

3-15-1950

## Minutes, March 15, 1950

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MINUTES OF THE MEETING  
OF THE  
BOARD OF TRUSTEES  
OF  
THE UNIVERSITY OF CONNECTICUT  
held in Storrs, March 15, 1950

Present: Mr. Brock	Mr. Ryan	Mr. Warncke
Mr. Engleman	Mr. Shippee, Presiding	Mr. Watson
Mr. Jorgensen	Mr. Staples	
Sister Rosa	Mr. Suisman	

1. The minutes of the meeting of February 16, 1950, having been mailed out, were approved without being read.
2. THE BOARD VOTED to approve the following appointments:
  - ✓ (1) Forrest R. Jordan, B.S., Assistant Professor of Physical Education, annual salary \$4740, effective March 1, 1950.
  - ✓ (2) D. Robert Ingalls, A.B., Instructor in Physical Education, annual salary \$3840, effective March 16, 1950.
  - ✓ (3) Paul White, A.B., Instructor in Physical Education, annual salary \$3840, effective April 1, 1950.
3. THE BOARD VOTED, in accordance with Board policy, to accept and place on file the following requests for leave of absence:
  - ✓ (1) C. Albert Kind, Assistant Professor of Chemistry, sabbatic leave with full pay, second semester academic year 1950-51.
  - ✓ (2) George E. McReynolds, Professor of Government and International Relations, sabbatic leave at half pay for academic year 1951-52.
  - (3) E. Henry Seften, County Club Agent, Tolland County, now on sabbatic leave for one year from September 16, 1949. It is recommended that present sabbatic leave be terminated and he be granted leave without pay for one year commencing March 1, 1950 to take position with Federal Extension Office.
  - ✓ (4) Gregory S. Timoshenko, Professor of Electrical Engineering, sabbatic leave for first semester academic year 1950-51. Advanced study.
4. THE BOARD VOTED to accept the following scholarships and gifts and instructed the President to write appropriate letters of acceptance and appreciation to the donors:
  - (1) Scholarship of \$100 to be known as the Connecticut Vegetable Growers

Association Scholarship and awarded during 1950-51 school year and annually thereafter to a senior student majoring in Vegetable Gardening.

- (2) Gift of various articles including old prescription files and hand-blown prescription bottles to the College of Pharmacy by Mr. A.A. Brueni, 543 Howard Avenue, New Haven.
  - (3) Gift of \$100 to College of Pharmacy for needed equipment by Mr. Harry J. Merkin, 2370 Main Street, Hartford.
  - (4) Gift of Brillon Double Box Seeder to College of Agriculture by The Ralph U. Starr & Sons Company, Auburn, Massachusetts.
5. In accordance with the laws and by-laws of The Board of Trustees, the matter of promotions and tenure of professional staff members must come before The Board of Trustees at the MARCH meeting. THE BOARD VOTED to approve the recommendations as indicated in these minutes:

RECOMMENDATIONS FOR PROMOTION IN RANK  
Effective September 16, 1950

<u>Name</u>	<u>Present Rank</u>	<u>Promotion to</u>	<u>Department</u>
<b>Agriculture</b>			
✓ Hansen, Henry	Instr., Ctg. Agt. Leader	Asst. Prof., Ctg. Agt. Leader	
✓ Johnson, Stewart M.	Asso. Prof.	Professor	Agric. Economics
✓ Seaver, Stanley K.	Asst. Prof.	Asso. Prof.	Agric. Economics
✓ Eaton, H. D.	Asst. Prof.	Asso. Prof.	Animal Industries
✓ Lent, Joseph M.	Asst. Prof.	Asso. Prof.	Plant Sciences
✓ Ryan, Francis A.	Asst. Prof.	Asso. Prof.	Poultry Husbandry
<b>Arts and Sciences</b>			
✓ Rockel, H. J.	Asst. Prof.	Asso. Prof.	English
✓ Wedberg, S. E.	Asst. Prof.	Asso. Prof.	Bacteriology
✓ Snavely, W. P.	Instructor	Asst. Prof.	Economics
✓ Mead, Robert G.	Instructor	Asst. Prof.	Foreign Language
✓ Baldwin, Robert C.	Asso. Prof.	Professor	Philosophy
✓ Liberman, A. M.	Asst. Prof.	Asso. Prof.	Psychology
✓ Zeaman, David	Instructor	Asst. Prof.	Psychology
✓ Burrows, E. G.	Asso. Prof.	Professor	Sociology
✓ Hinkel, Cecil E.	Instructor	Asst. Prof.	Speech and Drama
✓ Penner, Lawrence R.	Asst. Prof.	Asso. Prof.	Zoology
<b>Business Administration</b>			
✓ Ross, Raymund A.	Asso. Prof.	Professor	Accounting
✓ Kerrigan, H. D.	Asso. Prof.	Professor	Accounting
✓ Webster, L. P.	Instructor	Asst. Prof.	Accounting
<b>Education</b>			
✓ Weber, C. A.	Asso. Prof.	Professor	Education
<b>Engineering</b>			
✓ Widmer, Wilbur J.	Instructor	Asst. Prof.	Civil Engineerin
✓ Robb, E. J.	Instructor	Asst. Prof.	Elec. Engineerin
<b>Health Service</b>			
✓ Williams, Hilda	Infirmiry Nurse	Supervisor of Nurses	
Thomas, Doris A.	Infirmiry Nurse	Asst. Super. of Nurses	
<b>Pharmacy</b>			
✓ Fenney, Nicholas W.	Asso. Prof.	Professor	Pharmacy

RECOMMENDATIONS FOR PERMANENT TENURE

<u>Name</u>	<u>Present Rank</u>	<u>Department</u>	<u>Date</u>
Helcrow, Harold G.	Professor	Agric. Economics	9-16-50
Whitaker, James H.	Instructor	Agric. Engineering	9-16-50
Elliott, F. I.	Professor	Animal Industries	7-1-50
Kienholz, A. R.	Professor	Plant Sciences	7-1-50
Bradley, Kenneth A.	Asst. Prof.	Plant Sciences	1-1-51
Rubins, E. J.	Asst. Prof.	Plant Sciences	1-1-51
Wyman, E. P.	Asst. Prof.	Plant Sciences	8-16-50
Martin, Arlene L.	Asst. Club Agent		3-1-50
Weik, Shirley	Asst. Club Agent		3-1-50
Andrews, William B.	Asst. Cty. Ag. Agent		3-16-50
Cervený, Clara C.	Professor	Home Economics	9-16-50
Spaeth, E. C.	Instructor	Chemistry	9-16-51
Ward, Roland	Professor	Chemistry	9-16-50
Stallman, R. W.	Asso. Prof.	English	9-16-50
Osborne, Robert E.	Asst. Prof.	Foreign Languages	9-16-50
Maier, Hans A.	Asst. Prof.	Foreign Languages	9-16-50
Rumney, George R.	Asst. Prof.	Geography	9-16-50
Bosworth, Karl H.	Asso. Prof.	Govt. & Inter. Rel.	9-16-50
Ihrke, Walter R.	Professor	Music	8-16-50
Lieberman, A. M.	Asst. Prof.	Psychology	9-16-50
Rickers-Ovsiankina, M.	Professor	Psychology	9-16-50
Wood, A. L.	Asso. Prof.	Sociology	9-16-50
Phillips, David C.	Professor	Speech and Drama	8-16-50
Crossley, B. Alice	Asst. Prof.	Education	4-1-50
Widmer, Wilbur J.	Instructor	Civil Engineering	9-1-50
Pelletier, C. J.	Instructor	Civil Engineering	9-1-50
Robb, E. J.	Instructor	Elec. Engineering	9-1-50
Anderson, Arthur E.	Instructor	Elec. Engineering	9-1-50
Schultz, C. W.	Asst. Prof.	Elec. Engineering	9-1-50
Hilding, W. E.	Asst. Prof.	Mech. Engineering	9-1-50
McComb, Edith C.	Asst. Prof.	Foods and Nutrition	9-16-50
Carrington, E.	Asst. Registrar	Insurance	12-1-51
Skauen, Donald M.	Asst. Prof.	Pharmacy	9-1-50
Schwartz, A. E.	Asso. Prof.	Pharmacy	9-1-50

TENURE NOT APPROVED

<u>Name</u>	<u>Rank</u>	<u>Department</u>
Golub, Nicolas	Assistant Professor	Foreign Languages
Fontane, Patrick E.	Supervisor	Waterbury Branch
Griswold, W. R.	Supervisor	Hartford Branch

TERMINAL APPOINTMENT

<u>Name</u>	<u>Rank</u>	<u>Department</u>	<u>Terminal Date</u>
Belgrade, Harry L.	Instructor	English	9-16-51
Doran, J. F.	Instructor	Mathematics	9-16-51
Raymond, W. L.	Asst. Prof.	Civil Engineering	9-1-51
Spencer, Richard H.	Instructor	Elec. Engineering	9-1-51
Landers, Thomas P.	Instructor	Elec. Engineering	9-1-51
Parker, John	Instructor	Mech. Engineering	9-1-51

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ONE YEAR APPOINTMENT\*

<u>Name</u>	<u>Rank</u>	<u>Department</u>
Thatcher, Max B.	Asst. Prof.	Gov. & Inter. Relations
Van Dusen, A. E.	Asst. Prof.	History
Carroll, N. L.	Instructor	Philosophy
Farber, M. L.	Asst. Prof.	Psychology
Vance, Stanley	Asst. Prof.	Industry

\*Before September, 1950, dept. and dean will decide whether this is terminal.

6. Personnel requirements in reducing the present work week to forty hours.

The President presented to The Board of Trustees personnel requirements in the classified service in reducing the present work week to forty hours. The analysis, as prepared by the office of the University Comptroller, is made a part of these minutes.

THE BOARD VOTED to instruct the President to forward to the State Personnel Director the analysis and the personnel requirements if and when the forty hours is made effective.

Personnel Requirements in Reducing Present Work Week to Forty Hours

(Storrs)

<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>	<u>SELF-SUPPORTING</u> <u>NO. EMPLOYEES</u>	<u>AMOUNT</u>	<u>STATE APPRO.</u> <u>NO. EMPLOYEES</u>	<u>AMT.</u>
Janitorial (48 hrs. per week)	Head Janitor			1	\$ 2460.
	Janitors	4	\$ 8640.	4	8640.
	Cleaners	<u>26</u>	<u>53040.</u>	<u>16</u>	<u>32640</u>
		30	\$61680.	21	\$43740.
Plant Maintenance (44 hrs. per week)	Skilled Tradesmen			7	\$18040.
	Skilled Laborer			3	7020.
	Laborer			<u>5</u>	<u>10200.</u>
				15	\$35280.
Heating Plant (48 hrs. per week)	Stationary Engineering			1	\$ 2820.
Landscape Maintenance (44 hrs. per week)	University Groundsman Grade I			3	\$ 6120.
	University Groundsman Grade II			<u>1</u>	<u>2220.</u>
				4	\$ 8340.

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<u>DEPARTMENT</u>	<u>CLASSIFICATION</u>	<u>SELF-SUPPORTING</u>		<u>STATE APPRO.</u>	
		<u>No. EMPLOYEES</u>	<u>AMOUNT</u>	<u>NO. EMPLOYEES</u>	<u>AMOUNT</u>
Security (48 hrs. per week)	University Security Off. Grade I			4	\$ 8640.
	University Security Off. Grade II			1	2460.
				5	\$11100.
Farm and College of Agriculture (48 hrs. per week)	Agricultural Worker Grade II 1	\$ 2220		9	\$19980.
	Agricultural Worker Grade I			3	6120.
		1	\$ 2220	12	\$26100.
Dining Hall (48 hrs. per week)	Cafeteria Supervisor	2	\$ 4680.		
	Cook	2	4320.		
	Institution Worker	16	32640.		
		20	\$41640.		
	TOTAL	51	\$105540.	58	\$127380.
	TOTAL NO. EMPLOYEES			109	\$232920.

Note: Clerical, stenographic, and secretarial employees

Number of employees 235

Hours per week 36½

THE BOARD VOTED to request the President to instruct the University Comptroller to prepare estimates to provide seven day custodial services where needed in order that research, class, and laboratory activity be not reduced; also to provide janitorial service in other buildings occupied on a twenty-four basis in order that building care will not lessen.

THE BOARD VOTED to empower the Chair to appoint, if necessary, a special committee to work on the problem of the forty hour week as it affects classified service of the University.

7. The President discussed HR 6000 now before the Congress which is concerned with extending social security benefits. After discussion of the bill and the referendum provision, THE BOARD VOTED favoring an amendment for clear-cut exclusion from social security of those University employees covered by the State retirement system.
8. The President advised The Board of Trustees that the University of Connecticut Student Senate has voted to send ten student delegates to Durham, New Hampshire, to meet with student delegates from other New England Land-Grant Colleges "to present the question of whether the Yankee Conference should continue." This meeting is scheduled for March 24-25.

9. The President advised The Board of Trustees that the University of Connecticut Student Senate has voted to request the President of the University and the University Comptroller to produce detailed financial statements on the operation of the University bookstore including copies of all contracts with publishing companies.
10. The President advised The Board of Trustees that all funds appropriated for capital construction at the University have been frozen on order of the Governor. The following projects have been frozen:

- Dairy Industries Building
- Pharmacy Building
- Administration Building
- Completion of head house for the Greenhouse
- Construction of the arena addition to  
the Ratcliffe Hicks Building
- Construction of the two wings to the College  
of Agriculture Building
- Remodeling of refrigeration equipment in Cold Storage plant
- Remodeling Old Infirmary for School of Nursing
- Remodeling of sorority house for Home Management House
- Underground utilities
- Law School addition

The President reported that Mr. Beaulieu, in charge of the State Real Assets Division was to confer with Governor Bowles on Wednesday, March 15, to review capital projects which had been frozen.

Mr. Beaulieu called at the University on Thursday and reported that he was in no position to give any information on his conference with the Governor, nor any information on the status of the projects at the University which have been frozen. For the information of the Board, architectural contracts for all the above projects were completed last summer. Some of the completed plans and specifications for buildings were in the hands of the Real Assets Division in November, some in December, and several since that time.

The University will be unable to provide adequately for students already admitted for next year or provide instruction in certain courses which have been postponed in anticipation of the new buildings or the completion of buildings now under construction.

11. The President presented to The Board of Trustees, a copy of the letter addressed to all deans and directors regarding budget adjustments required for the second year of the current biennium.
12. The President presented to The Board of Trustees, a copy of the letter addressed to all deans and directors regarding budget requests to be considered by The Board of Trustees for presentation to the General Assembly and to cover the biennium 1951-1953.
13. The President presented to The Board of Trustees, a brief analysis of the proposed Acts for the reorganization of State government.

14. The President presented to The Board of Trustees, an informational statement indicating the applications for admission in September 1950 and as compared to the same date a year ago.
15. The President presented to The Board of Trustees, a letter from Stanley Chronis, a senior in the School of Business Administration. The letter was concerned with difficulties experienced by Stanley Chronis in connection with his R.O.T.C. program and credits. THE BOARD VOTED to request the President to refer the letter of Stanley Chronis to Dr. A. S. Northby for his attention with the understanding that Dr. Northby would go over the matter with Colonel van Leuven, Commandant for Air R.O.T.C., for the purpose of solving, as well as possible, the problem presented by Stanley Chronis.
16. Mr. C. Raymond Brock presented a report on a meeting, held March 3, 1950 in New Haven, of the Advisory Liaison Committee of The Board of Trustees of the University of Connecticut and the State Board of Education. The report is made a matter of record in these minutes. THE BOARD VOTED to accept the report.

RESUME OF DISCUSSION OF THE CONFERENCE BOARDS  
OF THE BOARD OF EDUCATION AND THE TRUSTEES OF THE  
UNIVERSITY OF CONNECTICUT at the MEETING HELD at the  
NEW HAVEN COUNTRY CLUB.  
March 3, 1950

Present: University of Connecticut: C. R. Brock  
J. W. Hook  
L. C. Staples

State Board of Education: John Lyman  
A. Prince

These Committees expressed frankly their attitudes and opinions of the present, proposed and potential actions and programs concerning the whole field of education.

It was quite obvious that the representatives of each Committee felt that there was ample work to be done by two Boards in the educational field. This expression was in no way intended to serve as the decision or ultimatum in answer to the recent report on State reorganization.

In discussing the overlapping, duplication and unification of policy and the proper fields of working along with other matters, four examples of problems to be resolved were mentioned as follows:

- a) The placement and direction of the Audio-Visual Library.
- b) Greater unification in Entrance Standards to the University and Teacher's Colleges.
- c) The development of Industrial Art.
- d) Should graduate work be confined to the University of Connecticut.



It was obviously not the intent of the Committee to go into these and many other questions which might properly be raised, but which all were agreed, should be listed by the Administrative Officers of each of the two Boards, namely, the Commissioner of Education and the President of the University who would present these for consideration and ultimate solution.

Both Committees expressed the feeling and the hope that each of these Administrative Officers could and would at the direction of their respective Boards meet, discuss, propose and recommend courses of action which would avoid misunderstanding, duplication and clearer cut decisions in action as a going procedure in the future progress and operation of the work which both Boards carry out.

From the work and reports of these two Administrative Officers, both Boards could more properly evaluate the problem and the potentials. In turn, both Boards could take such action in setting up the machinery with their Administrative Officers to accomplish what has been indicated.

The attached statement of the two Conference Committees points out more specifically what is recommended for the immediate consideration of both of our Boards.

The State Board of Education will consider this matter, we are informed, at their next meeting on Wednesday, March 8th. The next scheduled meeting of the Board of Trustees at the University of Connecticut according to the by-laws, will come March 16th. This will likewise be considered.

Each Board will determine for itself how it is going to be represented before the Legislature and the proposed State reorganization. If either or both of the Boards disagree with the thoughts expressed by the Conference Committees, there is, in my opinion, an implied obligation that either or both so doing should notify the Chairman or the Chairmen of the Conference Committee involved. It was the opinion of all the Committee members that both Boards be appointed or reappointed and liaison continued.

C. Raymond Brock  
Chairman of the Conference  
Committee of the University  
of Connecticut

CRB:jb  
cc: 2

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Mr. Lester E. Shippee read a letter received from John Lyman, Chairman of the Board of Education, to which was attached a statement prepared by the Liaison Committee composed of members of the State Board of Education and The Board of Trustees of the University of Connecticut. A copy of this statement is made a matter of record in these minutes. THE BOARD VOTED to adopt the statement as an expression of policy of The Board of Trustees of the University of Connecticut.

STATEMENT FOR CONSIDERATION BY THE STATE BOARD OF EDUCATION AND  
THE BOARD OF TRUSTEES OF THE UNIVERSITY OF CONNECTICUT AS  
PREPARED BY THE CONFERENCE COMMITTEES OF THE TWO BOARDS

The State Board of Education and the Trustees of the University of Connecticut feel certain that their policies and programs are aiding in the promotion of education in Connecticut.

It has always been their determination that there shall be fullest cooperation, not only by the Boards, but by their staffs and personnel. It is possible, due to the increasing obligations imposed upon the two Boards that some duplication of service may have occurred.

It is not the intention of either Board that such should be the case or should continue. The areas in which the two Boards function are so extensive and Connecticut's education needs are still so great that duplication can be avoided. It is the opinion of the two Boards that while there may be some duplication at the present time, its extent is by no means as great as some people have assumed. To the end that the Boards and the public may be fully informed, it is recommended that the State Commissioner of Education and the President of the University of Connecticut prepare a list of services and programs in which duplication may exist or be implied or where future developments might result in duplication.

It is recommended that each Board reappoint three members for a Conference Committee, the duties of which shall be to inquire into possible duplication and to seek to eliminate overlapping of services where such exist.

This Conference Committee would be empowered by their respective Boards to name not more than three persons as advisors. None of such persons would be a member of either Board. Representatives of the two Boards would be empowered by their own Boards to make public reference to the creation of this Conference Committee and its purpose at legislative hearings or on other occasions when the relationships of the two Boards were under consideration.

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THE BOARD VOTED to appoint three persons as advisory members to the Liaison Committee to represent The Board of Trustees. The Chairman of the Board of Trustees was empowered to appoint three members to serve on the Committee.

THE BOARD VOTED to request the President to prepare a list of University services in which duplications may exist or be implied or where future developments might result in duplication, this list to be presented to the advisory members of The Board of Trustees to serve as members of the Liaison Committee representing the University of Connecticut Board of Trustees and the State Board of Education.

17. The President presented to The Board of Trustees, a letter forwarded by Mr. James W. Hook, Board Chairman. After considerable discussion of the report of the Commission to Reorganize State Government and with special reference to the University of Connecticut, THE BOARD VOTED to appoint the following committee:

C. Raymond Brock, Chairman  
Lester E. Shippee  
James W. Hook  
The President, ex officio

The Committee was charged with the responsibility of preparing a brief but positive statement setting forth the position of The Board of Trustees of the University of Connecticut regarding the recommendations of the Commission as they affect the University.

Respectfully submitted,

-s- J. Ray Ryan  
Secretary