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Minutes, July 17, 1922

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Hartford, Connecticut,

July 17, 1922.

A meeting of the Board of Trustees of the Connecticut Agricultural College was called to order at the Hotel Heublein at 11 o'clock A. M. by H. G. Manchester the Vice President. Those also present were Mrs. Vinton, Messrs. Alsop, Brown, Wood, Meredith, President Beach, Treasurer Longley, Director Baker and the Secretary.

The minutes of the previous meeting were approved without reading.

The following recommendations of the Administration Committee were approved:

1. The promotion of H. A. Seckerson from Assistant Professor to Professor of English.
2. The promotion of William Wattles from instructor to Assistant Professor of English.
3. The appointment of Phillips Dean Carleton as instructor of English at a salary of \$1,800 for the college year 1922-23.
4. That Charles A. Wheeler, Professor of Mathematics be granted a leave of absence, first semester, 1922-1923.
5. That the President be authorized to engage an instructor in Physics.
6. Volume of patronage is essential to the economical operation of the College Dining Hall. Since that

department is operated for the accommodation of all students it is just all should share alike in the overhead expense of maintenance. A fee of Thirty Dollars (\$30.00) payable at the beginning of each semester shall be collected of all students, except day students living at home with parents.

7. Semester Fees are payable in advance. Students two or more weeks in arrears in the payment of bills due the College shall be automatically suspended from classes until satisfactory financial arrangements have been made, approved by the President.

8. That the petition of the Shakespearean Fraternity that Sophomore members of the society be allowed to room in the club house for the year 1922-23 be granted.

9. That the request of Roy G. Jones, extension specialist in Poultry Husbandry to attend the Poultry Teachers and Investigators convention to be held in Oregon, July 25th to 28th in Corvallis, Oregon, be granted.

10. That the President be authorized to engage an Agronomist to fill the vacancy created by the promotion of Professor Slate, at a salary not to exceed \$4,000.

11. That the contract with Bessie Webb Birdsall, instructor in textiles and clothing be terminated at the close of the College year.

12. That the contract with Jean G. McKinnon, instructor in Nutrition be terminated at the close of the college year.

13. That Marie G. Lindenberg be appointed Assistant Professor of Home Economics (Nutrition) at a salary of \$2,500 per year.

14. That Miss Scharfenstein be appointed Assistant Professor of Home Economics (Textiles and Clothing) and matron at a salary of \$2,500 per year.

15. That the President be authorized to engage a nurse for the next college year in place of Marjorie Carney, resigned, at a salary of not to exceed \$1,800.

16. That the President be authorized to engage an instructor in Zoölogy at a salary not to exceed \$1,800.

17. That the President be authorized to use Hauschild cottages #1 and #2 as rooming quarters for men for the next college year.

18. That S. H. Daley be appointed track coach at a salary of \$1,500 for the college year 1922-23.

19. That the rental of the house occupied by the President be fixed at \$100 per month to include heat and light.

The President reported the following program of summer courses and other activities.

1. Poultrymen, July 10-14; July 17-21; July 24-28.
2. Rural Religious Workers, July 10-14; July 17-21.
3. Housewives, July 10-14; July 17-21; July 24-28.
4. Beekeepers, July 17-21.
5. Conference of teachers Vocational Agriculture and Home Economics June 27-July 1.
6. Farmers' Week, July 31-August 4.
7. Junior Short Course, August 5-12.
8. Willimantic Chamber of Commerce field Day, June

9. Willimantic Businessmen's Field Day, August 10.
10. Conn. Engineers Field Day, July 27.
11. Editorial Association, July 29.
12. Conference Fertilizer Manufacturers and Dealers and Feed Merchants July 19-21.

The President reported 126 applications on July 15th for admission of new students for the coming college year as compared with 95 applications August 1, 1921.

IT WAS VOTED to accept the financial report presented by Mr. Longley for the year ending June 30th, 1922 after being audited by the State Auditors.

The budget for the ensuing year was then presented and approved by the Board, subject to the approval of the State Board of Finance and Control where necessary.

IT WAS VOTED that the proposed increases in salaries in the budgets be submitted to the Board of Finance and Control to be acted upon by them on any matters that come within their jurisdiction. Messrs. Beach, Longley and Alsop were appointed a committee to present the proposed budget to the Board of Finance and Control.

IT WAS VOTED that Mr. Beach file a tentative statement of the needs of the college for maintenance before August 1st with the Board of Finance and that a detailed statement be submitted to the Trustees at their next meeting.

IT WAS VOTED that Mr. Beach be authorized to rent the Chadwick house from Mr. Beebe at a price not to exceed \$50.00 per month.

IT WAS VOTED that a committee be appointed by the Chairman to present a list of nominations for officers for the ensuing year and report at the next meeting.

The meeting adjourned.

Attest:

O. F. King,

Secretary.