

1-13-1960

## Minutes, January 13, 1960

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It was impossible to cover the complete agenda for the meeting on January 13, 1960. It was necessary to cancel the planned meeting with top administrative personnel of the College of Agriculture.

THE BOARD VOTED to hold an adjourned meeting of the Board on Tuesday, January 26, at Storrs beginning at 10:30 a.m.

These minutes, covering the items considered at the January 13, 1960 meeting, should be in your hands several days in advance of the adjourned meeting.

MINUTES OF THE MEETING  
OF THE  
BOARD OF TRUSTEES  
OF  
THE UNIVERSITY OF CONNECTICUT  
held in Storrs, January 13, 1960

Present: Mr. Bishop	Mr. Gill
Mr. Budds	Mr. Jorgensen
Mr. Donahue	Mr. Schneller
Mr. Fuller	Mr. Watson

1. The minutes of the meeting of November 18, 1959 were approved with two minor corrections. The changes to be made will occur on Page 2684 and indicate (1) that the entire Finance Committee of the Board would review investments and advise and recommend to the Board changes in the investment schedules of the University; and (2) that the last sentence of the same paragraph will be broadened to include "that the proceeds from such investments will be used for the University Scholarship Fund."

2. THE BOARD VOTED to accept the following resignations:

- (1) Robert L. Alexander, Assistant Professor of Civil Engineering, effective August 31, 1960.
- (2) Patricia Kallio, University Secondary School Teacher I in English, effective February 29, 1960.

3. THE BOARD VOTED to approve the following appointments:

- (1) John E. Berry, Ph.D., Assistant Professor of Poultry Science, \$7620, February 1, 1960. Replacing J. R. Carson.
- (2) Lynn R. Brown, Ph.D., Assistant Professor of Animal Industries, \$7140, January 4, 1960. Replacing W. R. Hesseltine.

4. THE BOARD VOTED to approve the request for retirement of Maria Preston, Home Demonstration Agent in New Haven County, effective December 31, 1959, after approximately thirty years of service. The President was requested to initiate the appropriate forms and also to express to Mrs. Preston, on behalf of the Board of Trustees, sincere appreciation for the services she has rendered to the University and to the State.

5. THE BOARD VOTED to receive and place on file the following requests for leave of absence:

- (1) Alice Clack, Assistant Instructor in Mathematics, sick leave with pay for the period November 28, 1959 through January 4, 1960.
- (2) H. D. Eaton, Professor of Animal Nutrition, sick leave with pay for the following periods: August 10, 1959 through September 1, 1959; October 24, 1959 through October 28, 1959; October 29, 1959 through November 8, 1959; and December 12, 1959 through January 4, 1960.
- (3) Marilyn L. Hirschhaut, Instructor in Physical Education, leave without pay for the academic year 1960-61. Advanced study.
- (4) W. W. Irish, Assistant Professor of Agricultural Engineering, sick leave with pay for ten days commencing October 25, 1959.
- (5) John W. Mamer, Assistant Professor of Agricultural Economics, leave with pay January 27, 1960 through March 9, 1960. Tour of Far East on behalf of U. S. Department of Agriculture.

5. Continued

(6) John E. Powers, Placement Officer, special leave with pay for the period August 1, 1960 through October 31, 1960. Research.

(7) Jonas Soltis, Assistant Registrar, Waterbury Branch, leave without pay for academic year 1960-61. To accept scholarship at Harvard University Graduate School of Education.

6. THE BOARD VOTED to accept the following scholarships, financial aids and gifts and instructed the President to write appropriate letters of appreciation:

(1) \$250 Contribution to Edith Yeomans Scholarship Fund by Mrs. Marjorie Abbey, Snyder, New York.

(2) \$50 French Hall B Scholarship for 1959-60.

(3) \$100 Connecticut Probation and Parole Association Scholarship at School of Social Work.

(4) \$50 Junior League of Waterbury, Inc. to School of Social Work in support of School of Social Work Board Research Project.

(5) \$250 American Society of Mechanical Engineers' Hartford Section Scholarship for academic year 1960-61.

(6) \$150 Donald L. Kanter Award from Tatham-Laird Inc., Chicago.

(7) \$768.34 Contribution from Military Ball Committee of 1959 representing funds remaining after expenses of the 1959 Annual Military Ball, this money to be used for financial aid purposes.

(8) \$10 Contribution from William Egan, Pittsfield, Massachusetts, to be added to scholarship fund in accordance with terms of General Electric Educational and Charitable Fund.

(9) \$150 Central High School Fathers' Club to provide financial aid to John Matthey.

(10) \$200 Marcus Goodbody Foundation to provide financial aid to Arthur Prior.

## 6. Continued

- (11) \$100 Wethersfield Civitan Club to provide financial aid to Doris Kinsley.
- (12) \$350 The Fathers Club of Norwalk to provide financial aid to Shirley M. Dreyfuss.
- (13) \$550 Hamden Associated Insurance Agents and Hamden Teachers League to provide financial aid to Roger Hansell.
- (14) \$400 Greenwich College Club to provide financial aid to Regina Rose Rinaldi.
- (15) \$400 Yale University Scholarship Plan to provide financial aid to the following:

Frederick Colandrella	\$80
Herbert S. Gute	80
Edward F. Hitchcock	80
Harriet Olivar	80
Stephen Negri	80
- (16) \$5.00 Contribution from H. J. Painter, Williston, Vermont, to be added to scholarship fund in accordance with terms of General Electric Educational and Charitable Fund.
- (17) \$150 Center Congregational Church to provide financial aid to Joyce Johnson.
- (18) \$75 Center Congregational Church to provide financial aid to Charlotte Schuttler.
- (19) \$150 The William H. Chapman Foundation to provide financial aid to Mark Bleiweiss.
- (20) \$400 Trustees of the Ervin E. Trask Memorial Scholarship Fund to provide financial aid to Robert Osgood.
- (21) \$25 Contribution from Paul Dolgan, Ithaca, New York, to be added to scholarship fund in accordance terms of General Electric Educational and Charitable Fund.
- (22) \$100 Anonymous contribution to provide financial aid to Denise Tsukalas.

## 6. Continued

- (23) \$5000 Smith Kline & French Foundation as a contribution to Pharmacy Research Institute.
- (24) Gift of \$500 worth of furniture from Connecticut Graduate Chapter of Kappa Psi Fraternity to School of Pharmacy for foyer.
- (25) Gift of a Morris-Scanlon Stainless Steel Autoclave for use in the School of Pharmacy from Lederle Laboratories, Pearl River, New York.
- (26) \$1080 Patience B. Klopp Memorial Fund to establish annual awards of approximately \$50 to a Hartford Branch student.
- (27) \$240 Corn Products Company as an unrestricted gift to the University.
- (28) \$250 George David Bivin Foundation to School of Social Work for scholarship purposes.
- (29) \$550 Peter David Silverstone Memorial Scholarship to School of Social Work.
- (30) \$100 Henry G. Appletree, Hartford, to School of Law for scholarship purposes.
- (31) \$300 Greenwich Teachers' Association to provide financial aid to Joan Marino.
- (32) \$150 Wesleyan University to provide financial aid to the following:

Anne C. Bayha	\$75
David N. Daniels	75
- (33) \$200 Hamden High School, Class of 1959, to provide financial aid to Mary Ann M. Morton.

7. THE BOARD VOTED to accept twenty-five shares of \$6 Preference stock of the Encyclopaedia Britannica, Inc. from Mr. Benton, to be credited to the Brien McMahon Lecture Series Account.

8. THE BOARD VOTED to approve the following research projects to be carried on by the University and financed by the agency indicated:

## 8. Continued

- (1) \$14,950 Public Health Service grant in support of research entitled "Methods of Utilizing a Teaching Machine in the Classroom", under the direction of Dr. James M. Sakoda, Psychology Department.
- (2) \$4,885 Public Health Service grant in support of research entitled "Chemical and Histochemical Changes in the Suprarenal Gland", under the direction of Dr. Edgar Jayne, Zoology Department.
- (3) \$140 Public Health Service grant in support of research entitled "Comparative study of Meaning in Verbal Generalization", under the direction of Gerald A. Whitmarsh, Psychology Department.
- (4) \$9,890 Public Health Service grant in support of research entitled "Submerged Culture Production of Alkaloids", under the direction of Dr. Arthur Schwarting, School of Pharmacy.
- (5) \$18,675 Public Health Service grant in support of research entitled "Mechanisms of Differentiation of Embryonic Cells", under the direction of Dr. Heinz Herrmann, Zoology Department.
- (6) \$19,855 Public Health Service grant in support of research entitled "H-4914-Fatty Acid Content of Milk Lipids", under the direction of Dr. Robert G. Jensen, Animal Industries Department.
- (7) \$500 Grant from Cia Cubana de Alimentos Integrales, S.A. in support of research on energy value of poultry feeding stuffs under the direction of Poultry Science Department.
- (8) \$500 Public Health Service grant in support of research entitled "Discrimination Learning and Generalization in the Mentally Retarded", under the direction of Dr. David Zeaman, Psychology Department.
- (9) \$4000 International Minerals and Chemical Corporation in support of research on the value of phosphorus in the nutrition of the laying hen under the direction of Poultry Science Department.
- (10) \$1600 Connecticut By-Products, Inc. grant-in-aid to Poultry Science Department in support of research on the evaluation of energy potentials of feed ingredients for growing poultry.

## 8. Continued

- (11) \$10,000 Public Health Service grant in support of research entitled "Animal Enteric Viruses of Pathogenic Significance", under the direction of Charles F. Helmboldt and Roy E. Luginbuhl of Animal Diseases Department.
- (12) \$2,230 Public Health Service grant in support of research on "Terrestrial and Marine Members of Flavobacterium", under the direction of Dr. Robert C. Cleverdon, Bacteriology Department.
- (13) \$79,400 National Science Foundation grant in support of Summer Institute of Science for High School Teachers of Science under the direction of Dr. David J. Blick, Department of Science Education.
- (14) \$5,295 Public Health Service grant in support of research entitled "The Free-Radical Synthesis of Heterocyclic Compounds", under the direction of Dr. Roy J. Gritter, Chemistry Department.
- (15) \$4,250 Charles H. Hood Dairy Foundation in support of following research projects:
  - \$2750 Research on Artificial Insemination
  - 1500 Research on Lipase Activity in Dairy Products
- (16) \$500 Public Health Service grant in support of research entitled "Discrimination and Generalization in the Mentally Retarded", under the direction of Dr. David Zeaman, Psychology Department.

8. The President presented to the Trustees a communication from William L. Schatzman, State Director of the Division of Civil Defense, in which he requested the use of the old Music Building for the location of the State Civil Defense Control Center.

It was noted that Mr. Schatzman requested that the University finance such remodeling as would be needed, as well as to provide heat, light, power, water, and the usual custodial services, all at no cost to the State Civil Defense Division.

THE BOARD VOTED to express a sincere desire to be cooperative and helpful to the very important State Civil Defense organization and indicated that the Board would be willing to provide space in this building on a temporary basis subject to immediate recall, but without cost to the



## 8. Continued

University for remodeling, heat, light, power, water, and custodial service. It was felt that all these costs should be borne by the Civil Defense Agency. The University will need to occupy all facilities on the campus as enrollments and University services increase. In all probability this facility will be needed in about eighteen months and possibly within a year's time. At such time, the University would expect the Civil Defense Division to find other facilities.

9. The Board noted with interest and appreciation the Wisdom Award recently made to Mr. Benton.
10. Mr. Watson, Chairman of the Finance Committee of the Board, presented a report to the full Board including a number of recommendations. The items reported are as follows:

- (1) Mr. Watson reported in detail regarding the location of the new Law School building on the site of the Hartford Branch. Correspondence relative to the matter was read and discussed.

THE BOARD VOTED to accept the recommendation of the Finance Committee that the building be located on the campus of the Hartford Branch and in accordance with the restrictions in the deed.

IT WAS FURTHER VOTED that the President arrange a meeting of the Finance Committee of the Board with Messrs. Hooker, Martin and Parsons of the Woodside Circle Association for the purpose of discussing the alternative location which the Board believes would be preferable for both the Woodside Circle Association and the University.

- (2) The proposed new salary schedule was discussed briefly. It was decided to defer action to allow the Trustees to give more study to the proposals.

However, THE BOARD VOTED to instruct the President to offer John M. Evans of Indiana University the position of Fiscal Vice President and Director of Institutional Research at an annual salary of \$14,640 with assurance that future increases would be in order in accordance with University salary schedules and University policy.

IT WAS FURTHER AGREED that should Mr. Evans accept the appointment, he would be assigned a

## 10. Continued

residence on campus under the University policy of assigning faculty residences.

THE BOARD FURTHER VOTED to authorize the annual rate (nine months' service) of \$2040 for all Graduate Assistants employed in connection with research grants financed from funds other than State-appropriated funds, this adjustment for this category of Graduate Assistants to become effective with the academic year 1960-61.

- (3) The Board discussed at considerable length the list of building projects presented by the President.

THE BOARD VOTED to approve the schedule of projects as presented with a revision in the order of projects. In reporting to the State Building Commission, reference will be made to the long range program as approved by the Board of Trustees and presented to the State Building Commission on August 1, 1958. The revised schedule will separate those items that represent "must" items for consideration by the 1961 session of the General Assembly. Other items will be included for future consideration by the General Assembly in carrying out the policy of development as summarized in the printed report of the Liaison Committee representing the State Board of Education and the Board of Trustees of the University. The printed report was forwarded to the General Assembly in 1959.

- (4) Mr. Watson reviewed with the Board of Trustees the discussion of fees and dormitory rents with Commissioner Conkling, Budget Director Schuckman, and others of the State Budget Department. This discussion was reviewed in relation to the transferring of certain expense items from the General Fund to the University 6.4 Account which represents additional demands on student fees.

It was reported to the Board that the fiscal authorities of the State do not intend to determine those activities which are "educational" and those that are "auxiliary services." They stated that the definition of functions is a responsibility of the Board of Trustees.

The specific transfers in question are:

- (a) Charging 100% of the salaries of Resident Educational Counselors to student fees.

## 10. Continued

Until July 1, 1959, half of these salaries were charged to student fees. The remaining half of these salaries were charged to the General Fund because of the educational character of this portion of the Resident Educational Counselor's activities. The amount in question is about \$73,000 annually.

The Trustees have requested a statement from the University administration showing the division of activities of the Resident Educational Counselors to justify going back to the long established pattern of salary allocations.

- (b) Transferring the entire costs of maintaining and operating the University Auditorium and the Little Theatre from the General Fund to 6.4 (student fees). This transfer amounts to approximately \$62,800. The maintenance and operation costs of this facility are considered a State obligation since this facility is wholly and completely an educational facility.

- (1) Students are financing from fees all amortization and interest costs involved in the construction of the facility.
  - (2) The students also pay for all major concert programs even though these programs are educational and cultural in character.

These expenses, (1) and (2), will continue to be charges borne by the students.

The Trustees have requested of the University administration an analysis of the scheduled events and programs for this facility. It is believed that auditoriums at the four State Colleges, the technical schools and the elementary and secondary schools constructed in the State from State funds are all maintained and operated from funds provided from the General Fund.

- (c) Currently, all charges for Infirmary service are charged to 6.4 (student fees). When this

## 10. Continued

facility was urged by Governor McConaughy and subsequently approved by the General Assembly, it was for the reason that the general public interest needed to be protected by providing adequate infirmary services. All costs of providing the service were initially charged to the General Fund. Sometime later, half of these costs were transferred to student fees.

At the beginning of the present fiscal year, the one-half remaining costs were transferred to student fees, representing about \$76,000.

The administration and the Board of Trustees in the past have maintained that, at least half of the costs of infirmary and health services should properly be charged to the General Fund because of services to employees (both in the professional and classified service), for the daily health inspection of facilities, water, and other services.

The Trustees have requested of the University administration an analysis of all infirmary services.

- (d) The Union Building is being financed entirely by students as to the amortization and interest charges. This includes all equipment in the building. The Union Building at the University and on all campuses is an educational and cultural center for students. However, the Board has been willing to carry most of the building operating and maintenance costs through student fees. However, part of these costs should be charged against the General Fund for the use of these facilities by the University.

The University uses this facility for University activities that are wholly and entirely University responsibilities. At the beginning of this fiscal year, all costs of maintaining and operating this facility were transferred to 6.4 (student fees).

The Board has requested of the University administration an analysis of the use of this facility to support the division of charges which obtained prior to the current fiscal year. The

## 10. Continued

- (3) A fairly recent decision to charge the University Revolving Fund (student fees) for insurance on University buildings (State buildings). This current annual expenditure amounts to about \$17,000.00 annually. We do not believe that this same charge is made at the state colleges in the State.
- (4) Beginning July 1, 1959, administrative overhead costs for the Division of University Extension amounting to about \$60,000.00 annually were transferred from the General Fund to 6.12. All instructional costs in University Extension and Summer Session, serving over 70,000 people annually, are paid in the form of special instructional fees. The general administrative costs should be carried by the General Fund.

The Finance Committee recommended an increase in dormitory rents of \$10.00 per semester to be effective in September of 1960.

They further recommended an increase in the application fee from \$5.00 to \$15.00 although considerable sentiment was expressed favoring an increase from \$5.00 to \$10.00 per year. The \$10.00 fee is standard at all Land-Grant colleges and universities.

The Committee further recommended an increase in University fees for the coming year of \$25.00 per student. It was reported at the Trustees' meeting that Governor Ribicoff is still opposed to an increase in the student fee. It was, therefore, decided to postpone action on the matter of fees until the meeting of January 26. Prior to that time, Mr. Budds will try to discuss the matter with the Governor.

- (5) Mr. Watson, in reporting for the Finance Committee, made the following recommendations:
  - (a) BE IT RESOLVED: That a fund to be known as "The University of Connecticut Endowment Fund" be established; said fund to be created by merging the assets which have been the property of individual endowment funds heretofore. Each such fund shall own a fractional share of the whole as determined by the market value of its assets at the date of the establishment of "The University of Connecticut Endowment Fund." This fund shall be opened for

## 10. Continued

the admission of new funds only at the beginning of each fiscal year. Earnings are to be accumulated in a separate account and distributed semi-annually to the several funds in the percentage of the fractional shares of "The University of Connecticut Endowment Fund" owned by each.

THE BOARD VOTED to approve this recommendation.

- (b) A change in the By-Laws to give the Finance Committee the responsibility of handling the investments for the University.

It was recommended that Article V, Section 3, be amended to read as follows: "The Board shall appoint a Finance Committee consisting of at least four members. The Finance Committee, subject to the control of the Board, shall have the care and charge of the investment of University funds, and no investments of funds, sale, transfer, or conveyance of any of the investments of the University shall be made unless approved by a vote of the Board upon recommendation of the Finance Committee. The Finance Committee, subject to the approval of the Board, shall have the power to direct the sale, transfer, and conveyance of any stocks, bonds, or other securities owned by the University. The controller or person acting in that capacity shall be empowered to execute for the University such sale, transfer, or conveyance as is voted by the Board."

- (c) That Article IX, Section g, of the By-Laws be amended as follows:

"To endorse warrants, rights, stock certificates, stock powers of attorney, and checks, in the name and on behalf of the Board of Trustees and give full discharge for same."

According to Article XI, Section 2, the Laws, By-Laws and Rule may be amended at any regular meeting of the Board by a recorded majority vote of all members of the Board; provided that copies of such amendment shall be submitted in writing at a previous meeting and furnished each member at the beginning of such meeting.

THE BOARD THEREFORE VOTED to transmit these recommended changes in the By-Laws to the Trustees in accordance with Article XI, Section 2.

## 10. Continued

- (6) Mr. Watson presented for the Finance Committee the report of Mr. Guy Holt which was in the form of an investment review recommending a "sales program", a "distribution after sales", and a "recommended purchase program."

THE BOARD VOTED to accept the recommendations contained in the investment review portfolio.

A copy of this report is made a matter of record in the files of the University.

11. The following items of information were distributed to Trustees at the meeting:

- (1) University Newsletter, December, 1959.
- (2) Communication from Southington High School favorably commenting on Summer Guidance and Counseling Institute.
- (3) Connecticut Council for the Advancement of Economic Education - Annual Report and brochure on television series.
- (4) Reports of Conferences on Accreditation held June 29-July 1, 1959 and October 6-7, 1959.
- (5) Connecticut Government, November, 1959, prepared by Institute of Public Service.
- (6) College and University Trusteeship, by Morton Rauh.
- (7) Municipal Employee Benefits in Connecticut, prepared by Institute of Public Service.
- (8) Aging in Connecticut, Vol. II, No. 3, Autumn, 1959, prepared by Institute of Gerontology.
- (9) First Things First, Statement of Connecticut Foundation for Independent Schools.
- (10) Estimated Enrollment figures for first semester of 1960-61, as of December 15, 1959.
- (11) Number and Size of Class Sections.

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12. Since the Board meeting, we have learned that on the day of the meeting, Mr. Fuller was celebrating his 75th birthday.

Respectfully submitted,

By A. N. Jorgensen

For J. Ray Ryan,  
Secretary