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Minutes, February 20, 1957

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① 2/11/57

MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Storrs, February 20, 1957

Present:	Mr. Belden	Mrs. Mackie
	Mr. Bishop	Mrs. Mahoney
	Mr. Brock	Mr. Marsh
	Mr. Fuller	Mr. Ryan
	Mr. Gill	Mr. Schneller
	Mr. Jorgensen	Mr. Shippee

1. The minutes of the scheduled meeting of January 16, 1957, having been mailed out, were approved without being read.
2. THE BOARD VOTED to accept the following resignations:
 - (1) Maynard Heckel, County Club Agent, Windham County, effective March 31, 1957.
 - (2) Elias Mengel, Instructor in English, Hartford Branch, effective January 28, 1957.
 - (3) Melford E. Spiro, Associate Professor of Anthropology, effective September 15, 1957.
 - (4) Dorothy Stewart, Library Assistant, effective March 4, 1957.
3. THE BOARD VOTED to approve the following appointments:
 - (1) Edmund R. Arnold, B.A., Library Assistant (Departmental Assistant Junior Grade), \$2940, March 5, 1957. Replacing Dorothy Stewart.
 - (2) Elizabeth C. Child, B.S., Associate County Club Agent, Windham County, \$4800, March 1, 1957. Replacing Joan Marshall.
 - (3) Frank L. Overley, M.S., Instructor in Farm Management, \$5640, February 15, 1957. Replacing Marvin W. Kottke.
 - (4) Samuel F. Ridlen, M.S., Associate Professor of Poultry Science, \$8160, July 1, 1957. Replacing George B. Sweet.
 - (5) Franklin Knight Wills, Jr., M.S., Instructor in Animal Diseases, \$5820, July 1, 1957. New position.

4. THE BOARD VOTED to approve the following change in title:
- (1) Donald P. Kent, from Assistant Professor of Sociology to Director of the Institute of Gerontology, \$7440, effective June 15, 1957.
5. THE BOARD VOTED to receive and place on file the following requests for leave of absence:
- (1) Martin Burton, Associate Professor of Music, sabbatic leave second semester 1957-58. Research in England.
 - (2) Ella A. Dye, Assistant Professor, School of Social Work, sabbatic leave second semester 1957-58. Research.
 - (3) Edward V. Gant, Associate Professor of Civil Engineering, sabbatic leave second semester 1957-58. Research.
 - (4) Cecil E. Hinkel, Assistant Professor of Speech and Drama, sabbatic leave first semester 1957-58. Research.
 - (5) E. L. Jungherr, Head of Department of Animal Diseases, leave without pay February 4, 1957 through March 3, 1957. Assignment in Poultry Pathology in Iran for International Cooperation Administration.
 - (6) David P. Lindorff, Assistant Professor of Electrical Engineering, sabbatic leave second semester 1957-58. Research.
 - (7) Doris E. Nason, Assistant Professor of Education, sabbatic leave second semester 1957-58. Research.
 - (8) William C. Orr, Assistant Professor of Chemistry, sabbatic leave academic year 1957-58. Research and lecturing in Belgium.
 - (9) Joseph A. Palermo, Assistant Professor of Foreign Languages, sabbatic leave second semester 1957-58. Travel and study abroad.
 - (10) Frances Tappan, Technical Director, School of Physical Therapy, sabbatic leave 1957-58. Study for doctorate.
 - (11) H. J. Thorkelson, Assistant Professor of Economics, sabbatic leave second semester 1957-58. Research.
 - (12) E. L. Jungherr, Head of Department of Animal Diseases, sabbatic leave October 1, 1957 through March 31, 1958. Advanced study in Scotland and Switzerland.
6. THE BOARD VOTED to accept the following scholarships, financial aids and gifts and instructed the President to write appropriate letters of appreciation:
- (1) \$50 Dorothy Culp Memorial Scholarship for 1956-57.
 - (2) \$42.40 representing income from the Ratcliffe Hicks Trust "A" Account to be used for scholarship purposes.

6. Continued

- (3) \$200 from Grumman Aircraft Engineering Corporation to provide financial aid to Edwin A. Stubbs.
- (4) \$200 from Harriet M. Faunce Fund to provide financial aid to Gail Tyback.
- (5) \$200 from National Foundation for Infantile Paralysis to provide financial aid to Marion T. Coan.
- (6) \$50 from College Club of Springfield to provide financial aid to Alta Jean Talbert.
- (7) \$425 from Palen-Klar Scholarship Fund to provide financial aid to the following:

Renata Facchin	\$50
Elizabeth Griffiths	75
Arlene A. Krois	75
Thaisa Lenora Nichols	75
Rance Velapoldi	75
Joan Catherine Ziac	75

- (8) \$550 from Staples P.T.A. Scholarship Committee to provide financial aid to the following:

Rosemarie DeMattio	\$100
Jeanne Willner	100
Rosemarie Doino	125
Emily T. Young	125
Walter Soderlund	50
Samuel O. Spooner	50

- (9) \$170 from Knights Templar Educational Foundation to provide financial aid to Judith A. Cole.
- (10) \$25 from Watertown Teachers Association to provide financial aid to Robert Geoghegan.
- (11) \$250 from Weehawken Teachers' Association to provide financial aid to Patricia McCaffrey.
- (12) \$125 from Staples P.T.A. Scholarship Committee to provide financial aid to Helen VanderVeen.
- (13) \$100 from Staples P.T.A. Scholarship Committee to provide financial aid to Hope Washburn.
- (14) \$75 from 2nd District, War Orphan's Education Fund of the American Legion to provide financial aid to Anne A. Soda.

6. Continued

- (15) \$1762.50 from The William H. Chapman Foundation to provide financial aid to the following:

Elizabeth Phillips	\$150
Selma Najim	175
Jean Williams	200
Paul White	100
John Sylvester	75
William O'Donnell	112.50
John McCarthy	150
Gertrude Kutcher	150
Ann Holway	100
Reginald Gay	150
William Byars	50
Rosalie Barnett	150
Marsha Andrews	150
Beryl Adelman	50

- (16) \$250 from Wadsworth Lewis Memorial Scholarship Fund to provide financial aid to Mary O'Keefe.
- (17) \$100 from James Hillhouse Alumni Scholarship Fund to provide financial aid to Louis Caprio.
- (18) \$375 from Frank Gannett Newspaperboy Scholarships, Inc. to provide financial aid to Wesley A. Lanz.
- (19) \$37.50 from Polish Women's Alliance of America to provide financial aid to Frances Kaczmarek.
- (20) \$37.50 from Polish Women's Alliance of America to provide financial aid to Patricia Tyszk.
- (21) \$100 from W. J. Munson Fund to provide financial aid to Edward R. Hasbrouck.
- (22) \$35 from C. G. Spalding Company to School of Pharmacy to cover two awards in Dispensing Pharmacy for the first and second highest students in the course.
- (23) Gift of antique three-tiered show globe to School of Pharmacy from Owens-Illinois Glass Company.
- (24) Gift of \$500 from Chas. Pfizer & Co., Inc., to School of Pharmacy.
- (25) Gift of \$500 from McKesson & Robbins, Inc., to School of Pharmacy.
- (26) Gift of \$10 from Mr. Donald T. Dorsey, Meriden, to Hartford School of Law.
- (27) \$375 from The William H. Chapman Foundation to provide financial aid to William A. Taglianetti.

7. THE BOARD VOTED to approve the following research projects to be carried on by the University and financed by the agency indicated:

(1) \$1350 Fellowships from American Foundation for Pharmaceutical Education to School of Pharmacy.

8. The President discussed the growing seriousness of the salary situation for members of the professional staff. He also expressed concern that the recommended budget makes no provision to improve the salary problem.

After some discussion of the proposals the President reviewed with the Finance Committee of the Board, THE BOARD VOTED to approve minor adjustments in the salary schedule. The revisions take into account the \$60 adjustment which apparently will be approved by this session of the General Assembly. The revisions make provision for bringing those staff members to minimums where indicated, and also for putting those staff members on step if the \$60 adjustment results in irregularities in the schedule.

9. THE BOARD VOTED to approve adjustments in Summer Session and Extension stipends as follows:

- (a) For full time teaching in the Summer Session, the stipends are to be at the rate of \$600, \$700, \$800, and \$900 for the ranks of Instructor, Assistant Professor, Associate Professor, and Professor, respectively.
- (b) For Extension teaching off campus, the rate is to be increased to \$140 per semester hour; for Extension teaching on campus, the rate to be increased to \$100 per semester hour.

10. The President reviewed his report to the Finance Committee of the Board having to do with fees and tuition. THE BOARD VOTED to approve the following tuition and fee changes:

- (1) Contract programs in Engineering and Allied Services from \$10 to \$30 per credit hour fee (a 200% increase)
- (2) Master of Business Administration (M.B.A.) In-service training of employees from \$10 to \$20 per credit hour fee (a 100% increase)
- (3) Summer Session - per semester hour credit fee from \$10 to \$15 (a 50% increase)
- (4) General Extension Fee from \$10 to \$15 per semester hour credit fee (a 50% increase)
- ✓ (5) A fee to cover sub-freshman instruction in Mathematics - \$25 per student for the Math. 99 course.

10. Continued

- (6) Music Fees to cover individual instruction (instrumental and vocal) from \$10, \$15, and \$20 per credit to \$10, \$20, and \$30 per credit
 - ✓ (7) An Application Fee of \$5.00 for all full-time undergraduate students — non refundable
 - (8) A fee of \$2.00 for Student Employment and Placement Office service to take the form of earmarking \$2.00 of the undergraduate tuition fee
 - (9) College Board Examination Fees to be paid directly to the Educational Testing Service by all applicants required to take the College Board Examinations for admission
 - (10) The Law School tuition fees for the Law Day School from \$275 to \$300 (an increase of 9%)
 - (11) The Law School tuition fees for the Law Night School from \$220 to \$250 (an increase of 14%)
 - (12) Social Work tuition (two-year graduate program) from \$150 to \$200 (an increase of 33%)
11. The President presented to the Board a list of building projects. The list is intended to present to the Board of Trustees the projected capital project requirements if the future of higher education is to be adequately met and if the University is to take care of its share as indicated in the recent report of the State Board of Education and the Board of Trustees ("The Future of Higher Education in Connecticut," December, 1956). The list of building projects is made a matter of record in these minutes.
12. The President reviewed briefly the difficulties in securing a qualified person to fill the vacancy of Dean of Engineering. He reviewed the kind of offers that are being made in order to attract qualified leadership for this position.
13. The President reviewed with the Trustees the background of a request from the Greater Torrington community for the establishment of a University Branch at Torrington, to be effective in September of 1957. All conditions and requirements of the Board of Trustees' policy with respect to the establishment of new branches were met completely. The report of the Torrington Development Corporation, in support of the request, is made a matter of record in the files of the Board of Trustees, as well as all supporting information and testimony.

THE BOARD VOTED to approve the establishment of the Torrington Branch in accordance with the Board's policy.

14. The President distributed copies of a mimeographed bulletin which lists all of the gifts, grants and research contracts for the period July 1, 1955 through June 30, 1956.
15. The President commented briefly on a report from the Admissions Office regarding admissions for September of 1957. Since time was running out, the following items are made a matter of record in these minutes:

Applications submitted for September 1957	3642
Applications submitted this date one year ago	3383

	<u>Men-Freshmen</u>	<u>Men-Transfers</u>	<u>Women-Freshmen</u>	<u>Women-Transfers</u>	<u>Total</u>
Conn. Applicants	1391	93	808	44	2337
Out-of-State "	472	47	725	61	1305
	<u>1863</u>	<u>140</u>	<u>1534</u>	<u>105</u>	<u>3642</u>

16. The President urged the Trustees serving on the Liaison Committee to consider the advisability of an early decision regarding the proposal that the University of Connecticut use its resources for the training of elementary school teachers. The matter has been under study by Dean Brammell of the University School of Education and President Smith of the Willimantic State Teachers College, but it would appear that delay on the part of President Smith in reporting on this matter from his point of view may preclude getting the program under way in time to be effective by September of 1957.
17. The President discussed the purchase of the Sawyer property contiguous to the University campus. Mr. Riccio, the University Comptroller, has followed State procedures with respect to securing property appraisals. The matter has the endorsement of the State Building Commission.

THE BOARD VOTED to instruct Comptroller Riccio to secure immediate option on this property and to proceed in accordance with State policy and procedures with respect to the acquisition of the property.

18. The President reviewed the status of the old School of Pharmacy plant in New Haven and urged the sale of the property at the earliest possible time.

THE BOARD VOTED to authorize Comptroller Riccio to work with the State Commissioner of Public Works and other appropriate State agencies for the earliest possible sale of the property at the highest possible price.

19. The President reviewed again the old problem of student parking fees for violations of parking and traffic regulations within the confines of the University campus.

THE BOARD VOTED to instruct the President to enlist the assistance of Senator Elmer S. Watson for the preparation of a bill to be raised in the appropriate Committee of the General Assembly "to authorize a collection of fees for violations of parking and traffic regulations

19. Continued

on the grounds, parking areas, and roads on the University campus, the fees thus collected to be deposited in the University Scholarship Fund."

20. The President distributed an analysis of the recommended budget for the 1957-59 biennium (State General Fund). The President indicated that he would proceed to carry out the decisions of the Board of Trustees with respect to the budget requests approved by the Board of Trustees for presentation to the General Assembly.

21. Mr. J. Ray Ryan presented a letter addressed to him as Secretary of the Board from Robert W. Stallman, a member of our professional staff. The communication requested a change in policy to permit the use of the men's swimming pool on Sunday afternoons and at such other times as not used by the University, the requested use to be for members of the faculty and their sons for recreational swimming.

THE BOARD VOTED to request the President to secure from Mr. VanBibber, the Director of Physical Education, a statement indicating how he could cover such use of the facilities, taking into account extra time for janitorial care, security provisions for the building and its equipment, and the provision for a qualified pool attendant.

Respectfully submitted,

-s- J. Ray Ryan

J. Ray Ryan
Secretary