

7-10-1928

## Minutes, July 10, 1928

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MINUTES OF THE MEETING  
of the  
EXECUTIVE COMMITTEE  
of the  
BOARD OF TRUSTEES  
CONNECTICUT AGRICULTURAL COLLEGE  
held at  
Storrs, Connecticut  
Tuesday, July 10, 1928, at twelve o'clock

Present: Dr. Wood, Dr. Meredith, Mr. Hough, Mr. Buckingham, and Mr. Longley.

1. Mrs. Vinton reported the result of her correspondence with Miss Ella J. Rose in reference to the employment of Miss Rose for the position of Dean of Women. It was brought out that Miss Rose was not in a position to accept an appointment after July first.
2. Mr. Ellis recommended the appointment of Miss Myrtle Files as Assistant to Miss Elsie Trabue, Assistant State Club Leader of Boy's and Girls' 4-H Clubs, at a salary of \$1500.

IT WAS VOTED: To approve Miss Files' appointment.

Mr. Ellis recommended the appointment of Edward Walford, to fill the position left vacant by the resignation of Carl O. Dossin, Assistant Extension Poultry Specialist, September 1, 1927 and appointment of Marshall E. Coe to succeed Mr. Walford as R. O. P. Inspector.

IT WAS VOTED: To approve the appointment of Edward Walford and Marshall E. Coe.

Information was requested regarding the Extension Service Budget for 1929-1931, particularly with reference to the maximum salaries for Extension Specialists.

IT WAS VOTED: To approve a maximum salary, for budget purposes, of \$4500.

Mr. Ellis requested approval of a plan to appoint Mr. A. W. Manchester as Assistant Director of the Extension Service. Mr. Manchester will assist county agents to plan their county programs of work and help in a general way to strengthen and coordinate the Extension program as a whole.

IT WAS VOTED: To recommend the appointment of Mr. Manchester to the Board of Trustees.

Mr. Ellis requested certification of request to the State Comptroller for payment of funds to the County Farm Bureaus for the year 1928-1929 as provided in the Public Acts of 1927.

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IT WAS VOTED: To instruct the Comptroller of the College to sign the certificates.

It was suggested that invitations be extended to previous recipients of Honorary Recognition Certificates and candidates this year to attend a luncheon at the College on August 1.

IT WAS VOTED: To extend an invitation to the previous recipients, the candidates, and their wives.

Consideration was given to the matter of a College Exhibit in the State Building, Connecticut State Fair, Hartford.

IT WAS VOTED: To appoint Commissioner Buckingham, Director Ellis, and A. W. Manchester to arrange for an exhibit at a cost not to exceed \$250.

Mr. Ellis stated he considered it advisable to require a release of liability from property owners covering dynamiting demonstrations.

IT WAS VOTED: To require a form of release similar to the one in use by the E. I. DuPont DeNemours & Company.

Mr. Ellis presented the request from Mr. Wilkinson for six months leave of absence. Mr. Wilkinson was undecided as to whether he would want to spend the time writing a book on vegetable gardening or study gardening methods in Europe.

IT WAS VOTED: To grant Mr. Wilkinson leave of absence as requested, with the understanding that he would arrange with Mr. Ellis to be absent at a time which would least interfere with his regular duties.

3. Mr. Perry stated

- (1) that to avoid carrying live steam line at an approximate cost of \$5000 he would recommend that gas machine in new building be increased to take the place of live steam line. Approximate cost of piping \$1500, plus 15% for cutting and general contractor's overhead. He reported a bid of \$3500 for 3000 foot gas machine and \$2700 for 2200 foot gas machine;
- (2) that extra work on pit for return steam line and steam main in basement of building is estimated at \$432, piping to be approximately \$195;
- (3) that changes in layout of pipe line for soda fountain in basement store are included in \$1500 estimate in No. 1;
- (4) that it is necessary to change type of hood in Chemistry Laboratories from closed to open and increase vent from 13" to 64" for a pair. This involves \$400 to \$500 increase in size of fan but a saving on the open hoods to help balance.

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Estimates for clock wiring were submitted - by Union contractor, \$925; by non-Union, \$750. Commissioner Hall advised approval of contract with Union contractor.

IT WAS VOTED: To approve of extras for gas machine, pit for steam lines, changes in pipe line for soda fountain, and contract with Union contractor for clock wiring.

4. The Publicity Committee requested approval of the Executive Committee as to the content of the August number of the College Bulletin, the suggestion being that the Bulletin might well be devoted to the presentation of the ways in which the College contributes to solving the problems of conservation.

IT WAS VOTED: To approve the request of the Publicity Committee.

5. A letter was received from the Committee on Social Analysis of College Communities, Chicago, Illinois, offering the benefits of its project as set forth in an attached booklet.

IT WAS VOTED: To notify the Committee on Social Analysis of College Communities that the institution is not interested at the present time.

6. Professor Esten appeared before the Committee and presented the need for live steam in the Bacteriological Laboratories in the new building.

IT WAS VOTED: To instruct Mr. Perry to provide a riser for steam supply from the basement to Bacteriology Department.

Professor Esten stated that because of the very large number of students scheduled for Bacteriology in 1928 he would need \$1550 additional for supplies.

IT WAS VOTED: To add \$1550 to Bacteriology Budget.

7. Professor White asked for two months leave of absence for Professor Dorsey to permit him to assist the Soil Survey Department of the Connecticut Agricultural Experiment Station in the soil survey of the Connecticut Valley, in connection with the ~~problem of the~~ diversion of water for the city of Boston.

IT WAS VOTED: To grant Professor Dorsey two months leave.

8. Director Slate requested approval of the purchase by the Storrs Agricultural Experiment Station of 22 acres of land adjoining the Cummings pasture, to be used in connection with the pasture experiments. Price \$1300.

IT WAS VOTED: To approve of the purchase.

9. Dr. Meredith reported he had received applications from thirty-five candidates for the position of Dean of Women. He recommended the appointment of Miss Mildred French on eleven months basis, salary \$4000.

IT WAS VOTED: To appoint Miss French Dean of Women.

10. Professor Kirkpatrick requested permission to engage an instructor for the position made vacant by the resignation of Mr. Moreland.

IT WAS VOTED: To authorize Professor Kirkpatrick to enter into negotiations to fill the position.

11. The question of leasing land to John E. Johnson for use as a distribution field for sewage disposal came up for discussion. Mr. Buckley advised it would be proper for the College to make such an agreement.

IT WAS VOTED: To lease the land in the rear of Mr. Ellis' garage at a yearly rate of \$5.00, the lease to be subject to cancellation on a year's notice.

12. Mr. Greene, the College Registrar, requested
- (1) the approval of the policy of the Committee on Scholastic Standing of admitting up to 8% of the new students from out of the State;
  - (2) that the physical examination of returning students be deferred until after the opening of College, to permit a more thorough examination by the physician;
  - (3) an additional allowance of \$300 for stenographic help, \$100 for supplies and a further salary increase of \$200.

IT WAS VOTED: To approve of Mr. Greene's requests.

13. The Committee visited President Beach at his home and proposed that he be made President Emeritus and that an Acting President be appointed to serve until such a time as the Board of Trustees should appoint a President. The proposal had the approval of the President. The Committee considered several members of the faculty for Acting President, among them Professors Dodge and Gentry.

Dr. Meredith was requested to inquire of Professor Gentry if he would accept the appointment, and to report upon this at the next meeting of the Board of Trustees.

Dr. Meredith was asked to inform Professor Gentry that it was not the intention of the Committee to appoint a President from the faculty of the institution.