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Minutes, December 18, 1935

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MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
of the
CONNECTICUT STATE COLLEGE
held in Hartford, December 18, 1935

Present:	Mr. Manchester	Mr. Hollister
	Mr. Alsop	Mr. King
	Mr. Fenton	Mr. Spencer
	Dr. Wood	Dr. Butterfield
	Mr. Greene	Mrs. Dadourian
	Mr. Buckley	Dr. Jorgensen

1. IT WAS VOTED to approve the minutes of the meetings of October 16 and of October 25, 1935.
2. In connection with the minutes of the Executive Committee meeting of November 14, 1935, the plans of Mr. A. J. Brundage for his sabbatic leave were discussed.

IT WAS VOTED to approve the plans of Mr. A. J. Brundage for sabbatic leave of six months with pay beginning January 1, 1936.
3. IT WAS VOTED to approve the minutes of the meeting of the Executive Committee of November 14, 1935.
4. IT WAS VOTED to approve the following appointments:

Joseph T. Brown, Assistant County Agricultural Agent, Litchfield County, salary \$1800 net, effective December 1, 1935.

Robert C. Hepburn, Assistant County Agricultural Agent, New Haven County, salary \$2000 net, effective December 1, 1935.

Margory L. Bassom, Associate County Club Agent, Fairfield County, salary \$1500 net, effective December 9, 1935.
5. IT WAS VOTED to receive and place on file the request for sabbatic leave from R. I. Longley, Comptroller, for six months with pay, beginning Jan. 1, 1937.
6. IT WAS VOTED to receive and place on file the request for sabbatic leave from Frances Whitcomb, Home Demonstration Agent, New Haven County, for six months with pay plus two months without pay, beginning October 1, 1936.
7. IT WAS VOTED to approve a leave of absence without pay for L. A. Salter, Instructor in Economics, to work with the Resettlement Administration for six months beginning January 1, 1936.
8. IT WAS VOTED to instruct the Business Office to pay for the repairs to the water line to the Willowbrook section in the amount of \$25.10 as of August 31, 1935, and that future bills for maintenance of the water line should be cared for by the College.
9. IT WAS VOTED to refer to Mr. Spencer the matter of investing the money from the Downing bequest to the best advantage and that he should report his findings to the Executive Committee.

10. IT WAS VOTED to rescind the vote of June 10, 1935 concerning a right of way across the Sheep Farm for a driveway to the Town Hall.

IT WAS VOTED to grant permission to the Town of Mansfield for a right of way across one corner of the Sheep Farm subject to the condition that use of the right of way may be terminated at any time when the college desires to use the property; and that the Attorney General be requested to draw up an agreement for the signatures of all parties to that effect.

11. The president presented supplementary material on delinquent loans (cf. P.878). It was suggested that the Scholarship Loan Committee be advised that the Board will consider the matter if the Committee will furnish an account of loans made from state funds, the amount of each loan, the name of the individual to whom it was loaned, and how much has been repaid.

12. The president reported on the question of securing the balance of the appropriation for the Contest Plant for repairs to the Plant.

IT WAS VOTED to request from the State Board of Finance and Control that the balance in the appropriation for the Contest Plant be re-appropriated for repairs and improvements to other buildings of the Plant.

13. The president discussed the situation with regard to increased internal receipts.

IT WAS VOTED to request the State Board of Finance and Control and secure their approval to add to the regular appropriation for the college that amount of internal receipts in excess of the original estimate.

14. IT WAS VOTED to appoint Mr. Fenton and Dr. Butterfield as representatives of the Board to meet with the Commencement Committee and prepare plans for the inauguration and that a report on the amount of money necessary for expenses be made later.

15. IT WAS VOTED to rescind the previous vote of the Board in connection with the marking of motor vehicles belonging to the college and to agree to conform with the regulations of the State Board of Finance and Control.

IT WAS VOTED that the Board of Trustees request that the president's car be exempt from the ruling of the Board of Finance and Control.

16. The president presented a request from H. A. Gillette for a renewal of his lease on the store property. It was suggested that the president take this matter up with the Attorney General to determine whether or not the College is bound under the terms of the lease.

17. IT WAS VOTED to approve the following allotments:

Purchase of typewriter for Alumni Office	89.10	<i>Actual 43.05</i>
Diving board for pool	60.00	<i>-actual 21.20 \$4.80 budget</i>
Increase Home Economics budget	66.00	(for personal services)
Graduate Asst. for Wildlife project	414.00	

18. The president presented the reports from the State Departments on the several inspections of the college.

IT WAS VOTED that the president, with Mr. Spencer and Mr. Alsop, be authorized to report to the State Board of Finance and Control the recommendations of Mr. Bennett, submitted in his letter of November 15, 1935, and to apply for such emergency funds to carry out the recommendations as the Board of Finance may approve.

19. The president reported the following items of information:

Catalogue contract awarded to Tuttle, Morehouse & Taylor Co., of New Haven.
Meeting with Dr. Works to discuss Hicks Fund.

Appointment of committees -

Commencement
Purchasing, equipment, etc.
Loans and scholarships
Dining Hall schedule
College Forum
Advisory on college studies

No credit to be given for work in Religious Education.

Postponement of accreditation with Association of American Universities.

