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Minutes, July 21, 1943

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Hartford, July 21, 1943

Present:	Mrs. Dadourian	Mr. King
	Mr. Eddy	Mr. McDonough
	Mr. Fox	Mr. Mitchell
	Mr. Hook	Mr. Ryan
	Mr. Jorgensen	Mr. Spencer
		Mr. Warncke

1. The following officers were elected:

Vice President:	Mr. Spencer	
Secretary:	Mr. Fox	
Executive Committee:	Mr. Murphy	Mr. Spencer, Chairman,
	Mr. McDonough	ex officio
	Mr. Ryan	Mrs. Dadourian
	Mr. Fox, Secretary	

2. The minutes of the meeting of May 19 having been mailed to the trustees in advance of the meeting and since no corrections were indicated at the meeting, the minutes were approved.

3. THE BOARD VOTED to accept the following resignations:

- (1) T. B. Avery, Assistant Professor of Poultry Husbandry, June 27, 1943.
- (2) Ruth Barrus, Assistant County Club Agent, (Litchfield), July 1, 1943.
- (3) Elizabeth Baumann, Assistant Instructor in Genetics, July 1, 1943.
- (4) J. Frank Daly, Assistant Professor of Education and Administrator at Hartford Extension Center, June 1, 1943.
- (5) Norman Dondero, Graduate Assistant in Bacteriology, June 16, 1943.
- (6) John A. Hart, Instructor in English (Pharmacy College), May 30, 1943.
- (7) Ruth J. Lang, Assistant Club Agent (Hartford), July 1, 1943.
- (8) Grace Mooney, Instructor in Bacteriology (Pharmacy College), February 1, 1943.
- (9) William J. Strange, Instructor in Mathematics (Pharmacy College), January 31, 1943.
- (10) Martin L. Odland, Assistant Professor of Vegetable Gardening, July 15, 1943.
- (11) Harold E. Finches, Associate Professor of Agricultural Engineering, September 1, 1943.
- (12) Leonard R. Dowd, Assistant Professor of Dairy Industry, September 1, 1943.
- (13) Harry Sohon, Assistant Professor of Electrical Engineering, September 15, 1943.
- (14) John H. Lunn, Assistant Instructor in Poultry Husbandry, August 23, 1943.
- (15) Christopher Adams, Farm Labor Assistant, July 13, 1943.

4. THE BOARD VOTED to approve the following appointments:

- (1) Harold Baldwin, Assistant Editor, salary \$4080, effective August 1, 1943. Replacing Frank Atwood during his leave.
- (2) Virginia Lee Close, Graduate Assistant in History and Government, salary \$70 per month, effective September 16, 1943 - June 15, 1944. Replacing Hester Evans.
- (3) Elizabeth Waite Farnham, Assistant County Club Agent (Hartford) salary \$2100, effective July 1, 1943. Replacing Ruth J. Lang.
- (4) Donnie Howard, Resident Counselor, salary \$2460 (cash \$1992, maintenance \$468) effective August 15, 1943. Replacing Frances Sheppard.
- (5) James T. Laidlaw, County Club Agent (Tolland) salary \$2040, effective July 1, 1943. Replacing Owen S. Trask.
- (6) Elizabeth Montgomery, Assistant Instructor, \$1 per hour, effective March 1, 1943 - May 27, 1943.
- (7) Lura Mae Odland, Graduate Assistant in Nutrition, \$840 per year, effective July 1, 1943. New Position.
- (8) L. Ray Ringer, Assistant Professor, salary \$250, effective September 1, 1942 - September 30, 1942.
- (9) Henry J. Rockel, Assistant Professor, salary \$200, effective June 7, 1943 - July 1, 1943. Special work - writing report.
- (10) Dorothea Rudnick, Assistant Instructor in Genetics, fifty cents per hour, effective June 1, 1943 - June 30, 1943. Replacing Elizabeth Baumann.
- (11) Florence Strange, Instructor in Mathematics (Pharmacy College), \$240 per semester, effective June 1, 1943. Replacing William J. Strange.
- (12) Harley S. Thompson, Instructor in English (Pharmacy College), \$280 per semester, effective June 15, 1943. Replacing John A. Hart.
- (13) Wayland M. Williams, Instructor in First Aid (Pharmacy College). No compensation, effective April 15, 1943. Replacing Dr. Julius Harrison.
- (14) Philip H. McGonegal, Professor of Engineering (to be assigned supervision of University Plant) salary \$4020, effective August 1, 1943. Replacing Louis B. Tenney.
- (15) Jean Isabelle Hirman, Assistant County Club Agent (Litchfield), salary \$1560, effective July 1, 1943. Replacing Ruth Barrus.
- (16) Rhea Zwilling, Assistant Instructor in Genetics, sixty cents per hour, effective July 1, 1943. Replacing Elizabeth Baumann.
- (17) Helen Isabel Rydquest, Instructor in Genetics, salary \$1800, effective September 1, 1943. Replacing Elizabeth Baumann.
- (18) Anna Dubatowka, R. N., Instructor (University Infirmary), salary \$160 cash less \$13 maintenance per month, effective July 1, 1943 - September 1, 1943.
- (19) Mary Judson, Assistant Instructor, salary cash \$104, maintenance \$39 per month, effective August 15, 1943 - September 15, 1943. Replacing Alice Davis while on vacation.

5. THE BOARD VOTED to approve the following reappointments and continuations:

- (1) Raymond Andrews, Graduate Assistant in Chemistry, continue from June 30, 1943 - September 15, 1943.
- (2) Esther Barnett, Assistant Editor, salary \$2760, effective July 1, 1943 - June 30, 1944. Replacing John T. Merrill.
- (3) Olga E. DeCillis, Instructor in Psychology, annual salary \$2280, effective September 16, 1943. Replacing Leonard Ferguson.
- (4) Richard H. Jaquith, Instructor in Chemistry, salary \$2640, effective September 16, 1943. Replacing Karl Krantz.
- (5) Norma B. Holmes, Instructor in Music, salary \$2040, effective September 16, 1943. Replacing Martin Burton.

- (6) Sarah Pon, Graduate Assistant in Chemistry, continue from July 15, 1943 to September 15, 1943.
- (7) Eugene Bilenker, Graduate Assistant in Dairy Industry, June 1, 1943 - September 30, 1943. Salary \$60 per month during June, \$70 per month July 1, 1943 - September 30, 1943.
- (8) Dudley Smith, Assistant Professor in Agricultural Economics, salary \$3000, July 1, 1943 - July 31, 1943.
- (9) John E. Gagnon, Defense Program Instructor, salary \$1800, effective July 1, 1943 - June 30, 1944.
- (10) Robert B. Harris, Instructor in Civil Engineering, salary \$2640, effective September 16, 1943. Replacing George Grantham.

6. THE BOARD VOTED to approve the following Farm Labor appointments:

- (1) R. Daniel Chubbuck, Farm Labor Supervisor in Middlesex County, May 24, 1943 - June 12, 1943, one third time. June 12, 1943, full time. Salary \$2100.
- (2) Myra L. Clark, Farm Labor Supervisor in New Haven County, Assistant Camp Director in Milford Camp, one third time, \$1800 per year, \$50 per month, effective July 1, 1943 - September 6, 1943.
- (3) Stewart Sandy Clark, Farm Labor Supervisor in New Haven County, Camp Director in Milford Camp, \$1800 per year, effective June 20, 1943 - September 6, 1943.
- (4) Ralph Winthrop Goodrich, Farm Labor Assistant in Tolland County, salary \$2400, effective June 21, 1943 - September 1, 1943.
- (5) Margaret Hennessey, Farm Labor Supervisor in Tolland County, Director Bolton Camp, salary \$1560, effective June 14, 1943 - July 10, 1943.
- (6) Albert G. Huband, Farm Labor Supervisor, Camp Director, Southington Boys' Camp, salary \$1500, effective July 1, 1943 - October 1, 1943.
- (7) John M. Jeffrey, Farm Labor Supervisor in New Haven County, salary \$1800, employed one third time from May 20 to June 20; full time from June 20.
- (8) Margaret P. Leake, Farm Labor Supervisor in Tolland County, Assistant Camp Director, Bolton Farm Labor Camp, salary \$1200, effective June 14, 1943 - July 3, 1943.
- (9) Mrs. Glen K. Maresca, Farm Labor Supervisor in New Haven County, salary \$1800, effective May 24, 1943 - September 15, 1943. Half time to August 1 - full time after that.*
- (10) Philip M. Rose, Farm Labor Supervisor in Hartford County, Camp Director Glastonbury Camp, salary \$1800, effective June 10, 1943 - June 26, 1943.
- (11) Harold C. Smith, Farm Labor Assistant in New Haven, salary \$2280, effective June 14, 1943.
- (12) Cornelius Vanden Broek, Farm Labor Supervisor in Hartford County, salary \$2100, effective July 1, 1943 - October 1, 1943.
- (13) Gerhard Max Wilke, Farm Labor Supervisor in Hartford County, Camp Director, Suffield Academy, salary \$1500, effective July 1, 1943 - September 1, 1943.
- (14) Stanley J. Mulak, Emergency Farm Labor Assistant in Hartford County, salary \$2040, effective July 12, 1943 - September 1, 1943.
- (15) Margaret G. Forsyth, Farm Labor Supervisor in Litchfield County, salary \$1560, effective July 1, 1943 - September 1, 1943.
- (16) Edith Drury, Farm Labor Supervisor, in Hartford County, salary \$1320, effective July 1, 1943 - September 1, 1943.
- (17) Lyman W. Adams, Jr., County Agent (Farm Labor), salary \$2160, effective July 19, 1943 - September 1, 1943.

7. THE BOARD VOTED to accept and place on file the following requests for leave of absence:

- (1) Frank F. Atwood, Assistant Editor, June 16, 1943 for duration. Publicity director for War Council.
- (2) Ella Van Dyke, Assistant Professor of Home Economics, September 16, 1943 - September 15, 1944. General Electric Company.
- (3) Miriam McReynolds, Instructor (Resident Counsellor), January 15, 1943 - September 15, 1943. To be with her husband who is in the Navy.

The President recommended extension of leave for the following and THE BOARD VOTED to approve the extensions of leave:

- (1) Harwood Belding, Associate Professor of Zoology, September 16, 1943 - September 15, 1944. Harvard Fatigue Laboratory.
- (2) Edwin G. Burrows, Assistant Professor of Sociology, September 16, 1943 - September 15, 1944. Work with South Pacific Section, War Department.
- (3) W. Harrison Carter, Jr., Professor of Economics, September 16, 1943 for duration. Work with OPA in Connecticut.
- (4) Eric A. Walker, Associate Professor of Electrical Engineering, September 16, 1943 - September 15, 1944. Underwater Sound Laboratory, Harvard.
- (5) Nathan L. Whetten, Dean of the Graduate School and Professor of Rural Sociology, August 1, 1943 - July 31, 1944. Work with State Department in Mexico.

THE BOARD VOTED to approve cancellation of the leave of James H. Barnett, Associate Professor of Sociology, for reasons of health and to permit him to resume active campus duty on September 16, 1943.

8. THE BOARD VOTED to approve the following salary increases:

- (1) Janet Aitken, Instructor in Geology, from \$1380 to \$2040, effective July 1, 1943.
- (2) David A. Clarke, Jr., Instructor in Agricultural Economics, \$2640 to \$3000, effective July 1, 1943.
- (3) Arthur B. Conrad, Defense Program Instructor, from \$3480 to \$3720, effective July 1, 1943.
- (4) Clarence J. Miller, Instructor in Agricultural Economics, \$2640 to \$2880, effective July 1, 1943.
- (5) Stanley Seaver, Instructor in Agricultural Economics, \$2640 to \$3000, effective July 1, 1943.
- (6) Everett Teal, Assistant Professor of Engineering, Assistant to the Director of University Extension, in charge of ESMWT, from \$3480 to \$3600, effective August 1, 1943.
- (7) Sarah Thames, Assistant Professor of Home Economics, from \$2805 (cash \$2380, maintenance \$425) to \$3045 (\$2605 cash, \$425 maintenance), from ten to eleven months of service, effective September 1, 1943.
- (8) Leander F. Williams, Instructor in Animal Diseases, from \$2580 to \$2760, effective July 1, 1943.
- (9) Henry M. Hansen, County Club Agent, from \$2100 to \$2400, effective October 1, 1943.
- (10) Denzel J. Hankinson, Instructor in Dairy Industry, from \$2640 to \$3120, effective September 1, 1943.
- (11) James W. Yates, Assistant Professor of Chemistry, from \$2400 to \$2640, effective July 1, 1943.

- (12) W. Stanley Hale, Assistant Agricultural Agent (New London County), from \$2760 to \$2880, effective October 1, 1943.
- (13) Tilford Cocks, Club Agent (New London County) from \$2880 to \$3000, effective October 1, 1943.
- (14) Stanley H. Wiggin, Agricultural Agent (New London County) from \$2220 to \$2340, effective October 1, 1943.

9. THE BOARD VOTED to approve changes in rank, title, or position for the following:

- (1) Leander F. Williams, from Instructor to Assistant Professor, effective July 1, 1943.
- (2) Bradford D. Crossmon, from Instructor to Assistant Professor, effective September 16, 1943.
- (3) Wesley Hansen, from Instructor to Assistant Professor, effective September 16, 1943.
- (4) Alton Porter, from Assistant Professor to Associate Professor, effective September 16, 1943.
- (5) Edgar Zwilling, from Assistant Instructor to Instructor, effective September 16, 1943.
- (6) Malcolm Henderson Kerr, from Assistant Professor to Assistant County Agricultural Agent (Windham), effective June 16, 1943, salary \$2880. Replacing Stanley H. Wiggin.
- (7) A. L. Knoblauch, from Associate Professor to Professor and Director of Summer Session and University Extension, salary from \$3840 to \$4320, from nine to eleven months service, effective August 1, 1943. Replacing S. Willard Price.
- (8) Donald G. Whitledge, from Graduate Assistant in Psychology to Director of Vocational Counseling and Placement, 3/4 time June 1, 1943 - September 15, 1943. Full time September 16, 1943 - June 15, 1944, salary \$2400. Replacing Waldemar Hagen.
- (9) Gottfried C. Graf, from Instructor to Farm Labor Assistant in Windham County, salary \$2640, effective July 1, 1943.
- (10) Robert F. Stevens, Associate County Agent (Fairfield County) to Assistant Agricultural Agent (New Haven County), salary \$2700, effective August 1, 1943. Replacing Robert G. Hepburn.
- (11) E. R. Moore, Instructor in Mechanical Engineering, from eleven to ten months of service.
- (12) Denzel J. Hankinson, from Instructor to Assistant Professor, effective September 1, 1943.
- (13) Neil W. Hosley, from Associate Professor to Head of the Department of Forestry and Wildlife, effective September 1, 1943. Salary from \$4320 to \$4500.

10. THE BOARD VOTED to exempt the following from the requirement of Military Science:

Frank J. Alexander	Physical disability
John W. Foley, Jr.	" "
Seymour Jaffe	" "
Herbert W. Levi	" "
Hans Paul Meyer	Born in Germany, not a citizen
Carl Pensiero	Class conflict - will register for M. S. in September
Frederick T. Winn	Class conflict - will register for M. S. in September
Richard Bliss	Physical disability
Nicholas Randazzo	Over 26 years of age

11. The President discussed with the Board a request from Mr. H. A. Seckerson to purchase a strip of land which now comprises the southeast corner of the lot on which the President's Residence stands. The Board was not disposed to change the original plotting of University land for residence purposes.
12. The President present to the Board the War Budget. THE BOARD VOTED to approve the budget as presented.

	<u>Appropriation</u>	<u>Allotments</u>	<u>Unallotted</u>
<u>Accelerated Program</u>			
Personal Services	\$ 66300	\$ 58060	\$ 8240
Contractual Services	5565	5565	-
Supplies & Materials	13880	13880	-
<u>School of Social Work</u>			
Personal Services	8480	8480	-
Contractual Services	535	170	365
Supplies & Materials	345	140	205
<u>Special Milk Study</u>			
Personal Services	9000	9000	-
Contractual Services	1000	1000	-
Supplies & Materials	-	-	-
<u>School of Nursing</u>			
Personal Services	9120	8820	300
Contractual Services	535	180	355
Supplies & Materials	345	140	205
<u>Farm Labor Recruitment & Placement</u>	50000	-	50000
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Totals	\$165105	\$105435	\$59670
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<u>Summary</u>	<u>* Appropriation</u>	<u>Allotments</u>	<u>Unallotted</u>
Personal Services	\$ 92900	\$ 84360	\$ 8540
Contractual Services	7635	6915	720
Supplies & Materials	14570	14160	410
Farm Labor Recruitment & Placement	50000	-	50000
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Totals	\$ 165105	\$ 105435	\$ 59670

THE BOARD VOTED to approve the appointment of staff members teaching in the accelerated program.

Staff Members on Accelerated Program

Aitken, Janet	Bergstrand, Evalyn S.	Brammell, P. Roy
Arjona, Homera	Elick, David J.	Brown, Joseph, Jr.
Ash, Frank H.	Bosworth, Ruth	Burke, John D.
Butler, Howard W.	Newton, Howard D.	Barrett, Leslie, B.
Castleman, Francis L., Jr.	Nordling, Carl G. A.	Fenney, Nicholas W.

Cheney, Wm. F., Jr.	Woodis, Vincent	Fuller, Horace J.
Christian, Joseph O.	Onuf, Bronis R.	Johnson, Henry S.
Clark, Wm. R.	Potgieter, Martha	Maier, Augustus A.
Coogan, Chas. H.	Price, S. Willard	White, Wallace F.
Couey, Fred	Roberts, Mrs. Helen G.	Williams, Walter R.
Croteau, Arsene	Rockel, H. James	Bacchiocchi, Bruno
DeCoursey, Russell M.	Rogers, Josephine A.	Izzo, Josephine
Ferguson, Frank A.	Ross, Raymond A.	Potrepka, Chester A.
Gant, Edward V.	Saul, George B.	Hefner, Frank
Gard, Nellie A.	Schwenk, Harold S.	Robinson, Thomas
Gentry, Chas. B.	Seckerson, Howard A.	Thompson, Harley
Gerberich, J. R.	Sedgewick, Chas. H. W.	Strange, Mrs. Florence
Gianninoto, Sophie	Siegel, Theodor K.	Case, Birdsey E.
Gruhn, Wm. T.	Sohon, Harry	Starr, William F.
Haggerty, Wm. J.	Stephan, Erich R.	Gideon, Reinhart L.
Hanson, Karl P.	Stetler, Henry G.	White, Max
Harris, Robert B.	Svendsen, Earl G.	Sedgewick, Mrs. Rose
Holdridge, Jean	Taylor, Paul N.	LaRue, Robert S.
Hummel, Roland L.	Thompson, Wm. H.	Wickware, Robert K.
Kind, Charles A.	Timoshenko, Gregory S.	Waugh, Albert E.
Kinsey, Wendell H.	Torrey, G. Safford	Baldwin, Robert C.
Kline, Ernest R.	Van Driest, Edward R.	Doubleday, Neal F.
Knoblauch, Arthur L.	Warnock, Robert Jr.	Carlson, Eric W.
Kulp, Walter L.	White, Vinton E.	Culp, Dorothy
Lampe, J. Harold	Yates, James W.	Logan, Lena
Linnevold, Bernard O. J.	Wickware, Mrs. Robert K.	Jaquith, Richard H.
McMillan, Samuel C.	Ebner, R. A.	Bousfield, Weston A.
Montgomery, John C.	Strom, David	McPeck, James A. S.
Moore, Earl R.	White, Donald S.	Paulson, Elsie E.
Moore, Edmund A.	Guyer, Roy J.	Chapman, Marian
Nelson, Paul H.	Fischer, Carl F.	Whittredge, Donald

Supervisors and Instructors - Engineering, Science, and
Management War Training Program - Summer, 1943

Ackerman, Laurence J.	Giannateo, Eugene S.	Onuf, Bronis R.
Ash, Frank H.	Griswold, Albert H.	Pink, Wilson V.
Bosworth, Ruth	Hansen, Karl P.	Robinson, Nathaniel
Burke, John O., Jr.	Hazard, Harry R.	Ross, Raymond A.
Blodgett, Newton K.	Jaquith, Richard H.	Sandor, George
Castleman, Francis L.	Johnson, Harold S.	Sedgewick, C. H. W.
Cook, Erben	Johnson, Thomas	Senf, Frederic M.
Crosby, Ralph J.	Ketcham, Bruce	Schwenk, Harold S.
Dion, Emile H.	Levering, William	Stephan, Erich R.
Farrell, A. Raymond	Light, J. Everett	Stevens, M. L.
Gagnon, John	Motycka, Joseph	Teal, Everett A.
Gant, Edward V.	McClarren, Arthur	Williamson, James
Gattiker, Albert	McMillan, Samuel C.	

13. The President presented to the Board recommended merit salary increases. THE BOARD VOTED to approve the recommended salary increases, the recommended increases having already been cleared with the Budget Department, the Personnel Department and wage freezing agencies. The President agreed to mail to each Trustee a copy of the salary scale for professional staff members. These increases to be effective October 1, 1943.

RECOMMENDED SALARY INCREASESList #1

<u>Name</u>	<u>Date of Appointment</u>	<u>Present Salary</u>	<u>Date of Last* Increase</u>	<u>Recommended Increase</u>	<u>New Salary</u>
Abrahams, Marjorie	9/16/42	\$1380		\$120	\$1500
Ackerman, Laurence J.	9/16/41	4800		240	5040
Baldwin, Robert C.	1/15/32	3720	10/1/41	240	3960
Barnett, James H.	9/15/35	3240	10/1/42	240	3480
Becker, Arthur P.	9/16/42	2520		240	2760
Blick, David J.	9/16/41	2280		240	2520
Bousfield, Weston A.	2/1/39	3480	10/1/42	300	3780
Brammell, P. Roy	9/15/32	4800	10/1/41	480	5280
Butler, Howard W.	9/1/41	2640		360	3000
Carlson, Eric W.	9/16/42	2280		240	2520
Castleman, Francis L., Jr.	9/1/42	4320		240	4560
Cheney, William F., Jr.	9/15/30	4240	7/1/32	240	4480
Christian, Joseph Orlean	9/1/34	4320	2/1/41	240	4560
Clark, William R.	9/15/39	2400	10/1/42	240	2640
Coogan, Charles H., Jr.	9/16/42	3360		120	3480
Couey, Fred	9/15/39	3720	1/1/42	360	4080
Gant, Edward V.	9/1/42	3000		240	3240
Gerberich, J. Raymond	11/1/37	3840	10/1/41	120	3960
Gianninoto, Sophie	9/16/41	1260	10/1/42	360	1620
Greeff, Ingeborg	9/16/42	1260		360	1620
Gruhn, William T.	9/16/40	3360	10/1/42	240	3600
Hansen, Wesley J.	4/15/40	2640		600	3240
Hanson, Karl P.	9/16/40	4500	9/16/42	180	4680
Hummel, Roland L.	9/16/42	2640		240	2880
Keyes, Wilma B.	10/1/38	2760	10/1/41	120	2880
Kulp, Walter L.	9/15/30	4560	7/1/35	120	4680
LaRue, Robert S.	9/16/42	2400		120	2520
Leahy, Dorothy M.	9/1/39	3120	10/1/42	120	3240
Letitia, Stephanie	9/1/41	1620		120	1740
Linnevoold, Bernhard O. J.	9/16/42	2640		240	2880
Mackay, Donald C. G.	10/21/35	2880	10/1/42	360	3240
McMillan, Samuel T.	9/16/42	2640		240	2880
Marshall, Nelson	10/17/41	2520		360	2880
Matterson, Lloyd D.	2/1/42	2640		240	2880
Minard, Edwin L.	10/1/39	2580	1/1/41	120	2700
Montgomery, John C.	9/16/41	2400	10/1/42	360	2760
Moore, Earl R.	10/1/21	2990	7/1/31	130	3120
Munsell, Rufus I.	7/16/30	2400	10/1/41	240	2640
Nelson, Paul H.	9/1/42	3000		240	3240
Nordling, Carl G. A.	9/16/41	2400	10/1/42	360	2760
Nowlis, Vincent	1/16/42	2640		360	3000
Onuf, Bronis R.	9/16/42	2640		240	2880
Parcells, Ruth	5/16/42	1620	12/1/42	120	1740
Paulson, Elsie E.	9/16/37	2160	2/1/41	120	2280
Penner, Lawrence	9/16/41	2280		240	2520
Perkins, Harold O.	2/1/32	3000	10/1/41	120	3120

*This is the date of the last merit increase and disregards the economic increase of February 1943. The amount of the economic increase is included in "Present Salary" and "New Salary". This note applies throughout this report.

<u>Name</u>	<u>Date of Appointment</u>	<u>Present Salary</u>	<u>Date of Last* Increase</u>	<u>Recommended Increase</u>	<u>New Salary</u>
Pfuetze, Paul E.	9/16/42	\$2640		\$240	\$2880
Potgieter, Martha	9/16/42	3840		120	3960
Putnam, Paul L.	4/1/23	4020	10/1/42	60	4080
Rogers, Josephine A.	9/1/36	2760	2/1/41	120	2880
Ross, Raymond A.	9/16/42	2880		120	3000
Scott, Harold M.	2/1/41	4240		240	4480
Sedgewick, Charles H. W.	9/15/32	3240	10/1/41	240	3480
Seeley, Harry W.	2/1/42	1380		120	1500
Shaw, Joseph C.	1/1/40	2880	10/1/41	120	3000
Shepard, Dorothy	7/1/42	1380		120	1500
Stephan, Erich R.	9/16/42	3600		120	3720
Stetler, Henry G.	9/16/41	2520		120	2640
Strom, David E.	12/1/41	2580		240	2820
Taylor, Paul N.	9/16/42	2520		120	2640
Timoshenko, Gregory S.	9/15/39	3660	10/1/42	300	3960
Tingley, Katherine	10/1/41	3120		120	3240
Van Driest, Edward R.	9/16/42	3420		360	3780
Warnock, Robert, Jr.	9/15/34	3120	10/1/42	240	3360
Waugh, Albert E.	2/1/25	4440	10/1/37	240	4680
White, Donald S.	9/15/36	3480	2/1/41	360	3840
White, Max R.	9/15/37	3000	10/1/41	240	3240
White, Vinton E.	7/1/26	2520	10/1/41	240	2760
Yingling, Robert W.	9/15/39	3360	10/1/41	240	3600
Zwilling, Edgar	10/1/40	1740		120	1860

List #2

<u>Name</u>	<u>Date of Appointment</u>	<u>Present Salary</u>	<u>Date of Last* Increase</u>	<u>Recommended Increase</u>	<u>New Salary</u>
Arjona, Homero	9/15/32	\$3240	10/1/42	\$120	\$3360
Bosworth, Ruth	9/16/40	2280	10/1/42	240	2520
Brown, Joseph, Jr.	9/15/37	2880	10/1/42	120	3000
Burke, John O., Jr.	9/16/42	2640		240	2880
Bushnell, Ralph J.	10/1/39	3120	10/1/42	240	3360
Culp, Dorothy	9/16/42	2520		240	2760
Doubleday, Neal F.	9/16/40	2280		240	2520
Ferrigno, Frank F.	11/1/40	2160	10/1/42	120	2280
Fischer, Carl F.	9/16/42	3120		120	3240
Gifford, Rebecca	6/1/42	2280		120	2400
Gilman, Ralph L. (M.D.)	1/1/31	4740		120	4860
Kelly, William H.	9/16/42	2640		120	2760
Kind, Albert	9/16/42	2880		240	3120
Kinsey, Wendell H.	9/15/29	3780	10/1/41	180	3960
Logan, Lena	11/1/42	2400		240	2640
McPeck, James A. S.	9/15/32	3240	10/1/42	180	3420
Manter, Jerauld A.	10/15/12	3960	10/1/35	180	4140
Pinckney, George E.	7/1/38	2280	11/1/41	120	2400
Plastridge, Wayne N.	10/1/28	4500	1/1/40	60	4560
Porter, Alton M.	9/1/33	3840	1/1/40	60	3900
Rollins, Howard A.	7/1/30	4320	1/1/40	120	4440
Runner, Meredith	9/16/42	2640		240	2880
Saul, George B.	9/15/24	3780	10/1/42	60	3840
Schenker, Andre	9/15/28	3540	10/1/41	180	3720
Schwenk, Harold S.	1/1/22	3720	10/1/41	240	3960
Siegel, Theodor K.	9/15/31	3120	10/1/41	120	3240
Young, Wilfred B.	2/1/31	4140	7/15/41	180	4320

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<u>Name</u>	<u>Date of Appointment</u>	<u>List #3 Present Salary</u>	<u>Date of Last* Increase</u>	<u>Recommended Increase</u>	<u>New Salary</u>
Alcorn, Paul	8/1/34	\$4080	10/1/41	\$180	\$4260
Anderson, Elmer O.	9/1/25	4080	1/1/42	60	4140
Ash, Frank H.	9/16/41	3600		180	3780
DeCoursey, Russell M.	9/15/29	4200	10/1/42	120	4320
Johnson, Robert E.	11/1/23	4080	1/1/42	60	4140
Mann, Albert I.	10/1/30	4080	10/1/38	60	4140
Rogge, Elizabeth	9/16/39	2580	10/1/41	180	2760

14. The President presented a summary of Summer School enrollments including enrollments in the ESMWT, the ASTP, Insurance Summer Session and Accelerated Summer Sessions (3):

ESMWT	620
Army Specialized Training Program	438
Insurance Summer School	60
Accelerated Summer Sessions (3)	<u>619</u>

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15. The President discussed with the Board the use of Barracks Number 3 as a recreation building for the AST unit. THE BOARD APPROVED this use of Barracks Number 3.
16. The President discussed with the Board the failure of the management of the Mastrangelo restaurant to meet sanitary code regulations. THE BOARD APPROVED the steps taken by the President to protect the health of students attending the University.
17. The President discussed the use of Barracks Number 4 as an infirmary for the AST unit and the employment of an additional physician and four nurses. THE BOARD APPROVED the use of this building as an infirmary and the employment of additional staff.
18. The President informed the Board that twenty-two acres of rented land have been planted to potatoes for use in the University Dining Halls and that ten acres have been planted to dry beans.
19. The President discussed with the Trustees the need for a one-story building to be used as a movie theater and assembly hall for the AST unit and for civilian students attending the University.
- THE BOARD VOTED to approve the construction of a one-story building to be used as an assembly hall and movie theater, the building to be constructed to be subject to all State fire ^{and other} regulations. The cost of such a building is estimated at \$8000, the funds to come from the University Revolving Fund.
20. The President discussed with the Trustees a request made by a dairy farmer for the services of a dairy extension specialist as a paid consultant. The Trustees were agreed that this was not allowable under existing State laws and that it would not be consistent with approved policy.
21. The President presented each Trustee with a copy of the 1943-44 catalog, a copy of volume 2 of the Connecticut Business Educator, and a mimeographed statement summarizing "Maximum Wartime Production Capacity of Connecticut Agriculture".
22. The President briefly discussed with the Board Yale's announced agricultural program and the President's offer to meet with Commissioner Grace for the purpose of developing a coordinated program of public higher education. No action was taken regarding these two matters.

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23. The President reported the gift of two bonds of twenty-five dollars each from the Home Club of Cromwell, these bonds to be added to the Margaret Allison Pierson Student Aid Fund.

THE BOARD VOTED to accept the bonds and instructed the President to write a letter of appreciation to the Home Club of Cromwell.

Respectfully submitted,

Lewis Fox
Secretary