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Minutes, January 21, 1942

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MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
Of
THE UNIVERSITY OF CONNECTICUT
held in Hartford, January 21, 1942

Present:

Mr. King	Mr. Eddy
Mr. Fox	Mr. Hollister
Mr. Spencer	Mr. Jorgensen
Mr. Hook	Mrs. Dadourian

1. THE BOARD VOTED to approve the minutes of the meeting of December 17, 1941.
2. THE BOARD VOTED to accept the following resignations:
 - (1) Richard Barrows, Circulation Librarian, January 15, 1942.
 - (2) Rita Marlet, Graduate Assistant in English, January 16, 1942.
 - (3) Milton J. Foter, Assistant Professor of Bacteriology, February 1, 1942.
 - (4) Dana Young, Professor of Civil Engineering, February 1, 1942.
 - (5) Doris B. Child, Home Demonstration Agent (Windham County), February 2, 1942.
 - (6) Florien Heiser, Associate Professor of Psychology, January 15, 1942.
 - (7) F. J. Weirether, Assistant Instructor in Dairy, February 1, 1942.
3. THE BOARD VOTED to receive and place on file the following requests for leave of absence:
 - (1) Harwood Belding, Assistant Professor of Zoology, leave without pay, February 1, 1942 - July 31, 1942.

The President reported that staff members who have been granted leave of absence had been advised by the President to continue with their plans but that it might be necessary to cancel any or all leaves if staff problems resulting from the present war situation made cancellation necessary.
 - (2) Josephine Rogers, Assistant Professor of Physical Education, sabbatic leave, college year 1942-43.
4. THE BOARD VOTED to approve the following appointments:
 - (1) Vincent Nowlis, Instructor in Psychology, salary \$2400, effective January 16, 1942. Replacing Florien Heiser.
 - (2) Bess McDermand Skinner, Instructor in Home Economics, January 16, 1942-July 15, 1942. Salary \$1200 for the semester.
 - (3) A. L. Douglass, Assistant Instructor (R. O. P.), annual salary \$1800, effective January 1, 1942. Replacing Fred Harris.
 - (4) Edward A. Foote, Instructor in Agricultural Engineering, salary \$100 per month, effective January 16, 1942 - May 17, 1942.
 - (5) Charles D. Lawrence, Instructor in Physics, salary \$216 per month, effective January 1, 1942 - June 30, 1942. Replacing Francis McCarthy.

- (6) Clyde Biddulph, Instructor in Zoology, salary \$200 per month, effective February 1, 1942 - July 31, 1942. Replacing Harwood Belding who is on leave.
 - (7) Harry W. Seeley, Graduate Assistant in Dairy, salary \$60 per month, effective February 1, 1942. Replacing Max E. Morgan.
 - (8) Millicent Disco, Instructor in English, \$50 per month, effective January 16, 1942 - May 15, 1942.
5. THE BOARD VOTED to accept the Fred E. Turner Collection of gems and minerals and the President was instructed to write Mr. Turner and each person who had contributed to the purchase of the Collection of the Board's appreciation for this splendid addition to the teaching facilities of the University.
 6. THE BOARD VOTED to rescind its former action having to do with dedication of all new buildings on June 6 and to instruct the President to make such dedication plans as fit present conditions. The President stated that he would make plans for dedication exercises in connection with the Commencement exercises to be held on May 17 and that he would also make plans for the securing of suitable plaques in connection with buildings to bear the names of persons to be so honored.
 7. The President informed the trustees of the plans of the Connecticut State Grange for the construction of a Grange Cooperative House on the campus.
 8. The President briefly discussed his messages to the students having to do with the relation of University students to the war situation.
 9. The trustees expressed interest in receiving copies of the President's address before the annual meeting of the Connecticut Farm Bureau Federation. Mimeographed copies of this address will be mailed to the trustees.
 10. The President reported that he had sent to each member of the Board a copy of the revised Laws and By-Laws and had also sent to each member a statement indicating proposed changes to be made in the Laws and By-Laws. After full discussion, the BOARD VOTED to approve the Laws and By-Laws revised as of January 1942.
 11. The President reported on the failure to secure approval for the purchase and operation of University-owned busses. The President expressed the hope that Governor Hurley would assist in working out an acceptable plan for solving in part the transportation problem at the University.
 12. The President reported that Governor Robert A. Hurley had authorized a supplementary allotment of \$86,000 to complete equipping several important laboratories on the campus which would result in the University's keeping faith with the Engineers Council for Professional Development, which agency had accredited our program in mechanical engineering with the understanding that additional mechanical engineering equipment would be provided. The President reported that he had already written a letter of appreciation to the Governor for his cooperation and assistance in this important matter.

13. The President presented copies of two questionnaires for the information of the Board. Both questionnaires had been sent to each student with instructions to fill them out on the day of registration for the second semester. The one questionnaire was intended to secure needed information for the planning of an expanded summer session for those University students who plan to accelerate their University program. The second questionnaire is intended to supply the administration with information regarding the status of the male students with respect to draft ages, likelihood of call, etc., in order that quotas for the coming year could be developed. The President reported that it would not be possible to ask the Board to adopt the quota plan at this time but asked that the administration be free to adjust quotas as needed, with the understanding that the registration would not be increased for the coming year beyond a total undergraduate registration of 1800 students. The President predicted that, in spite of employment possibilities and Selective Service requirements, the University would be forced to refuse admission to a thousand or more qualified Connecticut high school graduates.

14. THE BOARD VOTED to approve the following fee schedule for 1942-43:

Dining Hall	\$50.00
Athletic	30.00
Health	5.00
Student Personnel	10.00
Transportation	10.00
Self-Liquidating Building Fee	<u>20.00</u>
	\$125.00

The President reported that the board rate for 1942-43 would be \$105 per semester and that dormitory rates would be advanced \$5.00 per room per year.

15. THE BOARD VOTED to accept the President's recommendation that a change be made in the appointment of Dr. S. W. Price. The change voted is as follows:

Title: Director of the Division of University Extension, Summer Session and Education by Radio and Assistant to the President.

Duties:

1. To administer all non-resident work as part of the University Extension Program.
2. To administer the Summer Session.
3. To administer the program of Education by Radio.
4. To assist the President with such public relations as he might specifically designate from time to time.
5. To assist the President with such matters of general administration as he might specifically designate from time to time and which do not fall within the specific jurisdiction of any existing administrative officer.

16. The President presented to the Trustees a preliminary statement on "The Future of the University of Connecticut." It was agreed that as many as five or six meetings should be devoted to discussing the many important phases of the preliminary statement which was presented. It was further agreed that there be no releases of any part of this statement until the discussions have been completed and a final statement prepared.
17. Time did not permit discussion of several promotions in rank. Therefore, this matter was postponed until a later meeting.

R. M. Dadourian, Secretary