Fund to provide financial aid to Albert Blanchette.
- (10) \$75 Woodrow Wilson National Fellowship Foundation to provide financial aid to Janet Cassman.
- (11) \$75 Donald L. Brown Scholarship Fund to provide financial aid to Andre Tourgee.
- (12) \$500 The Connecticut State Association of Life Underwriters to be used for furnishing the Group Conference Room in the new School of Business building.
- (13) Seven shares of common stock of International Paper Company to establish Farrington Engineering Scholarship Fund to provide two annual scholarships of \$250 for four years.
- (14) \$10.00 Miss Jeanette Studley, Hartford, to be added to Edith Yeomans Scholarship Fund.

## 5. Continued

- (15) \$75 National Association for the Advancement of Colored People to provide financial aid to Wilber Smith, Hartford Branch student.
- (16) \$100 Chisholm Lions Club to provide financial aid to Leon E. Seamon, Hartford Branch student.
- (17) \$200 Graham Foundation to provide financial aid to John R. Kruse, Hartford Branch student.
- (18) \$50 Hartford Public High School to provide financial aid to Helen Cabaniss, Hartford Branch student.
- (19) \$123.17 Harry T. Etelman Foundation to provide financial aid to Norman B. Garber, Hartford Branch student.
- (20) \$62.50 Polish Women's Alliance of America to provide financial aid to Joseph J. Leniart.
- (21) \$80 Yale University Scholarship Fund to provide financial aid to Harriet Olivar.
- (22) \$80 Yale University Scholarship Fund to provide financial aid to Frederick Calandrella.
- (23) \$80 Yale University Scholarship Fund to provide financial aid to Edward Hitchcock.
- (24) \$75 The William H. Chapman Foundation to provide financial aid to Charles Garrett.
- (25) \$200 Pennsylvania Industrial Chemical Corporation to provide financial aid to Thyra Corbitt.
- (26) \$165 Darien High School to provide financial aid to James Waddington.
- (27) \$213 L'Union Saint-Jean-Baptiste D'Amerique to provide financial aid to Paul A. Marchessault.
- (28) \$100 Young Men's Christian Association to provide financial aid to Frank D. Sheffey, Jr.
- (29) \$93.70 Careers, Incorporated to cover cost of distributing "Career" books.
- (30) Gift of \$2500 McKesson & Robbins to Pharmacy Research Institute.

5. Continued

- (31) Gift of \$500 given on behalf of Aetna Life Affiliated Companies to be used for furnishing one of the seminar rooms in the new School of Business building.
- (32) Gift of \$5800 from the Institute of Life Insurance to School of Education in support of the following:
  - \$2800 Summer Workshop in Elementary Education (1960)
  - 3000 Family Finance Workshops (1960)
- (33) Gift of set of nine volumes entitled "Collected Works of Abraham Lincoln" to Waterbury Branch Library from the Honorable John S. Monagan, House of Representatives, Washington, D. C.
- (34) Gift of \$300 Connecticut Mutual Life Insurance Company to be used for furnishing one of the seminar rooms in the new School of Business building.
- (35) Gift of \$28,000 from U. S. Atomic Energy Commission for the purchase of laboratory equipment to be used in nuclear education program.

6. THE BOARD VOTED to approve the following research projects to be carried on by the University and financed by the agency indicated:

- (1) \$300 Connecticut Valley Mental Health Association in support of research project entitled "Admissions Phase of Mental Hospitalization" under the direction of the School of Social Work.
- (2) \$1750 U. S. Department of Agriculture in support of research on Potassium Fertilizers under the direction of Benjamin Brown, Plant Science Department.
- (3) \$105.37 and 109 shares of Addressograph-Multigraph Corporation common stock to complete grant from U. S. Congress to conduct study of immigrant acculturation and assimilation in the British Commonwealth (Canada and Great Britain) and the United States and their effect on political structures and governmental processes, and to publish the results of this study.

Note: Additional information will be secured regarding the source and channeling of funds. A later report on this matter will be made to the Board of Trustees as soon as information has been secured.

6. Continued

- (4) \$8300 National Science Foundation in support of research entitled "Identification and Metabolism of the Production of Volatile Substances produced by Selected Fungi" under the direction of Dr. Collins, Department of Botany.
- (5) \$9300 U. S. Department of Health, Education and Welfare in support of research project entitled "Work Simplification in the Area of Child Care for Physically Handicapped Women" under the direction of Dean May of the School of Home Economics.
- (6) \$3750 U. S. Department of Agriculture in support of research on Air Sac Infection conducted by Animal Diseases Department.
- (7) \$625 U. S. Department of Agriculture in support of research on poultry breeding conducted by Poultry Science Department.

7. THE BOARD VOTED to approve the following changes in the By-Laws, these proposed changes having been carried over from the last meeting in accordance with Article XI, Section 2, requiring that amendments be submitted in writing at a previous meeting and furnished each member at the beginning of such meeting:

- (1) Amend Article I by changing the second sentence to read: "The Board shall determine the general policy of the University, including the establishment of new schools and colleges; make laws for its government; manage its investments; and direct the expenditure of its funds."
- (2) Rescind the approval of Item 2 of the Minutes of the meeting of January 26, 1960 amending Article V by adding Section 3.

8. The President discussed at great length the following resolutions and recommendations:

- (a) Concerning administration-trustee-faculty resolution adopted at the January 11, 1960 meeting of the University Senate;
- (b) Concerning limitation of new students admitted in 1960, adopted by the faculty of the College of Arts and Sciences on December 1, 1959;
- (c) Recommendations of a special committee on Employment on the professional staff, adopted by the University Senate on December 14, 1959;

## 8. Continued

- (d) Recommendation for a new standing committee (Faculty Advisory Committee) adopted at the January 18, 1960 adjourned meeting of the University Senate.

The Trustees discussed at great length a proposed statement to the University Senate in reply to the several communications which have been received. A final draft of the statement will be prepared as soon as possible and transmitted to the Senate through Provost Waugh and for general distribution as indicated in the statement.

The Trustees' statement to the Senate will be made a matter of record in connection with these minutes.

In connection with the above communications, the President presented to the Board a letter addressed to him by Provost Waugh in which the general faculty situation was reviewed. A copy of this communication is made a matter of record in connection with these minutes.

The President presented to the Board of Trustees, a copy of a letter addressed to the staff by Provost Waugh. This letter is made a matter of record in connection with these minutes.

9. The President discussed with the Trustees the resolution adopted by the University Senate on February 8, 1960 regarding the appointment of a committee to study the relationship of the State Government to the University. The President advised the Trustees that Provost Waugh has already appointed the special committee of seven members covered in the Faculty Senate resolution.
10. The President presented to the Trustees a communication from Acting Comptroller J. M. Trail recommending resolutions to be adopted to implement the approved changes in the University's investment portfolio.

THE BOARD VOTED to approve the following resolutions:

- (1) The Acting Comptroller of this institution is hereby authorized and directed to sell, assign and transfer the shares of stocks and bonds as listed below in the name of The University of Connecticut Endowment Fund, and to execute any and all instruments necessary, proper or desirable to accomplish this purpose.

Bonds

\$5,000. American Telephone & Telegraph Co. 2-3/4%, 1975  
\$5,000. Pacific Gas & Electric Co. 2-7/8%, 1980



March 14, 1960

## 10. Continued

SharesPreferred Stocks

- 5 Eastern Gas & Fuel Associates 4-1/2% Cumulative
- 11 Erie Railroad Company
- 10 Norwich & Worcester Railroad
- 5 George E. Keith Co., Jr. Prior
- 5 George E. Keith Co., Cumulative Prior

Common Stocks

- 100 Dorr-Oliver, Inc.
- 157 Hanover Bank
- 25 United States Trust Co.
- 200 Texas Utilities
- 1125 United Illuminating Co.
- 20 Western Union Telegraph Co.
- 40 Aetna Insurance Co.
- 514 Aetna Life Insurance Co.
- 39 Glens Falls Insurance Co.
- 150 Travelers Insurance Co.
- 5 Pittsfield-North Adams Railroad
- 65 Addressograph-Multigraph Corp.
- 17 American Hardware Corp.
- 25 American Potash & Chemical Corp.
- 30 Eastman Kodak Co.
- 10 First Boston Corp.
- 7 International Business Machines Corp.
- 152 Lux Clock Company
- 12 Scovill Manufacturing Co.
- 196 United Fruit Co.

- (2) The Acting Comptroller of this institution is hereby authorized and directed to purchase in the name of The University of Connecticut Endowment Fund the stocks and bonds listed below and to execute any and all instruments necessary, proper or desirable to accomplish this purpose.

Bonds

- \$ 15,000. U. S. Treasury Notes 4-7/8% due 11/15/63
- 10,000. U. S. Treasury Notes 5% due 8/15/64
- 10,000. American Telephone & Telegraph Co. 5% Debenture  
due 11/1/83
- 10,000. Beneficial Finance Co. Deb. 5% due 11/1/77
- 10,000. Columbia Gas System Deb. 5% due 10/1/82
- 10,000. Consolidated Edison Co. of N. Y. Mtge. Bond 5%  
due 10/1/87
- 10,000. General Motors Acceptance Corp. Deb. 5% due 9/1/80
- 10,000. Pacific Gas & Electric Co. Mtge. Bonds 5% due 6/1/91
- 15,000. Consolidated Edison Co. of N. Y. 1st & refundable  
Bs due 12/1/89

## 10. Continued

<u>Shares</u>	<u>Preferred Stocks</u>
400	Public Service Electric & Gas Co. \$1.40 Dividend Pref.
400	Southern California Edison Co. 4.48% Conv. Div. Pref.

Common Stock

30	Chase Manhattan Bank
50	First National City Bank
52	Manufacturers Trust Co.
25	Chemical Bank-New York Trust
200	C.I.T. Financial Corp.
100	First National Stores, Inc.
15	National Lead Co.
200	Sinclair Oil Co.
20	Union Carbide & Carbon Corp.
76	Veeder Root, Inc.

- (3) The Acting Comptroller of this institution is hereby authorized and directed to purchase in the name of The University of Connecticut Endowment Fund 25 shares of the \$6 preference stock of Encyclopaedia Britannica, Inc.

This stock was donated by Mr. Benton to the Brien McMahon Lecture Series Fund, and receipts from this sale will be credited to this fund.

- (4) The Acting Comptroller of this institution is hereby authorized and directed to sell 7 shares of the common stock of the International Paper Company, represented by certificate number No. 622816.

This stock was donated by Harold P. Farrington to create the Farrington Engineering Scholarship Fund, and receipts from this sale will be credited to that fund.

- (5) The Acting Comptroller of this institution is hereby authorized and directed to sell, assign and transfer 109 shares of the common stock of the Addressograph-Multigraph Corp. represented by certificate numbers N64215 and NO123209.

This stock was donated by Richard Ahrens to finance research in the field of political science by Dr. Gerson, and receipts from this sale will be made available for this purpose.

11. The President presented to the Board of Trustees recommendations for promotion in rank in accordance with the University's policy on promotions. THE BOARD VOTED to approve the recommendations for promotion in rank as presented. The list of promotions is made a matter of record in connection with these minutes.

The Trustees were unanimous in the belief that communications from the Trustees should be addressed to faculty members in recognition of outstanding scholarly or research achievements, these letters to go out from the President's Office for the Board of Trustees.

12. The President presented tenure recommendations in accordance with the Trustees' policy on tenure. THE BOARD VOTED to approve the tenure recommendations as presented. A list of the tenure recommendations is made a matter of record in connection with these minutes.

The President discussed a letter addressed to him by Provost Waugh having to do with the tenure of one of those recommended to receive tenure. This communication was discussed principally as an example of the occasional difficulty encountered in securing objective and firm recommendations from those charged with the responsibility of evaluating the competence of staff members to support recommendations to the Provost and to the President in connection with granting tenure.

13. Mr. Watson, on behalf of the Finance Committee of the Board, reviewed the situation with respect to the Law School site.

THE BOARD VOTED to authorize the Finance Committee to pursue this matter with vigor because of the time factor involved with respect to continued accreditation.

14. The President discussed with the Trustees the nominations for the 1960-61 Student Union Board of Governors. The constitution of the Union Board states that the nominating committee shall submit at least twenty-four candidates and the President shall make appointments from the names submitted by the nominating committee and such other persons as the President of the University deems desirable. The President advised the Board that he has appointed the first twelve names as submitted by the nominating committee.

THE BOARD VOTED approval of the President's recommendations.

15. The President presented a summary of admissions for September of 1960, as of March 8, 1960.

Number of applications submitted to date	7213
Applications this date one year ago	5660
Number of veterans applying	128
Percentage of veterans to all applicants	1.8
Refusals to date	326
Admission Letters - Storrs	1034
Admission Letters - Hartford	31
Admission Letters - Waterbury	48
Admission Letters - Stamford	9
Admission Letters - Torrington	4
Paid Fees - Storrs	343

16. The President read to the Trustees a communication he recently addressed to Mr. Waugh having to do with the immediate recruitment of new staff members to take care of the increased enrollment predicted for 1960-61. A copy of this letter is made a matter of record in connection with these minutes.
17. The President presented to each member of the Board a reprint of an article appearing in the February 13, 1960 issue of Saturday Evening Post.
18. The President presented salary adjustment recommendations for Professor John T. Stock to \$8940 and for Donald E. Nelson to \$7860, Mr. Nelson to be given the responsibility for directing the University's Radio and Television Center; both adjustments to be effective March 1, 1960.

THE BOARD VOTED to approve these salary adjustments.

19. The President presented to the Trustees a mimeographed summary of Dean Bammell's remarks to the Board on February 17, 1960.
20. THE BOARD VOTED to authorize the President to cancel the check for \$35,000 intended for the purchase of the polo field contiguous to the Hartford Branch site; the purchase of this field to be reviewed later if the acquisition of this property becomes necessary. The \$35,000 involved would become available for the purchase of the properties now being acquired at Storrs in connection with the location of the girls' South dormitory.
21. THE BOARD VOTED to approve appointments and salary increases as contained in the list presented for the signature of J. Ray Ryan, Secretary of the Board. This is in accordance with the request of the State Auditors.

22. The President advised the Board of a communication received from George J. Walker, State Personnel Director, to the effect that Form 14 No. 4253 was being processed for action. This had to do with the establishment of the position of Fiscal Vice-President and Director of Institutional Research.
23. The President advised the Board of Trustees that a communication had been received from George J. Walker, State Personnel Director, advising that the "salary ranges for the professional staff of the University of Connecticut, based on the schedule recently sent us, ... have been alphabetized and coded."

Mr. Walker asked for certain information which is being forwarded to the State Personnel Office having to do with the following:

- (1) Certain title changes of employees now in certain classes.
- (2) The word "Agricultural" to be eliminated from the following coded items: 0510, 0945, and 2277.
- (3) Under code 3048, the word "Distinguished" to be replaced by the word "Special".
- (4) The position of Provost to be continued and the salary range to be the same as for code 9116.
- (5) The new salary schedule to become effective September 16 for all new appointments with the exception of the position of Fiscal Vice-President which is to be effective May 1, 1960.
- (6) The salary schedule to be effective October 1 as it relates to bringing staff members below the new minimums up to the new minimums.

Special Note: Mr. Kelleher of the University's Personnel Office will reply to questions having to do with changes of University employees from old to new classes as indicated in the letter from Mr. Walker.

24. The President advised the Trustees that he would have copies of his speech presented at the Annual Meeting on Higher Education in Chicago distributed to the Trustees. The title of the speech was "What Should be the Relationship between the State Government and the Publicly Supported Institutions of Higher Education?"
25. The April meeting of the Board will be held on Wednesday, April 20, the regular meeting date for April.

26. The Trustees discussed the future development of the Branches and voted to give the University Branches greater autonomy than at present in order that the University Branches can better represent the branch area interests and needs. The Branch Supervisors would be directly responsible to the President and the Board of Trustees through the chief academic officer and chief fiscal officer of the University. This relationship would eliminate growing confusion and loss of time and effort operating through the University Extension Service, Deans, and the many departments of the College of Arts and Sciences. This change to greater autonomy will not alter (a) following precisely the same admission requirements as apply on the main campus for students admitted to the regular freshman and sophomore programs, and (b) following precisely the same courses for freshman and sophomore students as are prescribed for Storrs campus freshmen and sophomores.

The Supervisors of the Branches will continue to seek assistance in the selection of teaching staff and regarding course content for regular freshman and sophomore courses.

The University policy for financing all regular branch courses and courses by Extension will be consistent throughout.

27. Mr. Schneller, as Chairman of the Trustees' Liaison Committee, reported on his recent discussion with Chairman Horowitz of the State Board of Education. Mr. Schneller indicated that his meeting with Horowitz was scheduled in order to review the past work of the Liaison Committee and with specific reference to the present relevance of the printed report issued in 1957 as to the present programs of the state colleges. Mr. Schneller reported that there was a great deal of agreement evidenced so far as Chairman Horowitz and Mr. Schneller were concerned.

Mr. Schneller urged that a meeting of the Liaison Committee be scheduled on April 27 or 28. The President stated that he would contact the members of the Liaison Committee advising them of this meeting.

28. The President indicated to the Trustees that he planned to meet with Mr. Fuller in the near future for the purpose of reviewing the University's loan, scholarship, and financial aid programs. He also indicated that he desired to discuss with Mr. Fuller plans for securing money from private sources for the construction of

(a) a concert organ for the University Auditorium

(b) a teaching organ for the von der Mehden Recital Hall, and

28. Continued

(c) a bell tower or campanile.

He reminded the Trustees that the University owns a fine carrillon set valued at approximately \$50,000 which for years has been housed in the community church.

29. The President reviewed the need for a survey of the University's library facilities, book accessions, staff, and library administration. The University secured the services of Dr. Keyes Metcalf, retired librarian of Harvard to make the survey. Dr. Metcalf was recommended for this assignment by the American Library Association and others. Copies of Dr. Metcalf's report will be mailed to the Trustees. Copies have already been forwarded to the State Building Commission, Commissioner Conkling and Deputy Commissioner Phillips.
30. The President advised Mr. Watson that he would forward to him information on the floor area requirements of the new Law School building. This information is needed by the Finance Committee of the Board in discussing possible new sites for the Law School building.
31. The President advised the Trustees that he was forwarding to the members of the Finance Committee of the Board copies of recent correspondence to Commissioner Conkling. This correspondence will be reviewed by the Finance Committee for later report to the Board.
32. The President presented to the Trustees a communication from John Gillespie, Secretary of the Board of Trustees of the University of Massachusetts, which was addressed to the Secretary of the University of Connecticut Board of Trustees. A copy of this communication is made a matter of record in connection with these minutes. The purpose of the resolution contained in the letter was to request the University of Connecticut Board of Trustees to support studies by the New England Board of Higher Education regarding the possible advantages to the Commonwealth of Massachusetts for a regional cooperative approach to instruction in agriculture at the undergraduate and graduate levels.

THE BOARD VOTED to support a study of a regional cooperative approach to instruction in agriculture at the undergraduate and graduate levels.

THE BOARD ALSO VOTED that this study be planned and carried out by the Presidents and the Deans of Agriculture of the six

32. Continued

New England Land-Grant State Universities and the Commissioners of Agriculture in the six New England states. Copies of the Board's decision will be sent to the New England Board of Higher Education and the Presidents of the six New England Land-Grant State Universities.

33. The Trustees met with Dean Torgersen of the School of Engineering following the Board meeting. Dean Torgersen gave a complete summary of the history, present status, and future needs of the School of Engineering in undergraduate and graduate teaching and research.

Respectfully submitted,

By:

A. N. JORGENSEN

For:

J. Ray Ryan,  
Secretary