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Minutes, July 17, 1946

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Hartford, July 17, 1946

Present:	Dr. Barker	Mr. Spencer
	Mr. Eddy	Mr. Suisman
	Mr. Hook	Mr. Warncke
	Mr. Peet	Mr. Jorgensen

1. The minutes of the meeting of May 15, 1946, having been mailed out in advance, IT WAS VOTED to approve them without reading.
2. President Jorgensen, acting as secretary in the absence of Mr. Ryan, was instructed to cast one ballot for the re-election of officers for the current year, as follows: Mr. Spencer, Vice President; and Chairman of the Board; Mr. Ryan, Secretary; Executive Committee: Mr. Murphy, Mr. Ryan, Mr. McDonough, Mr. Suisman, Mr. Peet, Mr. Spencer, ex officio.
3. THE BOARD VOTED to accept the following resignations:
 - (1) Frank F. Atwood, Assistant Editor, July 1, 1946.
 - (2) Melvin F. Hofstad, Associate Professor of Animal Diseases, July 31, 1946
 - (3) John H. Jacobson, Associate Professor of English, September 15, 1946.
 - (4) Dorothy M. Knoell, Assistant Instructor in Education, September 15, 1946
 - (5) Joseph Prescott, Instructor in English, September 15, 1946.
 - (6) Verna Sisson, Instructor in Home Economics, September 15, 1946.
 - (7) Ella Van Dyke, Assistant Professor of Art, April 6, 1946.
 - (8) ~~Rosemary B. Walsh~~, Assistant Instructor in Dairy Industry, June 11, 1946
4. THE BOARD VOTED to approve the following appointments:
 - (1) Marion J. Blaha, Assistant Professor of Education and Assistant Director of University Extension and Summer Session, annual salary \$4080, effective September 16, 1946. Replacing Ralph H. Brown.
 - (2) Ralph H. Brown, Instructor in Extension and Assistant Supervisor of Hartford Center, annual salary \$2520, effective September 16, 1946.
 - (3) Thomas Christy Chapin, Assistant Professor of Law, annual salary \$3720, effective September 1, 1946. New position.
 - (4) DWane R. Collins, Assistant Professor of Education, annual salary \$4200, effective September 16, 1946. New position
 - (5) J. Louis Cooper, Assistant Professor of Education, annual salary \$3960, effective September 16, 1946. New position.
 - (6) Justina C. Crosby, Home Demonstration Agent (Litchfield County), annual salary \$2880, effective July 16, 1946. Replacing Eleanor Moss.
 - (7) Raymond James Dixon, Instructor in Marketing, annual salary \$2400, effective September 16, 1946.
 - (8) Ethel Elliott, Assistant Professor of Public Health Nursing, annual salary \$3600, effective September 1, 1946. New position.
 - (9) Albert O. Greef, Associate Professor of Finance, annual salary \$4080, effective August 1, 1946. Replacing Rex Morthland.
 - (10) Frank J. Harris, Instructor in Psychology, annual salary \$2400, effective September 16, 1946. New position.

- (11) Evelyn V. Hartley, Assistant Home Demonstration Agent (Fairfield County) annual salary \$2160, effective June 16, 1946. New position.
- (12) Rubin B. Johnson, Assistant Director of Student Personnel in charge of Housing, annual salary \$3000, effective July 1, 1946. New position.
- (13) Norman Lafayette, Instructor in Chemistry (Pharmacy College) annual salary \$3000, effective September 16, 1946. New position.
- (14) Leon Liddell, Law Librarian and Assistant Professor of Law, annual salary \$3120, effective October 1, 1946. Replacing Margaret T. Lane.
- (15) Arlene Louise Martin, Assistant County Club Agent (Litchfield County) annual salary \$2040, effective July 1, 1946. Replacing Beulah Shanley.
- (16) Edward L. Palmer, Assistant County Club Agent (Middlesex County) annual salary \$2400, effective June 16, 1946. Replacing Kenneth Pickett.
- (17) John Parker, Instructor in Mechanical Engineering, annual salary \$2880, effective September 1, 1946. Replacing Thomas S. Hargreaves.
- (18) Gilbert B. Pearson, Supervisor, Waterbury Center, annual salary \$340, effective August 1, 1946. Replacing Maurice Ross.
- (19) Angus M. Shipley, Assistant Professor of Dairy Industry, annual salary \$3240, effective July 1, 1946. Replacing L. R. Dowd.
- (20) Adam H. Spees, Assistant Professor of Physics, annual salary \$3240, effective September 1, 1946. Replacing Hugh Hunter.
- (21) Audrey T. Sproat, Assistant Instructor in Economics, annual salary \$2040, effective September 16, 1946. New position.
- (22) Elizabeth Stark, Assistant Extension Editor, annual salary \$2400, effective July 1, 1946. Replacing Margaret Hammersley.
- (23) Philip T. Taylor, Associate Professor of Economics, annual salary \$3900, effective September 16, 1946. Replacing William N. Leonard.
- (24) Charles E. Waring, Professor and Head of Chemistry, annual salary \$5520, effective August 16, 1946. Replacing H. D. Newton.
- (25) Clarence A. Weber, Associate Professor of Education and Director of Fort Trumbull Branch, annual salary \$5040, effective July 5, 1946. New position.
- (26) Ruth W. Whitaker, Resident Counsellor (also to assist with student activities) annual salary \$2556, effective September 1, 1946. Replacing Edna Biermeister and Winifred Passmore.
- (27) Walter A. Johnson, Instructor in Civil Engineering, annual salary \$2800, effective September 1, 1946. Replacing W. L. Raymond Jr.
- (28) Thaddeus Lewandowski, Assistant Professor of Animal Diseases, annual salary \$4080, effective July 16, 1946. New position.
- (29) Curtis G. Keyes, Assistant Professor of Floriculture, annual salary \$4080, effective August 16, 1946. Replacing W. D. Holley.

5. THE BOARD VOTED to approve the following salary increase:

- (1) George E. McReynolds, Associate Professor of Government, from \$3660 to \$4020 (not including \$180 economic increase effective July 1, 1946: new total \$4200.)

6. THE BOARD VOTED to accept the following scholarships and instructed the President to write appropriate letters of appreciation:

- (1) Sears Roebuck and Company - \$1650 to be used for agricultural scholarships.
- (2) Silver Drug Shop, New Haven - \$150 for a scholarship in the College of Pharmacy to be awarded to a graduate of the West Haven High School.
- (3) Connecticut Light and Power Company - two scholarships of \$300 each year for a full four-year course in the College of Agriculture.

7. THE BOARD VOTED to approve the following change in rank:
✓ (1) Ruth Russell Clark from Associate Professor to Professor, effective July 1, 1946.
8. THE BOARD VOTED to certify the County Farm Bureaus to receive state funds amounting to \$52,000 and to receive county funds.
9. THE BOARD VOTED to approve the budget for 1946-47 to cover annual recurring expenditures. The budget summary is made a part of the minutes of this meeting.
10. The President discussed the agreement with the United States Maritime Service for the use of the Fort Trumbull facility for the higher education of returned veterans. Copies of correspondence, telegrams and related material were also discussed. This material and a copy of the agreement are made a part of the minutes of this meeting. It WAS FURTHER VOTED to approve the subject matter of the letter addressed to Governor Baldwin by the President on June 25, 1946, and particularly to approve the paragraph in this letter setting forth the President's point of view on the centralization of the University's program of higher education as an expression of Board policy.
11. The following materials, having been mailed to the Board of Trustees prior to the meeting, were discussed:
 - (a) Institute - Functions of Connecticut State and Local Government
 - (b) Connecticut Town and City Finance Personnel
 - (c) Chartered Life Underwriters
 - (d) Refresher Course for Dentists
 - (e) Connecticut Business Educator
 - (f) Connecticut Town and City Annual Report Contest
12. The Board of Trustees discussed the qualifications of Dr. F. L. Castleman Jr. for the Deanship of Engineering. The President presented the results of a vote taken of the Engineering staff members and other administrative officers of the University. A copy of the ballot and the accompanying letter are made a part of the minutes of this meeting. THE BOARD VOTED to approve the appointment of Dr. Castleman as Dean of the School of Engineering, effective September 1, 1946, at a salary of \$6000, including the economic increase approved by Special Act of the General Assembly meeting in May 1946.
13. The President reviewed for the Board of Trustees the Religious Counselling Service at the University. Copies of correspondence since the Board action of December 17, 1941 were presented and discussed. This material is made a part of the minutes of this meeting.
14. The President distributed copies of a Tenure Report made by a Committee of the Faculty. Due to the lateness of the meeting, it was agreed that each trustee would study the Tenure Report and be ready to discuss it and vote upon it at the next regular meeting, scheduled for September 18.
15. There was insufficient time to discuss minor adjustments in the salary schedule. Copies of this schedule were distributed to the Board members. The revised salary schedule will be a matter for consideration at the September meeting of the Board.

Respectfully submitted

A. N. Jorgensen Secretary pro tem