

11-13-1987

## Minutes, November 13, 1987

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MINUTES OF THE MEETING  
OF THE  
BOARD OF TRUSTEES  
THE UNIVERSITY OF CONNECTICUT

Held at the University of Connecticut at Storrs  
November 13, 1987

Bishop Center

The meeting was called to order at 10:30 a.m. by Chairman Andrew J. Canzonetti. Trustees present were: Mrs. Bradlau, Mrs. Kronholm, Messrs. Altschuler, Andersen, Brown, Dowling, Ushery, Johnson, Kleban, Lawrence, Leone, Opinsky, Rich, Saslow and Stroh. Guests included Mr. David McQuade who represented Governor O'Neill.

Trustees absent were: Governor O'Neill, Messrs. Rossi, and Tirozzi.

University staff present were: President Casteen, Vice-Presidents Elias, Giffen, Mulvihill, and Wiggins, Attorney Shapiro and Mrs. Burns.

All actions taken were by unanimous vote of the Trustees present, except as otherwise noted.

There were no members of the public who expressed a desire to address the Board.

- I. A. On a motion by Mr. Stroh, seconded by Mr. Leone, THE BOARD VOTED to go into executive session for the purpose of discussing matters of personnel, litigation, and collective bargaining. The Chairman noted that based on the advice of Mr. Shapiro, only the staff members whose presence was necessary to provide their opinion would be permitted to attend executive session. President Casteen, Mrs. Burns, and David McQuade were present during the entire executive session. Other staff members were present as noted below. Items discussed during Executive Session were as follows:
  - B. Pending litigation was reviewed. Attorney Shapiro was present for this portion of executive session. Vice-President Wiggins was also present for part of this session.
  - C. Personnel matters were discussed. Vice-President Mulvihill was present for a part of this discussion.

- D. There being no further business proper to Executive Session, the Chairman reconvened the meeting in Open Session at 11:35 a.m.
- II. A. The Report of the Chairman included the following items:
1. A correction to the minutes was noted. Trustee Leone noted that on page 7389 of the October 9, 1987, minutes paragraph L, line 5, should read "discussion of litigation matters..." rather than legislative matters. Trustees were requested to correct their minutes as noted.  
  
On a motion by Mr. Brown, seconded by Mrs. Bradlau, THE BOARD VOTED to approve the minutes of the October 9, 1987, Board of Trustee meeting, as corrected.
  2. On a motion by Mr. Leone, seconded by Mr. Opinsky, THE BOARD VOTED to approve the following items listed on the Consent Agenda:
    - a. Approval and/or ratification of the lists of University and Health Center Hospital contracts and agreements and authorization for the President, Vice-Presidents, Associate Executive Director, and Associate and Assistant Vice-Presidents to sign the necessary documents on behalf of the University. A copy of the approved lists of contracts and agreements is attached to the file copy of the Board minutes.
    - b. Acceptance and approval of the lists of awards and donations. A copy of the lists is attached to the file copy of the Board minutes.
    - c. Approval of the latest list of recommended Medical/Dental Staff appointments. A copy of the list is attached to the file copy of the Board Minutes.
  3. On a motion by Mrs. Bradlau, seconded by Mr. Saslow, THE BOARD VOTED to approve the formal list of the promotions, sabbatic leaves, changes

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in salary and moving expenses as recommended by the President and as listed on the personnel list. A copy of the approved list is attached to the file copy of the Board Minutes.

4. Dr. Canzonetti welcomed Student Trustee David Ushery to his first meeting of the Board.
  5. Chairman Canzonetti offered his congratulations on behalf of the Board to Student Trustee Geoff Johnson who is to be married on November 28, 1987, and offered best wishes to Geoff and his fiancée.
  6. It was announced that trustees would be taken on a tour of the new Engineering III building after lunch by Peter McFadden, Professor of Mechanical Engineering.
  7. Dr. Canzonetti reminded the trustees that the annual Day of Pride to recognize outstanding high school minority students would be held on Saturday, November 14, and urged Trustees to attend.
  8. As a point of information, Chairman Canzonetti advised Board members that he had reappointed the members of the Uncas-on-Thames Advisory Council to new terms.
  9. New regalia will be ordered for trustees before the next Commencement, and they were requested to provide measurements.
- B. The report of the President included the following items:
1. The President reported on the searches in progress as follows:  
Provost - Interviews have been conducted, and the President is awaiting the final report from the search committee, which is chaired by Wesley Harris.

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Vice President for Finance - The search firm of Heidrick and Struggles, Inc. of Boston has commenced work. Tom Popplewell will serve as Acting Vice President for Finance during the search process.

Vice President for University Relations - The search firm of Brakley, Price, Jones, Inc. of Stamford will conduct the search.

Director of Internal Auditing - Howard Cooper, who has served in acting capacity for the last year has been appointed. Mr. Cooper is an alumnus of the University, and has worked for the State and in private industry. As Director, Mr. Cooper's responsibility will be to maintain the University compliance with State statutes and regulations at all campuses, including the Health Center.

2. President Casteen reviewed several items which are included in his report to the University Senate. The items discussed include recommendations on UConn programs in support of international scholarship, and the ongoing DHE study of regional services in Fairfield County.

Administration is also assessing the likely effects of imposing strict enrollment limits here at Storrs effective Fall 1988 and thereby easing crowding in the dormitories and in lower division courses. The trustees will be kept informed of enrollment decisions and affects.

3. The President also discussed the budget request for fiscal year 1989. The Operating Budget is being analyzed by the Office of Policy and Management. We do expect reductions from the DHE recommendations.

The implementation of the University-wide budget planning model has been initiated. An Executive Seminar for senior management will be conducted by Arthur D. Little, Financial Consultants, in an effort to plan priorities with resources.

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4. President Casteen noted that he will address all faculties of the University on the state of the University, on Thursday, November 19, 1987, at 4 p.m. at Von der Mehden Hall here on campus. President Casteen invited and encouraged trustees to attend. A copy of the address will be sent to all Trustees.

The meeting was recessed at 12 noon for lunch and a tour of the Engineering III Building.

Dr. Canzonetti called the meeting to order in open session at 1:55 p.m.

- C. Mrs. Kronholm reported that there were no items of significant information to report from the Board of Governors Standing Advisory Committee.
- D. Dr. Dowling's report for the Health Affairs Committee included the following items:
  1. Activities of the Joint Conference Committee of the University Hospital were reviewed.
  2. Dr. Dowling also reported on two very successful recent fundraisers; one by the Sisti Family for the benefit of Cystic Fibrosis, and one by the Freedmans for the benefit of Juvenile Diabetes. Dr. Dowling expressed the Health Center's deep appreciation to both of these benefactors for their commitment and support.
  3. Vice-President Mulvihill informed the Board of the appointment of Andrea Martin as the new Associate Director of the John Dempsey Hospital. The monthly quality assurance report continues to be discussed and monitored at the Committee meeting.
- E. Mrs. Bradlau's for the Community Relations Committee included the following items:
  1. Copies of the minutes and background material of the Community Relations Committee meeting of Thursday, October 29, 1987, were distributed to Trustees.

Mrs. Bradlau presented an overview of the meeting noting that the role and scope of the Community Relations Committee was being reviewed.

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A report presented at the Community Relations Committee meeting by Director of Development, Fred Bennett, strongly emphasized the need for a development committee of the Board of Trustees, as well as a more active role for Trustees in development.

Mrs. Bradlau indicated that the role of the Community Relations Committee may undergo change in order to become more involved in the fundraising efforts of the University. Dr. Canzonetti noted that no major changes should take place in the Committee without the recommendation of the new Vice-President for University Relations.

2. A sample of the proposed academic regalia was shown to trustees, and they were asked to direct any comments regarding the selection of the regalia to the Executive Secretary, Mrs. Burns.

F. Dr. Lawrence's report for the Student Life Committee included the following items:

1. A meeting was held on October 16, 1987. Preceding the meeting, the committee dined at Putnam Refectory. After dinner the committee toured the residence halls with Vice-President Carol A. Wiggins and staff. The Committee discussed future student residential life and the need for a master plan for housing. The committee also continued its ongoing discussion of minority recruitment and retention.
2. Dr. Lawrence noted that each meeting provides a greater opportunity for the committee to study student life issues further and fosters a valuable dialogue between students and the administration. As recommendations are formulated by the committee, they will be brought to the Board for information.

G. Mr. Rich's report for the Budget & Finance Committee included the following items:

1. On a motion by Mr. Rich, seconded by Mr. Kleban, THE BOARD VOTED to approve the distribution of the 1987-88 estimated General University Fee and other related revenues totaling \$14,347,800. The fees are described more fully in agenda Attachment F, a copy of which is attached to the file copy of the Board minutes.

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2. On a motion by Mr. Rich, seconded by Mr. Leone, THE BOARD VOTED to approve adjustments to six fees applicable to the 1988-89 fiscal year subject to the provisions within Article III, Section 3 of the University Laws and By-Laws. The fee changes are described more fully in agenda Attachment G, a copy of which is attached to the file copy of the Board minutes.
  3. On a motion by Mr. Rich, seconded by Mr. Altschuler, THE BOARD VOTED to receive and table for action at the second subsequent meeting of the Board, the proposal to approve the establishment of a Late Payment Fee of \$50.00 which is payable by all undergraduate students whose tuition and fees are not paid in full on the published due date. Additionally, that the Board approve the elimination of the Extended Deadline Option Fee which allows an undergraduate student to extend the date that tuition and fees are due. Both actions to be effective with the Fall 1988 semester. Background on this item is presented more fully in agenda Attachment H, a copy of which is attached to the file copy of the Board minutes.
  4. Agenda Attachment I, Holcomb Property, was removed from the agenda for action in order to allow the committee additional time for further study of the matter before presentation to the Board for action. The item is described more fully in agenda Attachment I, a copy of which is attached to the file copy of the Board minutes.
- H. Mr. Brown's report for the Institutional Policy Committee included the following items:
1. On a motion by Mr. Brown, seconded by Mrs. Kronholm, THE BOARD VOTED to approve the Executive Summary of the University Role and Scope Statement dated November 13, 1987, for submission to the Department of Higher Education. The Executive Summary is described more fully in agenda Attachment J, a copy of which is attached to the file copy of the Board minutes.



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2. On a motion by Mr. Brown, seconded by Mr. Altschuler, THE BOARD VOTED to approve the establishment of a Center for the Ecological Study of Perception and Action. Background information is explained more fully in agenda Attachment K, a copy of which is attached to the file copy of the Board minutes.
  3. On a motion by Mr. Brown, seconded by Mrs. Kronholm, THE BOARD VOTED to approve the change in the 1976 policy statement of the Board of Trustees with respect to the assignment of patent rights in which the word "shall" is changed to "may." The University Policy on Assignment of Patent Rights is described more fully in agenda Attachment L, a copy of which is attached to the file copy of the Board minutes.
- I. Trustees viewed a video presentation about the health professional schools which included Nursing, Allied Health and Pharmacy prepared by the Center for Instructional Media and Technology, and expressed their appreciation to Dr. Sleeman for an excellent presentation.
  - J. It was noted that the next meeting of the Board of Trustees is scheduled for Friday, January 8, 1988, at 10:30 a.m. at the University of Connecticut at Storrs.
  - K. No further business appearing, the meeting was adjourned at 3:00 p.m.

Respectfully Submitted,



Otha N. Brown, Jr.  
Secretary