

February 2008

Minutes February 27, 2008

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"Minutes February 27, 2008" (2008). *Agendas and Minutes*. 93.
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**MEETING OF THE BOARD OF TRUSTEES
UNIVERSITY OF CONNECTICUT**

AGENDA

University of Connecticut
Merlin D. Bishop Center
One Bishop Circle
Storrs, Connecticut

February 27, 2008

OPEN SESSION

The meeting was called to order at 11:59 a.m. by Chairman John Rowe. Trustees present were: Philip Barry, Michael Bozzuto, Gerard Burrow, Andrea Dennis-LaVigne, Peter Drotch, Linda Gatling, Ross Gionfriddo, Lenworth Jacobs, Jr., Rebecca Lobo, Joan McDonald, Denis Nayden, Michael Nichols, F. Philip Prelli, Thomas Ritter, Wayne Shepperd, and Janine Braun, who represents the Governor's Office.

Trustee Richard Treibick participated by telephone.

Trustees Louise Bailey and Mark McQuillan were absent from the meeting.

University staff present were: President Hogan, Provost and Executive Vice President for Academic Affairs Nicholls, Executive Vice President for Health Affairs Deckers, Vice President and Chief Financial Officer Aronson, President for Student Affairs Saddlemire, Vice Provost for Academic Administration Singha, Vice Provost for Undergraduate Education and Regional Campus Administration Makowsky, Vice Provost for Enrollment Management Evanovich, Vice Provost for Research and Graduate Education Anderson, Vice Provost for Multicultural and International Affairs Taylor, Senior Associate to the President and Chief of Staff Troyer, Associate Vice President of Administration and Operations Services Callahan, Associate Vice President for Public and Environment Safety Hudd, Chief Audit and Compliance Officer Walker, Director of Compliance Rubin, Director of University Relations Brohinsky, Associate Vice President of Architectural and Engineering Services Bradley, Chief Financial Officer DeTora, Athletic Director Hathaway, Executive Assistant to the President Rhodes, Executive Secretary to the Board Munroe, Health Center Chief Financial Officer Upton, Health Center Chief of Staff Carlson, Senate Representatives Nancy Bull, Kent Holsinger, Andrew Moiseff, and Michael Turvey, and Ms. Locke.

Assistant Attorneys Generals Ralph Urban and Michael Sullivan were also present.

EXECUTIVE SESSION

On a motion by Dr. Burrow, seconded by Dr. Jacobs, **THE BOARD VOTED** to go into Executive Session at 12:00 noon to discuss pending litigation and claims; commercial or financial information given in confidence; potential real estate purchases or leases; and personnel matters. The Chairman noted that on the advice of counsel only staff members whose presence was necessary to provide their opinion would be permitted to attend Executive Session.

Trustees present were: Barry, Bozzuto, Burrow, Dennis-LaVigne, Drotch, Gatling, Gionfriddo, Jacobs, Lobo, McDonald, Nayden, Nichols, Prelli, Ritter, Rowe, Shepperd, and Braun, who represents the Governor's Office.

Trustee Treibick participated by telephone.

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University staff present were: President Hogan, Provost and Executive Vice President for Academic Affairs Nicholls, Executive Vice President for Health Affairs Deckers, Vice President and Chief Financial Officer Aronson, Chief Audit and Compliance Officer Walker, Dr. Troyer, Associate Vice President of Administration and Operations Services Callahan, Executive Secretary to the Board Munroe, Associate Vice President for Public and Environment Safety Hudd, Director of Police Services Blicher, and Athletic Director Hathaway.

Assistant Attorney General Ralph Urban was also present.

Also in attendance was: Attorney Laurann Askloff, from the firm Gordon, Muir, and Foley, LLP (present for part of the meeting).

OPEN SESSION

Executive Session ended at 12:56 p.m. The Board returned to Open Session at 1:27 p.m. Senate Representatives Gary English and Donna Korbelt joined the meeting at this time.

All actions taken were by unanimous vote of the Trustees present.

1. Public Participation
2. Chairman's Report

(a) Matters outstanding

Chairman Rowe noted that President Hogan has been serving as president for almost six months. Chairman Rowe noted that he has been very effectively engaged with numerous constituencies and has made a tangible impact on the University, especially with respect to the development of the Academic Plan and discussions with various hospital constituencies. Chairman Rowe expressed his gratitude for President Hogan's leadership.

(b) Minutes of the meeting of January 22, 2008

On a motion by Dr. Burrow, seconded by Ms. McDonald, **THE BOARD VOTED** to approve the minutes of the meeting of January 22, 2008.

(c) 2008-2009 Board meeting schedule (Attachment 1)

Chairman Rowe directed Trustee attention to the Board meeting schedule for the 2008-2009 academic year. He asked Trustees to contact Executive Secretary Munroe if they have scheduling conflicts.

(d) Consent Agenda Items:

Trustee Nichols asked to make a separate comment on Consent Agenda #5.

On a motion by Dr. Burrow, seconded by Mr. Drotch, **THE BOARD VOTED** to approve Consent Agenda items 1-4.

Chairman Rowe noted that Item #5 is a proposal to name the Library of the School of Law for former Governor Thomas J. Meskill. As noted in the documentation, this has been commented by Governor Rell and also reviewed by the Building Names Committee.

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Trustee Nichols read the following statement:

I just wanted it to be noted that, in a way, this naming action is a sacrifice being made by our Law School in great deference to the desire of Governor Rell. Certainly Governor Meskill has had a distinguished professional career, was a proud alumnus of our Law School, and his achievements are worthy of a naming honor at the University. However, I want to mention that the selection of the Law Library – the soon-to-be signature piece of the Law Campus’ highly acclaimed infrastructure – constitutes a very significant missed naming opportunity that would go to support student education and programming. While I intend to support this recommendation based on the request of the Governor and the distinguished career of Governor Meskill, I still want to note the secondary affect this decision has on the students at the Law School.

Following discussion, **THE BOARD VOTED** to approve Consent Agenda item #5.

- (1) Contracts and Agreements for the Storrs-based programs and the Health Center (Attachment 2)
- (2) Approval of Proposed Amendments to the *University of Connecticut Laws and By-Laws* (Article XV.C.4, Academic Appointment and Tenure) (Attachment 3)
- (3) Approval of Proposed Amendments to the *University of Connecticut Laws and By-Laws* (Article XV.K.5.d, Leaves of Absence) (Attachment 4)
- (4) Bachelor of Science Degrees in Athletic Training, Exercise Science, and Social Science of Sport in the Field of Kinesiology in the Neag School of Education (Attachment 5)
- (5) Proposal to Name the Library on the School of Law Campus for Former Governor Thomas J. Meskill (Attachment 6)
- (e) Personnel matters (Storrs-based programs) (Attachment 7)
 - (1) Award of Tenure

Chairman Rowe directed Trustee attention to the proposal for award of tenure as professor for Dr. Lisa Troyer in the Department of Sociology.

President Hogan reported that Dr. Troyer was a tenured full professor in the Department of Sociology at the University of Iowa prior to coming to UConn. Dr. Troyer has met all the teaching, research, and service requirements necessary to receive tenure and is also a very well-funded researcher. President Hogan supported the recommendation for tenure as full professor.

Chairman Rowe added that he was familiar with the area that Dr. Troyer conducts her research. He said that he had an interesting and informative discussion with her about her work, which is a continuation of the work she conducted at Stanford University. Chairman Rowe stressed that although she serves in part in an administrative capacity in the President’s Office, she is an academic scholar previously tenured at a major university independent and unrelated to her administrative duties.

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On a motion by Ms. McDonald, seconded by Dr. Burrow, **THE BOARD VOTED** to approve the award of tenure for Dr. Lisa Troyer in the Department of Sociology, effective immediately.

(2) Sabbatics

On a motion by Mr. Prelli, seconded by Mr. Ritter, **THE BOARD VOTED** to approve the sabbatic leave list.

(3) Informational matters

3. President's Report

(a) Nomination of Honorary Degree

President Hogan directed Trustees to biographical information at their places that highlights the important contributions of Dr. Garry Wills. Dr. Wills is a prolific scholar and journalist, who has published more than two dozen books on theology, United States political history, and twentieth-century popular culture. President Hogan said that he epitomizes the value of a solid liberal arts and sciences education.

Dr. Wills received his B.A. and M.A. degrees in philosophy before going on to pursue a second M.A. and a Ph.D. degree in classics from Yale University. He was first hired by William F. Buckley, Jr. as the drama critic for the *The National Review*. He also became a regular contributor to the *The New York Review of Books* and to other publications. In 1993, he won the Pulitzer Prize for General Non-Fiction writing for *Lincoln at Gettysburg: The Words That Remade America*. In 1998, he was awarded the National Medal for the Humanities.

On behalf of the Honors and Awards Committee, President Hogan nominated Dr. Wills for an honorary *Doctor of Letters*, which will be bestowed on him at the Spring Commencement Graduate ceremony. Dr. Wills will also be the Commencement speaker.

On a motion by Dr. Rowe, seconded Dr. Burrow, **THE BOARD VOTED** to approve the honorary degree candidate Mr. Garry Wills for the May 2008 Graduate Commencement ceremony. A copy of the handout is attached to the file copy of the Board minutes.

(b) Approval of Proposed Amendments to the *Laws, By-Laws, and Rules of the University of Connecticut* (Attachment 8)

President Hogan noted that at the last Board meeting amendments were placed on the table that reflected proposed changes in the University By-Laws. These amendments recognize some organizational adjustments in the senior administration. The Dean of the School of Medicine and the Dean of the School of Dental Medicine will now report directly on academic matters to the Provost and Executive Vice President for Academic Affairs. The Dean of the School of Medicine will continue to serve as Vice President of the Health Center and in that capacity will continue to report to the President regarding clinical operations.

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The same By-Law changes also elevate the position of Vice Provost for Research into a University-wide Vice President for Research with responsibilities for coordinating research across the University, both at the Storrs-based programs and at the Health Center. This position will continue to serve as Dean of the Graduate School and in those capacities will report to the President as well as Provost.

President Hogan clarified that the changes are designed to integrate the academic side of the University and to eliminate redundancies, duplications, and to coordinate a University-wide research agenda that will facilitate cross-college, interdisciplinary research that is crucial to remain competitive for major federal grants.

This proposal has been vetted from all sectors of the University, including meetings with the Senate Executive Committee, the Senate faculty leadership, open forums, and review with the members of the Board of Trustees and the Health Center Board of Directors. President Hogan said that the response has been very positive.

Since the version presented at the last Board meeting, only one minor change was made at the suggestion of Vice-Chair Drotch. The change inserts a reference to all the schools and units that will be overseen by the new Vice President for Research, which are noted in parentheses on page 12 of the By-Laws.

On a motion by Mr. Drotch, seconded by Dr. Dennis-LaVigne, **THE BOARD VOTED** to approve the proposed amendments to the *Laws, By-Laws and Rules of the University of Connecticut*.

(c) Other items

President Hogan updated the Board of a number of searches. The search for the position of Vice President for Research and Dean of the Graduate School is underway and the search committee is receiving a number of very strong applicants.

At the same time, they are nearing the completion of the search for the Dean of the School of Medicine and Vice President for Health Affairs. The Committee has conducted numerous interviews and recommended two strong candidates, who will meet with various constituencies in March.

President Hogan indicated that the Academic Plan will likely be presented in draft form at the next Board meeting. After receiving feedback, the administration will bring the final Plan back to the Board shortly thereafter. The administration has made substantial progress and has actively sought feedback with our colleagues at the Health Center in an effort to integrate the academic enterprise in Farmington to the larger University-wide Academic Plan.

At the same time, President Hogan and Provost Nicholls have consulted with the deans about reorganizing the way resources are allocated. Like many institutions, UConn has historically determined budgeting systems that have been fixed for major units many years ago for reasons that can no longer be explained. President Hogan said that he and Provost Nicholls are considering adapting the annual budget process to allocate resources differentially, which will include the differential allocation of new incremental revenue that comes to the University or targeting resources to our high priorities as identified by the Academic Plan. They are also considering a modest reallocation of base budgets that exist in the major units of the University from low to high priority areas going forward.

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As he mentioned during his interview for the presidency, President Hogan believed that the future belongs to the major public universities that can make the strategic investment decisions. The administration is determined, and the deans have been supportive, to ensure that we align our resources with the goals specified in the Academic Plan.

President Hogan referenced an e-mail that was sent to the Board shortly after the incident at Northern Illinois University. The e-mail reiterated the University's security measures – the emergency alert system, which is a redundant system, which includes sirens, code blue telephones, an e-mail Listserve, a voicemail system, recorded messages, emergency telephone lines, banner messaging for the website, and a mass text messaging system. The administration has tested all parts of the system and is generally pleased with the results, with the exception of the text messaging system. The system has been tested several times and is not working to our satisfaction. President Hogan said that it is possible that they may consider another vendor for this system.

President Hogan also reported that he received a telephone call the other day from Senator Joseph Lieberman. Senator Lieberman announced that the University of Connecticut has been selected as the research lead for the Center of Excellence for Transportation Security. There are seven institutions that will form the network, with two institutions appointed as the lead institutions – one for research and one for education. We will be the lead institution for research. The award provides for \$2.5 million base funding that will be released this year and will include \$500,000 for each of the two lead institutions and then another \$1.5 million to be made available to all seven participating institutions.

Lastly, President Hogan directed Trustee attention to the *Campus Law Enforcement Journal* at their places. He noted that it is a publication of The International association of Campus Law Enforcement Administrators, which is the principal association and guide to law enforcement on college campuses. The University is featured prominently with an article written by Police Chief Robert Hudd.

4. Academic Affairs Committee Report

(a) Committee Chairman's report on Committee activities

Vice-Chair Jacobs gave the report of the Academic Affairs Committee. The Committee heard a brief presentation by Chancellor Marc Herzog of the Connecticut Community College System and Dr. Jonathan Daube, President, Manchester Community College. They discussed the partnership established between the University of Connecticut and the Connecticut Community College System, which will facilitate a smooth transition of transfer students from the community colleges to UConn.

Dr. Steven Jarvi, Director, Academic Center for Exploratory Students (ACES) gave a brief presentation about the ACES program. He explained how ACES has proven to be invaluable program for students who are undecided about their major plan of study or who are in transition between schools/colleges.

President Hogan expressed his appreciation to Chancellor Herzog for visiting the campus and spending time with the Board. The GAP program that he discussed is an immensely important program in terms of advancing our access and diversity missions. It will become more and more important given the demographic trends in Connecticut and in New England going forward. President Hogan said that he looks forward to a continued partnership.

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5. Financial Affairs Committee Report

(a) Committee Chairman's report on Committee activities

Vice-Chair Drotch gave the report of the Financial Affairs Committee and asked the Board for a collective vote on Attachments 9 through 14.

(b) Items requiring Board discussion and approval:

On a motion by Dr. Burrow, seconded by Mr. Ritter, **THE BOARD VOTED** to approve the project budgets in Attachments 9 through 14.

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|-----|--|-----------------|
| (1) | Project Budget (Design) for the Residential Life Window Replacement Project for Alumni Quad and Buckley Hall | (Attachment 9) |
| (2) | Project Budget (Design) for Tie in Drum Heater on Boilers at Central Utility Plant (CUP) | (Attachment 10) |
| (3) | Project Budget (Final) for East Campus Steam and Condensate Piping Replacement at the Avery Point Campus | (Attachment 11) |
| (4) | Project Budget (Final) for Sewage Treatment Plant Clarifier Repairs | (Attachment 12) |
| (5) | Project Budget (Final) for the UConn Health Center Main Cooling System Back-Up Chiller Replacement | (Attachment 13) |
| (6) | Project Budget (Revised Final) for the UConn Health Center Electric Heat Conversion Project | (Attachment 14) |

Vice-Chair Drotch reported that Health Center Chief Financial Officer Upton discussed the Health Center financial status. He provided the Board with a summary of the Health Center's financial results for January, year-to-date information from July 1, along with a projected forecast for where this fiscal year will end.

Vice-Chair Drotch acknowledged that the Governor's Office and the General Assembly have recognized that the Health Center is facing structural and other financial issues. It is expected that the State will made a decision before the end of the fiscal year.

PricewaterhouseCoopers has been conducting a study and will provide recommendations on revenue enhancements and cost containment matters that will have an impact nominally on Fiscal Year 2008, but more significantly in future years.

On a long-term basis, there is recognition that the study conducted by the Connecticut Academy of Science and Engineering (CASE) will be available shortly. The Health Center Board of Directors and the Board of Trustees will have an opportunity to discuss the long-term solution to the financial challenges at the Health Center.

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Vice Provost Evanovich provided an overview on current financial aid issues. He mentioned that the Bursar is considering a new payment plan option for families of incoming freshmen, transfer students, and returning students. Vice-Chair Drotch reiterated that we are all aware about the challenges in financing educational costs, especially with limited credit opportunities in the student loan area and in the private sector. The Committee wanted to have some discussion about how the University is contending with the possibility that a larger number of families may have greater difficulty in obtaining student loans or other sources of financing. He said that Vice Provost Evanovich's comments about the University's acceptance and wait list strategies were very helpful in addressing what might become an unforeseen financial challenge that the University would have to face in the event that a larger percentage of families were unable to secure private financing. Vice-Chair Drotch said that they will review the enrollment statistics as they evolve over the spring and early summer in order to determine how well these contingency plans address what may or may not be a problem.

(c) Informational item:

(1) Construction Projects Status Report (Separate cover)

6. Joint Audit and Compliance Committee Report

(a) Committee Chairman's report on Committee activities

Vice-Chair Nayden gave the report of the Joint Audit and Compliance Committee, which last met on December 7, 2007. Vice-Chair Nayden reviewed the results of the Financial Aid audit. The audit was scheduled to determine if financial lenders gave direct or indirect benefits to the University, the Office of Financial Aid or its staff, or if students were directed to use certain lenders on the preferred lender list over other preferred lenders. The scope of the audit included loans for the period Spring 2002 to Spring 2007. The auditors concluded that 1) UConn did not accept direct or indirect services from student loan lenders; 2) no evidence was found to indicate students were improperly influenced in their choice of lenders; and 3) no evidence was found to suggest that lenders were included on the preferred lender list as a result of donations to either the UConn Foundation or the UConn Law Foundation. Vice-Chair reminded the Board that at its January 22 Board meeting, the Board voted to adopt a Financial Aid code of conduct consistent with the recommendations of the Attorney Generals Office.

Vice-Chair Nayden indicated that a separate audit request was made by Mr. Charles Urso at the Construction Management Oversight Committee meeting held in December. He said that the University has submitted responses to the requests for information from the State Auditors. A final report is expected sometime in March.

Vice-Chair Nayden reported that in 2007, there were approximately 60 audits or follow-ups completed during the year – 38 internal audits and follow-up actions and four external audits conducted by KPMG, Seward and Monde, the State Auditors, and UHY, who conducted audit work related to the 2003 – 2006 Deferred Maintenance and Equipment accounts. UHY has begun work on the Fiscal Year 2007 audits as well. The staff have also completed 48 compliance reviews and assisted on 100 FOI requests.

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Chairman Rowe asked Mr. Walker if that was a substantial increase of FOI requests from the past. Mr. Walker reported that in 2006, the University had about 25 requests, and in 2007 they received approximately 100 and are on a similar pace for this year.

Chairman Rowe also asked if there was a cost associated with these requests. Mr. Walker responded that there is a charge based on what the State advises.

Vice-Chair Nayden said that Code of Conduct training is moving forward and the staff have completed about 122 sessions on State Code of Ethics training and presented approximately 17 sessions on research training.

7. Buildings, Grounds and Environment Committee Report

(a) Committee Chairman's report on Committee activities

Vice-Chair Ritter gave the report of the Buildings, Grounds and Environment Committee. The Committee last met on February 1, 2008.

Vice-Chair Ritter reported that the Committee authorized the administration to spend up to \$250,000 for planning services for the proposed basketball practice facility; possible relocation of the existing soccer facility; and proposed improvements to the baseball and softball facilities.

The Compost Facility was also discussed. He reported that several sites are being evaluated as possible areas for locating the Facility.

The Committee received an update on the progress of 400 Farmington Avenue along with an update on policies related to the capital project approval process.

Mr. Bradley provided an update on preparation of the FY 2008-09 Deferred Maintenance list. Mr. Bradley also briefed the Committee on the following projects: Law School Library façade, Social Sciences and Humanities Building, landfill closure, Torrey Life Sciences, and the Student Recreational Center.

8. Construction Management Oversight Committee Report

(a) Committee Chairman's report on Committee activities

Vice-Chair Ritter gave the report of the Construction Management Oversight Committee. He said that the Committee did not meet prior to this meeting due to scheduling conflicts. The Committee expects to receive the audit that Vice-Chair Nayden discussed earlier today in his report before the next meeting on March 26, 2008.

He mentioned that he and President Hogan met with the State Auditors about resolving current issues.

9. Health Center Report

(a) Report on Health Center activities

Vice-Chair Burrow reported that many issues related to the Health Center were covered under previous reports.

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On behalf of the faculty, staff, and students, Dr. Deckers expressed his gratitude to those who have worked hard in support of the Health Center and the John Dempsey Hospital. He said there has never been a better opportunity to achieve a collaborative solution and to take advantage of the considerable system strengths that exist in the greater Hartford area. Dr. Deckers gave special thanks to Chairman Rowe for his guidance and noted that this was a very important time, and history will record at Chairman Rowe took great advantage of it.

10. Student Life Committee Report

(a) Committee Chairwoman's report on Committee activities

Trustee Barry gave the report of the Student Life Committee on behalf of Vice-Chair Bailey. The Committee last met on January 22, 2008. At the meeting, the Committee approved the Undergraduate Government Constitution changes, which will be considered for approval by the Board at today's meeting.

In addition, Trustees Ross Gionfriddo and Michael Nichols gave a report on late night transportation for students on campus. They conducted an in-depth study about the need for transportation late at night, especially on the fringes of the Storrs Campus. There are many unlit and limited sidewalk areas on campus that are dangerous for pedestrians.

Vice President for Student Affairs Saddleire reported on campus transportation and the Student Recreation Center, which included the Committee's position on the Center that was previously presented to the Buildings, Grounds, and Environment Committee. The report included recommendations for authority to supervise the program, location of the facility, and avenues of revenue to pay for this program. Trustee Barry noted that there is a great need for a recreational facility for students North of North Eagleville Road. He said that in the past, all students lived South of North Eagleville Road, but today 52% of the student population lives on the North side of campus and there are very few recreational facilities in that area.

(b) Item requiring Board discussion and approval:

(1) Undergraduate Student Government Constitution (Attachment 15)

On a motion by Dr. Rowe, seconded by Mr. Prelli, **THE BOARD VOTED** to approve the proposed amendments to the Undergraduate Student Government Constitution.

Alumni Association Executive Director Lisa Lewis reported to the Committee about a number of activities, which include: 1) an alumni print directory, 2) career advisory network; 3) UConn branded e-mail address; 4) partnership with the School of Business; 5) hosting of four international events in London, Athens, Cairo and Taiwan; and 6) and transfer of membership records to database maintained by the UConn Foundation.

Trustee Barry directed Trustee attention to the Development Progress Executive Summary in Attachment 16. Fundraising results as of February 24, 2008, \$22.4 million has been raised to date in new gifts and commitments, which represents 40.8% of the \$55 million goal for this year. Cash gifts total \$32.4 million or 64% of the \$50 million goal for the year. The number of household donors is 20,266 or 58% of our goal. As of February 25, the Annual Fund has raised \$3.68 million from 19,220 donors - 74% of the \$5 million goal.

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The School of Fine Arts and the School of Social Work have already exceeded their annual Fund goals, while the College of Liberal Arts and Sciences, Health Center, Neag School of Education, School of Business, School of Engineering, School of Law, and School of Nursing all are on track to meet their goals for this year.

As of January 31, \$93.4 million has been counted toward the overall campaign goal.

Trustee Barry highlighted some development issues. The Foundation has identified that there is a need for additional fundraisers during the campaign. The Foundation has approximately 27 front-line development officers, including managers, and seven others with some development responsibility. Based upon three different studies conducted, they have determined a need for 11 new full-time fundraising positions. They are still evaluating the best way to cover the additional personnel costs.

With the addition of eleven fundraisers (for a total of 38 by the end of the campaign), development professionals conducting on average 125 personal visits per year, and covering 100-150 major gift donors and prospects, will provide coverage of approximately 4,000 of our 180,000 alumni or 2%.

Development officers have nearly 25% more proposals in the pipeline compared to the same period last year. The value of these outstanding proposals is \$42.8 million compared with \$17.0 million last year.

We are at 40.8% of new gift goals for Fiscal Year 2008 through February 24, 2008 with the most productive months for closing gifts and pledges still to come.

As of January 31, development officers have completed 1,311 prospect visits against the goal of 3,000 for Fiscal Year 2008.

(b) Development Progress Executive Summary (Attachment 16)

12. Adjournment

The next meeting of the Board of Trustees is scheduled for Tuesday, April 15, 2008 at 1:00 p.m. at the Rome Commons Ballroom (South Campus Complex), Storrs, Connecticut.

There being no further business appearing, the Board meeting adjourned at 2:14 p.m.

Respectfully submitted,

Louise M. Bailey
Secretary