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Minutes, March 15, 1916

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Hartford, Connecticut,

March 15, 1916.

The regular March meeting of the Board of Trustees of the Connecticut Agricultural College was called to order by Vice President Manchester at the Heublein at 12:00 o'clock. Those also present were Messrs. Fanton, Henry, Jarvis, Lyman and King, also President Beach and Director Baker.

Minutes of the previous meeting were accepted without reading. Mr. Baker rendered a written financial report of the Extension Department and explained the same to the Board.

VOTED: That seven (7) cents per mile be allowed for expense of autos for all college business.

VOTED: That beginning September 15, 1916, K. B. Musser, Extension Dairyman, be paid a salary of \$2,000 per year; that I. G. Davis, Assistant State Leader and Farm Management Demonstrator, be paid a salary of \$2,200; that A. J. Brundage in charge of Boys' and Girls' Club work, be paid a salary of \$1,900; that M. E. Sprague, assistant in charge of Boys' and Girls' Club work, be paid a salary of \$1,500; that R. E. Jones, Extension Poultryman, be paid a salary of \$1,600.

VOTED: That Bernard A. McDonald be appointed assistant in Farm Management Work at a salary of \$1,000 a year, this appointment to be temporary until July 1st and permanent after that date provided that the U. S. Department of Agriculture are willing to co-operate with the Extension Department on a half and half basis.

VOTED: To approve the suggestions of Director Baker relative to charges for services in Extension Work, as follows:

1. Extension schools and Farmers' Institutes.

In connection with Farmers' Institutes and 4-day short courses, the traveling expenses and salaries of speakers shall be borne by the College, and the local community or organization shall provide for all local expenses.

2. Organization and Supervision.

In the case of organization and supervision of Extension work, such as cow testing associations, County Agent work, Boys' and Girls' Club work, Farm Management, Extension schools, etc., the College shall pay the traveling expenses and maintenance.

3. Itinerant Lectures.

In the case of lectures at Granges, field

meetings or other organizations (not classified as Farmers' Institutes) the College shall pay one-half and the local organization requesting the service shall pay one-half of the traveling expenses of the speaker.

4. Individual Farm Visits.

For farm visits the individual receiving the service shall pay one-half the expense of transportation and accommodations except when County Agents request the service of a specialist from the College to study an individual farm or community problem, in which case the College shall pay all of the expenses.

5. Fair Exhibits.

In the case of exhibits at fairs the Fair Association shall pay (a) for the transportation of the exhibit from the College to the fair and return, and also pay the cost of one watchman; or (b) the Fair Association shall pay the flat sum of \$75. The College in each case to pay the balance of the expense of the exhibit.

6. Location of Extension Schools, Farmers' Institutes and Fair Exhibits.

The number of Extension Schools, Farmers' Institutes and Fair Exhibits which can be made in any year is limited. It is recommended, therefore, in placing Extension Schools or Farmers' Institutes that preference be given to those communities where similar work has not been

done in the previous year. (b) In the case of Fairs it is recommended that exhibits shall not be made with the same associations for two years in succession if requests are on file for such services elsewhere, except that an annual exhibit may be made at Charter Oak and Berlin Fairs.

VOTED: To adopt the following memorandum.

1. William M. Esten is at present Bacteriologist for both the College and Experiment Station. It is recommended that beginning with September 15, 1916, the services of Mr. Esten be transferred entirely to the College, salary to be \$2,200. per year.

2. That Christie Mason, assistant Bacteriologist, be dropped from the Station staff, September 15, 1916.

3. That the legislative Committee of the Board of Trustees be instructed to request an increase in the appropriation for the maintenance of the Storrs Experiment Station sufficient in amount to warrant the engagement of a chemist and soil bacteriologist.

VOTED: To adopt the following recommendations:

1. That A. W. Yates of West Hartford be engaged to give a course of six lectures and demonstrations in Bee-keeping at the College.

2. That Marshall Dawson, Pastor of the Church at Storrs, be made Chaplain of the College.

3. That H. L. Garrigus, Instructor in Animal Husbandry and Farm Superintendent be made Professor of Animal Husbandry and Farm Superintendent, at a salary of \$2,200. beginning September 15, 1916, to be increased at the rate of \$100. per year for three years.

4. That when funds are available, the President be authorized to engage an instructor in Animal Husbandry at a salary not to exceed \$1,500.

VOTED: To pass the following recommendations:

Beginning September 15, 1916, the salaries of the following instructors be increased:

Miss Edwina Whitney, -Librarian and Instructor in German	\$1,200 to \$1,300.
Mr. George W. Fraser, -Florist	1,200 to 1,300.
Mrs. Ethel T. Cousley, -Instructor in Home Economics	1,000 to 1,100.
Miss Anna M. Wallace, -Instructor in English and Elacution	900 to 1,000.
Miss Miriam A. Thompson, -Instructor in Music	900 to 1,000.
Mr. Edmund W. Sinnott, --Professor of Botany and Genetics	2,000 to 2,100.
Mr. Daniel Chase, -Director of Physical Education	2,000 to 2,100.
Mr. George S. Torrey, -Instructor in Botany	1,500 to 1,600.
Mr. Jerauld A. Manter, -Instructor in Entomology	1,400 to 1,500.

VOTED: That the schedule of the proposed School of Mechanic Arts be accepted and the President be authorized to put the same into effect when approved by a majority of the faculty. (See Schedule below)

Proposed Schedule for a School
of Mechanic Arts.

FIRST YEAR

First Sem.		Second Sem.	
English	4	English	4
Pub. Spk.	1	Pub. Spk.	1
Chemistry	4 (2)	Physics	3
Bookkeeping	1 (2)	Arithmetic	3
Carpentry	(4)	Mech. Drawing	(4)
Arithmetic	3	Free Hand Drawing	(2)
Wood Turning	(3)	Pattern Making	(4)
		Forging	(3)
Gym	(2)	Gym	(2)
Mil. Sci.	1	Mil. Sci.	1
Drill	(3)	Drill	(3)
	<hr/> 14 (16)		<hr/> 12 (18)

SECOND YEAR

First Sem.		Second Sem.	
English	2	Geom.	3
Algebra	3	Electricity	3
Hist. & Civics	3	Shop Problems	1 (2)
Elem. Mechanics	3	Applied Mechanics	3
Stgh of Materials	2	Auto Mechanics	1 (6) 1/2 sem.
Machine Shop	(6)	Machine Shop	(6) 1/2 sem.
Mech. Drawing	(3)	Mech. Drawing	(4)
Machine Joinery	(4)		
Gym	(2)	Gym	(2)
Mil. Sci.	1	Mil. Sci.	1
Drill	(3)	Drill	(3)
	<hr/> 14 (18)		<hr/> 12 (17)

President Beach also offered the following memorandum:

1. The rules of the State Police Commission have been modified in a manner which will permit of the installation of a moving picture outfit in the Armory Building at the College.

2. From the Second Report of the State Civil Service Commission, year 1915 "It is understood that the Agricultural College, Experiment Station, Normal Schools are not at present, subject to the provisions of the Civil Service Law governing appointments and dismissals."

3. Letter from the Hon. Richard P. Freeman, Washington, D. C.:

"I am afraid I entered into this controversy a little too late, the Department having already made a decision. I think you ought to have an independent post office at Storrs and if there should be a change of administration, this matter can be taken up again under better circumstances."

The following report was received and placed on file:

MEETING OF GILBERT FARM COMMITTEE.

The Gilbert Farm Committee met in Middletown, Saturday, March 11, Mr. Lyman, Mr. Hubbard and Mr. Beach present.

1. Mr. Charles E. Lyman was elected chairman of the Committee and Mr. Beach secretary.

2. The Secretary was instructed to write a letter to the Administrator of the Edwin Gilbert estate stating that the Trustees of the Connecticut Agricultural College have approved of a plan to establish a practical farm School at Gilbert Farm and that a special committee has been appointed to carry out this plan.

3. It was voted that the services of Mr. Treadwell, superintendent of Gilbert Farm, be dispensed with April 1st.

4. Recommended that George Eaton, Jr., instructor at the Farm School at Doylestown, Pa., be elected Superintendent of the Gilbert Farm School at a salary of \$120. a month. house rent, wood and garden truck additional. Services to begin April 1, 1916, a contract to continue for one year.

5. The Committee on March 6th visited the Farm School at Doylestown, Pa., and looked over their dormitories, school and Farm buildings and equipment. The School has an enrollment of one hundred boys. The daily program of exercises were found to be as follows: Boys get up at 5 o'clock in the morning, do the milking, care for the horses, cows, pigs and poultry -- breakfast at 7 o'clock, class instruction for one hour 8-9 -- work on the farm or in connection with some Department of the College, 9-12 -- dinner hour -- work

on the farm or elsewhere 1-5 o'clock -- supper at 6; recreation hour 6:30-8; study hour 8-9:30; 9:30 hour for retiring.

In the opinion of the Committee, the Gilbert Farm School should be patterned after the Farm School at Doylestown, Pa. Boys should be not less than 16 years of age at the time of admission, preference to be given to boys who at the time of application express the intention of entering the School or College of Agriculture at Storrs. Students to be admitted at any time but preferably in the fall and to be given practical instruction for one year or until the Superintendent shall certify to their proficiency. Students may be charged for board and room rent at the rate of \$3.00 per week. There shall be no charge for tuition.

There will be needed eventually at Georgetown, the following buildings:

Dormitory for 30 boys	Estimated cost	\$6,000.
Refectory	" "	5,000.
Poultry Buildings	" "	3,000.
Tool Shed and Carpenter Shop	" "	3,000.
Piggery	" "	3,000.
		<u>3,000.</u>
		\$ 20,000.

6. Recommended that Mr. Lyman be authorized to engage an architect, when necessary, to prepare plans and specifications for a dormitory and refectory, the cost not to exceed \$11,000 including architects' fees, the architect to be advised that the plans to be accepted conditioned

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that the buildings can be erected according to the plans presented by them for the money set aside for that purpose.

7. The Committee requests that the Trustees authorize the erection of a dormitory to cost not more than \$6,000. and a refectory to cost not more than \$5,000. and poultry buildings to cost not more than \$3,000.

The will of Mr. Gilbert states "the income from the endowment shall be used for the maintenance of the farm herein bequeathed and for instruction in the science of agriculture as taught by the said College." The superintendent of Gilbert Farm School is, therefore, instructed to visit Storrs frequently and to thoroughly familiarize himself with the operations of the College farm, Dairy, Poultry and Horticultural Departments, to the end that the practical instruction at Gilbert Farm School may harmonize with the practical and theoretical instruction in agriculture as taught at said College.

8. Recommended that Mr. Lyman be instructed to purchase 200 or more pigs for Gilbert Farm at an expenditure not to exceed \$1,500.

9. Voted to authorize Mr. Lyman to purchase 6,000 eggs for hatching at Gilbert Farm.

10. Voted that the Chairman of the Gilbert Farm

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Committee be authorized to approve all expenditures in behalf of Gilbert Farm in advance of the audit.

11. The Gilbert Farm Committee recommends that the Shorthorn and Hereford cattle, the sheep and the Percheron horses at Gilbert Farm be sold and that the Board authorize the Committee to dispose of these animals as in their judgment may seem best.

12. Recommended that the Treasurer of the College be instructed to advertise for sale the Shorthorn and Hereford Cattle, the sheep and horses at Gilbert Farm, sealed bids to be received, addressed to Charles E. Lyman, Middlefield, the Committee to reserve the right to reject any and all bids.

The meeting adjourned at 3:45 P. M.

Attest:

O. F. King. Secretary.