

December 2000

Minutes December 11, 2000

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MINUTES OF A MEETING OF THE UNIVERSITY SENATE

1. The regular meeting of the University Senate of December 11, 2000 was called to order at 4:04 p.m. in Room 7, Bishop Center, by Mr. Palmer, Moderator.
2. The Minutes of the regular meeting of November 13, 2000 were approved as distributed.
3. Report of the President.

Chancellor Petersen, reporting in the absence of President Austin, touched briefly on the following items:

- a. The University celebrates the success of the UConn men's soccer team in winning the national championship in Charlotte, NC and Mr. Gbandi's receipt of the 2000 Herman Award.
 - b. Governor Rowland will be on campus on December 14, 2000 to announce the CII scholarships.
 - c. In answer to a question, the Chancellor expanded on the UConn Advance report on the new Center for Applied Genetics and its relationship to other state agencies. He also acknowledged the recent supportive relationship established with General Electric.
4. Mr. G. Anderson presented the written Report of the Senate Executive Committee.
(See Attachment #18)

Mr. G. Anderson deferred to Mr. S. Brown who moved the following resolution:

Be it Resolved that the University Senate proudly acknowledges and congratulates the University of Connecticut Men's Soccer team on winning the NCAA National Championship. We specifically want to acknowledge the student-athletes, Coach Ray Reid, his coaching staff and the staff of the Athletics Department. Secondly, the University Senate wishes to congratulate junior Chris Gbandi on receiving the 2000 Herman Trophy for outstanding collegiate male soccer player of the year.

The motion was seconded and carried.

5. Mr. Hightower presented the Annual Report of the Enrollment Committee.
(See Attachment #19)
6. Ms. Kelly presented the Annual Report of the Faculty Standards Committee.
(See Attachment #20)

7. Mr. Clausen presented the Report of the Growth and Development of the University Committee.
(See Attachment #21)

Subsequent to presenting background on the topic, he made the following motion:

Moved that the Senate should petition the Chancellor to work with the Senate to name a committee, composed of appropriate members of the administration and the Senate, to establish a new program for Visiting Scholars at the University of Connecticut. The committee would study ways for identifying Visiting Scholars, procedures for facilitating their stay at the University, and identify options for housing Visiting Scholars and other matters as determined by the committee. It is further suggested that the charge from the Chancellor include short-term as well as long-term needs.

The motion was seconded and, following discussion, carried. Chancellor Petersen commented that this is a high priority initiative and that the budget implications of any new plan would be considered in conjunction with other budget demands.

8. Ms. Goldman presented the Report of the Curricula and Courses Committee.
(See Attachment #22)

- a. She moved (I.A. and I.B.) the addition of:

COMS 150 Introduction to Communication Disorders

And a change in title and course description for:

ART 165 Design Process (formerly Graphic Design I)

The motion carried.

- b. She moved (II.A., II.B. and II.C.) changes in the “Open to Sophomores” designations as follows:

Designate the following courses as open to sophomores:

ART 260 Communication Design I

MUSI 284 Music History and Literature before 1700

The following course retain its open to sophomores designation following a change in title and catalog description:

ART 274 Communication Design Survey

Remove the open to sophomores designation from the following course:

MUSI 287 Music History and Literature before 1700

The motion carried.

- c. On behalf of the Committee, she moved that the Senate grant a moratorium on the need for Senate approval for changes in catalog copy that are made in keeping with changes in the requirements for Group II: Expository Writing. This is to include adding English 110 or 111 as a substitution for ENGL 105 and/or ENGL 109. This moratorium is to apply only to changes for the 2001-2002 catalog.

The motion carried.

- d. She deferred to Mr. G. English who commented on the Report of the Task Force on General Education.

9. Unfinished Business.

None.

10. New Business.

None.

11. The meeting adjourned at 4:40 p.m.

Respectfully submitted,

David Jordan, Secretary

The following members and alternates were absent from the December 11, 2000 meeting:

Allenby, Edward	Faustman, L. Cameron	Muirhead, Deborah
Aronson, Lorraine	Freake, Hedley	Nelson, Marilyn
Austin, Philip	Gerald, Michael	Omara-Otunnu, Elizabeth
Bee, Robert	Hart, Ian	Paul, Jeremy
Bennett, John	Heffernan, Susan	Pierce, C. Dennis
Bramble, Pamela	Herzberger, David	Purzycki, Jason
Bravo-Ureta, Boris	Hussein, Mohamed	Schulster, Jerome
Buckley, Roger	Jain, Faquir	Smith, Winthrop
Bushmich, Sandra	Kozuch, Henry	Terry, Thomas
Church, Olga	Lee, Shaun	Trimble, Logan
Cromley, Ellen	Luh, Peter	von Hammerstein, Katharina
Dashefsky, Arnold	Lynes, Michael	Wang, Tixiang
Dreyfuss, Dale	Mannheim, Philip	Wisensale, Steven

ATTACHMENT #18

REPORT
SENATE EXECUTIVE COMMITTEE (SEC)

December 11, 2000

As usual, the SEC has met twice since its last report to you. Prior to the 17 November meeting with the Chairs of Senate Standing Committees, the SEC met for an hour with the Chancellor in open discussion of various issues including the Center for Visiting Scholars, faculty workload, the decentralization load on departments, and diversity issues.

The meeting with the Chairs set the agenda for today's meeting. Other items of discussion included many of the same issues discussed with the Chancellor. It became clear that the Senate does not have an effective mechanism in place for receiving regular reports, or at least annual reports, from some of its appointees on University committees, such as the Space Committee. The SEC will institute a procedure for such annual reports.

Other issues discussed will be obvious eventually in Committee reports, but included the success of the new Student Conduct Code, concern of the near future of the Student Union, Nutmeg, Day of Pride and other scholarship standards issues, the consequences and impact of increased enrollment, and the status and timing of various capital projects underway or imminent. There was reconfirmation that the Trustee-Faculty dinner will be scheduled for 17 April, and is likely to be held in the Benton Museum.

The 1 December SEC meeting was preceded by a one hour informal dialogue with the President about various issues. The SEC subsequently met with the President and other senior administrators. There was a lengthy discussion leading to a consensus among all present about the central role for a Center for Visiting Scholars at a major research university like ours. The SEC strongly urged the establishment of the new center before the present center is re-assigned and renovated for other purposes. Very preliminary discussions regarding a proposed re-assignment of responsibilities regarding the Honors and associated programs will be followed soon by extensive briefings and discussions within the Scholastic Standards Committee (SSC) and other appropriate committees before any actions are recommended. The extent and impact of the State-imposed recession was discussed, again, briefly. After the Administrators left, a long discussion of the scholarship standards issues followed, guided by SSC Chair, Gerry Gianutsos. The SSC continues to work on these issues; the SEC urged action prior to the initiation of recruitment efforts for the next class to be admitted.

The At-Large elections have been completed and Constituency elections will begin in the spring semester.

Respectfully submitted,

Judith Bridges
Irene Q. Brown
Scott W. Brown
Janine N. Caira

L. Cameron Faustman
Scott E. Kennedy
David D. Palmer
C. Ernesto Zirakzadeh
Gregory J. Anderson, Chair

ATTACHMENT #19

SENATE ENROLLMENT COMMITTEE ANNUAL REPORT 2000

The University Senate Enrollment Committee met six times during the 2000 calendar year (March 3, May 5, September 26, October 25, November 29, and December 5) to discuss issues and concerns related to recruitment, admissions, enrollment and retention of undergraduate students.

A. Highlights of the year's activities follow:

- * A liaison from the committee was appointed to serve on the Senate Growth and Development Committee (John Bennett).
- * The freshman admissions subcommittee was appointed, reviewed and made recommendations on the applications of students receiving their high school education at home or from non-accredited programs.
- * The proposed Combined Admission Program to UConn Medical/Dental School was reviewed. The committee supported the program with the understanding that it would not adversely affect the candidacy of UConn students who were not part of this program.
- * The committee received briefings on discussions from various University and Senate groups considering recommendations for changes in the minimum renewal GPA standards for Recruitment/Merit Scholarships.
- * A report comparing 1999-2000 Undergraduate Tuition and Fees at Land Grant Universities was received from Mr. Cowan. The report was subsequently distributed to members of the University Senate for informational purposes.
- * Representatives of the Office of Enrollment Management presented and discussed the Final Fall 2000 Undergraduate Admissions Report, the Final Fall 2000 Transfer Admissions Report and information on average freshmen retention rate and six-year graduation rate. Progress was noted towards the achievement of goals of approximately 20% minority students and 30% out-of-state students as a percentage of the student population. Minority enrollment increased 8.5% and out-of-state enrollment increased 6.3% at the Storrs campus. One of the challenges noted is to increase numbers of applicants. Applications received for Storrs campus increased 2.9% over 1999, entirely due to increase in out-of-state applications. Freshmen enrollment at the Storrs campus for year 2000 is 2836, a 4.1% decrease over 1999, reflecting a deliberate decision to avoid a freshman enrollment increase at Storrs this year. Regional campus enrollment increased 8.7%. Regarding the quality of the incoming class at Storrs, the average total SAT score is 1140, an increase over 1999 (1136), and the average rank in class increased from 75 to 77. The percentage of freshmen enrolled in the honors program increased a percentage point to 10% and the total number of valedictorians and salutatorians increased from 42 in 1997 to 60 in 2000.

*Ross MacKinnon, Dean of the College of Liberal Arts and Sciences, and Ronald Growney, Associate Dean of CLAS, met with the committee to discuss enrollment issues in CLAS. The Dean reported that the present CLAS budget is inadequate to hire new full-time permanent faculty needed to cope with the increased enrollment in the College.

*Krista Rodin, Dean of the College of Continuing Studies, met with the committee to describe the Bachelor of General Studies (BGS) program and its contribution to enrollment. The BGS program has experienced an 18% growth in enrollment over the past three years and presently there are 968 students in the program. Future plans are to grow the program to about 1800 students by 2004, and this number is included in the system-wide enrollment target of 25,000 students by 2005.

Respectfully submitted,

Senate Enrollment Committee
Lawrence E. Hightower, Chair

Senate Enrollment Committee Members: John Bennett, William Berentsen, Scott Brown, Janine Caira, Ellen Cromley, Steven Dauer, Dolan Evanovich (ex officio) , Lawrence Hightower (Chairman, fall semester), Joseph Madaus, Sherri Olsen, Carol Polifroni, Joseph Smey (Chairman, spring semester), Jeff Litke (undergraduate).

ATTACHMENT #20

**Annual Report
Faculty Standards Committee
December 11, 2000**

The Faculty Standards Committee met seventeen times since our Annual Report of December 1999. A number of issues were addressed.

The Committee continued its review and revision of the 1998 University Promotion, Tenure and Reappointment forms throughout the Spring 2000 semester and into the Fall 2000 semester. Broad input was sought by the Committee in preparing the final draft document. These activities culminated in a motion brought before the Senate on October 16, 2000, recommending the immediate adoption of the revised PTR forms (dated October 5, 2000). This motion passed.

The issue of modification of the By-Laws as they pertain to freedom of expression was brought before the Committee. C. Ernesto Zirakzadeh has gathered a subcommittee to draft a revised Freedom of Expression statement for inclusion in the University By-Laws.

Faculty Standards reviewed the University Student Government course evaluation form and discussed it with the Committee's USG Representative, Justin Carbonella. Issues of security in administering a survey were also discussed. Ed Marth advised that the USG is free to do as it wishes with the course evaluation forms as long as the University administration does not make use of the student survey.

The Committee was given a draft of the Chancellor's Faculty Professional Responsibilities document and was asked to comment on it. The Committee held extensive discussions with Associate Vice President Karla Fox regarding the document and made many comments on it. The Committee continues to have reservations about the draft and will provide additional input on this document if requested by the Chancellor's Office. As a corollary to this discussion, Faculty Standards recommends a more structured, and better publicized, implementation of the system for review of administrative officers. Such reviews should take place at least every five years, and in some cases every three years, and should include increased faculty input.

Faculty Standards worked with Scholastic Standards on the Grade Change Policy that was approved by the University Senate at its November 2000 meeting. The Committee also commented on the Ad Hoc Committee report on the Implementation of University-Wide Tenure; changes in the structure of academic advising in the College of Liberal Arts and Sciences; and issues involving increasing enrollment.

The Committee continues to work on revisions to the procedural guidelines for Promotion, Tenure and Reappointment; the revision to the General Education Requirements; the function and term of department heads; revision of the faculty/course evaluation forms; the suggestion to create an Interdisciplinary Courses and Curriculum Committee; the percentage distributions of the merit pool; distance education; and policies associated with adjunct faculty / graduate students.

Respectfully submitted,

Gregory J. Anderson
Olga M. Church
Pouran D. Faghri
Hedley C. Freake
Peter L. Halvorson
Ian C. Hart, Ex Officio
David K. Herzberger

Faquir C. Jain
James R. Knox
Andrew Moiseff
Robert Rosenblatt, USG Rep.
Bruce M. Stave
C. Ernesto Zirakzadeh
Judith A. Kelly, Chair

ATTACHMENT #21

University Senate
Growth and Development of the University Committee

BACKGROUND:

The University has long had distinguished visiting scholars that strengthens the University's graduate and research program. However, each visiting scholar is treated in an ad hoc manner by a host department or individual, housing for visiting scholars is haphazard, and often visiting scholars may be discouraged from attending the University due to the lack of an organized program facilitating their stay. The Senate voted to approve the establishment of a Center for Visiting Scholars (February 11, 1985) and recommended that the proposal be presented to the Board of Trustees. However, due to lack of funding the proposal was never presented. The Senate Growth and Development Committee has been investigating opportunities for visiting scholars for the past two years, including facilities for housing visiting scholars. Lakeside Apartments, because of its size, location, and diversity of unit types, was among the sites thought appropriate for semester-long stays. However, the proposal to renovate Lakeside Apartments and house University Communications and Governmental Relations prompted the committee to speak in opposition to that renovation. As the University moves forward in support of its research mission, now is the time to advance a program in visiting scholars. There is a need to solve immediate problems caused by the loss of Lakeside Apartments.

MOTION:

The Senate should petition the Chancellor to work with the Senate to name a committee, composed of appropriate members of the administration and the Senate, to establish a new program for Visiting Scholars at the University of Connecticut. The committee would study ways for identifying Visiting Scholars, procedures for facilitating their stay at the University, and identify options for housing Visiting Scholars and other matters as determined by the committee. It is further suggested that the charge from the Chancellor include addressing short-term as well as long-term needs.

Respectfully submitted,

Cynthia Adams
John Bennett
Nancy Bull
Maureen Croteau
Richard French
Karla Fox
David Herzberger
Nevin Kessler

David Madacsi
Nathan Matisoff
Michael Plis
Linda Strausbaugh
Robert Tilton
Dana Wilder
John Clausen, Chair

ATTACHMENT #22

CURRICULA AND COURSES COMMITTEE

Report to the Senate, December 11, 2000

I. 100-level courses

A. The committee recommends approval of the following new 100-level course.

- **COMS 150. Introduction to Communication Disorders**

COMS 150. Introduction to Communication Disorders

First semester. Three credits.

A survey of the fields of Audiology and Speech-Language Pathology.

B. The committee recommends the following changes in title and course description for an existing 100-level course.

- **ART 165.**

Current catalog description:

ART 165. Graphic Design I

Either semester. Three credits. Two 3-hour periods. Prerequisites: ART 110 and ART 130.

Introduction to visual communication design.

Proposed catalog description:

ART 165. Design Process

Either semester. Three credits. Two 3-hour studio periods. Prerequisites: ART 111 and ART 130.

Introduction to content, meaning, form and structure in communication design, emphasizing conceptual analysis and approaches to visualization.

II. Open to Sophomores

A. The committee recommends that the following courses be designated as open to sophomores.

- **ART 260. Communication Design I**

- **MUSI 284. Music History and Literature before 1700.** This course replaces MUSI 287. Change in number only

B. The committee recommends that the following courses maintain the open to sophomores designation following a change in title and catalog description

- **ART 274. Communication Design Survey**

C. The committee recommends that the open to sophomores designation be dropped for the following courses:

- **MUSI 287. Music History and Literature before 1700.** Course has been dropped. Number changed to MUSI 284.

III. General Education

The committee recommends that the Senate grant a moratorium on the need for Senate approval for changes in catalog copy that are made in keeping with changes in the requirements for Group II: Expository Writing. This is to include adding ENGL 110 or 111 as a substitution for ENGL 105 and/or ENGL 109. This moratorium is to apply only to changes for the 2001-2002 catalog.

IV. For the information of the Senate

Deliberations concerning the Report of the Task Force on General Education

- Deliberations are continuing within the Curricula and Courses Committee surrounding a variety of issues within the Task Force Report. Some of these issues include the relationship of General Education Requirements to major requirements, continuing concerns over the implementation of a new General Education Requirement and the pros and cons of changing our General Education Requirements at this time.
- As directed by the Senate, the C and C committee is contacting the Deans of each School and College requesting they organize feedback on the Task Force Report from their various faculty and communicate that information directly to the Senate C and C Committee.
- In addition, two public forums will be scheduled by the Senate Curricula and Courses Committee early next semester for University Community members to comment on the Task Force Report directly to C and C members. The Co-Chairs of C and C Committee continue to invite input directly to the Committee regarding the Task Force Report from all members of the University Community.
- Finally, the C and C Committee will continue to confer with the SEC and the other standing committees of the Senate, including Budget, Student Welfare, and Faculty Standards, to collect as much input as possible regarding the content and implementation of the Task Force Report.

Respectfully submitted,

D. Allinson	P. Luh
K. Barker	R. Miller
L. Best	P. Roberts
J. Clark	J. Silander
H. Frank	R. Tilton
D. Hamilton	K. von Hammerstein
D. Hanink	A. Waller
C. Hattayer	

G. English & J. Goldman, Co-Chairs