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Minutes, July 26, 1944

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Hartford July 26, 1944

Present: Mrs. Dadourian Mr. Ryan
 Mr. Eddy Mr. Spencer
 Mr. Fox Mr. Warncke
 Mr. Hook Mr. Jorgensen
 Mr. King
 Mr. Murphy

1. The following officers were re-elected

Vice President	Mr. Spencer	
Secretary	Mr. Fox	
Executive Committee	Mr. Murphy	Mr. Spencer, Chairman
	Mr. McDonough	ex officio
	Mr. Ryan	Mrs. Dadourian
	Mr. Fox, Secretary	

2. The minutes of the meeting of May 17, having been mailed to the trustees were approved.

REPORT

3. The following report on resignations was approved:

- (1) Patricia Dyas, County Agent (Farm Labor) July 5, 1944.
- (2) Helene Ewins, County Agent (Farm Labor) July 16, 1944.
- (3) Ruth Mittler, County Agent (Farm Labor) July 6, 1944.
- (4) Maria S. Preston, Emergency War Food Preservation Assistant,
July 16, 1944.

4. The following report on appointments was approved:

Farm Labor Program

- (1) Ireen P. Bergin, County Agent, annual salary \$2160, effective June 25-September 1, 1944.
- (2) Sarah M. Browning, County Agent, annual salary \$1920 effective June 22, 1944 - September 2, 1944.
- (3) June Eleanor Cables, County Agent, annual salary \$1920, effective June 23, 1944 - September 9, 1944.
- (4) Helen M. Colopy, County Agent, annual salary \$2100, effective June 5, 1944 - September 2, 1944.
- (5) Julia Mae Conant, County Agent, annual salary \$2160, effective June 22, 1944 - September 2, 1944.
- (6) Gertrude Marguerite Curnias, County Agent, annual salary \$2400, effective June 25, 1944 - September 15, 1944.
- (7) Elmer F. Davenport, County Agent, annual salary \$2160, effective June 24, 1944 - October 1, 1944.

- (8) Amanda Louise Davis, County Agent, annual salary \$1920 effective June 22, 1944 - September 2, 1944.
- (9) Virginia Lucinda Davis, County Agent, annual salary \$1920, effective June 22, 1944 - September 2, 1944.
- (10) Alice Patricia Dins, County Agent, annual salary \$1800, effective June 25, 1944 - September 1, 1944.
- (11) Jane Dowdell, County Agent, annual salary \$1920, effective June 22, 1944 - September 2, 1944.
- (12) Elizabeth G. Ellsworth, County Agent, annual salary \$1980, effective June 28, 1944 - September 9, 1944.
- (13) Herta Epstein, County Agent, annual salary \$2160, effective June 21, 1944 - September 15, 1944.
- (14) Bozella T. Euro, County Agent, annual salary \$2160, effective June 22, 1944 - September 2, 1944.
- (15) Evelyn S. Eynon, County Agent, annual salary \$2400, effective June 26, 1944 - September 15, 1944.
- (16) Ruth Eynon, County Agent, annual salary \$2400, effective June 26, 1944 - September 15, 1944.
- (17) Dorothy A. Hall, County Agent, annual salary \$1920, effective June 23, 1944 - September 9, 1944.
- (18) Margaret Hogan, County Agent, annual salary \$2160, effective June 25, 1944 - September 15, 1944.
- (19) Leverett T. Holder, County Agent, annual salary \$1920, effective June 26, 1944 - September 15, 1944.
- (20) Albert Huband, County Agent, annual salary \$2400, effective July 5, 1944 - September 5, 1944.
- (21) Mary E. Jefferis, County Agent, annual salary \$2160, effective June 26, 1944 - September 15, 1944.
- (22) Anna Koseff, County Agent, annual salary \$1920, effective July 1, 1944 - September 1, 1944.
- (23) Constance P. Landry, County Agent, annual salary \$1920, effective June 26, 1944 - August 15, 1944.
- (24) Elford O. Lounsbury, County Agent, annual salary \$2400, to be employed on half-time basis, effective July 1, 1944 - September 15, 1944.
- (25) Christine Elizabeth Lucas, County Agent, annual salary \$2400, effective June 26, 1944 - September 15, 1944.
- (26) Mildred E. Marvin, County Agent, annual salary \$2160, effective July 11, 1944 - September 15, 1944.
- (27) Neil McCann, County Agent, annual salary \$2400, effective June 20, 1944 - September 9, 1944.
- (28) Florence Minich, County Agent, annual salary \$2400, effective June 26, 1944 - September 9, 1944.
- (29) Ruth Mittler, County Agent, annual salary \$2400, effective June 20, 1944 - September 9, 1944.
- (30) Charles Leslie Mrenchinger, County Agent, annual salary \$2280, effective June 12, 1944 - September 9, 1944.
- (31) Irving Hagonan Rendel, County Agent, annual salary \$2280, effective July 5, 1944 - September 7, 1944.
- (32) Alice Frances Richards, County Agent, annual salary \$2160, effective June 25, 1944 - September 9, 1944.
- (33) Florence A. Riskey, County Agent, annual salary \$2400, effective June 10, 1944 - September 15, 1944.
- (34) Jerome J. Ryscavage, County Agent, annual salary \$2160, effective July 1, 1944 - September 5, 1944.

- (35) Viloa Ryscavage, County Agent, annual salary \$1800, to be on half-time basis, July 1, 1944 - September 5, 1944.
- (36) Helen K. Strode, County Agent, annual salary \$2150, effective June 22, 1944 - September 2, 1944.
- (37) Margaret E. Tarrer, County Agent, annual salary \$2400, effective June 22, 1944 - September 2, 1944.
- (38) Mabel Clark Taylor, County Agent, annual salary \$2400, effective June 16, 1944 - September 5, 1944.
- (39) Beatrice Thacker, County Agent, annual salary \$1920, effective June 22, 1944 - September 2, 1944.
- (40) Frances Trebilcox, County Agent, annual salary \$2160, effective June 25, 1944 - September 1, 1944.
- (41) Rose Ward, County Agent, annual salary \$2400, effective June 25, 1944 - September 9, 1944.
- (42) Frances E. Wass, County Agent, annual salary \$2400, effective June 20, 1944 - September 15, 1944.
- (43) Laura Ellen Webb, County Agent, annual salary \$1920, effective June 22, 1944 - September 2, 1944.
- (44) Edward E. Weeks, County Agent, annual salary \$2400, effective July 3, 1944 - September 5, 1944.
- (45) Shirley Elms, County Agent, annual salary \$1920, effective July 12, 1944 - September 12, 1944.
- (46) Howard Clifford Brown, County Agent, annual salary \$2160, effective July 5, 1944 - September 2, 1944.
- (47) Albert Benedict Ebner, County Agent, annual salary \$2100, effective June 16, 1944 - September 30, 1944.
- (48) Elizabeth Bradley Johnston, County Agent, annual salary \$1860, effective June 9, 1944 - September 10, 1944.
- (49) Alice J. Jones, County Agent, annual salary \$2400, effective June 1, 1944 - September 1, 1944.
- (50) Mrs. Glen Maresca, County Agent, annual salary \$1800, effective June 15, 1944 - September 15, 1944.
- (51) William Simpson, County Agent, annual salary \$2400, effective June 16, 1944 - September 15, 1944.
- (52) Rachel P. Taylor, County Agent, annual salary \$2400, effective June 1, 1944 - June 24, 1944 (half-time), full-time June 25, 1944 - September 2, 1944.
- (53) Marion Emily Tinker, County Agent, annual salary \$2400, effective June 1, 1944 - September 1, 1944.
- (54) Elsie Jane Woever, County Agent, annual salary \$2160, effective June 24, 1944 - September 3, 1944.
- (55) Mildred O. White, County Agent, annual salary \$2160, effective June 1, 1944 - June 15, 1944 (half time), full time June 16, 1944 - September 1, 1944.
- (56) Edna Dudley, Emergency War Food Preservation Assistant, annual salary \$1620, effective June 5, 1944, - September 1, 1944.
- (57) Dorothy M. Moss, Emergency War Food Preservation Assistant, annual salary \$2100, effective June 16, 1944 - September 1, 1944.
- (58) Gladys C. Wessels, Emergency War Food Preservation Assistant, annual salary \$1200 (half time), effective June 5, 1944 - October 1, 1944.

- (59) Susan Woodward, Emergency War Food Preservation Assistant, annual salary \$1800, effective June 19, 1944 - August 19, 1944.
 - (60) Mary Frances Rowland, County Agent, annual salary \$1920, effective June 26, 1944 - September 15, 1944.
 - (61) Frederick Donath, Assistant County Agent, annual salary \$2400, effective July 26, 1944.
 - (62) ESMT Instructors - Summer 1944.
5. The following report on a continuation was approved:
- (1) W.B. Peterson, County Agent (Farm Labor) Annual salary \$1800, effective July 1, 1944 - September 30, 1944.

ROUTINE

6. THE BOARD VOTED to accept the following resignations:

- (1) John Oliver Burke, Jr., Instructor in Electrical Engineering, April 16, 1944.
- (2) Sarah Edes, Resident Counsellor in Wood Hall, September 10, 1944.
- (3) Ingeborg Greeff, Assistant Instructor in English, September 15, 1944.
- (4) Nellie A. Gard, Associate Professor of Textiles and Clothing, September 15, 1944.
- (5) William J. Haggerty, Director of Student Personnel, September 15, 1944.
- (6) Ruth Parcels, Assistant Instructor in Animal Diseases, July 15, 1944.
- (7) Bronis R. Onuf, Instructor in Mechanical Engineering, July 1, 1944.
- (8) Gussie R. Paulhus, Home Demonstration Agent (Windham County), May 1, 1944.
- (9) James R. Spriggs, Instructor in Economics, July 16, 1944.
- (10) Sarah Thames, Assistant Professor of Home Economics, July 11, 1944.
- (11) Oliver Kraufmann, Graduate Assistant in Dairy Industry, July 1, 1944.
- (12) Donald G. Whittredge, Director of Vocational Guidance and Placement, August 15, 1944.
- (13) Edward R. Van Driest, correct date of resignation to September 15, 1944.
- (14) Charles R. Kummer, Instructor in History, September 15, 1943.
- (15) Raymond Andrews, Assistant Instructor in Chemistry, August 1, 1944.

7. THE BOARD VOTED to approve the following appointments:

- (1) George W. Crowther, Assistant Professor and Extension Specialist in Agricultural Engineering, annual salary \$3120, effective July 1, 1944. Replacing L. L. Sammet.
- (2) Juan Crisostomo Garcia, Instructor in Foreign Languages, annual salary \$2280, effective September 16, 1944. Replacing George R. Hilton.
- (3) Joseph M. Loughlin, Associate Professor (Public Administration), annual salary \$4080, effective July 1, 1944. New Position.
- (4) William D. Orbison, Instructor in Psychology, annual salary \$2760, effective September 16, 1944. Replacing Vincent Nowlis.
- (5) Kenneth G. Tippy, Associate Professor of Civil Engineering, \$378 per month July 1, 1944 - August 31, 1944. Annual salary \$3780, effective September 1, 1944. Replacing E. R. Van Driest.
- (6) James H. Mark, Associate Professor of Dairy Industry, annual salary \$3540, effective October 1, 1944 - September 30, 1945. New position.

- (7) Marie Jacobs, Graduate Assistant in Sociology, \$70 per month, effective September 16, 1944 - June 15, 1945. New assistantship.
- (8) Shoshone D. Gabriel, Graduate Assistant in Psychology, \$70 per month, effective September 16, 1944. Replacing Lenore Chafetz.
- (9) Mary N. Jacquith, Instructor in Foreign Languages, \$600 plus travelling expenses, effective September 16, 1944.
- (10) Frederic P. Fischer, Assistant Professor of Electrical Engineering, salary \$360 per month, effective July 1, 1944 - September 30, 1944.
- (11) Lucretia Cunningham, Instructor in Sociology, \$360 for first semester, effective September 16, 1944.
- (12) Sarah E. Goward, Assistant Instructor (Floriculture), annual salary \$1620, effective September 1, 1944. Replacing Corinne Wadhams.
- (13) Mary H. Wilkins, Assistant Registrar (Law School), annual salary \$2040, effective July 24, 1944. Replacing Laura Frye.

8. THE BOARD VOTED to approve the following continuations:

- (1) Leone Massoth Consulting Lecturer (Social Work), salary \$380 per month, effective July 1, 1944 - July 15, 1944.
- (2) Lura M. Odland, Graduate Assistant in Home Economics, July 1, 1944 - September 1, 1944.

9. THE BOARD VOTED to approve the following return to the University:

- (1) Jack W. Broucek, Instructor in Music, annual salary \$1980, effective July 1, 1944. Medical discharge from Army.

10. THE BOARD VOTED to accept and place on file the following requests for leave:

Military

- (1) Marjorie W. Smith, Registrar, July 20, 1944. WAC.
- (2) Robert S. LeRue, Instructor in Physics, Navy, July 28, 1944.
- (3) Richard H. Jacquith, Instructor in Chemistry, Navy, June 13, 1944.

Non-military

- (4) N. L. Whetton, Dean of the Graduate School, extension of leave to February 1, 1945.
- (5) A. I. Mann, Associate Professor of Dairy Industry, extension of leave to July 16, 1944.
- (6) Harwood Belding, Associate Professor of Zoology, extension of leave for a year to September 16, 1945.
- (7) Alton M. Porter, leave of absence for a year. Work with the Foreign Economic Administration, in charge of seed distribution.

11. THE BOARD VOTED to exempt the following from Military Science:

Elias Sotiros	Physical Disability
Robert J. T. Wellschlagar	" "
John Clarence McLean	" "
James John Cartounis	" "
Raymond S. Schully	" "
Edwin James Stratton	Medical Discharge from Army

12. THE BOARD VOTED to accept gifts as follows and the President was instructed to write letters to the donors on behalf of the Board, expressing appreciation for the gifts.

- (1) Parent Teacher Association of Connecticut, \$50.
- (2) Connecticut Pharmaceutical Association, \$265.
- (3) American Foundation for Pharmaceutical Education \$400.
- (4) Arc Welding Company, \$100.
- (5) Connecticut Association of Small Lorn Companies, \$200.
- (6) Regal Drug Company \$150.
- (7) Complete set of Hartford City Directories - gift of the Hartford Bar Library Association.

INFORMATION

13. The President asked for any comments regarding materials sent to the Board through the mails. Comments on the bulletin "Reeducation for Peacetime" were favorable.
14. Letter addressed to members of the agricultural staff regarding the administration of the program involving assignment of duties formerly carried by the late Dean E. G. Woodward. The Board discussed the procedure to be followed in securing a successor to Dean Woodward. It was agreed that the Board (1) has full and complete responsibility for making the appointment (2) in due time the Board would announce a successor who would be the best possible person. Suggestions as to a successor should be presented to the President's Office and routed through the proper channels.
15. Letter to Mr. Scoboria, State Director of Personnel. The Board approved the President's position regarding the releasing of information with respect to post-war personnel until so authorized by the Board of Trustees and further approved the President's position that private agencies requesting information regarding the University's program of activities should be directed to request the information of the President.
16. Letter sent to members of the Connecticut Congressional delegation regarding a bill to amend the Federal vocational education program. THE BOARD APPROVED the President's attending hearings before Congress as a representative of the Land-Grant Colleges and the State Universities. Concern was expressed regarding one phase of the bill which would result in setting up a dual system of higher education in each state in fields long administered by the Land-Grant Colleges, namely, agriculture, home economics, engineering, distributive education, etc.
17. Letter to Governor Baldwin regarding the condition of temporary wooden sidewalks. THE BOARD APPROVED the President's attempt to secure replacement of temporary wooden sidewalks.
18. Letter addressed to Manufacturers regarding engineering and business research and service activities by the University of Connecticut. The subject matter and the purpose of the letter were approved.

19. The President discussed current summer session enrollments, the largest in the history of the University. Out of a total enrollment of 750 students, approximately 80 are graduate students, 150 are beginning freshmen, approximately 50 are advanced engineers and 200 are soldiers assigned to the University for specialized training in engineering.
20. The President discussed the problem of applications for September entrance. Over 2000 application blanks have been mailed to high school seniors interested in entering college in September. Approximately 1200 of these applications have been returned to the University. Approximately 650 have already been admitted and approximately 400 others have applied but have not yet been admitted because high school transcripts have not yet been received or because of the necessity for taking the aptitude test.
21. The President presented each Board member with a Home Economics announcement and also with a Farm and Home Week bulletin.
22. The President presented to the Board of Trustees letters and resolutions addressed to the Board following the death of Dean E. G. Woodward. The President was authorized to write appropriate letters of appreciation for the several communications of sympathy.

POLICY

23. The President discussed the basic ROTC requirement for graduation and recommended that men entering the University or returning to the University who have served in the armed services to exempt from the basic ROTC requirement. THE BOARD VOTED to approve exemption from basic ROTC as a requirement for graduation of students who have served in the armed forces of the United States.
24. The Board discussed the Gilbert Estate situation and stated that the Attorney General's Office and the Governor had approved an agreement covering disposition of the Gilbert stock and farm, the stock and farm to be sold and the income to be divided equally between the University and the Gilbert heirs. After careful discussion, THE BOARD VOTED to approve the agreement prepared by the Office of the Attorney General and authorized Mr. Lewis Fox as Secretary of the Board to sign the agreement.
25. The President discussed the work of the University Institute on Industrial and Labor Relations. The purpose of the Institute was approved by the trustees with the understanding that such activities as are organized, supervised and administered by the University will be strictly professional and educational in character.
26. Mr. Murphy discussed the importance of post-war aviation. THE BOARD VOTED to authorize the President, Mr. Hook, and Mr. Murphy to visit the Universities of Indiana, Illinois, Purdue and Iowa State College for the purpose of studying the aviation activities of these institutions.
27. THE BOARD VOTED to authorize the President to establish a University Committee to be concerned with the establishment of a suitable memorial to Dean E. G. Woodward, this committee to invite other committees to work with the University Committee if they so desire.

28. The President reported to the trustees that Governor Raymond E. Baldwin had approved the Connecticut State Grange project for the construction of a Grange Cooperative House on the campus of the State University. THE BOARD VOTED to authorize the President to sign the necessary statement of agreement providing for the erection of such a Grange Cooperative House on the campus of the University of Connecticut.
29. Mr. Fox indicated an interest in the student counselling service of the University. THE BOARD VOTED to instruct the President to prepare within the next three months a statement of the University's student counselling program.
30. The President mentioned that it was impossible to provide mimeographed copies of the University of Connecticut Post-War statement at this time. It was agreed that the President would have mimeographed copies prepared within three or four weeks and that he would mail these copies to the trustees. The trustees were asked to forward their reactions to the statement to the President in preparation for a special meeting of the trustees to be devoted entirely to a discussion of the University's post-war statement.

Respectfully submitted,

Lewis Fox
Secretary