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Minutes, September 12, 2000

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**MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES**

THE UNIVERSITY OF CONNECTICUT

University of Connecticut
at Avery Point
Branford House
1084 Shennecossett Road
Groton, Connecticut

September 12, 2000

The meeting was called to order at 11:00 a.m. by Chairman Roger Gelfenbien. Trustees present were: Louise Bailey, Louise Berry, John Downey, Shirley Ferris, Linda Gatling, Lenworth Jacobs, Claire Leonardi, Michael Martinez, Frank Napolitano, Irving Saslow, and Richard Treibick.

Trustees James Abromaitis, Christopher Albanese, William Berkley, Michael Cicchetti, James Donich, Theodore Sergi, and Anne George, who represents the Governor's Office, were absent from the meeting.

University Staff present were: President Austin, Vice President for Institutional Advancement Allenby, Vice President for Financial Planning and Management Aronson, Vice Chancellor for Business and Administration Dreyfuss, Vice Chancellor for Information Services Kobulnicki, Vice Chancellor for University Administration Maryanski, Vice Chancellor for Student Affairs Triponey, Vice Provost for Undergraduate Education Steele, Assistant Attorney General Shapiro, Dr. Schurin, Ms. Locke, Mr. Larry Schilling, University Architect, and Mr. Jon Alvarez, Senior Project Manager, Architectural and Engineering Services were present for this discussion.

All actions taken were by unanimous vote of the Trustees present, except as otherwise noted.

EXECUTIVE SESSION

On a motion by Ms. Leonardi, seconded by Dr. Jacobs, **THE BOARD VOTED** to go into Executive Session at 11:01 a.m. to discuss matters that would result in the disclosure of public records described in Section 1-19 (b) of the Connecticut General Statutes. The Chairman noted that on the advice of counsel only staff members whose presence was necessary to provide their opinion would be permitted to attend Executive Session.

Trustees present were: Bailey, Berry, Downey, Ferris, Gatling, Gelfenbien, Jacobs, Leonardi, Martinez, Napolitano, Saslow, and Treibick.

Matters that would result in the disclosure of public records described in Section 1-19 (b) of the Connecticut General Statutes were discussed. President Austin, Vice President for Financial Planning and Management Aronson, Vice Chancellor for Business and Administration Dreyfuss, Vice Chancellor for University Administration Maryanski, Vice Chancellor for Student Affairs Triponey, Assistant Attorney General Shapiro, Dr. Schurin, Mr. Larry Schilling, University Architect, and Mr. Jon Alvarez, Senior Project Manager, Architectural and Engineering Services were present for this discussion.

Executive Session ended at 12:00 p.m. and the Board returned to Open Session at 1:03 p.m. Trustees Albanese, Donich, and George, Dean Deckers, and Assistant Attorney General McCarthy joined the meeting at this time. Trustee Cicchetti participated by telephone.

All actions taken were by unanimous vote of the Trustees present, except as otherwise noted.

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A. **The Report of the Chairman** included the following items:

There were no members of the public who wished to address the Board.

Chairman Gelfenbien welcomed Trustee Saslow back after a brief illness.

Chairman Gelfenbien thanked Associate Vice Chancellor and Director Joseph Comprone, staff, and students at the Avery Point Campus for hosting the Board meeting. Associate Vice Chancellor Comprone gave a brief overview of the Campus' unique programs and discussed recruitment challenges over the next five years.

Trustee Ferris asked what kinds of research activities take place on the R/V Connecticut research vessel. He responded that the faculty conduct research on underwater currents, all forms of sea life, and environmental impacts. He also noted that the R/V Connecticut is contracted out for about half of the year, which assists in the cost of maintenance. Chairman Gelfenbien asked Vice-Chair Berry to explore other opportunities in the Marine Sciences Program.

Chairman Gelfenbien introduced Mr. David Marks, Chair of the UConn Foundation Investment Committee, who gave a report on the University's endowment. A copy of the Handout is attached to the file copy of the Board minutes.

President Austin commended David Marks and his colleagues for their successful investment ventures and noted that these efforts enable the University to fulfill its academic mission. Chairman Gelfenbien expressed similar sentiments.

Chairman Gelfenbien introduced Associate Vice Chancellor Fox, co-chair of the University's Master Plan Advisory Committee, who presented the final report on the "Outlying Parcels Master Plan." A copy of the Handout is attached to the file copy of the Board minutes.

Trustee Napolitano noted that the Master Plan was a voluminous report that lacked specific details. He asked if the Department of Human Resources was the only department located at the Depot Campus. Associate Vice Chancellor Fox responded that there are several research labs and a few other departments that provide non-academic services as well.

Trustee Napolitano asked how land use decisions are made and what the Committee's role and the Board's role were in the process.

Associate Vice Chancellor Fox responded that the Committee's role is to consider site proposals within the context of the Master Plan. She noted that the academic core has been clearly defined as a vital area in the center of the campus. Services that are not considered essential to the academic mission, such as those provided by Human Resources and other departments, have been sited outside the academic core and sometimes onto other parcels of University land, such as the Depot Campus. Associate Vice Chancellor Fox noted that recommendations are made primarily to the Chancellor, who along with various advisory groups, which includes the Buildings and Grounds Committee, propose concept designs to the Master Plan Advisory Committee. The Committee, in turn, reviews, advises and makes recommendations to the Chancellor and the President.

Trustee Napolitano asked about the University's development plans for the land originally proposed for the Technology Park and for the remainder of the Depot Campus.

Associate Vice Chancellor Fox responded that the administration is currently reviewing the North Campus area for additional student housing.

Chairman Gelfenbien also questioned the Board's role in this process and asked Vice-Chair Berry to review the "Outlying Parcels Master Plan" and to report more specific information about land usage. He also asked that this proposal be presented at the Committee prior to Board approval.

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Chairman Gelfenbien introduced Vice President Lori Aronson, who gave a Capital Projects Update. She directed Trustee attention to UConn 2000 Report #10, which was included in the agenda.

Trustees Treibick and Downey raised architectural and aesthetic concerns about the new buildings and suggested that they reflect, in part, the style and character of the older structures.

Several Trustees asked for an update the Board on the Waterbury relocation effort. Mr. Larry Schilling, University Architect, responded that groundbreaking is expected to begin next April, with main construction in June, and completion by August 2002.

Trustee Leonardi asked for a comparison of site specifications between the new downtown campus and the current campus. Mr. Schilling responded that the downtown site will be approximately 95,000 gross square feet, with the possibility of expansion to 150,000 square feet, and the existing campus is approximately 65 – 70,000 square feet.

Trustee Leonardi asked for an update on the status of the Hilltop Apartments. Mr. Schilling noted that groundbreaking is expected in November, with 248 beds available by August 2001, and the remaining 202 beds available by January 2002.

Chairman Gelfenbien asked that project updates be presented to the Financial Affairs Committee prior to a presentation at the full Board.

Chairman Gelfenbien officially welcomed Anne C. George, Legal Counsel, to Governor Rowland. Attorney George replaces James Bentivegna as the Governor's representative to the Board.

1. On a motion by Mr. Napolitano, seconded by Ms. Bailey, **THE BOARD VOTED** to approve the minutes of the meeting of August 1, 2000.
2. The following item was **REMOVED** from the consent agenda for further discussion. Background information listed as agenda Attachment 4 is attached to the file copy of the Board minutes.
 - (4) Final Draft, University of Connecticut
Outlying Parcels Master Plan (Attachment 4)
3. On a motion by Ms. Leonardi, seconded by Mr. Martinez, **THE BOARD VOTED** to approve the following items listed on the Consent Agenda as follows:
 - (a) On a motion by Ms. Leonardi, seconded by Mr. Martinez, **THE BOARD VOTED** to approve the Contracts and Agreements for Storrs and the Health Center. (Attachment 1)
 - (b) On a motion by Ms. Leonardi, seconded by Mr. Martinez, **THE BOARD VOTED** to approve an easement to the State Department of Transportation at the University's Stamford Campus on the westerly side of Washington Boulevard. (Attachment 2)
 - (c) On a motion by Ms. Leonardi, seconded by Mr. Martinez, **THE BOARD VOTED** to accept a conveyance of King Hill Road from the Town of Mansfield for nominal consideration. (Attachment 3)

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(d) On a motion by Ms. Leonardi, seconded by Mr. Martinez, **THE BOARD VOTED** to authorize the University of Connecticut Health Center Finance Corporation, on behalf of the UCONN Medical Group, to enter into a lease with Simsbury Medical Associates for approximately 3,748 rentable square feet of space, at 381 Hopmeadow Street in Simsbury, for the period January 1, 2001 through December 31, 2006. (Attachment 5)

(e) On a motion by Ms. Leonardi, seconded by Mr. Martinez, **THE BOARD VOTED** to approve the Annual Reports for the following Endowed Chairs:

1. Infectious Diseases/AIDS Research
2. Transfusion Medicine
3. Human Genetics

(Attachment 6)

4. On a motion by Mr. Donich, seconded by Mrs. Berry, **THE BOARD VOTED** to approve the formal lists of awards of tenure and sabbatic leaves. Background information listed as Attachment 7 is attached to the file copy of the Board minutes.

5. On a motion by Mr. Martinez, seconded by Ms. Bailey, **THE BOARD VOTED** to approve the 2000-2001 Board Meeting schedule. Background information listed as Attachment 8 is attached to the file copy of the Board minutes.

Chairman Gelfenbien noted that on the evening of the April 17, 2001 Board meeting there will be a Trustee-Faculty Dinner.

6. On a motion by Mr. Martinez, seconded by Ms. Bailey, **THE BOARD VOTED** to approve the 2000-2001 Board Committee list. Background information listed as Attachment 9 is attached to the file copy of the Board minutes.

7. Chairman Gelfenbien called for nominations for the Office of Secretary of the Board of Trustees. Mr. Saslow moved the nomination for Ms. Bailey as Secretary, Mrs. Berry seconded it. **THE BOARD VOTED** to close the nominations and to cast a unanimous vote for Ms. Bailey as Secretary.

B. The **Report of the President** included the following items:

1. President Austin briefly discussed the proposed change in the Health Center governance structure and asked the Board to table the by-law amendments under Attachment 11. He directed Trustee attention to a handout on the proposed organizational structure and noted that the positions of Dean of the School of Medicine and Chancellor and Provost for Health Affairs would be merged into the position of Executive Vice President for Health Affairs. On a motion by Ms. Leonardi, seconded by Dr. Jacobs, **THE BOARD VOTED** to approve the Notification of Proposed Changes to the *University of Connecticut Laws and By-Laws*, as indicated in the following sections:

- Article II – Organization of the Board of Trustees
- Article VII – President of the University
- Article VIII - The Chancellors and Provosts and Vice Presidents
- Article IX – The University Administration
- Article XI – The Schools and Colleges
- Article XII – The Divisions
- Article XIV – The Departments
- Article XVI – General Policies and Practices
- Article XVIII – Honorary Degrees

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Background information listed as agenda Attachment 11 and a copy of the organizational chart are attached to the file copy of the Board minutes.

Trustee Napolitano asked that the titles be added to the programs listed in the boxes at the bottom of the organizational chart.

2. President Austin reported that he and his staff, in consultation with Chairman Gelfenbien, have developed a means to track and respond to the concerns raised by the Board, especially with regard to the Board's role on specific issues. Dr. Schurin described the process. In addition, the administration will set aside time at upcoming meetings to discuss larger policy issues, which will include issues relating to information technology, campus health, safety, and beautification, enrollment and student support, regional campuses, and post-UCONN 2000.

Chairman Gelfenbien asked if the administration had developed a schedule to discuss these topics. Dr. Schurin responded with the following tentative outline: 1) discussion of campus health, safety, and beautification and information technology issues in November, 2) enrollment and student support in February 2001, 3) regional campus issues in April 2001, and 4) post-UCONN 2000 issues in July 2001. Dr. Schurin also noted that the Board will begin to receive media updates by electronic mail.

Chairman Gelfenbien suggested further discussion about how these issues will be brought to the Board.

2. President Austin introduced Vice Provost Steele and Vice Chancellor Triponey, who updated the Board on fall enrollment and housing issues.

Trustee Napolitano asked the administration to address why the University did not meet its goal (5% increase) for incoming students at the regional campuses. He suggested that the administration either consider a change in the recruitment strategy or a shift of responsibility to the directors at the campuses.

Trustee Treibick noted that each regional site requires different marketing strategies.

Vice Provost Steele agreed that there are different enrollment issues at each site. She noted that the Avery Point Campus has begun to strategize about ways to increase enrollment in the next five years and similarly the Stamford Campus will begin targeting first generation college students in that community. Vice Provost Steele also noted that all the regional campuses lack student housing, which presents an even greater recruitment challenge.

Trustee Downey asked which regional campuses met or surpassed their enrollment goals. Vice Provost Steele responded that the administration sought a 5% growth in the entire freshmen class. She noted that the freshmen numbers at Storrs were holding steady, but there was no growth of transfer students at the regional campuses. Stamford showed a declining enrollment.

Trustee Downey asked which campus achieved the greatest growth. Vice Chancellor Maryanski responded that Avery Point had the highest enrollment. Vice Provost Steele noted that the administration expected the Avery Point and Stamford campuses to experience the greatest growth because of their new course offerings. Vice Chancellor Maryanski agreed with Trustee Treibick's suggestion to develop unique marketing strategies for each site. He noted that University Communications is assisting in the development of new strategies for Stamford and Waterbury, which will emphasize the new bachelors programs in business. Strategies for the remaining sites will follow.

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Dr. Jacobs asked if the regional campuses are comparable academically and culturally to Storrs. He also asked if the administration has developed a way to measure student and parent satisfaction with the University's programs and services. Vice Provost Steele responded that her staff has been developing survey packages for students at various stages of their college experience. The University currently tracks student input at the time of orientation, mid-career, and five-years out. They are in the process of developing a graduation survey. She noted that survey questions will vary at regional campuses. Vice Provost Steele noted that Scott Brohinsky, Director of University Communications, has sought input from parents through focus groups.

In response to Dr. Jacobs' first question, Vice Provost Steele noted that the regional campuses offer different experiences. The regional campuses are not full service campuses like Storrs, so they do not offer on-campus housing or full undergraduate or graduate services. The regional campuses serve more circumscribed, student populations that are more ethnically diverse.

Dr. Jacobs asked if the administration is making proactive decisions to change recruitment strategies based on market demands. Vice Provost Steele responded that several strategies are in place but that it takes time to see the results.

Chairman Gelfenbien asked Vice Provost Steele to report to the Board when she has completed an enrollment plan for the academic year 2001-2002.

Vice Chancellor Triponey discussed the current housing issues.

Chairman Gelfenbien noted that incoming freshmen had a longer wait to move into the dormitories and asked if the administration planned on staggering incoming freshmen again next year. Vice Chancellor Triponey regretted the construction delays that prevented students from moving into Northwest earlier in the day. She confirmed that next year incoming freshmen will be staggered the same way without the delays experienced this year.

Vice Chancellor Triponey directed Trustee attention to the Student Code of Conduct at their places. She noted that the Code has been implemented effective this fall. In order to acquaint incoming students, the Division ran several programs during the Husky Week of Welcome (WOW). One event, in particular, drew a large crowd at Jorgensen and featured students who held serious discussions about accountability and their own indiscretions. A copy of the handout is attached to the file copy of the Board minutes.

- C. Vice-Chair Jacobs' **Report of the Financial Affairs Committee** included the following items:
1. Vice-Chair Jacobs reported that the Financial Affairs Committee recommended for approval three items (Attachments 1-3) listed under the Consent Agenda. The Committee also accepted the Audit Subcommittee's materials provided under separate cover.
- D. Vice-Chair Leonardi's **Report of the Health Affairs Committee** included the following items:
1. Vice-Chair Leonardi reported that the strategic plans for the new "centers of excellence," which will be part of the Health Center's overall Strategic Plan, are expected by September 15. The Health Affairs Committee will hold a special meeting to discuss these plans. Vice-Chair Leonardi encouraged all Board members to attend.
 2. The Health Center management will hire a financial consultant to review the Health Center's financial status.

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3. Vice-Chair Leonardi noted that Health Center administration has formed a committee that will examine the function of the Health Affairs Committee. The committee will be comprised of individuals both inside and outside the Health Center who will make recommendations to the Board.
4. Vice-Chair Leonardi asked the Board for a motion to approve the following resolution regarding contract signing authority:

On a motion by Ms. Leonardi, seconded by Mr. Treibick, **THE BOARD VOTED** to approve Daniel L. Upton, Chief Financial Officer for the University of Connecticut Health Center, as signatory on Health Center contracts as follows:

1. Any and all agreements requiring the expenditure of funds that have been approved by the Board of Trustees;
2. Any agreement requiring an expenditure of up to \$500,000, provided that it be presented to the Board of Trustees as a subsequent information agenda item; and
3. Any agreement pertaining to student-related activities over which the University has fiscal oversight.

Background information listed as agenda Attachment 10 is attached to file copy of the Board minutes.

- E. Vice-Chair Treibick's **Report of the Institutional Advancement Committee** included the following items:
1. Vice-Chair Treibick reported that the Institutional Advancement Committee met by telephone on Tuesday, August 29, 2000. He reported that the UConn Foundation, Inc. surpassed its goal of \$32 million and ended the fiscal year with \$37 million, which resulted in a 44% increase over the same period last year. He directed Trustee attention to the Gift Report in Attachment 13.
 2. Vice-Chair Treibick asked for motion to approve the following naming recommendations:

On a motion by Mr. Treibick, seconded by Ms. Bailey, **THE BOARD VOTED** to authorize naming the reading room of the Music & Dramatic Arts Library on the Storrs Campus the Frank B. Cookson Reading Room.

On a motion by Mr. Treibick, seconded by Ms. Bailey, **THE BOARD VOTED** to authorize naming of Room 142, located in the Marine Sciences Building currently under construction on the Avery Point campus, as the Sun Microsystems Research Laboratory.

On a motion by Mr. Treibick, seconded by Ms. Bailey, **THE BOARD VOTED** to authorize naming the computer laboratory on the second floor of the new School of Pharmacy building as the Joseph Morosko Computer Laboratory.

On a motion by Mr. Treibick, seconded by Ms. Bailey, **THE BOARD VOTED** to authorize naming Room 204, on the second floor in the new School of Business Building as the Mark E. Freitas '81 Classroom.

On a motion by Mr. Treibick, seconded by Ms. Bailey, **THE BOARD VOTED** to authorize naming Room 325, on the third floor in the new School of Business Building as the David and Trisha Barton Marketing Conference Room.

On a motion by Mr. Treibick, seconded by Ms. Bailey, **THE BOARD VOTED** to authorize naming Room 336, on the third floor in the new School of Business Building as the Nayden Family Management Department Suite.

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Background information listed as Attachment 12 is attached to the file copy of the Board minutes.

Chairman Gelfenbien asked what institutional advancement's goal would be for next year. Trustee Treibick responded that next year's goal would be approximately \$40 million.

Trustee Napolitano noted that the Master Plan does not include the Storrs Center and Four Corners areas (Routes 195 and 44). He requested an update on the University's relationship with the Town of Mansfield and plans for commercial development and improvements.

EXECUTIVE SESSION

On a motion by Mr. Treibick, seconded by Ms. Bailey, **THE BOARD VOTED** to go into Executive Session at 3:05 p.m. to discuss matters that would result in the disclosure of public records described in Section 1-19 (b) of the Connecticut General Statutes. The Chairman noted that on the advice of counsel only staff members whose presence was necessary to provide their opinion would be permitted to attend Executive Session.

Trustees present were: Albanese, Bailey, Berry, Donich, Downey, Gatling, Gelfenbien, George, Jacobs, Leonardi, Martinez, Napolitano, and Treibick.

Trustees Cicchetti, Ferris and Saslow left the meeting at this time.

Matters that would result in the disclosure of public records described in Section 1-19 (b) of the Connecticut General Statutes were discussed. President Austin, Dean Deckers, Assistant Attorney General Shapiro, Assistant Attorney General McCarthy, Dr. Schurin, Dr. Wetstone, Dr. Koeppen, and Professor Jack were present for this discussion.

Trustee Treibick left the meeting at 3:40 p.m. University staff left the meeting shortly thereafter. Executive Session ended at 4:52 p.m. and the Board returned to Open Session at 4:53 p.m.

All actions taken were by unanimous vote of the Trustees present, except as otherwise noted.

Chairman Gelfenbien reconvened the meeting and asked the Board to vote on the appeal.

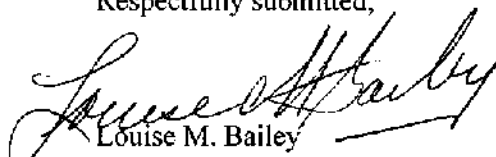
On a motion by Ms. Leonardi, seconded by Ms. Bailey, **THE BOARD VOTED** to affirm the decision of the President and the administration to deny Dr. Joseph Jack's appeal from the denial of tenure and promotion at the University of Connecticut Health Center.

Trustee Gatling abstained on this item.

Chairman Gelfenbien announced that the next regular Board of Trustees meeting was scheduled for Thursday, November 9 at 1:00 p.m. at the University of Connecticut at Stamford, Stamford, Connecticut.

There being no further business appearing, the Board meeting adjourned at 4:55 p.m.

Respectfully submitted,


Louise M. Bailey
Secretary