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Minutes, November 10, 1978

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
THE UNIVERSITY OF CONNECTICUT

Held at the Merlin D. Bishop Center, Storrs

November 10, 1978

In the absence of Mr. Tasker, the meeting was called to order at 11:40 a.m. by Vice Chairman Frank D. Rich. Trustees present were: Mesdames Briscoe and Jorgensen, Messrs. Canzonetti, Catanese, D'Oliveira, Donen, Jacobs, Kleban, Krogh, Lowney, Rich, Shedd, and Stroh.

Trustees absent were: Governor Grasso, Ms. Kronholm, Messrs. Brown, Cunningham, and Tasker.

University staff present were: Acting President Gant, Vice Presidents Adams, DiBiaggio, and Wilson, Acting Vice President Hanna and University Counsel, Attorney McKenna.

All actions were by unanimous vote, except as otherwise noted.

1. On a motion by Dr. Canzonetti, seconded by Mr. Kleban, THE BOARD VOTED to go into executive session for the purpose of considering matters of personnel and collective bargaining. The Chairman stated that since the matters to be considered will require staff information, the minutes should reflect that Acting President Gant, Vice Presidents Adams, DiBiaggio, and Wilson, Acting Vice President Hanna, Attorney McKenna, Messrs. Bailey, Buck, Kimball, and McGowan were in attendance. Members of the Board present at this time were: Mesdames Briscoe and Jorgensen, Messrs. Canzonetti, Catanese, D'Oliveira, Donen, Jacobs, Kleban, Krogh, Lowney, Rich, Shedd, and Stroh. While in executive session, the Board took the following actions:
 - (A) Mr. Rich welcomed the two new student-elected Trustees, Mr. Catanese and Mr. Donen, to their initial Board meeting.

- (B) President Gant distributed copies of the communication he had received from Mr. John J. Kolega pertaining to the material that Mr. Kolega presented at the September 25 meeting of the College of Agriculture and Natural Resources faculty. A copy of the correspondence is attached to the file copy of the Board minutes.
- (C) The Board received a petition dated October 31, 1978 from Mr. Joseph Glasser, Assistant Professor, School of Business Administration, pertaining to a grievance under provisions of The Agreement Between The University of Connecticut and The University of Connecticut Chapter of The American Association of University Professors, Section 10.11.7. On a motion by Dr. Canzonetti, seconded by Mrs. Briscoe, THE BOARD VOTED to refer the matter to the Board's Collective Bargaining Committee for further consideration. A copy of the communication from Mr. Glasser is attached to the file copy of the Board minutes.
- (D) President Gant commented briefly on the recent newspaper article regarding Mr. David Driscoll, University Director of the Public Safety Division.
- (E) Attorney McKenna reported on the latest litigation matters of concern to the Board of Trustees.
- (F) The Board reviewed the latest recommendations on personnel matters pertaining to appointments, leaves of absence, promotions, reassignments, resignations, and retirements with the understanding that the vote on these personnel matters would be taken in the open session part of the Board meeting.
- (G) On behalf of the Collective Bargaining Committee, Chairman Rich presented the following resolution for adoption by the Board:

The Board of Trustees reaffirms its action of September 10, 1976, authorizing the Administration to represent the Board in negotiations with the bargaining units for present and future certified employee organizations, to keep the Board informed of the progress of negotiations, and to reach agreement on proposed contracts which protect the Board's rights and responsibilities under the General Statutes.

On a motion by Dr. Lowney, seconded by Mrs. Briscoe, THE BOARD VOTED to adopt the above resolution.

- (H) Mr. Jacobs informed the Trustees that the Budget and Finance Committee had been informed of the possibility of acquiring properties adjacent to the Waterbury Branch. The Committee had agreed to recommend that this matter be investigated by the administration. Acting on Mr. Jacobs motion, seconded by Mrs. Jorgensen, THE BOARD VOTED to authorize the administration to look into this matter and report back to the Board.
- (I) While in a limited executive session, Mr. Rich reported on the status of the search for a new president.
2. Chairman Rich, declaring a recess for lunch at 12:45 p.m., reminded the Board that the meeting would be reconvened in open session.
- Mr. Shedd left the meeting at this time.
3. Two representatives of the Ski Team expressed the groups' appreciation to the Board for its help in providing additional funding.
4. On a motion by Mr. Krogh, seconded by Dr. Canzonetti, THE BOARD VOTED to amend the minutes of the Board meeting on September 8, 1978, p. 6556, to include Ms. Anne Rich, Department of Accounting, in the list of promotions to Assistant Professor.

At a later time in the meeting, on a motion by Mr. Kleban, seconded by Mr. Krogh, THE BOARD VOTED to approve the minutes of the meeting of October 13, 1978.

5. In the update report on academic programs, Dr. Arthur E. Schwarting, Dean of the School of Pharmacy, commented as follows:

"It is a privilege for me to appear before you to describe the elements of our program and to share with you some of the pride, as well as some of the problems, with regard to our School. We are a five-year baccalaureate program and are one of four schools of pharmacy that exist in New England. We serve clientele of the state as well as we are a part of the compact that admits students from other New England schools into our program. Our enrollment is stabilized at about 550 undergraduates and about 50 graduate students. We have granted baccalaureate degrees in the last decade at about the eighty number per year, but with considerable

fluctuation as a result of uncontrolled enrollment, a feature that has now been corrected. The graduation group this year will probably be the largest we have ever had.

"Our faculty is composed of basic scientists at this institution numbering about 25. We have a limited number of lecturers; these are usually health professionals, physicians, nurse, the dentist, and several from the legal profession. We have a faculty that is based in institutions across the state -- three different institutions to be precise, including the medical center -- and these are offering critical programs at those sites. A large group of clinical associates represents a faculty composed of pharmacists who are in outpatient clinics or in community pharmacies across the state, one of our growing programs.

"Our student contact hours show a substantial rise in that number from 374 contact hours in 1975 to over the 500 we estimate this year. We have been engaged in a curriculum redevelopment restructuring in the last half-dozen years. It was completed two years ago, and the program is now intact and is functional. I might say that we consider ourselves fortunate in being able to do this. We received considerable federal money to engage in this development. The program has reached such a state of development understanding that we are now being mimicked across the country and members of my faculty are being invited to aid other institutions in putting on this kind of a program.

"We are now controlling admission at the freshman level and also at the end of the second year in the five-year program, 125 at the former and about 100 at the latter. This has given us a very stable census in terms of students and certainly a very highly qualified group. I point to two unusual student achievements in the last year: there are three national programs which our students, as well as any other advanced student in pharmacy, can compete across the country. It's a unique honor to win one of these three; we won all three last year. I would point out further that in terms of our assignments of our students to residencies across the country, we have the highest success rate of any college of pharmacy. I also call your attention to the production of our faculty in terms of scientific achievements, the books that they are writing, their engagements as editors or on advisory boards, and another aspect, i.e., our growth and the stature of our faculty. I've gone back to

1971-72 when the monies that we acquired from outside agencies amounted to about 160 thousand dollars. That figure will go above a half-million this year.

"We have several programs beyond our graduate and undergraduate program and I'd like to speak to two of them in particular. We have a Poison Center at the Health Center that we operate that has had a major impact on health care in the state. We can point to last year, for example, where we have data where we fielded about 10,000 inquiries with regard to poisonings and almost 80% of those were answered with the call. In other words, we prevented about 8,000 people from going into a doctor's office or into an emergency center. The program has reached a point where we want to expand it across the state to make it a heartier program and a more vigorous program, and we are seeking outside resources in that regard. I would like to announce that the Connecticut Federation of Womens Club just in the last week voted to devote their fund raising program for a two-year period of time to aid us in this particular cause, and we are indeed grateful. We have established a pharmacokinetics laboratory at the Health Center, a facility which functions both as a research and service center, and we competed in trying to expand this program for federal monies. I would like to point out that we just received notice that we have succeeded in that regard. A 300 thousand dollar award has been made to us for the acquisition of important equipment and for staffing. I might say that in competing for this, we were one of two successful pharmacy schools in the country. Next, I draw your attention to the fact that we have reached a decision with regard to our future location. A series of studies over the last two years has culminated in a decision which will place the School of Pharmacy, we hope, at the Farmington site at some reasonable time in the future; and we are going slowly with plans to seek planning money at the appropriate time.

"Now no good news can be left without some bad and I have a series of problems that I want to call to your attention. I think the most serious problem facing me today in administering the program of the School is the fact that the faculty turnover is at an all-time high. In the last four years, for example, I've lost 25% of my faculty. This, in my opinion, is too high. It reflects, I think, a number of things. It reflects,

I think, the character of the faculty, their strength, and that they are being sought, but I think it represents also a fact that we are being overworked, as reflected by the student contact hours. Secondly, I'd like to point to the fact that the problem that we have with the acquisition of modern analytical equipment and the maintenance of that equipment; that resource is pitifully low. This decline, in my mind, can lead only to mediocrity in our program, and there must be a solution to it, both here and in many other places. Third, I'd like to point to the fact that our student faculty ratio is at an all-time high. That ratio is 1 to 18 and I might say a dozen years ago it was near 1 to 10. Finally, we had a faculty loss that was part of the crunch several years ago in which I had to give up a faculty position. That one turned out to be one in continuing education, and I would like to point out that the voices from concerned pharmacists in this regard across the state are beginning to be heard. Lastly, I would like to indicate to you that the School, in its continued program of accreditation, will undergo accreditation review next fall. The faculty, therefore, this next semester will be engaged in a self-study program which will culminate in a site visit sometime in September or October next."

Following a lengthy question and answer session, Chairman Rich thanked Dean Schwarting for his most informative presentation.

6. President Gant, calling attention to the recent recommendation by the University Senate that the Board of Trustees develop a regular formal system for the appraisal of the President of the University, suggested that the matter be referred to the Institutional Policy Committee. On Dr. Canzonetti's motion, seconded by Mr. Kleban, THE BOARD VOTED to forward the University Senate's recommendation to the Institutional Policy Committee.
7. As a follow-up to the Board's discussion at the last meeting, President Gant called attention to the agenda material pertaining to prior Board actions and considerations with reference to its involvement in the Central Naugatuck Valley Region Higher Education Center. During the discussion, Chairman Rich pointed out that in 1975 the Board had urged CHE to drop the Waterbury Branch from the proposed incorporation in the planned new campus of the CNVRHEC. Mr. Rich noted that there has been no change to date in the Board's position on this matter. It was suggested that a further discussion of this matter would be appropriate at the time the Board meets in Waterbury next February.

As a matter of information and understanding, Mrs. Jorgensen pointed out that the Regional Center and the Waterbury Branch are going to be considered as a part of the proposed reorganization for higher education which BHE is undertaking.

8. Mrs. Jorgensen, reporting on the latest meeting of the Board of Higher Education, said that the meeting on October 24th included the following:

A personnel policy for the professional staff was presented and approved. Two benefits clearly within the control of the Board were adjusted -- vacation leave was increased from 15 to 22 working days; no more than 7 days would be carried forward to a new calendar year and a maximum of 44 days would be accumulated over a staff member's tenure with the Board, with some minor exceptions.

Professional development leave, with or without pay, can be granted on petition. Maximum leave is six weeks, with any leave beyond two weeks subject to the approval of the Executive Committee of the Board. Tuition payment can also be considered.

In the coming year, the committee will explore the possibilities for additional benefits in three areas paid in whole or in part by the state: group life insurance, major medical and income protection insurance.

The proposed budget for 1980-81 for the State Technical Colleges was approved. This budget was not completed at the time the system-wide budget was submitted to the Board and finalizes the budget submission. We now await action by higher authorities.

The University's use and occupancy agreements, leases and amendments to leases were approved, as well as a lease for Quinebaug Valley Community College to provide for their Title XX programs.

Our application for planning approval for the BA degree in Journalism was approved, along with one for a BS in Business Administration at Eastern Connecticut State College.

Our teacher preparation programs were accredited, along with a graduate program for Teachers of the Deaf at Southern Connecticut State College, the Teacher Preparation Programs at Eastern Connecticut and Sacred Heart University and Institutional Accreditation.

The Board is having what they call "Regional Soundings" with business, industry and educational leaders in the state. Last week Mr. D'Oliveira and I attended the one in Waterbury. When these are completed, they will embark on statewide public hearings. Before this time, I understand, but I am not sure, some proposals for reorganization will be made.

The November meeting of the Board will be held at the Southeastern Branch.

At the conclusion of Mrs. Jorgensen's report, Mr. Rich reported that in accordance with Mrs. Jorgensen's suggestion that a committee be appointed to coordinate the University's participation in the process established by BHE for formulating the BHE's recommendations on the organization of higher education, Mr. Tasker had appointed the following individuals to this ad hoc committee:

Norma Jorgensen, Board of Trustee Representative to the BHE - Chairperson
 Victor Scottron, Past Senate Executive Committee Chairman - Vice-Chairperson
 Frederick G. Adams, Vice-President for Student Affairs and Services
 Roy Bobowick, Graduate Student Council President
 Andrew J. Canzonetti, Trustee
 John A. DiBiaggio, Vice-President for Health Affairs
 Steven R. Donen, Trustee
 Wilber Griswold, Hartford Branch Campus Director
 Louise Kronholm, Trustee
 Jack H. Lamb, University Senate Growth and Development Committee Chairman
 Cynthia Marszalek, Student Union Board of Governor's Policy Committee Vice-President
 Kim Sadler, F.S.S.O. Chairperson
 Bruce Stave, University Senate Budget Committee Chairman
 Thomas P. Weinland, Past-Chairman, University Senate Executive Committee
 Kenneth G. Wilson, Vice-President for Academic Affairs

9. Mr. Jacobs, reporting as Chairman of the Budget and Finance Committee, said that the Committee had discussed the following items:

- (1) A nursery school lease for the use of facilities at the Hartford Seminary property.
 - (2) A finalization of the 1978-79 budget for the Division of Athletics.
 - (3) The possibility of property acquisitions adjacent to the Waterbury Branch.
 - (4) The consultants for the food service study have accepted and will be coming to the University beginning November 27th.
 - (5) The Committee received a report on the University's Investment Portfolio. Further discussion is scheduled for the next Committee meeting.
 - (6) The UConn Co-op subleasing to a commercial bank. The Board may expect a report on this matter at the December meeting.
 - (7) A fee proposal designed to increase the level of student participation in elections. The Committee voted to refer this matter to the Institutional Policy Committee.
10. Mr. Jacobs reported that the Budget and Finance Committee had reviewed all of the proposed contracts and agreements and recommended approval to the full Board. On Mr. Jacobs' motion, seconded by Mr. D'Oliveira, THE BOARD VOTED to approve the list of contracts and agreements and authorized the President, Vice Presidents, Associate Executive Director, and Assistant Vice Presidents to sign the necessary documents on behalf of the University. A copy of the approved list is attached to the file copy of the Board minutes.
11. Mr. Jacobs, suggesting that the proposed fee increases be acted upon separately by the Board, called upon Acting Vice President Hanna for an overview of the proposed fee schedule for 1979-80. Mr. Hanna commented in some detail on the underlying facts, assumptions, and variables that were considered in reaching the various proposed fee increases.

In accordance with the Board's Bylaws, all of the following actions pertaining to the adjustment of fees shall lie on the table until the January meeting of the Board. On behalf of the Budget and Finance Committee, Mr. Jacobs initially presented the recommendation that the General University Fee be increased in the following amounts, effective with the 1979 fall semester:

- (1) Undergraduates and graduates attending the Storrs campus - \$40.00 per semester (Total \$240/sem)
- (2) Undergraduates and graduates attending the branch campuses - \$20.00 per semester (Total \$130/sem)
- (3) Graduate students attending the School of Social Work - \$40.00 per semester (Total \$220/sem)
- (4) Out-of-State undergraduate students - \$50.00 per semester (Total \$325/sem)

Mr. Jacobs then reported that the Budget and Finance Committee had also voted the following amendment as a part of the proposal to increase the General University Fee:

That the Budget and Finance Committee and the Administration would undertake an analysis of the programs that are presently funded by the Auxiliary Services Fund that may be more appropriately supported by the General Fund as well as General Fund programs that may be more appropriately supported by the Auxiliary Services Fund. This ongoing analysis should be completed by the late spring of 1979, with the Budget and Finance Committee recommendations to become part of the 1980-81 General Fund request to be considered by the full Board of Trustees at their July meeting.

Mr. Jacobs moved that the Board approve the proposed fee increases and the amendment as stated above. The motion was seconded by Mrs. Briscoe. During the discussion, Mr. Catanese suggested that at some time in the near future the Board should review the allocation to the Branches as reflected in the Ancillary Support Account of the General University Fee which is set at a maximum of \$75,000. Acting upon Mr. Jacobs' motion, THE BOARD VOTED to approve the recommended increases in the General University Fee and the accompanying amendment. Mr. Catanese registered in opposition to the action.

12. Acting on Mr. Jacobs' motion, seconded by Mrs. Jorgensen, THE BOARD VOTED to increase the Residence Halls Fee by \$62.00 per semester (Total \$372/\$487/sem), effective with the fall semester of 1979. Mr. Donen commented in some detail on the benefits derived from the discussions held by students and administration prior to final consideration by the Budget and Finance Committee.

13. Mr. Jacobs reported that the Budget and Finance Committee had voted not to recommend an increase in the University Food Service Board Fee at this time. Withdrawal of a proposed increase was mutually agreed upon by the student leaders and the administration. Dr. Lowney expressed his concern that the keeping of fee increases to a minimum would result in an overtax for future students. Referring to the food service fee, President Gant explained that through a combination of very good management and use of excess reserves, the administration would be able to maintain the present board fee.
14. Mr. Jacobs, presenting the Budget and Finance Committee's recommendation, moved that the Board of Trustees increase the Master's of Business Administration fee to \$100 per credit hour per semester, effective with the fall semester of 1979. The motion was seconded by Mr. Kleban. Mr. Donen pointed out the proposed fee was not in line with charges for similar programs at other institutions that are public in nature. Acting on Mr. Jacobs' motion, THE BOARD VOTED to increase the MBA fee to \$100 per credit hour, effective with the fall semester of 1979. Mr. Donen registered in opposition to the action.
15. Upon calling attention to the recommended increase in the elective or service fee, Mr. Jacobs suggested that the proposed fee increases be treated separately.
 - (1) On Mr. Jacobs' motion, seconded by Mr. Krogh, THE BOARD VOTED to increase the application fees at all locations and MBA program fees to \$20 per applicant.
 - (2) On Mr. Jacobs' motion, seconded by Mr. Kleban, THE BOARD VOTED to increase the Graduate Student Activity fee from \$7 to \$12 per year.
 - (3) On Mr. Jacobs' motion, seconded by Mrs. Briscoe, THE BOARD VOTED to increase the Greater Hartford Campus Part-time Students Parking fee from \$0 to \$10.00 per year.
 - (4) On Mr. Jacobs' motion, seconded by Dr. Lowney, THE BOARD VOTED to increase the thesis binding fee (terminal fee) from \$8 to \$10.00.
 - (5) On a motion by Mr. Jacobs, seconded by Mr. Kleban, THE BOARD VOTED to increase the acceptance deposit fee (School of Law only) from \$50.00 to \$100.00.

16. Dr. Canzonetti reported that the Health Affairs Committee had been discussing fee charges for medical and dental students for the past several months. The Committee unanimously concluded that the following alterations in fees would be recommended to the Finance Committee for presentation to the full Board:

- (1) An increase in fees charged to medical students of \$200 per academic year and to dental students of \$100 per academic year, bringing the total level of fees for the students in both schools to \$1,200 per academic year for resident students, ~~\$2,200 for non-resident medical students~~, and \$1,600^{per academic year} for non-resident dental students.
medical and
- (2) The assessment of an equivalent fee of \$1,200 per academic year for those students enrolled in post-graduate dental certificate programs.
- (3) An increase of \$5 in the application fee charged by the medical and dental schools, bringing that total fee to \$20.
- (4) Referring to the previous Board policy that one-third of the fee income was to be used to support scholarships, Dr. Canzonetti presented the recommendation that the distribution of this scholarship support be modified to provide for the establishment of a Trustee Loan Account. The funds for the Loan Account would be obtained by assigning two-thirds of the mandated scholarship support to loans with one-third to remain in the present Trustee Scholarship Fund.

Dr. Canzonetti moved the approval of the above recommendations. The motion was seconded by Mr. Jacobs. Mr. Donen, noting that the proposed fee charges had not been amply discussed with the student community, proposed the following amendment as a guideline for future fee considerations:

"Whereas, the Board of Trustees has previously endorsed the process of student deliberation of room and board fee increases or decreases with the administration and has given similar support to University fee discussions, the Board formally endorses the concept of holding similar discussions on all fees, where feasible, with the appropriate segments of the University community before final recommendations are made for the Board's consideration."

The proposed amendment was seconded by Dr. Canzonetti. After lengthy discussion of the need for the amendment, and after calling for the vote on the amendment, the Chairman declared the amendment was approved. Trustees Briscoe, Canzonetti, Catanese, D'Oliveira, Donen, Krogh, and Jacobs voted in favor of the amendment. Trustees Jorgensen, Kleban, Lowney, Rich and Stroh opposed the amendment.

Upon returning to action on Dr. Canzonetti's original motion as amended, THE BOARD VOTED to approve the three fee modifications, the establishment of a Trustee loan account, and the amendment as presented above.

17. Acting on Mr. Jacobs' motion, seconded by Mrs. Jorgensen, THE BOARD VOTED to approve the following distribution of the estimated General University Fee for the 1978-79 academic year:

<u>STUDENT PROGRAM</u>	<u>1978-79 ESTIMATED EXPENDITURES</u>	
Activities Coordinator	\$ 209,100	3%
Intercollegiate Athletics, Recreation and Intramural	1,151,000	17
Auditorium	170,000	2
Bond Liquidation Needs	1,914,000	28
Student Health Services	1,555,600	23
Student Union	386,000	6
University Financial Aid	1,120,000	16
Ancillary Support	367,500	5
	<u>\$6,873,200</u>	<u>100%</u>

18. On Mr. Jacobs' motion, seconded by Mr. Donen, THE BOARD VOTED to authorize the University to negotiate with the United Research Company, the amount, terms and conditions of a contractual agreement for the development and implementation of a new Asset Management System.

19. Mrs. Briscoe, reporting as Chairman of the Institutional Policy Committee, spoke of the Committee's discussion of the following items:

(1) The possible adoption of a modification in the University's Investment Policy. This matter will be reviewed with the Budget and Finance Committee.

(2) The Committee was informed that its report from the Commencement Committee on the proposed separate commencement for Medical and Dental Medicine will be ready for the December meeting of the Board.

- (3) The Committee heard and discussed a detailed report on the accreditation problems raised by the Engineers' Council for Professional Development, the national accrediting body. Mrs. Briscoe suggested that Vice President Wilson comment further on this matter. Mr. Wilson's report follows:

"In late October we received the official report from ECPD. We had alerted the Institutional Policy Committee and the Board that the preliminary reports of the ECPD found problems with three of our programs, and that we would report further as soon as we had the official notification. We also made it clear that the Administration and the School of Engineering intended to make whatever corrections were required as quickly as humanly possible. The University will not offer unaccredited programs in Engineering.

"The most important point to be made is that all Engineering baccalaureate programs have been reaccredited -- Civil Engineering and Mechanical Engineering for the maximum six years, and Chemical Engineering, Electrical Engineering, and Computer Science for three years.

"It is these last three programs which are of concern to us. They are accredited for three years, but we must make some improvements if we are to retain accreditation after that.

"The Chemical Engineering program has a problem of resources -- a critical shortage of laboratory space, which forces some students to defer an important lab to the summer, when key faculty may not be available, and a shortage of technician and clerical support.

"The program is recognized for its very strong faculty, its excellent teaching and research record, and its solid curriculum. The problem is one to which we have alerted the Board before, and to which the Board in its budget requests has tried to be responsive. But we are short of necessary resources.

"We are required to submit a report, to show what we have been able to do to correct these problems; a satisfactory report by 1981 would extend the accreditation to 1984 -- to the full six years.

"The Computer Science and Electrical Engineering problems are in some respects similar, but more complex and more serious, both in ECPD's eyes and our own.

"Our problem is curricular: ECPD finds that these programs permit a larger number of electives and require fewer of the courses prescribed for all engineering students than ECPD guidelines require; counseling on the choice of electives is said not to have done the job.

"This problem is relatively simple to correct, and the faculty are already well on the way to adjusting the requirements to meet the ECPD guidelines.

"ECPD is again impressed with the quality of the faculty and the laboratory coursework set up for Computer Science and Electrical Engineering.

"But again, the shortage of space, equipment, technicians, clerical help, and the like are cited as serious flaws. For these two programs, we are reaccredited for three years to 1981, by which time we are required to show cause as to why accreditation should be continued. This means that our report of progress must show sufficient gains to warrant a visit by ECPD.

"These are serious matters. The budget adopted by the Board of Higher Education for the University will if adopted by the General Assembly do a good bit to provide the faculty positions required to meet the problems of heavy enrollments in all three programs. The curricular and counseling problem will be resolved by the faculty. But the need for additional technical and clerical support and for equipment is more difficult, as is the overall problem of space.

"Present facilities are overcrowded, outdated, and in very poor repair. The proposed major renovation and addition to Castleman Building proposed by the Board of Trustees did not win Board of Higher Education approval this time.

"The Administration has begun discussions with the School of Engineering to lay detailed plans for solving all these problems as quickly as possible, and expects to report back to the Board through its committees very shortly."

- (4) Mrs. Briscoe, reporting further, said that the Institutional Policy Committee had received requests to appear before it by two people who wish to speak to the question of the location of the Co-op Bookstore. The Committee agreed to put this item on its agenda for December and to invite these people to appear at that time.

- (5) The Committee also received a request for a new student fee for voter education, and after discussion sent Vice President Adams to the Finance Committee to suggest that both Committees send the proposal to F.S.S.O for the usual deliberations by that body.

Mr. Catanese urged early attention to this item since the proposal could have some effect on the forthcoming student elections.

20. Dr. Canzonetti, reporting on behalf of the Health Affairs Committee, said that several months ago the Committee had the opportunity to visit the various health professional schools on the Storrs campus. On the basis of certain problems that were identified at that time, the Deans of Allied Health, Nursing, and Pharmacy were invited to the Committee meeting to discuss their programs and current problems. Committee members were disappointed to learn of the retirement of Dean Eleanor Gill which will occur in January 1980. A Search Committee has been appointed to name a successor to Dean Gill.
21. Dr. Canzonetti, reporting on the recent meeting of the Capitol Area Health Consortium, indicated that discussion included the following:
 - (1) A possible conflict of interest should a single hospital make a request for a new facility and the hearing committee is composed of members of the Consortium staff who may be at that hospital. This matter is going back to the Professional Staff Council for some resolution.
 - (2) The panel report pertaining to the continuance of obstetrical service at Dempsey Hospital is undergoing further review.
 - (3) A cat skanner for New Britain General Hospital was approved.
 - (4) Dempsey Hospital's Department of Nuclear Medicine may become one of the five places chosen to locate a small cyclotron.
22. Dr. Canzonetti, reporting on the latest meeting of the Health Affairs-Hospital Committee, reported the continued review of financial statements. Dempsey Hospital showed a loss of \$28,000 for September as against a budgeted loss of \$46,000. The Hospital has reduced its reliance on hypothecation to \$3.5 million. The Dental Clinic reported a loss of \$107,000 which is due to a change in an accrual system for cost reporting purposes. The Medical Group experienced a loss of \$4,000 for September.

The census for the Hospital fiscal year was 82.2% which is above average for the State of Connecticut. The census for the month of September was 78.50%. The average length of stay for the past fiscal year was 9.4 days which is reasonable given the longer length of stay for patients in the Alcohol Treatment Unit, Psychiatric Unit, and Neonatal Intensive Care Unit programs.

The Director of the Hospital reported a 55% increase in patient cash collections from June 1, 1978 to September 30, 1978 as compared with the same four months in 1977. As part of the cost containment program, it was indicated that the Hospital has maintained a work force of less than 800 full-time equivalent employees in September, which represents a status quo in that area.

An audit is forthcoming and a schedule was presented by Mr. Malloy.

Dr. Sigman, Chief of Staff, reported that the quality of the patient care at the Hospital was satisfactory according to the Medical Board.

Dr. DiBiaggio and Mr. Malloy reported that the Hospital has complied fully with the medical records requirement which the Joint Commission on the Accreditation of Hospitals survey report noted, within the 90 days, as specified by the Joint Commission. The Hospital will fulfill the prerequisites mandated by the report from the Joint Commission during the next six months.

23. Dr. Canzonetti reported that the Health Affairs-Hospital Committee had reviewed the proposed contracts and agreements and recommended Board approval. On Dr. Canzonetti's motion, seconded by Mr. Krogh, THE BOARD VOTED to approve the list of contracts and agreements and authorized the President, Vice Presidents, Associate Executive Director, and Assistant Vice Presidents to sign the necessary documents on behalf of the University. A copy of the approved list is attached to the file copy of the Board minutes.
24. On a motion by Mr. Kleban, seconded by Mr. Stroh, THE BOARD VOTED to approve a formal list of the actions recommended by the President and the actions already taken by the administration on personnel matters pertaining to appointments, leaves of absence, promotions, reassignments, resignations, and retirements and authorized the Secretary of the Board to sign the necessary documents on behalf of the Board of Trustees. A copy of the approved lists is attached to the file copy of the Board minutes.

25. On a motion by Mr. Kleban, seconded by Mrs. Briscoe, THE BOARD VOTED to accept and/or approve the list of awards and donations. A copy of the approved list is attached to the file copy of the Board minutes.
26. On a motion by Mr. Donen, seconded by Dr. Canzonetti, THE BOARD VOTED to approve the following resolution:

Whereas, Mr. William Finch of Trumbull has served on the Board of Trustees from November 1977 through October 1978, and has tendered his resignation to be able to serve on the Board of Higher Education, this Board expresses its appreciation to Mr. Finch for his informed service and dedication to the University and wishes him well in his tenure on the Board of Higher Education and in the future.

It was understood that a copy of this resolution would be forwarded to Mr. Finch.

27. No further business appearing, the meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Otha N. Brown, Jr.
Secretary